



Northern
Territory
Government

DEPARTMENT OF JUSTICE

Annual Report

2009-10

Making Justice Relevant

Vision

An integrated organisation that shapes a safe and fair Northern Territory.

Mission

To foster a relevant and accessible justice system.

Our Values

Integrity – Act ethically, openly, honestly, fairly and with accountability

Courage – Provide robust advice and lead confidently

Respect – Listen to and value different backgrounds, perspectives, ideas and contributions

Professional Excellence – Represent positively the Department and the Northern Territory Government

Commitment – Strive to achieve the Department's strategic directions

Navigation and Printing

This annual report has been created for optimal viewing as an electronic, online document. This electronic format is in line with the Northern Territory Government's Annual Report Policy.

It is viewed online at www.nt.gov.au/justice

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Purpose of the Report

This annual report accounts for the activities of the Department of Justice for 2009-10. It reports on the Department's achievements and outcomes under its strategic plan and its success in achieving the performance measures outlined in *Budget Paper No. 3* for 2009-10.

Pursuant to section 28 of the *Public Sector Employment and Management Act* and section 12 of the *Financial Management Act*, the report aims to inform Parliament, Territorians and other stakeholders of:

- the primary functions and responsibilities of the Department;
- significant activities undertaken during the year highlighting specific outcomes against budgeted outputs; and
- the Department's fiscal management and performance.

The report acknowledges that a number of the Department's divisions perform their duties independently of the Executive arm of Government, in accordance with the legislation under which they were established.

Target Audience

This annual report aims to provide information to a broad range of audiences, including:

- our Ministers;
- Members of the Legislative Assembly;
- our staff;
- other government agencies at the Northern Territory, Australian and local government level;
- community and non-government organisations, particularly those that deliver services in partnership with the Department;
- key industry bodies; and
- the wider public.

The annual report provides a formal mechanism for documenting and acknowledging the achievements of the Department's staff.

The Hon Delia Lawrie MLA
 Minister for Justice and Attorney-General
 Minister for Racing, Gaming and Licensing
 Minister for Alcohol Policy
 Parliament House
 State Square
 DARWIN NT 0800

The Hon Gerry McCarthy MLA
 Minister for Correctional Services
 Parliament House
 State Square
 DARWIN NT 0800

Dear Ministers

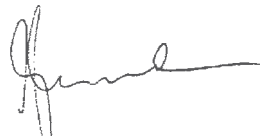
I am pleased to submit to you the 2009-10 annual report for the Department of Justice, in accordance with the provisions of section 28 of the *Public Sector Employment and Management Act* and section 12 of the *Financial Management Act*.

Pursuant to my responsibilities as the Accountable Officer under section 13 of the *Financial Management Act*, I advise to the best of my knowledge and belief:

a) Proper records of all transactions affecting the Department are kept and the employees under my control observe the provisions of the *Financial Management Act*, the Financial Management Regulations and the Treasurer's Directions.

- b) Procedures within this Department afford proper internal control and current descriptions of such procedures were recorded in accordance with the requirements of the *Financial Management Act*.
- c) No indication of fraud, malpractice, material breach of legislation or delegation, major error in or omission from the accounts or records exists.
- d) In accordance with the *Financial Management Act*, the internal audit capacity was adequate and the results of the internal audits were reported to the Chief Executive Officer.
- e) The financial statements included in this report have been prepared from proper accounts and records and are in accordance with Treasurer's Directions, where appropriate.
- f) All Employment Instructions issued by the Commissioner for Public Employment have been adhered to.

Yours sincerely



GREG SHANAHAN
 CHIEF EXECUTIVE OFFICER
 28 September 2010

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Introduction and Overview



Our Ministers



Hon Delia Lawrie MLA
Minister for Justice and Attorney-General
Minister for Racing, Gaming and Licensing
Minister for Alcohol Policy



Hon Gerry McCarthy MLA
Minister for Correctional Services

Introduction and Overview – The Year in Review: CEO's Message

In the past 12 months the Department has undergone a number of changes and progressed a range of important initiatives.

The Department's Leadership Development Program, consisting of the First Time Managers Course and Emerging Leaders Program was continued in 2009-10.

Ms Brenda Monaghan has been appointed as the Commissioner for Public Interest Disclosures.

Ms Elizabeth Morris, Deputy CEO Policy Coordination left the Department to take up an appointment as a Stipendiary Magistrate. Elizabeth has made a major contribution to setting the justice agenda across government and will be missed.

During 2009-10, the Department delivered a number of outcomes that strive to make justice relevant for Territorians.

- The Department has been focused on tackling alcohol related harm and antisocial behavior. This has been achieved through the development of a Public Safety Model, Alcohol Management Plans, Supply Controls and Identification Systems and review of Alcohol Courts.
- The Department of Justice has partnered with the Australian Government, the Department of Families, Housing, Community Services and Indigenous Affairs (FaHCSIA) to progress the Public Safety Model and Alcohol Management Plans. Some specific initiatives of the Public Safety Model include: Dry Areas in Darwin City and Nightcliff; Private Restricted premises declarations;

Alcohol Courts; CCTV; Darwin Area Night Patrol; Return to Country Program; First Response Patrol and coordinated patrolling activities.

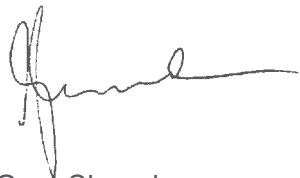
- In tackling alcohol and antisocial behaviour the Department has developed a number of legislative amendments including the *Liquor Legislation Amendment Bill 2010* which was passed in April 2010. The Act provides for the declaration of 'designated areas' (ie for liquor precincts) by the Minister and for the issuing of banning orders by police and exclusion order by the Courts.
- The Department of Justice is implementing the New Era in Corrections. The Northern Territory Government has announced a New Era in Corrections, to reduce prisoner numbers and re-offending. A key focus of the New Era is education, training and employment. This will be achieved both within the prisons, and by providing opportunities for offenders to participate in work projects, education and training within the community.
- An agency wide implementation of an Environmental Management System (EMS) in order to 'go greener' is being implemented. An environmental Vision and Policy have been developed and an Environmental Management Plan, with supporting procedures, is well progressed in its development. I expect to sign off on the EMS in December. The environmental working group that was established to inform the development of the EMS will continue and play a key role in monitoring our performance and identifying opportunities to continuously improve the EMS.

The Department responds to two Ministers, Minister Delia Lawrie, Minister for Justice and Attorney-General, Minister for Racing, Gaming and Licensing and Alcohol Policy and Minister Gerry McCarthy, Minister for Correctional Services.

Looking to the future, the Department is focused on achieving more outcomes in line with the Strategic Plan and making a significant contribution to the ongoing economic and social development of the Northern Territory. This will be achieved through a number of activities across the Department, including the provision of strategic legal advice on major projects, reducing alcohol related harm in the NT, dealing with increasing court activity levels and strengthening security and safety measures in courts across the Territory; improved prosecutorial services and increased support of witnesses in remote and regional areas; opening of the Justice Information Centre in Alice Springs; increased access to rehabilitation and education programs for prisoners; improving safety in workplaces across the Territory; a pilot prisoner work camp in the Barkly region and implementing the New Era in Corrections.

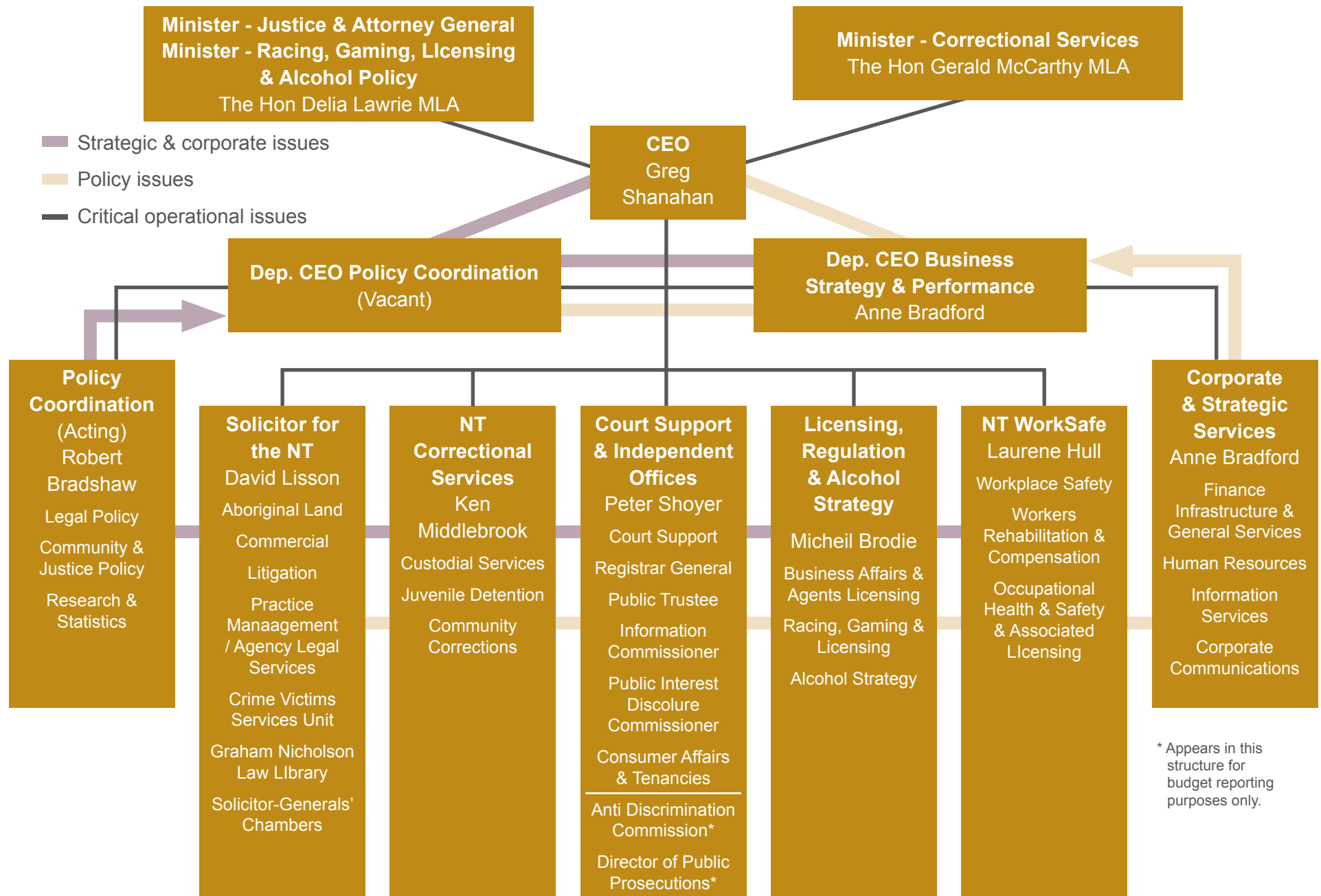
I would like to thank everyone who has contributed to the achievements attained by the Department over the past year, particularly our staff for their hard work and commitment across all areas of the Department and in all regions of the Territory.

I am pleased to present the 2009-10 Department of Justice Annual Report.

A handwritten signature in black ink, appearing to read 'Greg Shanahan', with a long horizontal flourish extending to the right.

Greg Shanahan
Chief Executive Officer

Introduction and Overview – Organisational Structure



The Department's organisational structure and outputs contribute to the achievement of planned strategic directions. The structure includes the Executive and Corporate and Strategic Services divisions that service all areas of the Department. The diagram below links the Department's divisions to its output groups and outputs as outlined in *Budget Paper No. 3 2009-10*.



Introduction and Overview – Justice Executive



Standing (L-R): Peter Shoyer, Executive Director, Court Support and Independent Offices
 Micheil Brodie, Executive Director, Licensing, Regulation and Alcohol Strategy
 Anne Bradford, Deputy Chief Executive Officer, Business Strategy and Performance
 David Lisson, Executive Director, Solicitor for the Northern Territory

Laurene Hull, Executive Director, NT WorkSafe
 Robert Bradshaw, Acting Executive Director, Policy Coordination
 Sitting (L-R) Ken Middlebrook, Executive Director, Northern Territory Correctional Services
 Greg Shanahan, Chief Executive Officer

Greg Shanahan

CHIEF EXECUTIVE OFFICER

Greg commenced work in the Northern Territory Attorney-General's Department in 1996 as a commercial lawyer. He was appointed Registrar-General in September 1998 and Public Trustee for the Northern Territory in March 1999. Following a review of staffing arrangements in 2002, Greg was appointed Executive Director of Court Support Services and subsequently Deputy Chief Executive Officer, in addition to the aforementioned statutory positions. He was appointed Chief Executive Officer of the Department in July 2006. Greg holds a Bachelor of Economics from Flinders University and a Bachelor of Laws from the University of Queensland.

Anne Bradford

DEPUTY CEO

Business Strategy and Performance

Anne was appointed Deputy CEO Business Strategy and Performance in 2008. Previous positions were held in the Department of Defence, Attorney-General's Department, health and the education sectors. Anne holds a Master of Education (Professional Practices), a Bachelor of Education (Secondary), a Diploma in Training and Assessment Systems, a Diploma of Management, and Certificate IV in Assessment and Workplace Training. She is a Fellow of the Australian Institute of Management, a Graduate of the Australian Institute of Company Directors and a certified professional member of the Australian Human Resources Institute. Anne is also an Ambassador for the 'One Million Women' climate action campaign, inspiring women around Australia to reduce one million tonnes of carbon dioxide pollution annually. In 2006 she won the National Telstra Women's Hudson Award for Community and Government and the Northern Territory Telstra Business Woman of the Year award. Anne was awarded the Management Excellence Award for the Professional Manager of the Year (Public Sector) for the NT in 2003.

DEPUTY CEO

Policy Coordination

This position is currently vacant following the appointment of Ms Elizabeth Morris as a Stipendiary Magistrate in April 2010.

Robert Bradshaw

ACTING EXECUTIVE DIRECTOR Policy Coordination

Robert started with the Attorney-General's Department on its establishment on 1 January 1978. At that time he was employed as a Parliamentary Counsel. He subsequently worked as a commercial lawyer (1978-1985) and has held a number of statutory offices including Registrar-General (1986-1995), Commissioner for Consumer Affairs (1993-1997) and Public Trustee (1996-1997). Since 1997 he has worked in the Policy Coordination Division of the Department of Justice, and is currently the Director of Legal Policy. Robert has acted as Executive Director, Policy Coordination since April 2010. He holds a Bachelor of Arts and a Bachelor of Laws from the University of Sydney.

David Lisson

EXECUTIVE DIRECTOR Solicitor for the Northern Territory

After a 15 year career as a private barrister and solicitor in British Columbia, Canada, David immigrated with his family to Australia in 1994 where he joined the then Department of Law in Darwin as a senior solicitor in the Litigation Division. He has appeared at all levels of the courts in Australia, including the High Court, and has had conduct of a number of landmark decisions. He became Director of the Litigation Division in early 1998 and has overseen the re-establishment of the capacity of the legal practice to provide a wide range of legal services to government in strategic, sensitive and whole of government issues. He was appointed Executive Director of the Solicitor for the Northern Territory in mid-2007.

Peter Shoyer

EXECUTIVE DIRECTOR Court Support and Independent Offices

Peter has more than 20 years experience as a lawyer and in public administration. He has worked as a solicitor in private practice, legal adviser to the University of Queensland and in the Office of the Queensland Information Commissioner. Peter was the inaugural Information Commissioner for the Northern Territory from 2003 to 2007, overseeing the implementation of freedom of information and privacy protection laws. He is currently also the Public Trustee, Registrar-General, and Registrar of Births, Deaths and Marriages for the Northern Territory. He holds a Bachelor of Laws, a Bachelor of Economics and a Master of Laws from the University of Queensland.

Ken Middlebrook

EXECUTIVE DIRECTOR NT Correctional Services

Ken has 33 years experience in Correctional Services, with 21 of those years in management. His positions have included Superintendent, Chief Superintendent and Assistant Commissioner in New South Wales. Before being appointed as Executive Director of NT Correctional Services, Ken was NT Correctional Services Director of Operations. In NSW, he had direct involvement with the planning and operational commissioning of the Kempsey and Wellington Coast Correctional Centres, the planning of the South Coast Correctional Centre and the operational commissioning of the Dillwynia Correctional Centre. As regional commander of the north-west region of NSW, he was responsible for 11 correctional centres and introduced a number of initiatives aimed at improving conditions of Indigenous people in custody and their visitors.

Micheil Brodie

EXECUTIVE DIRECTOR Licensing, Regulation and Alcohol Strategy

Micheil has had an extensive career in the public service having worked at two levels of government and in three jurisdictions. Appointed as Executive Director for Licensing, Regulation and Alcohol Strategy in February 2009, Micheil has substantial experience in gambling, alcohol and consumer issues. He has an extensive record of achievement as a public sector manager and has been awarded a Master of Business Administration and an Executive Master of Public Administration from the Australia New Zealand School of Government.

Laurene Hull

EXECUTIVE DIRECTOR NT WorkSafe

Laurene began her career with the Telstra Corporation, occupying various positions over a 16 year period including senior management roles. She holds a Bachelor of Laws (Hons) and worked in private practice as a solicitor before joining the Northern Territory Government as a policy adviser. Laurene advised the Attorney-General and other Ministers for five years before joining NT WorkSafe in 2008 as the Executive Director. Laurene was appointed Executive Director during a period of change to the operations of NT WorkSafe, with the introduction of the *Workplace Health and Safety Act*. The introduction of the new Act was the first significant change in occupational health and safety legislation in the Northern Territory since 1986.

Introduction and Overview – Strategic Planning Framework

OUR VISION

An integrated organisation that shapes a safe and fair Northern Territory.

OUR MISSION

To foster a relevant and accessible justice system.

OUR PURPOSE

The Department of Justice works with the community and other government agencies in making justice relevant to all Territorians. It is responsible for coordinating all elements of the Northern Territory's justice system, with the exception of policing. This involves providing services, frameworks and infrastructure required to build a fairer and safer community. The Department also undertakes licensing and regulation within a range of industries.

OUR CORE BUSINESS

The Department:

- provides advice to government on justice related issues;
- develops, coordinates, implements and evaluates government policy; and
- manages programs and projects that develop, support and protect the community.

KEY FUNCTIONAL RESPONSIBILITIES

Budget Paper No. 3 outlines the Department's key functional responsibilities, or what it is required to do. These responsibilities include:

- ensuring a legal system and laws that further the principles of justice and contribute to Government's goals;
- providing effective support to enable the delivery of justice to the community by the Territory's courts and tribunals and various other entities which provide protection to the community and consumers;
- providing an independent public prosecution service and support to victims, witnesses and their families;
- providing legal advice and representation for Government on specialist, legislative and, with the Solicitor-General, constitutional issues;
- providing a safe, secure and humane correctional service, both in custody and in the community, which supports strategies to reduce re-offending;
- providing effective and efficient licensing and regulatory services to a range of industries;
- coordinating and implementing local and regional strategies to address alcohol related harm and antisocial behaviour;
- providing an efficient and reliable trustee, executor and will-making service, and registration and searching facilities in relation to life events and interests in land;
- promoting equality of opportunity and eliminating discrimination and harassment in the community;

- maintaining rights of access to government information and privacy rights in relation to personal information; and
- ensuring safe workplaces and practices through a proactive education, prevention and compliance framework.

OUR STRATEGIC THEMES

The following strategic themes underpin the Justice portfolio:

1. Strong partnerships and coordinated responses.
2. Improved services to remote and regional areas.
3. Services that are matched to community needs.
4. Provide inspired guidance for government policy development and decision making.
5. Improved community understanding of the justice system, services and individual rights and obligations.

OUR STRATEGIC DIRECTIONS

Under the 2009-12 Strategic Plan, the Department of Justice will strive to make justice relevant through:

- playing a lead role in developing safer communities;
- developing and maintaining a sustainable organisation;
- protecting and promoting the rights of the vulnerable and disadvantaged;
- influencing responsible economic and social development; and
- enhancing Indigenous outcomes.



Enabling Legislation

The Administrative Arrangements Order of 9 February 2010 (the relevant order as at 30 June 2010) gives the Minister for Justice and Attorney-General, Minister for Racing, Gaming and Licensing, Minister for Alcohol Policy and Minister for Correctional Services responsibility for administering more than 170 Acts of the Northern Territory. A full list of the legislation administered by the Department in 2009-10 is at Appendix 1.

A list summarising the statutory bodies and boards for which the Department is principally responsible is provided at Appendix 2.

Details of offices and office holders for which the Department has financial responsibility are set out below.

Statutory Office Holders and Statutory Offices

A number of statutory offices come under the umbrella of the Department of Justice and are included in the output structure for the purposes of funding and reporting on performance against the approved agency budget. While the output structure and this report refer to the activities of statutory office holders, it should be noted that their independence is maintained by their respective Acts.

A number of the statutory office holders are:

- the Solicitor-General, appointed pursuant to the *Law Officers Act*, who is a separate, independent source of legal advice for the Attorney-General.
- the Director of Public Prosecutions, who acts independently and reports separately to the Attorney-General pursuant to section 33 of the *Director of Public Prosecutions Act*.
- the Lands, Planning and Mining Tribunal Chairperson, who reports separately to the Minister for Justice and Attorney-General pursuant to section 38 of the *Lands, Planning and Mining Tribunal Act*.
- the President of the Mental Health Review Tribunal, who reports separately to the Minister for Justice and Attorney-General pursuant to section 140 of the *Mental Health and Related Services Act*.
- the Anti-Discrimination Commissioner, who reports separately to the Minister for Justice and Attorney-General pursuant to section 16 of the *Anti-Discrimination Act*.
- the Information Commissioner, who reports separately to the Minister for Justice and Attorney-General pursuant to section 98 of the *Information Act*.
- The Commissioner for Public Interest Disclosures, who reports separately to the Minister for Justice and Attorney-General pursuant to section 48 of the *Public Interest Disclosure Act*.
- the Commissioner for Consumer Affairs, who reports separately to the Minister for Justice and Attorney-General pursuant to section 12 of the *Consumer Affairs and Fair Trading Act*.
- the Public Trustee, who reports separately to the Minister for Justice and Attorney-General pursuant to section 18 of the *Public Trustee Act*.
- the Work Health Authority, which acts independently and reports separately to the Minister for Justice and Attorney-General pursuant to section 10 of the *Workplace Health and Safety Act* and section 7 of the *Workers Rehabilitation and Compensation Act*.

- the Electrical Safety Regulator, who reports separately to the Minister for Justice and Attorney-General pursuant to section 12 of the *Electricity Reform Act*.
- the Licensing Commissioner, who, pursuant to section 21(1) of the *Northern Territory Licensing Commission Act*, reports separately to the Minister for Racing, Gaming and Licensing on the operations of the commission during the year under each Act that confers powers or imposes functions on it.
- the Chairman of the Racing Commission who is appointed pursuant to section 7(1)(a) of the *Racing and Betting Act*.
- the Parole Board which, pursuant to section 3H of the *Parole of Prisoners Act*, reports separately to the Minister for Correctional Services.

This list is not exhaustive.

The Registrar-General, who is appointed pursuant to the *Registration Act*, and the Registrar of Births, Deaths and Marriages, who is appointed pursuant to the *Births, Deaths and Marriages Registration Act*, are also referred to in this report.

Separation of Powers Doctrine

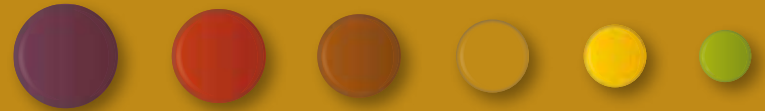
By virtue of the doctrine of the separation of powers, the judiciary is independent of the executive arm of government. Judges and magistrates exercise their powers independently and are not employees of the Department of Justice or the NT Public Sector.

Introduction and Overview – Directions for 2010–11

- Participate in the whole of government remote service delivery strategy, Working Futures.
- Continue to focus on implementing Closing the Gap initiatives relating to the Department, with their implementation and progress subject to close monitoring by the Executive.
- Complete the development of legislation concerning arson and criminal damage, indefinite sentences, Part IIA Criminal Code, summary offences, Alcohol Court (SMART Bill), Community Court sentencing processes, penalties, fines recovery, work health legislation, alcohol reform, *Oaths Act* reform and the Domestic and Family Violence Amendment Bill.
- Complete legislation arising out of Council of Australian Governments (COAG) reforms, including Australian Consumer law, transport of dangerous goods, personal properties securities, electronic conveyancing, business names, directors' liabilities and private security.
- Continue to ensure equitable access to financial assistance and support for Indigenous victims of crime through liaison with Indigenous legal representatives and other advocacy groups to ensure understanding of the intent and processes of the scheme, and work with Anglicare to ensure counselling support is available.
- Enhance the delivery of financial assistance and support to victims of crime through the review of the *Victims of Crime Assistance Act*.
- Conduct a review of the expanded Community Court and respond to the outcome of the Alcohol Court review.
- Undertake administration of the Health Professional Review Tribunal on behalf of the Department of Health and Families.
- Facilitate Supreme Court Centenary celebrations in May 2011.
- Enable remote recording of proceedings in the Katherine and Tennant Creek Courts and install new video conferencing facilities at Tennant Creek Court.
- Construct and commission a 50-bed pilot prisoner work camp in Tennant Creek that will provide prisoners with:
 - the opportunity to participate in meaningful reparation programs in the Barkly region;
 - work with family, communities and Elders towards successful reintegration on release; and
 - the opportunity to participate in education and training activities that are available in the region.
- Develop and implement a suite of alcohol policy reforms, including:
 - new alcohol purchase banning arrangements;
 - enhancements to therapeutic court responses in drugs and alcohol;
 - linking enhanced treatment options with court and other alcohol purchase bans; and
 - implementing an alert system to enforce alcohol purchase bans.
- Implement changes to the *Liquor Act* from 2010.
- Introduce an electronic identification system into Tennant Creek.

- Review the effectiveness of the electronic identification system currently deployed in Alice Springs, Katherine, Nhulunbuy and Groote Eylandt.
- Expand Alcohol Management Plans (AMPs) in remote communities linked to phase two of the Northern Territory Emergency Response (NTER) where communities can have alcohol restrictions lifted through the development of AMPs.
- Develop a comprehensive community education and social marketing campaign to change the culture of drinking in the NT, including the way Territorians drink, their personal knowledge on safe, responsible drinking and their tolerance of risky drinking behaviour.
- Work with other jurisdictions and the Australian Government to implement a suite of national reforms including:
 - harmonisation of the private security industry;
 - gambling industry reforms stemming from the Productivity Commission's review;
 - transfer to the national system for business names registration; and
 - transition to a national scheme for licensing of property occupations.
- Ensure an adequate regulation framework that provides for safe workplaces by reviewing and updating legislation and regulatory activity in line with national standards.
- Continue to review and monitor the Department's strategic planning, performance monitoring and reporting and governance frameworks to improve the identification, delivery, measurement and reporting of its business outcomes and obligations.
- Plan and commence a rolling program to modernise and maintain the Integrated Justice Information System (IJIS).
- Identify, promote and pursue efficiencies in corporate systems, within and across the Northern Territory Government.
- Pursue improved strategic workforce planning, learning and development across the Department.

Strategic Outcomes and Achievements



The following section highlights progress against the Department's Strategic Plan. The section has been expanded to include profiles of projects and, where available, data to highlight achievements and outcomes.

Developing Safer Communities

SNAPSHOT

The Department of Justice is playing a lead role in developing safer communities by working to reduce violent offences and to increase the availability of culturally appropriate programs, mediation and advocacy.

A significant and successful outcome of this strategy was provided in 2009-10 through the Community Justice Centre (CJC), which delivered 131 mediations, exceeding the target by 87%.

In addition, the 30-month pilot Family Group Mediation Conference Project, which refers mediations to the CJC, commenced. This project aims to ensure the safe upbringing of children, and a full-time convenor was appointed in Alice Springs.

The Integrated Offender Management System (IOMS) was introduced in 2009-10, aimed at identifying violent offender risks and delivering therapeutic programs and services to reduce re-offending and the Indigenous Family Violence Offender Program (IFVOP) was extended to 25 remote communities and regional centres.

A Clinical Services Branch was established in Northern Territory Correctional Services to develop and deliver therapeutic programs and services designed to reduce the risk of re-offending.

The expanded Community Courts program continued in 2009-10. Under Closing the Gap, the Northern Territory Government committed to expand Community Courts to ten centres over five years. Community Courts have now been held in 15 centres since the commencement of Closing the Gap.

The School Liaison Project, conducted by the Licensing, Regulation and Alcohol Strategy division, gained momentum in 2009-10 and led to the collection of approximately 35 false or altered IDs in the Darwin area and follow up with the minors involved.

REDUCTION IN VIOLENT OFFENCES

- In 2009-10, courts dealt with criminal matters in a timely and efficient manner, notwithstanding a significant increase in activity levels, sitting in 31 centres throughout the Northern Territory.
- The Community Justice Centre (CJC) provided mediation for court mandated Personal Violence Restraining Orders (PVRO), Correctional Centre Conferencing, large scale Indigenous disputes, including property damage and Indigenous burial disputes. Mediations delivered by the CJC exceeded their target by 87% (the target was 70 and the actual result was 131; intake was up 36%), including 70 PVRO mediations, of which 57% were resolved.
- The Office of the Commissioner for Public Interest Disclosure detected and investigated public interest disclosures, some of which included allegations of violence.
- The Community and Justice Policy Unit is delivering the community safety plan component of Community Education and Remote Alcohol Management Planning (CERAMP) with funding from the Australian Government Department of Families, Housing, Community Services and Indigenous Affairs (FaHCSIA), in the following Territory Growth Towns:
 - Maningrida;
 - Groote Eylandt;
 - Borroloola;
 - Elliott;
 - Gunbalanya; and
 - Tiwi Islands.

The project is designed to develop and implement alcohol management and community planning activities in identified communities in partnership with other government agencies. It also encompasses community education about the justice system and other issues identified by communities.

- Throughout 2009-10, the development and evaluation of legislative, community safety and alcohol management initiatives was supported by the provision of research and statistical services by the Research and Statistics unit in the Policy Coordination division.
- The introduction of the Integrated Offender Management System (IOMS) has enhanced the identification and targeting of violent offender risks and needs through appropriate interventions, thereby reducing the possibility of further offences.
- Northern Territory Correctional Services has provided offence specific programs and counselling for detainees at the Don Dale Juvenile Detention Centre.

CULTURALLY APPROPRIATE PROGRAMS, MEDIATION AND ADVOCACY

- The Anti-Discrimination Commission promotes its services and the message of non-discrimination and equality of opportunity through public education events conducted in conjunction with Consumer Affairs in Indigenous communities. The Commission has also developed a new information brochure targeting Indigenous Territorians to raise awareness of rights under the *Anti-Discrimination Act*.
- Consumer Affairs provides education and promotion of consumer rights throughout remote and Indigenous communities, with the

Strategic Outcomes and Achievements

Indigenous Liaison Officer visiting numerous locations to warn against the activities of potential itinerant and rogue traders.

Visits to Indigenous communities provide consumers with the opportunity to address issues face to face and for Consumer Affairs to gather information from vulnerable consumers. The Indigenous Liaison Officer provides a focus for advocacy and mediation to resolve specific cases.

- The Community Justice Centre has established Indigenous mediator panels in the Tiwi Islands, Alice Springs, Yuendumu and Yirrkala through the provision of nationally accredited mediation training, support and development. The Centre also delivered 11 nationally accredited professional development workshops accessible via video conferencing to regional areas.
- The Office of the Information Commissioner assists government agencies by providing policy advice and support to enable them to share personal information safely.
- Research and statistics analysing the prison population were provided to help develop culturally appropriate programs.
- Northern Territory Correctional Services has:
 - established a formal process to ensure that programs are developed with significant input from the Northern Territory Correctional Services Aboriginal and Torres Strait Islander Consultative Committee. In addition, the division has established Indigenous reference groups that it liaises with to ensure that programs are developed in a culturally appropriate manner.
 - provided social, health and culturally specific programs and counselling for detainees at the Don Dale Juvenile Detention Centre.

FAMILY GROUP MEDIATION CONFERENCE PROJECT

This 30-month pilot project, which has received \$0.9 million in funding as part of the Alice Springs Transformation Plan, is being conducted in conjunction with the Department of Health and Families (DHF). It aims to ensure that 'parents and other interested parties are involved in making plans to safeguard the wellbeing of the child' (section 48 *Care and Protection of Children Act 2007*). A full-time convenor has been employed in Alice Springs to coordinate the project.

The Family Group Mediation Conference model brings families, family groups and communities together for a conference using a voluntary, strength-based and culturally sensitive approach to making decisions that address the best interests of the child in relation to the care and protection concerns that have put the child at risk.

Referral for a mediation conference will come from DHF to the Community Justice Centre to deliver the service. The independence of the CJC mitigates any perception of prejudice by the families and manages any potential power imbalance with DHF.

- A total of ten Community Probation and Parole Officers are now working in remote communities and provide assistance to regional Community Corrections offices, the Courts and the Indigenous Family Violence Offender and Elders Visiting Programs.
- The Indigenous Family Violence Offender Program (IFVOP) provides a sentencing alternative to imprisonment and in 2009-10 the program was extended to 25 remote communities and regional centres across the Northern Territory by trained local Indigenous facilitators and regional IFVOP coordinators. The program aims to

AUSTRALIAN CLASSIFICATION (CENSORSHIP) EDUCATION

The Department of Justice is funded to raise awareness about the Australian Classification (Censorship) Education system for film and literature in Indigenous communities throughout the Northern Territory (urban, rural and remote areas). In 2009-10, the program was extended for another year. Key achievements to date include:

- strong partnerships with the Office of Film and Literature Classification and the National Association for the Prevention of Child Abuse and Neglect (NAPCAN);
- Community and Justice Policy staff have developed a culturally appropriate educational program about the harmful impact of pornography. Two Indigenous Liaison Officers deliver the educational program, acting as the initial contact point for inquiries;
- Extensive face to face workshops throughout the Northern Territory, including the communities of Nguiu, Tennant Creek, Wadeye, Katherine, Maningrida, Angurugu, Nhulunbuy, Ngukurr, Gunbalanya, Borroloola, Elliott, Kalkaringi, Ti Tree, Papunya, Alice Springs and Ntaria; and
- Workshops in the Darwin and Alice Springs Correctional Centres and town camps.

The 2009-10 program focused on issues relating to mobile phones, the internet and certain television programs. The design of the program is aligned to the 20 Territory Growth Towns and, over the term of the project, workshops and related activities will be carried out in all the nominated Growth Towns.

The project has progressed well to date and the Australian Institute of Criminology is to conduct a formal evaluation of the project.

A Closing the Gap initiative

address violence within Indigenous families by educating offenders about the effects of violence, and encouraging families to take a stand against it. Ongoing community consultation is a key part of IFVOP to ensure its relevance, cultural appropriateness and community acceptance and to identify community members who can be trained to become program facilitators. ***A Closing the Gap initiative***

DID YOU KNOW?

The Katherine Interagency Tasking and Coordination Group (ITCG), which was established as part of the Public Safety Model, supports local youth issues, including the coordination of the 'No School – No Service Program' to address truancy, instigating school holiday programs for young people at risk.

The ITCG also works at a community level to promote the Katherine Police Shop Front and plays a significant role in planning alcohol measures during special events and in emergency situations.

Community and Justice Policy plays a lead role in coordinating ITCG activities in Katherine, Darwin, Tennant Creek, Alice Springs and Nhulunbuy.

Strategic Outcomes and Achievements

OTHER INITIATIVES CONTRIBUTING TO A SAFER COMMUNITY

REGISTRAR-GENERAL AND PUBLIC TRUSTEE

The Land Titles and Births, Deaths and Marriages offices facilitate safer communities because they safeguard property interests. Land Titles provides a clear and conclusive system for identifying owners of interests in land and protecting against fraudulent dealings with land.

The Births, Deaths and Marriages office provides a service that assists individuals to protect against identity fraud and gives government agencies and businesses a high level of confidence in the identity of people they deal with.

The Office of the Public Trustee also safeguards property interests by ensuring that the property of deceased persons or a person whose estate is under financial management (under a trust) is dealt with appropriately.

CRIMINAL PROPERTY FORFEITURE

The *Criminal Property Forfeiture Act* (the Act) is aimed at targeting proceeds of crime in order to prevent the unjust enrichment of persons involved in criminal activities.

During 2009-10, the Office of the Public Trustee managed property restrained or forfeited under the Act. A total of \$1 million was paid to Consolidated Revenue by the Office of the Public Trustee from disposal of property forfeited under the Act.

COMMUNITY STORES LICENSING

The Community Stores Licensing Regime, which focuses on food security, is a National Partnership Agreement which commits the Australian and Northern Territory governments to work together with Indigenous communities.

The Licensing, Regulation and Alcohol Strategy division is developing and implementing a training program aimed at creating increased capacity for community stores' management and boards.

By 30 June 2012, 22 community stores currently incorporated under the *Associations Act* will be transitioned to the *Corporations Aboriginal and Torres Strait Islander Act (CATSI)*.

Two specialist training providers have been awarded contracts for governance training and transition support to the management committees of the identified community stores. Training for management committees is to be provided onsite in communities. This training builds on the Building Better Stores program run throughout the Northern Territory in 2009.

During 2009-10, five community stores received governance training and transition support. A further four community stores received governance training, with transition support to be provided in early 2010-11.

In 2010-11, governance training and transition support will be provided to an additional ten communities, with a further six delivered in 2011-12.

The major community store management organisations, Outback Stores and Arnhem Land Progress Association (ALPA), have been provided with a 'train the trainer' type program so that these on-the-ground managers can provide additional support to the educational program.

SCHOOL LIAISON PROJECT

The School Liaison Project began with the Territory wide distribution of 'Security Packs' to all licensed crowd controllers and security guards. The pack contained a combination infrared light and torch and a set of five fact sheets in relation to the obligations and duties of crowd controllers and security guards, as well as the use of false or altered identification by minors and ways to detect them. The School Liaison Team conducted follow up visits to various licensed premises to develop a relationship with security staff.

The project led to the collection of approximately 35 false or altered IDs in the Darwin area and follow up with the minors involved.

The team also attended Careers Expos in Alice Springs, Tennant Creek, Katherine, Nhulunbuy and Darwin, distributing merchandise and educational fact sheets to students and teachers.

NT WORKSAFE

NT WorkSafe has undertaken targeted activities in specific industry sectors and high risk areas including:

- a forklift campaign in the transport and storage sector;
- a cyclone safety campaign in the construction sector;
- electrical and gas safety in the retail sector, specifically markets and stalls; and
- a scaffolding campaign in the construction sector.

NT WorkSafe also established tripartite consultative committees in the construction, transport and storage and resources sectors to provide a mechanism for structured, direct consultation with workers and employers. The committees meet every six weeks and consider individual cases of accidents and investigations and occupational health and safety policy for the industry sector. The committees provide input to campaign development based on injury data.

Developing and Maintaining a Sustainable Organisation

SNAPSHOT

The Department of Justice is developing and maintaining a sustainable organisation by implementing policies, programs and initiatives to reduce harmful environmental impact, positioning itself as an intergenerational employer of choice, encouraging staff to embrace strategic directions and value leadership, and increasing demand for professional advice.

Energy consumption is being reduced as part of the NT Government-wide Energy Smart Buildings Policy, and progress towards this objective in 2009-10 was highlighted by an internal Green Vehicle Policy to move to vehicles with lower greenhouse emissions. Additionally, energy-efficient lighting was installed at the Nichols Place court house in Darwin, and resulting annual savings are estimated at \$72,500. The Environmental Management System (EMS) began in December 2009 and is expected to be completed by the end of November 2010.

The Department is proactively identifying and developing the leadership of its executive and upper management to build skills, workplace satisfaction and retention. The Emerging Leaders and First Time Managers training programs are continuing to provide the opportunity to develop management skills in the Department of Justice context.

A Justice Information Centre has been established in Alice Springs and divisions have co-located in Katherine and Nhulunbuy in order to achieve better client experience and service delivery, improved productivity and reduced duplication and a reduction in the Department's overall carbon footprint. Other achievements include major refurbishments of court facilities and correctional centres in Alice Springs and Darwin.

The Department has undertaken an extensive internal review of its Corporate and Strategic Services, expected to be finalised in September-October 2010 with recommendations to be considered by the Executive Directors Group shortly thereafter.

REDUCTION OF HARMFUL ENVIRONMENTAL IMPACT BY THE DEPARTMENT

- The Department is reducing energy consumption as part of the NT Government-wide Energy Smart Buildings Policy and is pursuing energy reduction targets against its 2005-06 base data. Data outlining energy achievements to date is provided in the Energy Management section at page 65.
- During 2009-10, the Department formalised an internal Green Vehicle Policy promoting and prioritising the move to vehicles with lower greenhouse emissions.
- The Department has also been successful in securing funding through the Government Energy Efficiency Program to undertake a project to replace the lighting in the Nichols Place court house with a more energy-efficient lighting system. The estimated cost of the project is \$490,000 and the Department estimates it will save approximately \$64,000 in energy costs and \$8,500 in maintenance costs associated with lighting as a result. The rate of return is estimated at 16% and the simple payback is estimated at six to eight years.
- In line with the Northern Territory Government's Climate Change Policy, the Department commissioned Environ to undertake the development of a department-wide Environmental Management System (EMS). The EMS project commenced on 7 December 2009 and is expected to be completed by the end of November 2010.
- All new accommodation units at the Alice Springs Correctional Centre have been designed to reduce the need for mechanical heating in winter and cooling in summer. This has been achieved through correct placement in respect of position to the sun, sun

SOLICITOR FOR THE NORTHERN TERRITORY

The Solicitor for the Northern Territory 'Green Team' continued to meet on a regular basis throughout the year to identify green initiatives and implement them in the workplace. The 'Green Team' has also been active in the community, with participation in the Clean Up Australia Day 2010 campaign.

screens at the ends of buildings, sloping ceilings to ensure hot air can move out and louvre windows to ensure maximum ventilation. The new accommodation was built on the premise that there would be no mechanical heating or cooling and as such has achieved energy efficiency.

BE AN INTERGENERATIONAL EMPLOYER OF CHOICE

- An independent review of the availability and effectiveness of professional development opportunities for employees across the Department found that professional development needs were being met through current practices and opportunities. The Leadership Development project continues to identify opportunities to up-skill current and emerging leaders in the Department.
- At a divisional level:
 - The Solicitor for the Northern Territory provides employees with flexible workplace practices, career development and training and development opportunities. The division offers three annual graduate clerkships, participates in a cadetship and an apprenticeship, and offers a law scholarship. The Solicitor for the Northern Territory runs a Continuing Professional Development Program for professional and administrative staff. The division

Strategic Outcomes and Achievements

also offers a financial award to recognise and reward the achievement of an individual who has demonstrated exceptional potential and professional excellence in the early years of their career.

- The Commissioner for Information and Public Interest Disclosures provides employees with flexible workplace practices, career development and targeted training and development opportunities.
- Northern Territory Correctional Services continues to focus on retaining Indigenous employees working as Community Probation and Parole Officers and with the Indigenous Family Violence Offender Program.
- Northern Territory Community Corrections has implemented a Strategic Workforce Planning Project for its workforce to ensure it delivers current priorities as well as providing a strategic plan for future workforce needs, including attracting and retaining staff from a variety of backgrounds.
- Policy Coordination aims to provide employees with flexible workplace practices, career development and targeted training and development opportunities.
- Licensing, Regulation and Alcohol Strategy increased the number of training sessions provided to staff, both in-house and through external training providers.

STRATEGIC DIRECTION EMBRACED AND LEADERSHIP VALUED

- During 2009-10, the Department introduced a facilitated business planning process through which all divisions developed business plans for the 2010-11 financial year. The business plans reflect how each division contributes to the achievement of the Department's strategic directions. A quarterly reporting framework was also established as part of this process.

INCREASED DEMAND FOR PROFESSIONAL ADVICE

- The demand for professional legal services has increased, with a growing awareness within agencies of the value of seeking legal input at the front end of projects and the benefit of having lawyers based in agencies.
- The Office of the Commissioner for Public Interest Disclosures provided whole of government information to raise awareness of the *Public Interest Disclosure Act*, including liaison with Chief Executives to provide professional advice on appropriate actions under the legislation.
- Northern Territory Correctional Services has implemented clinical supervision of all aspects of sentence planning, case management and programs.

OTHER INITIATIVES CONTRIBUTING TO A SUSTAINABLE ORGANISATION

REGIONAL FACILITIES

The Department has established a Justice Information Centre in Alice Springs and co-located a number of divisions in Katherine and Nhulunbuy in order to achieve:

- improved client experience and service delivery;
- improved productivity and reduced duplication; and
- a reduction in the Department's overall carbon footprint.

COURT FACILITIES

Other achievements include major refurbishments in the Alice Springs court house, such as the creation of a number of new interview rooms, the renovations of the holding cells and upgrade of the prisoner delivery area. A new Judges chamber, which is located on the first floor, and additional facilities, including a toilet, located on the ground floor have been constructed.

Nichols Place in Darwin has also received some major refurbishments in 2009-10. This includes the construction of a new Civil Registry and Fines Recovery Unit above the Public Trustee, Births Death and Marriages and Lands Title Office in Zone B. Construction of new interview rooms commenced in June 2010 in Zone A and is expected to be completed in late 2010. NT Community Corrections has relocated from an area in Zone A of Nichols Place to newly constructed offices in the former Civil Registry originally situated in Zone A.

WORK-RELATED STAFF QUALIFICATIONS

A total of 15 NT WorkSafe officers commenced the nationally recognised Diploma of Government (Workplace Inspection) as part of their professional development. These are in addition to the ten NT WorkSafe officers who completed the course in 2008-09.

In Northern Territory Correctional Services:

- three induction training courses were completed for casual Youth Workers and programs staff at Don Dale Detention Centre, with 20 staff completing the program;
- a total of 47 staff have participated in the Workplace Trainer and Assessor Course;
- six Northern Territory Community Corrections staff completed the Certificate IV in Correctional Practice;
- three Community Probation and Parole Officers have completed Certificate II in Justice Services; and
- a total of 83 custodial officers have completed Certificate III in Correctional Practice.

INFORMATION TECHNOLOGY SYSTEMS

Integrated Offender Management System (IOMS)

A key recommendation from the Adult Custodial Review undertaken in 2004 was the implementation of an Integrated Offender Management System (IOMS). This became operational on 24 August 2009 and is used across the Northern Territory Correctional Services in Correctional Centres, Community Corrections and Juvenile Detention. The system supports the management and throughcare of offenders both in custody and under the supervision of Community Corrections. The system is intended to facilitate consistent work practices across the division, increasing the effectiveness of the service. IOMS aims to achieve targeted reduction in recidivism and crime prevention through:

- availability of complete, concise and current information on offenders to enable enhanced offender management planning at all levels;
- access to more intuitive assessment and planning tools to develop and implement offender management plans;
- increased capacity to manage offender rehabilitation through better tracking, monitoring and assessment tools; and
- increased accountability for offender management strategies and outcomes at all levels of NTCS.

Integrated Justice Information System (IJIS)

The Department is the custodian of IJIS, which supports and reports on the justice business processes from Police apprehension, Prosecutions, Courts, and the Fines Recovery Unit. Correctional Service functions in IJIS have been superseded due to development and implementation of the Integrated Offender Management System (IOMS), with an interface providing data exchange between IJIS and IOMS. Agreed modifications are made as part of regular enhancements.

The Northern Territory Government announced the provision of \$2.7 million in recurrent funding from 2010-11 to modernise IJIS and maintain it as a contemporary integrated information system for justice now and into the future.

To inform the modernisation activities, a Business Process Improvement (BPI) review was conducted that highlighted business performance improvement for users throughout the Northern Territory. Strategic directions have been identified, including increasing the mobility and capability in remote locations and supporting *Closing the Gap* and *Territory 2030* initiatives.

Protecting and Promoting the Rights of the Vulnerable and Disadvantaged

SNAPSHOT

The Department recognises its responsibility to improve the outlook and well being of disadvantaged and vulnerable Territorians, and in 2009-10 divisions achieved much in this regard in diverse locations and situations.

Community Justice Grants were provided to three non-government organisations to support Intervention and Case Management Services as part of Government's public safety model - \$650,000 to Larrakia Nation in Darwin, \$350,000 to Mission Australia in Katherine, and \$350,000 to Tangentyere Council in Alice Springs. A grant of \$600,000 was also provided to Larrakia Nation to continue the operation of a Darwin Area Night Patrol, plus a further \$365,000 for the operation of the Palmerston Information and Referral Office.

The Northern Territory Legal Aid Commission received funding of \$3,550,000 for the provision of legal representation in matters arising under Northern Territory law. A total of \$405,000 was allocated to the Northern Territory Legal Aid Commission and \$335,000 to the Central Australian Women's Legal Service for the provision of domestic violence legal services.

The Australian Government, through the Standing Committee of Attorneys-General, is negotiating the development of a new agreement with state and territory governments over the course of 2010 relating to government legal aid organisations across Australia.

Two court diversion programs, the Alcohol Court and the Court Referral and Evaluation for Drug Intervention and Treatment (CREDIT), are aimed at treating substance abuse and reducing the prospect of reoffending. There were 366 referrals to the programs in 2009-10.

Job in a Box, a prisoner employment program, began at the Alice Springs Correctional Centre. The program provides skills and support to prisoners, enabling them to obtain full-time paid employment in the local business community.

The Office of the Commissioner for Public Interest Disclosures was established on 31 July 2009 and encouraged improved processes, policies and conduct by public bodies by providing a safe way for 'whistleblowers' to report improper conduct and have it addressed.

A significant body of work has been undertaken by the Department in the areas of alcohol management and public safety through the Licensing, Regulation and Alcohol Strategy and Policy Coordination divisions. This work has been at the operational and strategic level, coordinating whole of government responses to issues that impact on Territorians in urban, rural and remote settings.

Strategic Outcomes and Achievements

PROTECTING AND PROMOTING THE RIGHTS OF THE VULNERABLE AND DISADVANTAGED

- The Office of the Public Trustee manages estates (whether under a trust or deceased estate) for disadvantaged and vulnerable people. Specifically, the Office:
 - ensures that the affairs of a deceased person (even where the estate is insolvent) are dealt with in a professional and respectful manner; and
 - in the case of trusts, manages the financial affairs of a person who may be under a disability or incapacity in the best interests of that person and ensures they are not taken advantage of.
- The Anti-Discrimination Commission organised several public education events to promote rights and responsibilities under the *Anti-Discrimination Act*, as well as human rights generally. The events included International Human Rights Day, International Women's Day, *Outback Pichas* (with Consumer Affairs) and a Photographic Exhibition displayed in Katherine and Alice Springs. The Commission also participated in Disability Awareness Week, World Refugee Day and Homeless Connect.
- The Commission continued to promote non-discrimination and equality of opportunity for all Territorians through training for the public and private sectors, non-government organisations and the community sector as well as through complaint handling and conciliation processes. In particular, the Commission focused on disadvantage associated with race, disability and sex and continued advocacy in relation to the Northern Territory Emergency Response.
- The Information Commissioner hosted the 33rd Australia Pacific Privacy Authorities (APPA) forum in June 2010. This was a first for

COMMUNITY BENEFIT FUND

The Community Benefit Fund was established under the *Gaming Control Act* to provide funding support for gambling research and amelioration programs concerned with problem gambling, as well as providing assistance for general community development and improvement purposes.

The Fund receives money from levies imposed on the operation of electronic gaming machines or 'pokies' operated by licensed hotels throughout the Northern Territory. Four grant categories are available from the Community Benefit Fund: community organisation grants, gambling amelioration, gambling research and major community grants.

Details of these grants will be published in a separate annual report of the Community Benefit Fund to be tabled in the Legislative Assembly.

- Darwin and included a public session with guest speakers from the Northern Territory, New Zealand and Canada discussing current privacy issues. The session was positively received by delegates and attendees. The Office of the Information Commissioner also conducted regular forums for information officers throughout the public sector and delivered a public awareness campaign during Privacy Awareness Week (May 2010).
- NT WorkSafe has investigated return to work improvements as an activity of the Workers Rehabilitation and Compensation Advisory Council.

GRANTS

Community Justice Grants

During 2009-10, grants were provided to three non-government organisations to support the continued delivery of Intervention and Case Management Services as part of Government's public safety model:

- \$650,000 to Larrakia Nation in Darwin;
- \$350,000 to Mission Australia in Katherine; and
- \$350,000 to Tangentyere Council in Alice Springs.

During 2009-10, a grant of \$600,000 was provided to Larrakia Nation to continue the operation of a Darwin Area Night Patrol.

Funding of \$365,000 was also provided to Larrakia Nation for the operation of the Palmerston Information and Referral Office whereby proof of identification, referral and other services are provided from an office in the Palmerston central business district.

Funding was also provided to three non-government organisations to underwrite their Return to Country programs:

- \$30,000 to Larrakia Nation in Darwin;
- \$15,000 to Mission Australia in Katherine; and
- \$30,000 to Tangentyere Council in Alice Springs.

Legal Aid Funding

During 2009-10, the Northern Territory Government provided funding of \$3.55 million to the Northern Territory Legal Aid Commission for the provision of legal representation in matters arising under Northern Territory law. This funding was provided on the basis of matching funding under the previous four-year funding arrangement with the Northern Territory Government, which formally expired on 30 June 2009.

The Northern Territory Legal Aid Commission also receives funding from the Australian Government, under an agreement between the Australian and Northern Territory governments.

The Australian Government, through the Standing Committee of Attorneys-General, is negotiating over the course of 2010 the development of a new agreement with state and territory governments relating to government legal aid organisations across Australia.

The Northern Territory agreed to maintain current funding levels to the Commission while the negotiations with the Australian Government take place.

Funding of Domestic Violence Legal Services

The Northern Territory Government funded the provision of domestic violence legal services in Darwin and Alice Springs. New agreements with the Northern Territory Legal Aid Commission and the Central Australian Women's Legal Service are currently being finalised.

A total of \$0.405 million was allocated to the Northern Territory Legal Aid Commission and \$0.335 million was allocation to the Central Australian Women's Legal Service in 2009-10.

The Department of Justice is working with domestic violence legal services to ensure the best fit between the services and amended legislation.

Victims of Crime NT

Victims of Crime NT received funding of \$150,000 in 2009-10 for the provision of crisis support, information, advocacy and court support and a referral program.

Other services included the provision of victim support groups, community awareness and education and inter-sectoral training. It provides community education and awareness through various displays at expos, shopping centres and at other community information days.

continued over leaf

Grants continued

Clean Up Assistance for Victims of Crime NT

Victims of Crime NT received funding of \$50,000 in 2009-10 for the provision of the Clean up Assistance Scheme, which provides assistance of up to \$250 to victims of crime for the cleaning up and securing of their homes after a break-in or home invasion. A call-out service is provided to residences in the Darwin/Palmerston area.

Most of the assistance provided was for the repair and replacement of locks, but also included the replacement of screens, glass, doors and cleaning of premises.

Tenants' Advice Service

The Tenants' Advice Service is a Northern Territory-wide advice and advocacy service providing advice, referral and limited casework to tenants in private and public rental accommodation, including caravan park and boarding house residents. Most clients are Darwin based but the service is continuing to look at how it can provide better service in Central Australia.

Funding for the Tenants' Advice Service comes from the Agents Licensing Guarantee Fidelity Fund. This Fund includes contributions from agent's licence and registration fees, fines, contributions and levies determined by the Agents Licensing Board and interest.

The Tenants' Advice Service did not receive funding in 2009-10 as it had access to unexpended funds from 2008-09 to continue the operation of the service.

REDUCTION IN REGULATORY BREACHES

- Consumer Affairs conducted a range of activities to assist in identifying regulatory breaches, including:
 - A regional and remote visits program which ensures Indigenous consumers are aware of their rights and responsibilities;
 - A regional visits program that included Nhulunbuy, Elliott, Jabiru, Katherine and Tennant Creek to educate traders and real estate agents of their rights and responsibilities under the appropriate legislation; and
 - Show bag inspections in Darwin and Alice Springs to ensure that consumers were protected from purchasing banned and dangerous goods.
- The Office of the Information Commissioner raises awareness of privacy rights and continued its work to investigate and, if possible resolve, complaints about breaches of privacy.

REDUCTION IN RECIDIVISM

- During 2009-10, two court diversion programs were provided, the Alcohol Court and the Court Referral and Evaluation for Drug Intervention and Treatment (CREDIT) (NT) program. These programs are aimed at treating substance abuse and reducing the prospect of reoffending in the future. The programs are supported by Court Clinicians who assist the Court. There were 366 referrals to the programs in 2009-10.
- Community Justice Centre involvement in community mediations and pre-release mediations through Nationally Accredited Indigenous mediators has continued to reduce the potential for

disputes and violence in communities and improved offenders' prospects for reintegrating on release from custody.

- Northern Territory Correctional Services has:
 - developed a set of core therapeutic programs at adult and juvenile custodial centres in Darwin and Alice Springs, supported by regular clinical supervision to ensure quality assurance;
 - worked with the Department of Health and Families, Forensic Mental Health and adult guardianship for the successful management of special needs prisoners;
 - developed a High Support Unit and staff training for management of special needs prisoners with ongoing support of Aged and Disability Services and Mental Health Services at the Alice Springs Correctional Centre;
 - provided offence specific programs and counselling for detainees at the Don Dale Juvenile Detention Centre; and
 - conducted a review of the delivery of prisoner education in adult correctional centres, which has resulted in a significant increase in the delivery of education and training to prisoners.

PRISONER EMPLOYMENT PROGRAM – JOB IN A BOX

Job in a Box has commenced at the Alice Springs Correctional Centre. This prisoner employment program includes work readiness, looking for a job, interview skills and other accredited units of competency that can be undertaken both on and off site. Individual prisoners are case managed, assessed and sign an employment pathway contract. The program leads to full-time paid employment within the local business community.

CLINICAL SERVICES BRANCH, NORTHERN TERRITORY CORRECTIONAL SERVICES

Northern Territory Correctional Services has established a Clinical Services Branch to develop programs and services that reduce re-offending.

A subcommittee of the Aboriginal and Torres Strait Islander Consultative Committee was established in April 2010 to work with the Clinical Services Branch on program development, implementation and review.

Other activities of the branch in 2009-10 included:

- development of new 'rolling group' sexual offender treatment programs to reduce delays in program access and target these offenders better; and
- clinical supervision of psychologists, social workers and related staff across Northern Territory Correctional Services.

PRISON FILM AND LITERATURE

In collaboration with the Top End Aboriginal Bush Broadcasting Association (TEABBA), six prisoners at the Darwin Correctional Centre produced five short films for a DVD entitled Forgotten Ones. Two of the films, My Foundation and The Last Chapter, were short-listed for the Galah Awards as part of the Fist Full of Films Festival.

Two prisoners won first and second place in the Dymocks Aboriginal and Torres Strait Islander Writers Award section in the Northern Territory Literary Awards 2010.

Strategic Outcomes and Achievements

REDUCTION IN ALCOHOL RELATED HARM AND ANTISOCIAL BEHAVIOUR

- The Darwin Interagency Tasking and Coordination Group developed interagency guidelines for addressing antisocial behaviour hot spots by engaging with illegal campers in Darwin and Palmerston, and a total of five Interagency Service Delivery exercises were conducted in the area.
- The Alice Springs ITCG conducted a total of three Interagency Service Delivery exercises targeting antisocial behaviour hot spots and service engagement. As a result of one operation (a youth directed exercise), a total of 195 people were spoken to, 105 people were moved on, 12 people were taken into protective custody, 65 youth were taken home by the Youth Patrol and Congress, 23 litres of alcohol was tipped out, six information reports were submitted and one arrest was made for drink driving offences.
- Northern Territory Correctional Services:
 - provided alcohol and other drugs specific programs and counselling to detainees at the Don Dale Juvenile Detention Centre and adult offenders within correctional centres, including the Safe and Sober awareness and treatment program under the Alice Springs Transformation Plan; and
 - continued drink driver training and anger management programs.
- The Alcohol Strategy Unit in the Licensing, Regulation and Alcohol Strategy division undertook a review of the NT Alcohol Framework and other alcohol initiatives in place in the NT. In conjunction with other NT agencies and based on researched evidence, the unit also developed a coordinated platform and draft action plan for further alcohol reform in the NT.
- Work has begun with Darwin and Palmerston City Councils to develop a high level Alcohol Management Plan (AMP) for the greater Darwin region. The AMP will address alcohol management issues which exceed municipal boundaries and will link to existing municipal AMPs, Accords and other localised plans set up to address alcohol harms.
- Licensing, Regulation and Alcohol Strategy division staff and the Northern Territory Licensing Commission work closely with licensees, NT Police and service providers in Tennant Creek to reduce the potential of alcohol-related harms when there is an influx of people from outlying communities into the town, such as during football carnivals.
- The Northern Territory Licensing Commission has reviewed the liquor supply plan for Elliott. The Community of Elliott has signed off on a community driven Alcohol Management Plan (AMP) which will include supply, harm and demand reduction strategies.
- The Alcohol Court is aimed at treating alcohol abuse and reducing the prospect of re-offending in the future. The program is supported by Court Clinicians who assist the Court. There were 186 referrals to the program in 2009-10. ***A Closing the Gap initiative***

PUBLIC SAFETY MODEL

Throughout 2009-10, the Northern Territory Government continued a range of initiatives aimed at tackling antisocial and low-level offending behaviour, such as illegal camping, loitering and drinking in public areas, with \$2.32 million allocated to public safety activities in this period.

In 2009-10, \$75,000 was applied to boost the Return to Country Program, a component of the Intervention and Case Management Services (ICMS) across the Northern Territory.

The Public Safety Model involves a number of programs, including:

Case Management

Funding of non-government service providers to deliver ICMS, including:

- a return to country program;
- transport services to and from medical facilities or sobering up shelters to other services;
- proof of identity services;
- prisoner release and repatriation assistance; and
- information and referral services, including assistance in obtaining accommodation or welfare payments.

Work has progressed to develop new scopes of service for the ICMS in Darwin, Katherine and Alice Springs. Contracts with service providers were extended to 30 September 2010 to enable expressions of interest processes to occur for further three-year ICMS agreements.

Coordination

Interagency Tasking and Coordination Groups (ITCGs) were established in each area to support the implementation of the Public Safety Model. ITCGs are chaired by NT Police and managed by the Department of Justice. Members include NT Government agencies, non government service providers, local government and Australian Government representatives. The groups meet on a fortnightly basis in Darwin/Palmerston, Nhulunbuy, Katherine, Tennant Creek and Alice Springs to identify antisocial behaviour hotspots and develop an immediate response. Groups have also been established in the Coomalie Shire and Wadeye community, but they meet less regularly.

The Katherine ITCG has formed a Youth ITCG and the Nhulunbuy ITCG is coordinating with existing youth forums in the region. A Licensees Group has also been formed in Nhulunbuy to address issues effecting licensed premises.

Community Tasking and Coordination Groups are being established in some remote communities as a mechanism to build Community Safety Plans addressing local issues using problem solving plans.

Patrolling Groups have been formed in Darwin and Katherine under the local ITCG. They are chaired by NT Police and their aim is to coordinate the activity of agencies delivering patrolling services such as NT Police, Community Day and Night Patrols and Council Rangers. The Patrolling Groups meet on a regular basis.

Strategic Outcomes and Achievements

COMMUNITY SAFETY WORKING GROUP

The Community Safety Working Group (CSWG) is managed by the Policy Coordination division and coordinates related public policy across the Northern Territory Government. The group drives implementation and ensures ongoing monitoring and reporting on the antisocial behaviour strategies adopted by Government.

Participants are drawn from a broad cross-section of government, including representatives from Australian Government agencies and local government organisations. The CSWG also includes representation from the non-government sector and peak representative bodies such as the Northern Territory Council of Social Services and leading Indigenous organisations. The group meets monthly and holds additional focus meetings as required. NT Police play an integral role in the CSWG and the broader public safety model.

In 2009-10, the CSWG conducted several special focus meetings on the following issues: Child Protection (September 2009); National Plan to Address Violence Against Women (September 2009); Palmerston Youth Issues (October 2009); Strategies for Addressing Public Place Dwelling and Antisocial Behaviour (October 2009) and Binjari Community Problem Solving Plan (December 2009).

ALCOHOL MANAGEMENT

The Alcohol Strategy Unit in the Licensing, Regulation and Alcohol Strategy division was established in 2009 to lead a whole of government strategic effort to address alcohol-related harm.

During 2009-10, six Alcohol Strategy Officers were employed, with a presence in each regional centre, to lead the development and ongoing review and management of Alcohol Management Plans (AMPs).

AMPs are locally driven plans that aim to deliver local responses to alcohol issues within a local community or region. Further, AMPs aim to minimise the nature and extent of harm caused by the consumption of alcohol, through the use of an integrated approach which includes supply, demand and harm reduction strategies.

The development and oversight of the plans is provided by local Alcohol Reference Groups made up of a range of stakeholders including the community, police, health, government agencies, local government, non-government organisations and industry.

During 2009-10:

- AMPs were in place and being managed, in each of the regional centres as well as in a number of remote communities;
- AMPs were being developed or enhanced in the following communities: Groote Eylandt, East Arnhem, Maningrida, Elliott, Borroloola, Jabiru/West Arnhem, Gunbulunya, Darwin/Palmerston region, Binjari, Alice Springs town camps of Larapinta, Mount Nancy and Palmers, Tiwi Islands and Hermannsburg; and
- the communities of Borroloola and Elliott signed off on community driven AMPs.

In regional centres where an AMP with a supply plan is in place, there has been a significant reduction in the level of pure alcohol consumption as well as reductions in other alcohol related harms such as incidents of antisocial behaviour, alcohol related crimes and the number of assaults and serious assaults.

MENZIES SCHOOL OF HEALTH RESEARCH AND EVALUATION

The Menzies School of Health Research (Menzies) conducted a review of the Alice Springs Alcohol Management Plan (AMP) and other alcohol-related initiatives, such as the electronic identification system. The review identified positive outcomes in relation to these initiatives. Generally, since the implementation of the AMP the evaluation found:

- an 18% reduction in pure alcohol consumption from 2006 to 2008. It is noted that there has been a slight increase over the past year in pure alcohol consumption levels, resulting in a 16% reduction 2006-2009;
- a decline in alcohol-related admissions to the Alice Springs Hospital and presentations to the Alice Springs Hospital Emergency Department. This trend continued through 2009;
- the absolute number of assaults had not changed but the severity of assaults had decreased; and
- a decrease in the proportion of serious assaults related to alcohol from 11% of all assaults in 2005 to 6% of all assaults in 2009.

Of the 28 recommendations (structured into 12 principal recommendations) made by Menzies,

16 subrecommendations have been completed, three are substantially completed and nine are under development.

The electronic identification system in Alice Springs (in place since 23 June 2008) is now seen as an effective tool for the Courts. The system also monitors compliance with local product restrictions such as cask wine that contribute greatly to the level of alcohol-related harm in the community.

The Alice Springs Alcohol Reference Panel has been revamped and Licensing, Regulation and Alcohol Strategy has employed two staff in regional community engagement roles working with Alice Springs town camps, reflecting review recommendations.

Menzies is also:

- finalising an independent evaluation of the effectiveness of alcohol initiatives in Tennant Creek. The evaluation will also examine the effectiveness of the takeaway alcohol free day known as 'Thirsty Thursday', which was in place in the town between 1996 and 2006;
- finalising an evaluation of the AMP in Katherine;
- finalising a research report on Drinking Camps in the Katherine region; and
- commencing an evaluation of the alcohol management system in East Arnhem.

ALCOHOL EDUCATION CAMPAIGN – ‘GOT THE MOVES’

The ‘Got the Moves’ campaign was a joint initiative with industry aimed at reducing alcohol related violence. It was adopted following Victoria’s success in running a similar campaign and was aimed at young males. The campaign focused on mates ‘looking out’ for one another and asked if they had the ‘moves’ to keep them and their mates out of trouble. The campaign placed an emphasis on positive behaviour options for avoiding conflict.

Market research to determine the effectiveness of the campaign is underway. It is hoped to demonstrate the success of promoting a positive message for young drinkers to help them deal with challenging situations.

A range of promotional material, such as t-shirts, coasters and posters, was distributed to licensed venues. A website dedicated to the campaign was developed and includes a range of information, including the various support services for people who are affected by alcohol-related harm. The website can be found at www.gotthemoves.nt.gov.au.

As well as standard advertising measures, an agreement with News Ltd allowed for placement of the advertisements online. Statistics from the online placements show the ads were viewed by more than 34,000 unique users across the site over a two month period.

The Australian Hotels Association (NT) and Clubs NT provided a total of \$20,000 for the campaign.

IMPROVED PROSECUTION SUCCESS RATES

- During 2009 10 the Office of the Public Trustee paid a total of \$1 million to Consolidated Revenue from the disposal of property forfeited under the *Criminal Property Forfeiture Act*.
- The Licensing, Regulation and Alcohol Strategy division supports improvements in prosecution success rates through:
 - the development and delivery of joint training programs for licensing inspectors and Northern Territory Police, Fire and Emergency Services;
 - increased intelligence gathering through Patrolling Group Network meetings;
 - continued joint operations with NT Police and the Department of Health and Families; and
 - increased public awareness and education through an increased number of public consultations and the development of the Grog Running campaign.
- During 2009-10, the Office of the Director for Public Prosecutions recruited an additional Senior Crown Prosecutor ECO1 in Alice Springs to assist in the prosecution of serious offences in Alice Springs. The Office also employed an additional Witness Assistance Services Officer (AO5) in Alice Springs and a part time Witness Assistance Services Officer (AO5) in Darwin to expand the capacity of the Office to support witnesses and victims in remote areas throughout the Northern Territory.
- The Director of Public Prosecutions holds an independent statutory office and is required under the *Director of Public Prosecutions Act* to provide the Attorney-General with a report on the Director’s functions during the year. This report will provide details of prosecution outcomes.

Influencing Responsible Economic and Social Development

SNAPSHOT

The Department contributes to the Territory's economic and social development by increasing workplace safety standards and compliance, and increasing participation in proactive policy advice.

Major legislation was also developed to assist in safeguarding the ongoing economic and social development of the Territory.

NT WorkSafe has approved five registered training organisations to deliver training to Health and Safety Representatives, implemented the 'white card' for more than 4,000 construction workers, requiring them to undertake basic occupational health and safety training before they commence work, and approved two new National Codes of Practice in construction.

The Department also funded and conducted programs and activities to provide suitable identity documents for individuals. These documents allow people to participate fully in society, protect against identity fraud, and provide government and businesses with a high level of confidence in the identity of people they deal with.

During 2009-10, the Anti-Discrimination Commissioner also focused on increasing engagement with businesses and developing new training programs directed at business in the area of sexual harassment and Consumer Affairs contributed to the development of national policy and legislative reforms through participation in a range of national working groups and worked with relevant business and industry organisations to assist in improving the way that businesses address consumer concerns and complaints.

These national reforms include the harmonisation of the Australian Consumer Law that is due to be implemented on 1 January 2011 and the transfer of Trade Measurement to the National Measurement Institute on 1 July 2010. Consumer Affairs involvement in working groups such as the Complaints Dispute Resolution Advisory Committee, the Education and Information Advisory Committee and the Product Safety Advisory Committee ensure the Northern Territory is represented at a national level.

Strategic Outcomes and Achievements

LEGISLATIVE REFORM

Major legislation was developed in accordance with the Northern Territory Government's legislative program. Highlights include the commencement, introduction or enactment of new and amended legislation, such as:

- the *Public Interest Disclosures Act* 2008;
- the *Cross Border Justice Act* 2009;
- various parts of the *Unit Title Schemes Act* 2009;
- the *Serious Crime Control Act* 2009;
- the *Prisoners (Interstate Transfer) Act* 2009;
- the *Statute Law Revision Act* 2009;
- the *Criminal Code Amendment (Bushfires) Act* 2009;
- the *Sale of Land (Rights and Duties of Parties) Act* 2010;
- the *Penalty Units Act*;
- the *Liquor Act*;
- the *Financial Transactions Amendment Act* 2010;
- the *Residential Tenancies Amendment Act* 2010 (RTA);
- the *Justice Legislation Amendment (Penalties) Act* 2010;
- the *Justice Legislation Amendment Act* 2010;
- the Justice Legislation Amendment (Committals Reform) Bill 2010; and
- as part of the COAG reforms, enactment of the *Trade Measurement Legislation Repeal Act*, the *Companies (Trustees and Personal Representatives) (National Uniform Legislation) Implementation Act* 2010, the *Consumer Credit (National Uniform Legislation) Implementation Act* 2010 and the introduction of the Personal Property Securities (National Uniform Legislation) Implementation Bill 2010 and the Transport of Dangerous Goods by Road and Rail (National Uniform Legislation) Bill 2010.

Further details regarding this legislative reform is provided on page 114.

REGISTRAR-GENERAL

Land Titles and Births, Deaths and Marriages facilitate economic and social development by safeguarding property interests, as described on page 30.

As part of the Public Safety Model, Births, Deaths and Marriages contributes to the Larrakia Nation and Tangentyere Council identification cards, the Driver Education Program and Centrelink identity initiatives. These often involve extensive searches and inquiries to establish identity.

INCREASED WORKPLACE SAFETY STANDARDS AND COMPLIANCE

- A project to realign the Department's Occupational Health and Safety (OHS) Programs to the revised *Workplace Health and Safety Act* 2007 commenced in early 2009. In 2009-10, consultation with and presentations to over 650 staff in 60 work units at all levels across the Department has taken place. At the end of 2009-10, divisions had elected 32 Health and Safety Representatives. A revised OHS policy has been developed to align with the new legislation and a project report and recommendations for future activities in this area are under consideration.
- NT WorkSafe has:
 - continued a program of mine visits through the NT WorkSafe Mine Safety team, providing extensive advice on safety issues and the requirements of new legislation; and
 - completed a survey of the 20 Territory Growth Towns to identify relevant industry activity at each location to assist in the development of a visit program for 2010-11.

- Northern Territory Correctional Services has installed a new duress alarm system at the Don Dale Juvenile Detention Centre and conducted an upgrade to security at the Alice Springs Juvenile Holding Centre to maximise detainee and staff safety.

INCREASED PARTICIPATION IN PROACTIVE POLICY ADVICE

- The Anti-Discrimination Commission works with business, government and other organisations to develop an understanding of the principles of equality of opportunity and non-discrimination in the Northern Territory, with a view to ensuring these principles are put into practice in workplaces in particular. This work is undertaken through the Commission's provision of public awareness and training programs, complaint handling processes and assistance and advice regarding policies.
- The Office of the Information Commissioner provides policy advice to government agencies, particularly when issues such as information sharing are being considered.
- Policy Coordination provides proactive statistical, policy and legislative advice on a range of justice and social development issues. The division is active on a local, Northern Territory and national level and plays a lead role in developing safer communities, protects and promotes the rights of the vulnerable and disadvantaged and seeks to enhance Indigenous outcomes.

Strategic Outcomes and Achievements

Enhancing Indigenous Outcomes

SNAPSHOT

The Northern Territory Government is committed to policies aimed at reducing Indigenous disadvantage, and the Department of Justice played a key role in developing a number of initiatives in 2009-10 under the Government's Closing the Gap: A Generational Plan of Action.

At the end of 2009-10, the Department had 76 self-identifying Indigenous staff (an increase of 10 since the end of 2008-09), equating to 6% of the departmental workforce. The Department will continue its efforts to identify ways to increase Indigenous recruitment and retention in 2010-11.

In 2009-10, the first remote Indigenous Community Corrections Officer employed under the Community Probation and Parole Officer (CPPO) program completed the Certificate II in Justice Services through the NTCS Staff Training and Development Unit. The CPPO program aims to have Indigenous Probation and Parole Officers in communities on a full-time basis.

Northern Territory Correctional Services (NTCS) provides Indigenous focused social, health and cultural programs and counselling for Indigenous prisoners and juvenile detainees. The full complement of ten Community Probation and Parole Officers is now in place in remote communities, providing assistance to regional Community Corrections offices, the Courts, Indigenous Family Violence and Elders Visiting Programs. ***A Closing the Gap initiative***

NTCS also entered into a partnership agreement with Centrelink, supported by the launch of an information DVD aimed at Indigenous prisoners who are preparing for release. The DVD, which outlines services provided by Centrelink, is available in a number of Indigenous languages (Anindilyakwa, Kimberley Kriol, Murrin-Patha, Walpiri and Yolgnu Matha).

A new 'sorry camp' has been built at the Low Security Cottage Facility in Alice Springs, providing Indigenous offenders with the opportunity to conduct cultural and family business on prison property. The development of this facility was acknowledged for improving the outcomes for Indigenous Territorians at the 2009 Chief Minister's Awards for Excellence in the Public Sector.

In 2009-10, \$145,000 was provided to Amity Community Services to partially fund their Indigenous Education Program. This program includes training a network of Indigenous health and community services providers to deliver gambling education and intervention advice to the Indigenous population. The Community Justice Centre has also established an Indigenous mediation panel and provided extensive training and development options to Indigenous mediators in a number of centres.

NT WorkSafe has developed a communications campaign specifically targeting Indigenous communities. This campaign will complement their community visits program for 2010-11.

COMMUNITY AND GOVERNMENT PARTNERSHIPS

Northern Territory Correctional Services has established partnerships with Mission Australia and the Northern Australian Aboriginal Justice Agency to improve prisoner reintegration. Project officers have commenced post release planning and support in conjunction with staff in adult custodial and juvenile detention centres.

A partnership agreement has also been entered into with Centrelink, supported by the launch of an information DVD aimed at Indigenous prisoners who are preparing for release. The DVD, which outlines services provided by Centrelink, is available in a number of Indigenous languages (Anindilyakwa, Kimberley Kriol, Murrin-Patha, Walpiri and Yolgnu Matha).

In addition, programs at the Don Dale Juvenile Detention Centre have been expanded in partnership with non-government organisations and local government, including:

- a six week in-reach program of Lifestyle Education Sessions provided by Danila Dilba;
- in association with the Darwin City Council Pound and the Ark Animal Rescue Centre, a foster program for dogs from the pound was introduced, involving detainees caring for dogs over a six week period and taking them through basic obedience training; and
- the provision of a new education program on consumer rights and laws, provided in conjunction with Darwin Community Legal Service, and a life-skills program focusing on cooking and healthy eating, provided in conjunction with the Red Cross. Both courses were supported by the Education Unit at Don Dale Juvenile Detention Centre.

INCREASED INDIGENOUS EMPLOYMENT

- The Department has in place an Indigenous Reference Group and a dedicated Indigenous Employment Officer whose role is to promote and facilitate the Indigenous Employment and Career Development Strategy. The Department will continue its efforts to identify ways to increase Indigenous recruitment and retention in 2010-11. Further information on the National Indigenous Cadetship Program is provided in the Our People section on page 76.
- In 2010, the Solicitor for the Northern Territory employed a cadet through the Indigenous Cadetship Support Program and a cadet in a Work Integrated Learning Scholarship.

- The Northern Territory Community Corrections Strategic Workforce Plan includes specific strategies to improve the attraction and retention of Indigenous staff.

REDUCTION IN RATES OF INDIGENOUS OFFENDING

- A Drink Driving Program has been delivered in Correctional Centres, targeting prisoners serving sentences for drink driving offences that have resulted in a loss of licence.

Strategic Outcomes and Achievements

INCREASED DELIVERY OF CULTURALLY APPROPRIATE PROGRAMS AND ADVICE

- The Anti-Discrimination Commission focuses on enhancing the cultural appropriateness of services through the development of new training programs and materials and increased attention to how complaints are handled within the confines of the legislation. A new brochure targeting Indigenous Territorians has also been produced.
- A new 'sorry camp' has been built at the Low Security Cottage Facility in Alice Springs. This site provides Indigenous offenders with the opportunity to conduct cultural and family business on prison property. Visiting Elders were consulted to provide advice and guidance regarding cultural appropriateness. This area was constructed using recycled materials and Indigenous offender labor. Part of the construction process contained specific units towards a certificate in construction. Northern Territory Correctional Services has also developed a Directive on Sorry Business to be used within adult correctional centres.
- All NT WorkSafe inspectors have attended cultural awareness training.

ALICE SPRINGS CORRECTIONAL CENTRE 'SORRY CAMP'

The development of the 'sorry camp' space at Alice Springs Correctional Centre was acknowledged for improving the outcomes of Indigenous Territorians at the 2009 Chief Minister's Awards for Excellence in the Public Sector..

Corporate Governance



Corporate Governance

The Governance Structure

The Department of Justice uses a system of governance that allows it to deliver business outcomes and meet its obligations effectively, efficiently and with minimum risk.

Elements of the Department's system of governance include:

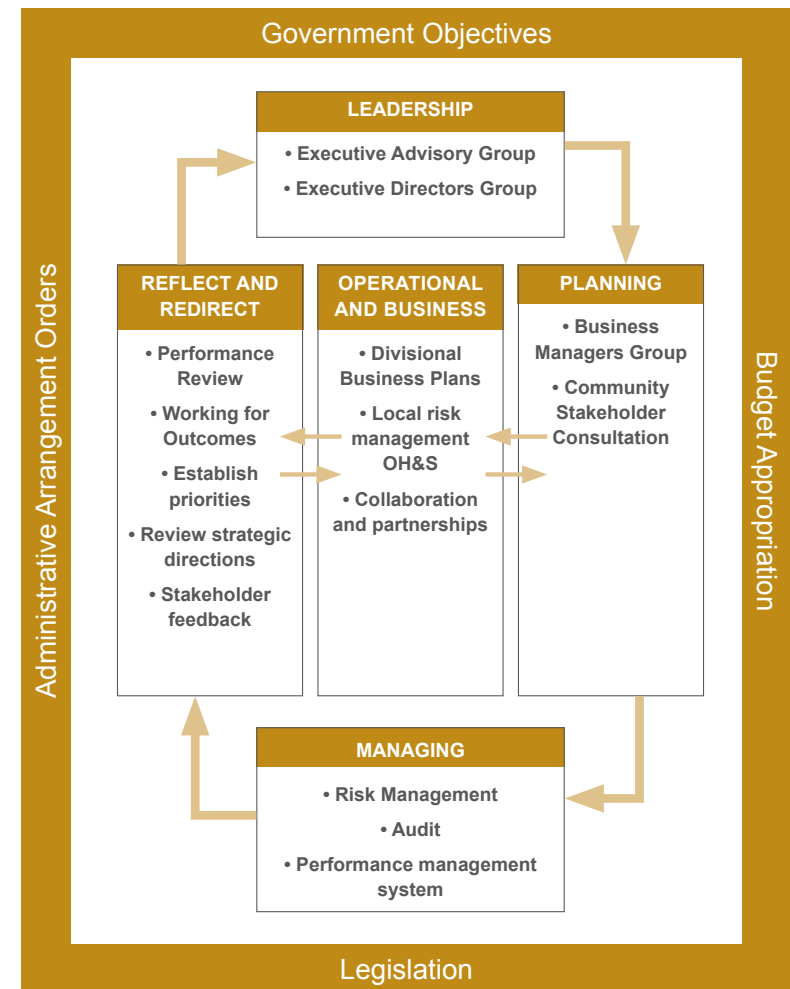
- leadership and management;
- strategic and business planning;
- risk management;
- performance and information management;
- legislative and statutory compliance; and
- audits, reviews and evaluations.

Primary responsibility for the Department's strategic leadership and management rests with the Executive Directors Group, which comprises the Executive Directors of each of the business divisions and is chaired by the Chief Executive Officer. The Executive Directors Group is informed and supported by the Internal Audit Committee in meeting its governance responsibilities.

A number of subcommittees and advisory groups exist to inform and support the Executive Directors Group. The following pages provide details of the committees and their functions, and show their relationships with the Executive Directors Group.

A dedicated Chief Finance Officer is responsible for the Department's financial governance and a dedicated Chief Information Officer is responsible for the governance of and compliance with the Department's Information Technology systems.

The diagram shows the links between the Department's top level leadership group and its business planning and performance monitoring and reporting processes.



The Executive Directors Group

Executive Directors are responsible for ensuring the overall effective management of the Department.

The Executive Directors Group meets monthly and all members are responsible for ensuring that their divisional staff are briefed on its decisions.

The Executive Directors Group travels periodically to Alice Springs for meetings. It uses these visits as an opportunity for broader networking, sharing information and obtaining feedback from staff.

The members of the Executive Directors Group are:

- Greg Shanahan, Chief Executive Officer;
- Anne Bradford, Deputy Chief Executive Officer Business Strategy and Performance;
- Deputy Chief Executive Officer Policy Coordination (currently vacant);
- Robert Bradshaw, Acting Executive Director Policy Coordination;
- David Lisson, Executive Director, Solicitor for the Northern Territory;
- Peter Shoyer, Executive Director, Court Support and Independent Offices;
- Ken Middlebrook, Executive Director, Northern Territory Correctional Services;
- Micheil Brodie, Executive Director, Licensing, Regulation and Alcohol Strategy; and
- Laurene Hull, Executive Director, NT WorkSafe.

The position of Deputy Chief Executive Officer Policy Coordination is currently vacant. This position was held by Ms Elizabeth Morris until April 2010, when Ms Morris was appointed as a Stipendiary Magistrate of the Northern Territory. Recruitment action is currently underway to fill this position.

Information about the members of the Executive Directors Group is set out at page 14.

From time to time, the Executive Directors Group is expanded to include the Director of Public Prosecutions, Richard Coates, and the Anti-Discrimination Commissioner, both of whom provide advice on the activities of their independent statutory offices.

Ms Lisa Coffey was appointed acting Anti-Discrimination Commissioner on 27 February 2009 following the passing of the previous Commissioner, Mr Tony Fitzgerald. The appointment of the new Anti-Discrimination Commission, Mr Eddie Cubillo, was announced on 10 June 2010. Mr Cubillo will commence in this position in July 2010.

Corporate Governance

Subcommittees

A number of subcommittees have been established to support specialist information or manage special projects, as determined by the Executive Directors Group. Information provided by subcommittees informs decision making by the Executive Directors Group.

Subcommittee	Members (as at 30 June 2010)	Objective	Meetings held 2009-10
Executive Advisory Group (EAG)	CEO Deputy CEO Business Strategy and Performance Deputy CEO Policy Coordination (currently vacant)	The EAG performs a tracking function for the Department's priority projects and shares information to identify emerging or hot issues and risks, and how these might be best addressed.	Weekly
Internal Audit Committee (IAC)	Micheil Brodie, Executive Director LRAS ¹ (Chair) Eric Raeburn, Director DoJ Audit Services (Secretary) Amanda Gunn, SFNT ² Pippa Rudd, NTCS ³ Gary Moriarty, LRAS Jim Laouris, Public Trustee Marilynne Marshall (Observer – Department of the Chief Minister) Rob Richards (Observer – Auditor General's Office)	The IAC assists the Executive Directors Group to achieve its governance and performance objectives through the management of internal and external reviews, audits and evaluations. The committee reports to the Executive Directors Group on a quarterly basis.	Quarterly
Information Management Committee (IMC) ⁴	Rosanne Lague, Director CaSS ⁵ (Chair) Anne Bradford, Deputy CEO Business Strategy and Performance Karen Weston, Chief Information Officer Lucie Byrnes, Chief Finance Officer Ken Middlebrook, Executive Director NTCS Micheil Brodie, Executive Director LRAS	The role of the IMC is to ensure the achievement of business goals through appropriate information management and technology. The committee institutes appropriate quality and governance frameworks to ensure that the ongoing application, management and review of the Department's information, communication and technology resources and investments are consistent with its strategic directions and reporting requirements and those of Government.	Monthly

Subcommittee	Members (as at 30 June 2010)	Objective	Meetings held 2009-10
Integrated Justice Information System (IJIS) Steering Committee	This is an interagency committee with representatives from the Departments of Justice, Business and Employment, Lands and Planning and Northern Territory Police, Fire and Emergency Services.	To steer the development of recommendations to this Department for a business case to invest in an integrated justice process and associated systems that deliver best practice service to justice clients and agency stakeholders. The committee will provide advice and recommendations regarding the review and modernisation of IJIS.	A total of six meetings were scheduled and four held. In addition, seven meetings of the IJIS working group (a feeder group to the IJIS Steering Committee) were held and an IJIS Strategic Working Group was also convened to assist. Meetings were routinely scheduled to provide guidance and direction for the development of an initiative to modernise IJIS.
Business Managers Group	This group comprises the business managers from each division, Corporate and Strategic Services and Secretariat.	The group shares information and provides consistent direction, reporting and whole of Department oversight of financial and human resources, along with the broad range of corporate management activities.	11 (scheduled to be held monthly)
Indigenous Reference Group	Colleen Burns, Witness Assistance Service Meg Friel, Head Office, NTCS Ray Wilde, Darwin Correctional Centre, NTCS Michael MacFarlane, NTCS, Alice Springs Correctional Centre, NTCS Membership of the group will be expanded from 2010-11 following the selection of an additional seven members. New members will be drawn from the CSIO ⁶ , NTCS, Policy Coordination, LRAS, NT WorkSafe and Executive divisions.	The group advises management on the implementation of the Department's Indigenous Employment and Career Development Strategy. The group also provides a 'voice' for Indigenous staff in relation to their employment, training and career development issues.	Meetings were scheduled for every six weeks. The meeting schedule is under review.

Notes:

- 1 Licensing, Regulation and Alcohol Strategy
- 2 Solicitor for the Northern Territory
- 3 Northern Territory Correctional Services

4 A Chief Information Officer position was established in 2009–10 to improve the governance and compliance of the Department's IT systems and use. Executive Director nominations for the IMC are made on a 12-month rotational basis.

- 5 Corporate and Strategic Services
- 6 Court Support and Independent Offices

Executive, Corporate and Strategic Services

The Executive and Corporate and Strategic Services divisions provide effective, specialist strategic and support services to all divisions in the Department and work with them to meet their identified priorities.

The Department of Justice Executive undertakes a range of functions. The Executive:

- is responsible for the Department's corporate governance, including the development and monitoring of the Department's Strategic and Business Plans and performance measures;
- is responsible for determining policy directions across all divisions, including corporate policies, to guide the Department's activities and service delivery;
- acts as the point of contact between departmental officers and the relevant Ministers' offices, both for formal, written correspondence and informal, oral or emailed communications; and
- coordinates whole of department information to be utilised within the Department or to be provided to external stakeholders.

The Executive division comprises:

- Chief Executive Officer;
- Deputy CEO, Business Strategy and Performance (BSP);
- Deputy CEO, Policy Coordination (PC) (currently vacant);
- Executive Officer to the CEO;
- Senior Executive Assistant to the CEO;
- Executive Support Officer to Deputy CEO BSP;

- Executive Support Officer to Deputy CEO PC;
- Secretariat; and
- Director, Audit Services.

The Corporate and Strategic Services division comprises:

- Financial Services;
- Human Resources;
- Infrastructure and General Services;
- Information Services (including Records Management); and
- Corporate Communications.

Reviews, Audits and Evaluations

INTERNAL AUDIT COMMITTEE

Role of the Committee

The Internal Audit Committee (IAC) provides an oversight role to assist the Chief Executive Officer and the Executive Directors Group to fulfil their corporate governance responsibilities, particularly in relation to accountability arrangements, internal control, risk management and internal and external audit functions.

The IAC's functions and responsibilities are to:

- monitor the adequacy of the internal control environment and related policies, practices and procedures;
- monitor corporate risk assessment and the adequacy of the internal controls established to manage identified risks;
- oversee the internal audit function, liaise with external auditors, and monitor the implementation of internal and external audit recommendations;
- review financial statements and other public accountability documents such as annual reports prior to approval by the accountable officer; and
- within the context of the committee's primary objective, undertake any other functions and activities as determined from time to time by the Chief Executive Officer.

The IAC has authority in relation to each of these functions across all areas of the Department, including statutory offices.

Internal Audit Committee Membership

The IAC comprises:

- Micheil Brodie, Executive Director Licensing, Regulation and Alcohol Strategy who replaced Peter Shoyer, Executive Director Court Support and Independent Offices as Chair of the Committee. Mr Shoyer's term ended on 17 May 2010.
- Eric Raeburn, Director DoJ Audit Services (Secretary).
- Amanda Gunn, Practice Manager, Solicitor for the Northern Territory and Policy Coordination who replaced Chris Cox, Director Courts as a member of the Committee. Mr Cox's term ended on 17 May 2010.
- Pippa Rudd, Director Strategic Initiatives and Executive Support, NT Correctional Services who replaced Wendy Hunter, Director Strategic Services, NT Correctional Services as a member of the committee. Ms Hunter resigned on 30 November 2009.
- Gary Moriarty, Director of Licensing, Licensing, Regulation and Alcohol Strategy (Member).
- Jim Laouris, Deputy Public Trustee (Member).
- Marilynne Marshall, Principal Consultant Policy Implementation Unit, Department of the Chief Minister (Observer).
- Rob Richards, Auditor General's Office (Observer).

The Committee met quarterly during 2009-10 and a report from each meeting was provided to the Executive Directors Group.

REVIEWS AND AUDITS

Thirty nine new audits/reviews were conducted by DoJ Internal Audit and seven audits were conducted by the Auditor General's Office.

Northern Territory Correctional Services Professional Standards Unit conducted 47 operational audits in prisons, juvenile centres and Community Corrections.

All audits are reported to the CEO, Executive Director of the Division and the IAC. The implementation of recommendations arising from audits is reported to IAC until completion.

Audits such as corporate credit cards, petty cash and accountable forms registers are treated as one audit but cover all divisions.

The number of audits conducted has increased three-fold due to an additional person conducting audits for seven months in 2009-10.

Audits conducted by DoJ Audit Services

Audit	No. of Audits
Corporate Credit card	2
Accountable Forms Register	1
Higher duties allowance Northern Territory Correctional Services (NTCS) Darwin	1
Higher duties allowance NTCS Alice Springs	1
Higher duties allowance DoJ	1
Temperate clothing allowance	1
Defence leave	1
Outside Employment	1
Entertainment and Hospitality expenditure by division	1
Receiver of Territory Monies	1
Petty Cash all accounts	2
Procurement Contracts DoJ	1
Studies assistance	1
Procurement Contracts Alice Springs Correctional Centre (ASCC)	1
Register of funding agreements	1
Currency of emergency plans at Old Admiralty House (OAH)	1
Currency of emergency plans at Darwin Supreme Court	1
Courts Repatriation travel	1

continued over leaf

Audit (continued)	No. of Audits
Work practices-entitlements	1
Currency of emergency plans at Nichols Place	1
Supreme Court Security	1
Darwin Supreme Court Custodial contract	1
Court Diversionary Program (Alcohol and Credit) files audit	1
RTM Police Remittances – Nichols Place	1
Land Titles Office compliance audit	1
<i>Criminal Property Forfeiture Act</i> Procedures audit	1
Births, Deaths and Marriages compliance	1
Debit card audit	2
Exhibits/seized property audit	1
Operations Generalist Inspectorate compliance audit	1
Work assignment and standards licensing compliance audit	1
Workers Compensation and Rehabilitation compliance audit	1
Operations Electrical Inspectorate compliance audit	1
Operations Mining Inspectorate compliance audit	1
Integrated Offender Management System	1
Investigation and Internal Review compliance audit	1
Total	39

Audits conducted by the Auditor General's Office

- Agency Compliance Audit;
- Fines Recovery Unit Performance Management;
- End of year review; and
- Audit of Accounts Payable Data.

Office of the Public Trustee

- Financial Statements Audit; and
- Interim Financial Statements Audit.

Office of the Public Trustee and Office of the Director of Public Prosecutions.

- Administration of proceeds of the *Criminal Property Forfeiture Act*

A sample of audits conducted by Audit Services is provided at Appendix 3.

RISK MANAGEMENT

Three new risk assessments were conducted during 2009-10, with the assistance of the Policy Implementation Unit in the Department of the Chief Minister.

The business divisions assessed were:

- NT Correctional Services;
- Corporate and Strategic Services; and
- Licensing, Regulation and Alcohol Strategy.

Corporate Governance

In addition, each division within the Department is required to provide updates to the IAC on a quarterly basis, detailing their actions to minimise risk. Where high risks are identified, the relevant division is required to report to the Director Audit Services each month. The Director Audit Services is also required to prepare a monthly report outlining high risk areas for the Executive Directors Group on the basis of the divisional reports.

Divisional risk assessments are conducted every two years, or when required due to changed circumstances.

Professional Standards Unit, Northern Territory Correctional Services

The Professional Standards Unit within Northern Territory Correctional Services (NTCS) exists to ensure integrity and credibility of the division through the provision of investigations, reviews and audit functions, to maintain effective internal control and accountability mechanisms.

Complaints

In 2009-10 a total of 118 complaints were made against the NTCS division. Of these, 115 were referred from the Ombudsman and three from the Anti-Discrimination Commission. This is a decrease of seven complaints compared with the 2008-09 total of 125 complaints.

Number	Complaints		
	ASCC	DCC	Other NTCS
Complaints	31	83	4
Substantiated	0	1	0
Completed	31	83	4

Other Investigations

In accordance with sections 49-51 of the *Public Sector Employment and Management Act*, the Professional Standards Unit conducted 20 formal disciplinary investigations over the year compared with 17 such investigations conducted in 2008-09.

No investigations relating to the inability of employees to discharge their duties were conducted in 2009-10 pursuant to Part 7, sections 44-48 of the *Public Sector Employment and Management Act*.

Information Act

The *Information Act* (the Act) commenced on 1 July 2003 and creates a general right of access to government information held by the Department, limited only in those circumstances where the disclosure of certain information would be contrary to the public interest. The Act also protects the privacy of personal information held by the Department.

An Administrative Access Scheme also operates in Northern Territory Correctional Services which gives past and present prisoners access to most of their records held by the Department. This Scheme does not operate under the Act.

Section 11 of the Act requires a public sector organisation to report annually on:

- the Department's structure and functions;
- the types of government information held by the Department and whether that information may be accessed; and
- the procedures for obtaining access to government information or correcting personal information held by the Department.

The Information Statement on the Department's website lists all information held by the Department and is available to assist persons interested in making an application under the Act.

	2008-09	2009-10
Applications carried over from previous year		
To access personal information	2	4
To access government information	0	2
New applications to access personal information	30	25
New applications to access personal and government information	2	0
New applications to access government information	6	21
New applications to correct personal information	0	0
Total applications open	40	52
Requests withdrawn	0	2
Requests transferred to another agency	1	2
Responses completed within 30 day period	33	34
Responses completed exceeding 30 day period	0	8
Total applications finalised	34	46
Applications on hand at 30 June	6	6

APPLICATION TO ACCESS OR CORRECT INFORMATION

Forms to apply for access to information and forms to apply to correct information are available from the Department's website or at the front counter of those areas of the Department that provide access to the public.

There is an application fee of \$30 for access to information, where that information is non-personal information or a combination of personal and non-personal information. Application fees may be paid by personal cheque or money order or at any Receiver of Territory Monies. An application to waive this fee may be made in limited circumstances.

Application forms, and the application fee if applicable, should be posted to:

Information Coordinator
Department of Justice
GPO Box 1722
DARWIN NT 0801

Application forms may also be hand delivered to Registry staff in the Magistrates Courts throughout the Northern Territory.

PROCESS

When the Information Coordinator receives an application and fee, a letter will be sent to the applicant confirming the application and advising which Information Officer will be processing the application. In most instances the information will be provided within 30 days. If the Information Officer believes it is not in the public interest to release the

information, the applicant is provided with the reasons for the decision not to release the information.

RECORDS AND ARCHIVES MANAGEMENT

Pursuant to Part 9 of the Act, the Department has been actively pursuing improvements in records management practices, procedures and policies to improve compliance with the Records Management Standards of the NT Government and the requirements of the Act.

REVIEW OF THE LEGISLATION

Work on the review has commenced. It is anticipated that it will be complete by the end of this calendar year.

The Department, through the Solicitor for the Northern Territory, continues to provide advice, both formally and informally, to NT Government agencies about legal and practical issues arising from the legislation.

Energy Management

The Department continues to reduce energy consumption as part of the NT Government-wide Energy Smart Buildings Policy and it continues to pursue energy reduction targets against the Northern Territory Government (NTG) 2005-06 base data.

The table below outlines energy achievements to date.

Greenhouse Gas Reduction Performance (against 2005-06 base data)

Year	NT Government Energy Reduction Targets	Department of Justice Reductions		
		Megajoules per square metre % Reduction (% increase)	Kilogram of Carbon Dioxide equivalent per square metre % Reduction (% increase)	% of Total NTG Building Energy Use
2005-06	1%	2.10%	2.61%	N/A
2006-07	1.5%	6.21%	3.94%	6.1%
2007-08	3%	2.7%	0.9%	5.8%
2008-09	5.5%	5.41%	0.45%	8.04%
2009-10	8%	-	-	-

During 2009-10 the Department formalised an internal Green Vehicle policy promoting and prioritising the move to vehicles with lower greenhouse emissions. The Department aims to reduce greenhouse gas emissions from its operational vehicle fleet by 20% over five years.

The Department has also been successful in securing funding through the Government Energy Efficiency Program to undertake a project to replace the lighting in Nichols Place court house with a more energy efficient lighting system. The estimated cost of the project is \$490,000. The Department estimates it will save approximately \$64,000 in energy costs and \$8,500 in maintenance costs associated with lighting in this court house as a result this undertaking. The rate of return is estimated at 16% and the simple payback is estimated at six to eight years.

The Department has undertaken a consultancy to advise on and design video conferencing facilities and systems that will enable offenders, victims and witnesses to participate in court proceedings via video conference. The installation of new, high-end video conferencing facilities will occur in 2010-11 and is expected to support operational efficiencies, improved remote court services and reductions in impacts on the environment through reduced travel requirements.

In line with the NTG's Climate Change Policy, the Department commissioned Environ to undertake the development of a department wide Environmental Management System (EMS).

The EMS project commenced on 7 December 2009 and is expected to be completed by the end of November 2010.

The aim of the EMS is to reduce the Department's total carbon footprint and incorporate strategies to further reduce energy consumption and proactively manage its impacts on the environment. A web-based EMS reporting tool is expected to be launched by the end of November 2010.

Corporate Governance

As part of the development of the EMS, the Department's environmental vision and policy were developed in March 2010. They are:

ENVIRONMENTAL VISION

Our environmental vision is to conduct our business of keeping Justice relevant with minimum impact on the environment while contributing to environmental sustainability in the NT.

ENVIRONMENTAL POLICY

The Department of Justice (DoJ) is committed to continually enhancing its environmental performance through development of an innovative environmental management system and implementation of environmentally sustainable practices. DoJ recognises the value of the environment to the community and future generations, and aims to provide leadership in managing the impacts of our activities and operations across the Northern Territory. In achieving this we continually strive to set an example of best practice in environmental management, through implementation of this Environmental Policy.

The Department intends to continue staff and user awareness campaigns, and identify and drive for efficiency in its facilities and vehicle fleet. The EMS will inform the range of activities to improve overall management of environmental impacts.

Our People



Our People

This section contains data about the Department's workforce, gives an overview of employee development activities and reports on compliance with Employment Instructions issued by the Commissioner for Public Employment.

The Department's workforce provides a range of services across the Northern Territory. Employees are involved in delivering legal, court, custodial, probation and parole, professional (in disciplines such as social work, psychology, teaching), investigative and regulatory services across a range of subject areas such as licensing, alcohol management and public safety.

Delivering this range of services ethically, effectively and efficiently is the business of every employee, no matter whether they provide professional, technical, operational, administrative or managerial services. Their dedication and professionalism in contributing to a safer community for Northern Territorians is acknowledged and appreciated.

Challenges

Major challenges for 2009-10 have been around attracting, retaining and developing Indigenous staff and staff in remote and regional locations. The Department continued to focus on leadership development during the year, but also started to focus on the identification and development of capabilities specific to the various Departmental disciplines and employment streams, so that it can best deliver on its strategic and business objectives.

WORKFORCE DEMOGRAPHICS

A snapshot

At 30 June 2010, the Department had 1,207 full-time equivalent staff across the Northern Territory. This is an increase of 26 compared with the same time in 2009 and is primarily attributed to increased justice activities associated with increasing prisoner numbers, and Australian and Northern Territory government funded initiatives.

	2007-08	2008-09	2009-10
Number of FTEs at 30 June	1,033	1,181	1,207 ¹
Median age of staff	43	42	43
% of female employees	47%	47%	47%
Number of self-identified Indigenous employees	73 (7%)	66 (6%)	76 (6%)
Separation ² % of FTE – permanent staff	9%	6% ³	8%
Separation % of FTE – permanent and temporary staff	19.5%	14.6%	17.5%
Sick leave taken (average days per FTE)	8	7	7
% of sick leave taken with medical certificate	72%	71%	72%

Notes:

1. One FTE is based on an employee working full-time hours (36.75). An employee working part-time or casual hours will be represented as a fraction of this. The number of FTEs at 30 June is rounded to the nearest whole number.
2. The separation rate reflects staff leaving the NT Government, rather than transfers to other agencies.
3. Separations are usually calculated using a head count, rather than FTE methodology; however in 2008-09, FTE methodology was used. Thus, the 2008-09 and 2009-10 separation figures cannot be used comparatively.

FTE NUMBERS BY CLASSIFICATION AS AT 30 JUNE 2010

Designation	Casual	Permanent	Temporary	Total ¹
Administrative Officer 1			0.22	0.22
Administrative Officer 2	6.7	14.5	25.9	47.1
Administrative Officer 3	17.86	84.19	36.67	138.72
Administrative Officer 4	0.74	95.59	35.6	131.93
Administrative Officer 5		60.82	13.73	74.55
Administrative Officer 6		80.97	10	90.97
Administrative Officer 7		27.1	9.2	36.3
Administrative Officer 8	0.87	28.62	1	30.49
Professional 1		9	14	23
Professional 2		21.63	12.57	34.2
Professional 3		12.46	5.6	18.06
Professional 4		8.8	12	20.8
Executive Officer 1		27	4.8	31.8
Executive Officer 2		1	1	2
Executive Officer 3		1		1
Executive Contract Officer 1			38.6	38.6
Executive Contract Officer 2			13.82	13.82
Executive Contract Officer 3			10	10
Executive Contract Officer 4			2	2

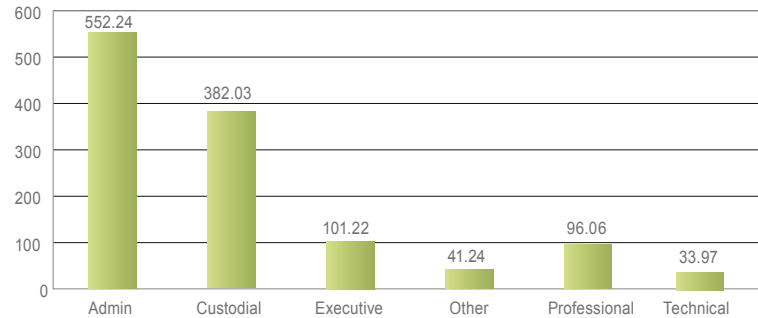
Designation	Casual	Permanent	Temporary	Total ¹
Executive Contract Officer 6			2	2
Prison Officer in Training		2.83	38	40.83
Prison Officer		148.67	1	149.67
Prison Officer First Class		63.22	0.5	63.72
Senior Industries Officer		15		15
Senior Prison Officer		53.81		53.81
Chief Prison Officer		35		35
Chief Industries Officer		19		19
Deputy Superintendent		5		5
Technical 3		4		4
Technical 4		15.97	2	17.97
Technical 5		9		9
Technical 6		3		3
Other ²	1.96	1	17.92	20.88
Subtotal	28.13	848.18	308.13	1,184.44
Judiciary ³	0.32	20	2	22.32
Total	28.45	868.18	310.13	1,206.76

Notes:

1. FTE is calculated based on staff employed and receiving pay on 30 June 2010. One FTE is based on an employee working full-time hours (36.75). An employee working part-time or casual hours will be represented as a fraction of this.
2. 'Other' includes lecturers, home detention officers and apprentices.
3. Members of the judiciary are not employees of the Department of Justice, nor are they public servants. They are included here to reflect the public resources utilised for people in the administration and delivery of justice functions.

Our People

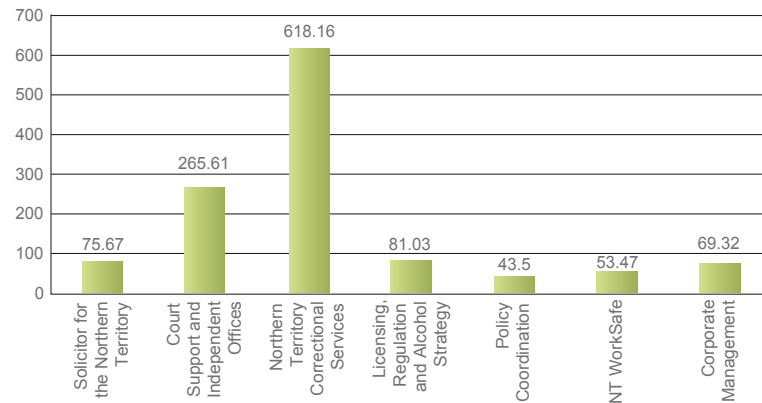
FTE Numbers by Stream



Notes:

1. Senior legal professionals are paid under the Executive stream
2. 'Other' includes members of the judiciary, lecturers and any other designations not in the Administrative, Professional, Technical and Custodial streams.

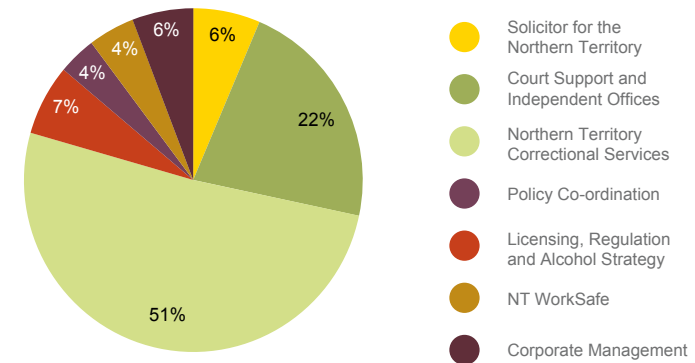
FTE Numbers by Division as at 30 June 2010



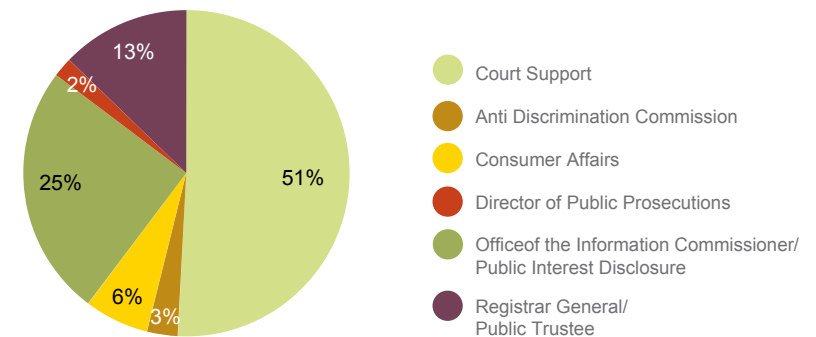
Notes:

1. Corporate Management includes the Executive, Secretariat, Audit Services and Corporate and Strategic Services. The Executive includes the CEO and Deputy CEOs.
2. Growth in Licensing, Regulation and Alcohol Strategy from 68.5 FTE in 2008-09 to 81.03 FTE in 2009-10 is due to additional resources for licensing inspectors and the Alcohol Strategy Unit.
3. Minor growth in NT Correctional Services from 612.6 FTE in 2008-09 to 618.6 FTE in 2009-10 is due to the implementation of a new staffing model.

FTE Staffing Percentage by Division



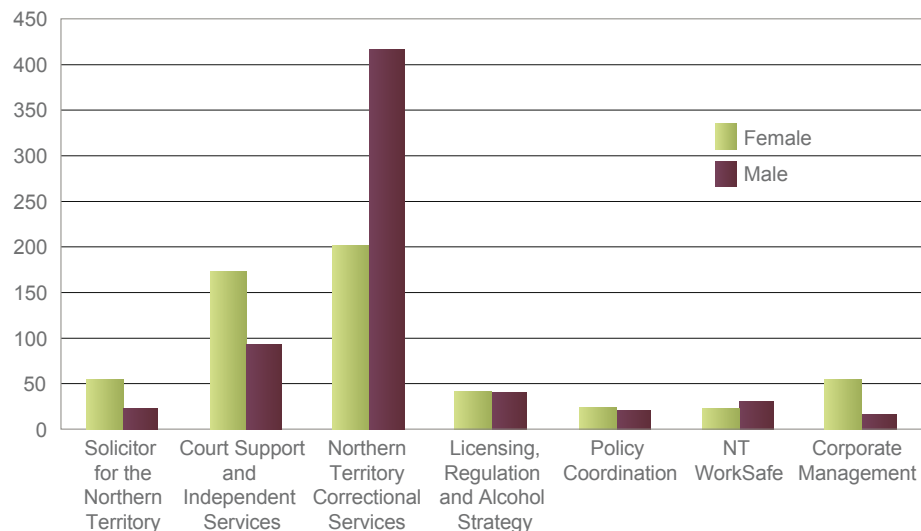
FTE Staffing Percentage by Branch for Court Support and Independent Offices Division



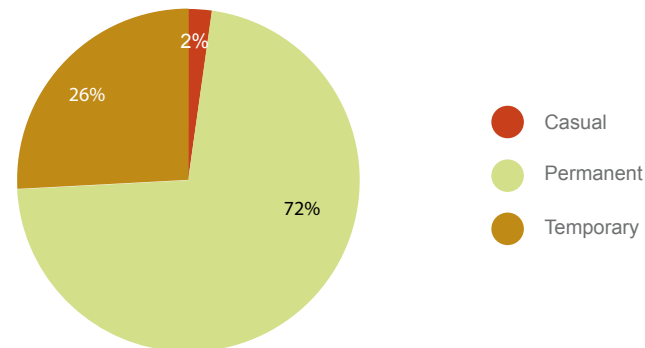
Note:

Separate figures are provided for this division, given the large number of statutory offices and associated staff contained within it.

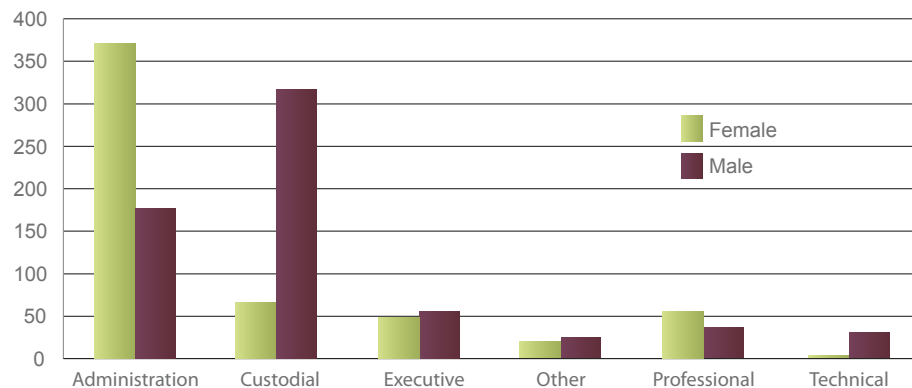
FTE Staffing Numbers by Gender and Division



FTE Staffing Percentage by Tenure



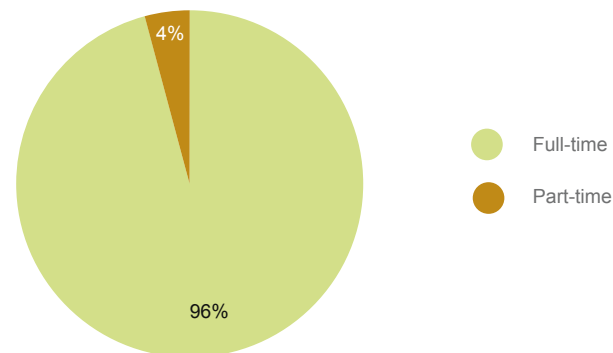
FTE Staffing Numbers by Gender and Stream



Note:

'Other' includes members of the judiciary, lecturers, apprentices and any other designations not included in the Administrative, Custodial, Executive, Professional and Technical streams.

FTE Staffing Percentage by Status as at 30 June 2010

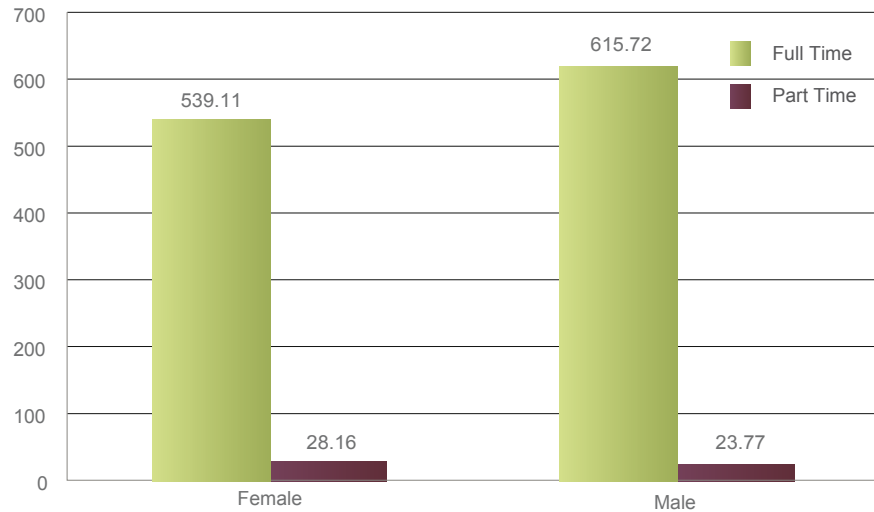


Note:

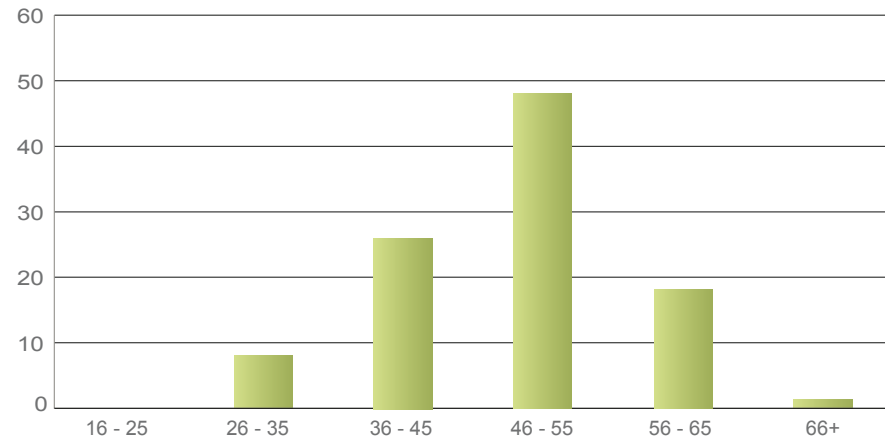
There has been a 1% decrease in part-time working arrangements. The Department is committed to work-life balance and will support requests for flexible working arrangements where practical.

Our People

FTE numbers by Status and Gender

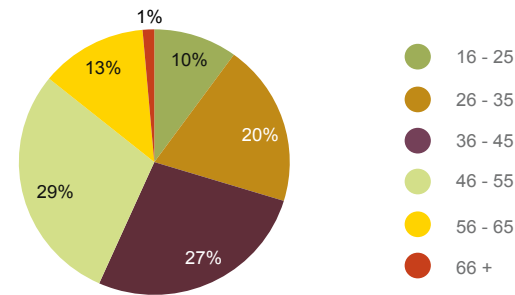


Staff Age Profile

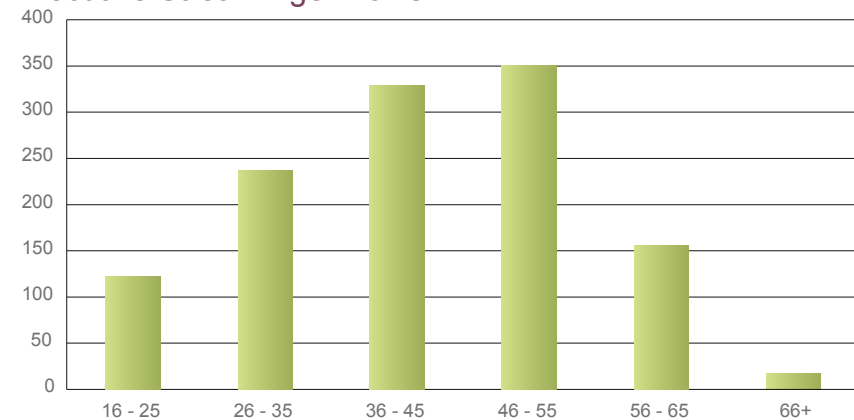


Note:

The age profile of the Department is changing, with a reduced number of employees in the 26-35 age group and growth in the 16-25 and 46-55 age groups. There will be a focus on succession planning in 2010-11 to address the associated risks.

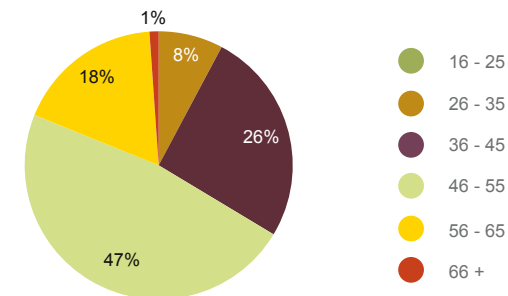


Executive Stream Age Profile

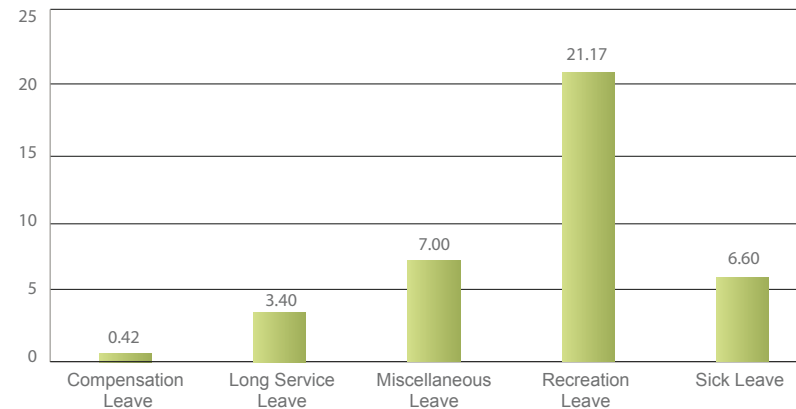


Note:

The changes in workforce age across the Department are reflected in the Executive stream.



Average Leave Days taken per FTE



Note:

There has been a decrease of leave taken of up to a day (on average) in each category from 2008-09. The Department is committed to the health and well-being of its employees and is placing emphasis on the management of leave to ensure staff are utilising their entitlements.

Organisational Changes

In 2008, the Council of Australian Governments (COAG) agreed to the transfer of existing trade measurement staff from the states and territories to the Australian Government, effective from 1 July 2010. As a consequence of the COAG decision, the Australian Government established the National Measurement Institute (NMI). This decision affected four employees currently working in the Department's Trade Measurement Unit. A special request was made to the Commissioner for Public Employment to allow the transfer of accrued long service and recreation leave entitlements for these employees to NMI, and this was granted through the provision of Public Sector Instrument 1048. All four employees have elected to take up the offer of employment with NMI.

The Graham Nicholson Law Library, situated at Old Admiralty Towers, is to be rationalised with the Supreme Court Library, effective from 1 July 2010. The rationalisation will affect three officers, two of whom have transferred to new roles within the Northern Territory Government. The remaining unattached officer is being supported by the Department to find an alternative role. Following the rationalisation, a collection of core materials will be retained at Old Admiralty Towers.

A review of employment classification streams for NT WorkSafe officers commenced during the year. The review included consideration of the role, functions and duties of certain NT WorkSafe officers' positions classified under the technical stream, and re evaluation through the Job Evaluation System with a view to determining the appropriateness of the technical stream for those positions. Due to changing requirements for the positions and harmonisation of Occupational Health and Safety (OHS) laws in Australia, it appears that the administrative stream may be more appropriate. The unions and affected staff members have been consulted and re-evaluation of the affected positions is underway.

Due to perceptions of a conflict of interest created by the joint administration within NT WorkSafe of the electrical licensing and electrical safety regulation functions, it was agreed the licensing function should transfer to the former Department of Planning and Infrastructure (DPI). The *Electrical Workers and Contractors Licensing Act* and the Electrical Workers and Contractors Licensing Board were subsequently transferred to DPI by Administrative Arrangements Order on 9 July 2009.

Our People

The Office of the Commissioner for Public Disclosure was opened to coincide with the commencement of the *Public Interest Disclosure Act* on 31 July 2009. The office is staffed by a Commissioner, who also acts as the Information Commissioner, a Chief Investigations Officer and an Administrative Assistant.

Workforce Development Initiatives

Preliminary work has commenced on strategic workforce planning for the Department, which will capture anticipated growth, retention and retirement and identify the skills required for the Department to meet its objectives now and in the future. Once the organisation's profile is complete, a three-year resourcing, succession and development plan will be created for each of the Department's divisions to mitigate risks such as the ageing workforce and to maximise capability.

Following the recent NT Government staff survey, the Department conducted its own survey in 2010. The survey, which is conducted at least biennially, provides valuable feedback to management on what is working well and what can be improved. The survey results also set benchmark measures of key themes.

Just over half of all Departmental employees completed the survey, which is considered a good result for a large organisation. The results of the survey will be released to all staff on the Department's intranet in July 2010.

Areas rated by staff for improvement included becoming more 'green' as an organisation, staff understanding of the Department's strategic direction, staff involvement in business planning, communication from senior management, performance feedback and management

of poor performance, fair recruitment and promotion, and reward and recognition for good performance. An implementation team led by the Chief Executive Officer and including divisional representatives has been formed to develop and implement initiatives to address areas identified for improvement.

The Department's executive management team undertook a facilitated 360 degree feedback exercise to determine individual strengths, identify areas for improvement and position the executive team as a whole to lead the Department.

The Department recognises that the quality of staff selection decisions has a major impact on its ability to deliver services and achieve its objectives. To ensure that the best person is chosen for each vacancy, intensive training in recruitment and selection was rolled out during the year. The training was attended by 318 staff, who are now cleared to sit on selection panels. The training will continue to be delivered as required. Guides, templates and tools were developed to support the training and are available on the intranet.

During 2009-10, a consultancy was undertaken to assess risks and occupational health and safety issues to which licensing inspectors are exposed. Recent legislative changes have broadened the scope of these roles. The assessment resulted in six recommendations covering general and role-specific training, broadbanding of licensing inspector positions to allow for career progression and pathing, revisions of job descriptions, and adherence to conditions of service. Five of the six recommendations have been implemented, with implementation intended to be finalised by December 2010. To address training recommendations, the Department has worked with NT Police to

develop an intensive two-week joint training course to strengthen collaboration, coordination and the sharing of specialist knowledge, skills and expertise between the two agencies, particularly those responsible for operational regulation and policing.

Learning and Development

In 2009-10, the Department spent a total of \$1,738,385 on training activities for staff, excluding judges and magistrates. This figure includes specific funding allocated for initiatives to develop leadership. Access to training and development is provided by individual divisions supporting their employees with training specific to their business needs. This includes attendance at conferences, mediation training, programs for health professionals, professional standards training for custodial officers, HR forums, compliance programs and a range of on-the-job support programs. The Department also supports professional memberships and professional allowances in accordance with the Union Collective Agreement.

In 2009-10, the Department continued to develop the leadership skills of employees. The pilot sessions of the First Time Managers Program were concluded and a preliminary evaluation indicated that the program was well received. Participants graduated from the first Emerging Leaders Program in May 2010. Delivery of further rounds of both programs is continuing. To ensure their ongoing development as Departmental leaders, graduates from both programs are expected to contribute to the development or leadership of corporate initiatives.

Two employees were enrolled in the Public Sector Management Program in 2009-10, one from Darwin and one from Alice Springs. Both are scheduled to graduate in July 2010.

Six new applications for study assistance were approved during 2009-10.

Cross-cultural awareness training has been mandated for Departmental employees since 2007. The majority of employees attended training sessions in 2007-08 and 2008-09, with training delivered in 2009-10 only as required for new staff, or for those who had not previously had the opportunity to attend training. A total of 187 employees attended training during 2009-10. Sessions were delivered in Darwin, Alice Springs, Katherine and Tennant Creek. Training will continue to be delivered as required.

The Department is committed to providing all employees with a healthy and safe work environment free from the inappropriate behaviours of bullying, harassment and discrimination. Workshops encouraging appropriate workplace behaviour are delivered as part of the Department's Orientation Program, the Prison Officer in Training program, and separately as required. In 2009-10, 243 employees attended the workshops.

Performance Management

The purpose of the Department's Employee Planning and Development Program (EPDP) is to ensure all employees understand the link between their individual duties, the requirements of their business unit and the strategic and operational direction of the Department. The EPDP sets targets and goals for work performance for the year and formalises a channel for feedback on performance, allowing discussion and the establishment of development requirements. A review of the EPDP is scheduled for 2010-11.

EMPLOYEE ORIENTATION

New employees are provided with a workplace induction by their managers and also attend a corporate Orientation Program introduced by the Chief Executive Officer or his delegate. Programs are delivered on a monthly basis in Darwin and Alice Springs. In 2009-10, 168 employees attended orientation. The program provides an overview of the Department's structure and strategic direction, with a particular emphasis on its corporate values. It includes divisional overviews, an introduction to the Department's Indigenous Employment and Career Development Strategy and discussion on the code of conduct and appropriate behaviour in the workplace.

The development of a comprehensive induction package for all employees is scheduled for 2010-11, as is a review of the corporate Orientation Program.

GRADUATE, CADET AND APPRENTICESHIP PROGRAMS

Graduate Development Program

Three graduate trainees undertaking legal studies commenced with the Department in 2009-10, two in the Solicitor for the Northern Territory and one in the Office of the Director of Public Prosecutions.

Of the four graduates who commenced in 2008-09, three have found continuing employment in legal positions in the Department.

National Indigenous Cadetship Program

The program is jointly funded by the Northern Territory and Australian Governments and is aimed at improving the employment prospects of

Indigenous people in the professions. Indigenous students undertaking TAFE or tertiary studies are contracted for 12 weeks of paid, full-time employment annually, for the duration of their studies. They are reimbursed for books and course fees and also receive a living allowance from the Australian Government.

Two new Indigenous Cadets, both in the law discipline, accepted placements in the Department in 2009-10, and one existing Indigenous Cadet completed her studies and moved interstate.

Apprenticeship Program

The Apprenticeship Program aims to provide Territorians with an opportunity to gain a qualification through structured employment and training over a 12-month period. Eight apprentices commenced in the Department in 2009-10, two in Alice Springs and six in Darwin. All are undertaking studies in the Administrative stream. Four existing apprentices graduated in 2009-10. Two of the apprentices who commenced employment in the Department have since found employment elsewhere, one in an Australian Government agency and the other in the private sector.

PRISON OFFICER IN TRAINING (POIT)

POIT participants are employed on a 12-month apprenticeship contract while they complete their Certificate III in Custodial Practice – Custodial. A total of 54 POIT participants commenced in 2009-10. This is significantly less than the 102 POIT participants in 2008-09, when additional recruitment was undertaken in anticipation of increased prisoner numbers in 2009-10.

OCCUPATIONAL HEALTH AND SAFETY

A project to realign the Department's Occupational Health and Safety (OHS) Programs to the revised *Workplace Health and Safety Act 2007* commenced in early 2009. In 2009-10, there have been consultations with, and presentations to, more than 650 staff in 60 work units at all levels across the Department. At the end of 2009-10, divisions had elected 32 Health and Safety Representatives. A revised OHS policy has been developed to align with the new legislation and a project report and recommendations for future activities in this area are under consideration.

EMPLOYEE ASSISTANCE PROGRAMS

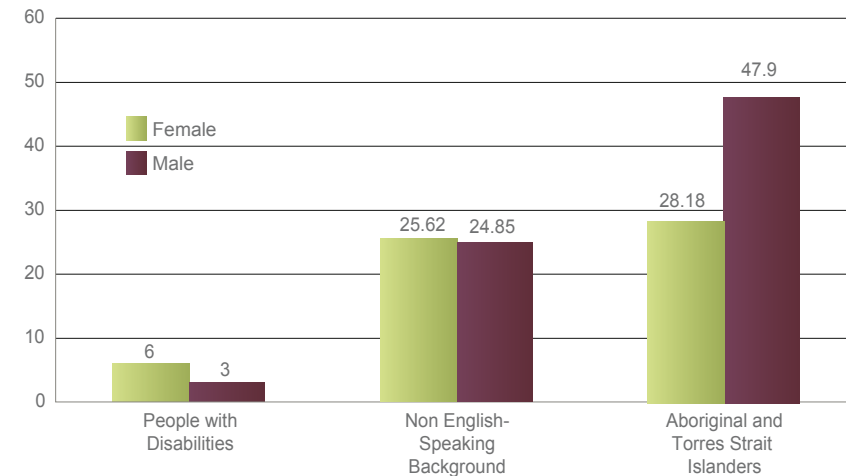
The Department uses the services of two Employee Assistance Program providers, with the majority of users being self-referred. The service is widely publicised throughout the Department. In 2009-10, 232 employees accessed employee assistance services, a reduction from the 266 who accessed the services during 2008-09.

EQUAL EMPLOYMENT OPPORTUNITIES

The Department conducted its annual Census Day on 30 June 2010, providing all employees an opportunity to update their personal information.

Female employees represent 47% of the Department's workforce, Indigenous employees 6%, those from a non-English speaking background 4% and those with a disability 1%.

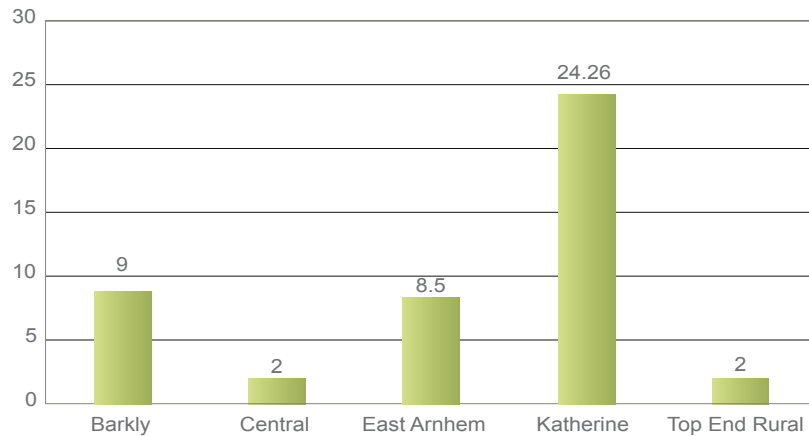
EEO Group by Gender



Notes:

1. These figures include only self-identified individuals in the categories shown in the above chart.
2. These figures also only include employees who were paid in the pay period as at 30 June 2010.

Remote Workforce by Region



TERRITORY GROWTH TOWNS

During 2009-10 the Department had seven full-time staff employed in four of the 20 Territory Growth Towns identified in Working Future, being Wadeye, Hermannsburg, Lajamanu and Nguiu. Sixteen casual staff were also employed in the Growth Towns across the Northern Territory in 2009-10.

INDUSTRIAL RELATIONS

In accordance with the current enterprise agreement provisions, the Department ensures that relevant unions are consulted on all organisational changes affecting employees.

A bargaining representative was appointed to represent the Department for the purpose of the proposed public sector enterprise

agreement. The current agreement will expire on 9 August 2010. Initial meetings commenced in April 2010.

Industrial relations meetings are held with staff in the Darwin and Alice Springs prisons on a regular basis. Discussion of issues include proposed changes to work practices and staffing requirements arising from the NT Correctional Services short and medium term capital works program and initiatives forming part of the New Era in Corrections framework.

In addition to the local industrial relations meetings, quarterly meetings are held with representatives and management from both prisons. These meetings are held alternately in Alice Springs and Darwin and provide the opportunity for both parties to raise and address issues relevant to the Department and prison officers.

COMPLIANCE WITH EMPLOYMENT INSTRUCTIONS

Employment Instruction 1 – Advertising, Selection and Appointment

Agency to develop procedures on recruitment and selection for internal use. Chief Executive Officer required to report annually on the number of employees in each designation and variations since last report.

- The Department publishes extensive procedural guidelines for advertising, selection and appointment processes on its intranet.
- Intensive training in the principles and processes of recruitment and selection was delivered to 318 employees during the 2009-10 year and will continue to be delivered as required.

Employment Instruction 2 – Probation

Chief Executive Officer shall develop a probationary process for their agency and convey details of the probationary process to employees within their first week of reporting for duty.

- The Probation Policy is available for all staff and managers on the Department's intranet website.

Employment Instruction 3 – Natural Justice

The rules of natural justice are observed in all dealings with employees.

- The rules of natural justice are observed and reinforced through the HR consultancy framework.

Employment Instruction 4 – Performance Management

Chief Executive Officer is to report annually on performance management training and staff development programs. The Chief Executive Officer shall develop and implement performance management systems for their agency.

- The Department's performance management program, the EPDP, including a policy and a comprehensive procedural toolkit, is available to all staff on the Department's intranet.

Employment Instruction 5 – Medical Incapacity

There are no agency action or reporting requirements attached to this instruction.

Employment Instruction 6 – Inability to Discharge Duties

Chief Executive Officer to provide the Office of the Commissioner for Public Employment with information on the extent to which this Employment Instruction has been used by the agency.

Chief Executive Officer may establish procedures regarding this Employment Instruction within their agency.

- The Chief Executive Officer has provided the Commissioner for Public Employment with the required information.
- Managers continue to implement this Employment Instruction as necessary, with support and advice from Human Resources.

Employment Instruction 7 – Discipline

Chief Executive Officer to provide the Office of the Commissioner for Public Employment with information on the extent to which this Employment Instruction has been used by the agency.

Chief Executive Officer may establish procedures regarding this Employment Instruction within their agency.

- The Department's Discipline Policy is available on the intranet and can be accessed by all staff.
- HR provides assistance to managers in dealing with discipline issues.
- The Chief Executive Officer has provided the Commissioner for Public Employment with the required information.

Employment Instruction 8 – Management of Grievances

Chief Executive Officer shall establish written grievance settling procedures for the agency that should be available to employees and outline steps for dealing with grievances.

- HR continue to promote sound workplace practices, with workshops encouraging appropriate workplace behaviour delivered as part of the Orientation program and separately as required.
- Information on appropriate workplace behaviours, grievance resolution and the formal grievance process under the *Public Sector Employment and Management Act* can be accessed by all staff on the Department's intranet.
- Mediation continues to be used as an early intervention tool and has been actively and effectively applied to resolve issues.

Employment Instruction 10 – Employee Records

Agencies are required to maintain appropriate employee records and implement procedures for maintaining and accessing these records.

- All personnel employment records are securely maintained and stored by the Department of Business and Employment (DBE) on behalf of the Department of Justice.
- Access to employment records and PIPS information is restricted.
- The Department conducts a biannual audit of PIPS access to ensure compliance.

Employment Instruction 11 – Equal Opportunity Management Plan

Chief Executive Officers shall devise and implement programs to ensure that employees have equal opportunities in relation to their employment.

All agencies should implement an Aboriginal Employment and Career Development program.

The needs of other target groups e.g. employees with a non-English speaking background (NESB) should be reflected in the agency's program.

- The Department's Diversity Policy is available to all staff on the intranet.
- The Department is developing a new Indigenous Employment and Career Development Strategy for 2010-2015, which will be implemented in the second half of 2010. The Department has an established Indigenous Reference Group and a dedicated Indigenous Employment Officer to facilitate the strategy.

Employment Instruction 12 – Occupational Health and Safety Plan

Chief Executive Officers will develop programs that ensure employees and their representatives are consulted in the development and implementation of OHS programs in the agency.

- OHS is included in the Department's orientation program to ensure new staff are aware of OHS rights and responsibilities. Induction guidelines, available on the intranet, include specific OHS matters relevant to the immediate work environment for managers to discuss with new starters.

- A project to realign the Department's OHS Programs to the revised *Workplace Health and Safety Act 2007* commenced in early 2009 and will be completed in 2010-11. Managers and employees were widely consulted in the project.
- Fire Warden and First Aid training was delivered throughout the year.
- The Department case manages work related injuries to ensure expedient rehabilitation and return to the workplace, where appropriate. Early intervention is a focus for the agency, to reduce the number of potential workers compensation claims across the agency.
- The Employee Assistance Program is promoted widely across the Department and to employees who may be experiencing work and non-work related difficulties.

Employment Instruction 13 – Code of Conduct

Chief Executive Officers may issue guidelines regarding acceptance of gifts and benefits by employees.

Chief Executive Officers may issue an agency-specific code of conduct which is consistent with the Act, Regulations, By-laws or Employment Instructions and any other legislation.

- The Department's Acceptance of Gifts and Benefits Policy is available to all staff on the intranet.
- Information sessions on the Code of Conduct are provided to new employees as part of orientation and electronic copies are made available on the intranet.
- Extensive training is delivered to custodial officers on their specific Code of Conduct.

Employment Instruction 14 – Part Time Employment

An employee employed on a full-time basis shall not be required to transfer to part-time employment without their consent.

Prior to commencing part-time employment an employee shall be provided with full details of the part-time arrangement.

- The Department supports flexible work practices to achieve work-life balance. Arrangements are supported with appropriate flexible workplace agreements.

Report on Performance



Report on Performance

This section outlines the Department's performance against planned outcomes. It also includes performance measures to demonstrate efficiency and effectiveness in achieving the outcomes.

It follows the output structure outlined in Budget Paper No. 3 for 2009-10, identifies achievements during the year and provides directions for 2010-11.

It also details progress against initiatives in the Northern Territory Government's Closing the Gap on Indigenous Disadvantage: A Generational Plan for Action.

It should be noted that trend analysis has been provided as it relates to 2009-10 performance measures only.

The 2009-10 estimates referred to in this section are as published in Budget Paper No. 3 (May 2009).

Solicitor for the Northern Territory

Provides civil litigation, commercial and native title legal services to Government, manages the outsourcing of selected legal services and administers the scheme that provides financial support to victims of crime.

OUTCOME

Government is provided with the benefit of quality legal advice and representation.

OUTPUT

- Solicitor for the Northern Territory

		Current Year		Targets	Previous Years	
		2009-10 Estimate	2009-10 Actual	2010-11 Estimate	2008-09 Actual	2007-08 Actual
Quantity	Capacity to provide legal services (solicitor hours)	73,336	76,506 ¹	Internal lawyers – 50,822 Agency-based lawyers – 27,000 ²	79,485 ³	73,148
	Instructions outsourced	500	614 ⁴	400	513 ⁵	657
	Crimes victims assistance debt recovery files managed ⁶	1,000	951	1,000	877 ⁷	629
	<i>Victims of Crime Assistance Act</i> (VOCA) applications ⁸	650	506	600	580 ⁹	468
Quality	SFNT – client satisfaction	85%	89% ¹⁰	85%	82% ¹¹	83%
	SFNT – conduct quarterly file reviews with all solicitors	85%	82%	85%	121 ¹²	Measure not used
	VOCA - quarterly review all files	100%	75% ¹³	100%	100%	Measure not used

continued over leaf

- Changes in the staffing structure have resulted in a decrease in senior law officer positions enabling an increase in junior officer positions. Seniors can be replaced with multiple juniors resulting in an increase in capacity. In addition, many law officers work longer hours than budgeted.
- Capacity hours are determined using the base budget 2009-10 for lawyer positions located in the main office and the staffing structure of agency based lawyers as at Pay 1 2009-10.
- Increase due to solicitors working longer than budgeted hours.

- The increase in the number of instructions outsourced is due to the general demand for legal services by government, including the significant volume of child welfare and property matters.
- Increase in SFNT solicitor capacity has resulted in reduced outsourcing.
- The estimate of 1,000 is the number of CVA Debt Recovery files managed at any one time. The actual figure is all files on the Debt Recovery Clerk's Open Practice file list, excluding files to be written off. Also excluded are files where judgment has been obtained that have been archived because no payments have been received but the option to recover monies could still be exercised up to 12 years after the judgment is obtained.
- Increasing trend reflects streamlined procedures identifying files for debt recovery.
- There is no obvious reason for the decline in applications. It is difficult to draw any conclusions about trends in application numbers with only three years data under the reformed scheme.
- There was an initial 'spike' in applications when the new Act commenced.
- The client survey is conducted annually and reported in the last quarter.
- Average taken from survey data covering a broad spectrum of services. When clients were asked whether they were satisfied 'overall' the result is 92% who said they were satisfied.
- Fewer than expected file reviews undertaken due to staff movement and turnover.
- Ability to meet the target for quarterly review of VOCA files was reduced to 75% due to extended staff leave in the first half of 2010 and a general staff shortage which was been addressed with effect 2010-11.

continued

		Current Year		Targets	Previous Years	
		2009-10 Estimate	2009-10 Actual	2010-11 Estimate	2008-09 Actual	2007-08 Actual
Timeliness	Success in meeting client expectations within agreed timeframes	85%	84%	85%	95%	78%
	Process instructions from agencies to law firms within three days	90%	99%	90%	95% ¹⁴	87%
	VOCA applications completed within seven months of receipt ¹⁵	60%	48%	60%	53%	Measure not used

14. Increases in timeliness targets are due to a commitment to improve service delivery standard.

15. Applications under the previous scheme took approximately 14 months to complete.

2009-10 ACHIEVEMENTS

- The operational cost of the Victims of Crime Assistance Scheme has been reduced from a high of 42% in 2002-03 to 21% in 2009-10 with the shift from a court-based to an administrative decision-making framework.
- The first meeting of the Crime Victims Advisory Committee was held in August 2009, with subsequent meetings held in November 2009 and May 2010.
- AnglicareNT was appointed to the crime victims counselling service in December 2009.
- A review of the operation of the Crime Victims Services Unit to establish ongoing resource requirements for the implementation of the reformed Victims of Crime Assistance Scheme was completed in October 2009, with a report to the Minister for Justice and Attorney-General in January 2010.
- The SFNT represented the Northern Territory in a wide range of leading cases at all levels of the courts, including the High Court. It has provided strategic commercial legal advice in

respect of a number of major infrastructure projects and has worked to resolve numerous outstanding, but vital, native title and Aboriginal land claims, while also managing the conduct of selected litigation and commercial matters by private legal practitioners.

- The SFNT is taking a prominent role in the implementation of the Northern Territory Government's *Working Future Policy*, primarily through the allocation of a 0.5 FTE senior lawyer to provide legal and policy advice to the Services Coordination Delivery Unit. The senior lawyer has provided assistance in policy development and facilitated the progress of the reform of land tenure within the 20 Growth Towns, including assisting in the negotiations of all non-housing infrastructure on *Aboriginal Land Rights Act (ALRA)* land. The use of a dedicated senior lawyer has also facilitated greater integration of the resolution of native title and Aboriginal land claims with the *Working Future* policy.
- Maintained a skilled, capable and professional workforce to meet the challenges and needs of the organisation through participating in the Employee

Solicitor for the Northern Territory

Planning and Development Program and targeting Continuing Professional Development sessions to meet the service and strategic needs of clients.

- Commenced the 'change of business systems' project to align information management technologies and internal systems to improve efficiencies and enhance reporting capabilities.
- Participated in a Quality Practice Review to ensure internal processes embrace sustainable practices and outcomes.
- Proactively matched services to client need and promoted SFNT expertise and services.
- Commenced projects such as the introduction of 'Legal Notes' and the facilitation of training across Government to enhance client capability through education.

DIRECTIONS FOR 2010-11

- Continue to ensure equitable access to financial assistance and support for Indigenous victims of crime through liaison with Indigenous legal representatives and other advocacy groups to ensure understanding of the intent and processes of the scheme, and work with Anglicare to ensure counselling support is available.
- Enhance the delivery of financial assistance and support to victims of crime through the review of the *Victims of Crime Assistance Act*.
- Improve internal systems through a review of time recording practices, implementation of replacement business systems and implementation of processes to ensure corporate information is accurately captured in line with processes.

- Reduce environmental impact through participation in the DoJ Environmental Management System and continued support of the SFNT Green Team.
- Deliver high quality, efficient and effective services by identifying the strategic and operational priorities of agencies to align client services.
- Enhance efficiencies in the provision of legal services by a review of the service delivery model for the provision of legal services.
- Enhance client capability through the provision of education initiatives.
- Continue involvement in Cadetship, Apprenticeship and Scholarship programs to increase Indigenous employment rates.
- Continue to maintain a skilled, capable and professional workforce by participating in the development of a workforce development plan, expanding the induction program, targeting learning and development to meet service and strategic practice needs and facilitating focus groups on current and emerging areas of law.
- Continue to position SFNT as an attractive and responsive employer through participation in whole of government employment strategies, supporting social activities and capturing staff development needs and facilitating appropriate training.

Court Support and Independent Services

Provides administrative and other support services to enable courts and tribunals to administer justice for the community, including:

- registry and processing of case documents;
- support for trials and hearings;
- fines recovery; and
- mediation services.

Independent offices protect the community's legal rights and property interests by:

- providing land and life event (births, deaths and marriages) registration services and searching facilities;
- providing trustee and estate administration services and managing restrained and forfeited property;
- overseeing freedom of information and privacy protection laws and implementing the public interest disclosure law;
- providing consumer protection services;
- providing protection from discrimination through education and independent complaint handling; and
- providing an independent public prosecution service.

OUTCOMES

- Effective judicial support services to enable delivery of justice to the community by the courts and tribunals of the Northern Territory.
- A safe, secure and equitable society in which a person's legal rights and property interests are protected.

OUTPUTS

- Higher Courts
- Lower Courts and Tribunals
- Fines Recovery Unit
- Registrar General
- Public Trustee
- Information Commissioner
- Public Interest Disclosures
- Consumer Affairs
- Anti-Discrimination Commission
- Office of the Director of Public Prosecutions

Court Support and Independent Offices

HIGHER COURTS

Provides processing, appropriate case-flow management for the higher courts including the Supreme Court and courts of appeal.

Performance Measures	Current Year		Targets	Previous Years	
	2009-10 Estimate	2009-10 Actual	2010-11 Estimate	2008-09 Actual	2007-08 Actual
Quantity					
Cases lodged ¹				977	848
- Civil	525	482	525	Measure not used	Measure not used
- Criminal	400	485 ²	450	Measure not used	Measure not used
Sitting days					
- Civil	330	190 ³	250	254	373
- Criminal	850	932 ⁴	950	884	725
Quality					
Client satisfaction	85%	96%	85%	91%	81%
Compliance with national quality measures ⁵	85%	93%	85%	86%	Measure not used
Timeliness					
Finalisation of cases within 12 months					
- Civil	80%	85%	80%	84%	75%
- Criminal	85%	93%	85%	94%	91%

1. From 2009–10 a distinction will be made between Civil and Criminal cases.
2. Criminal lodgements have increased substantially, which is consistent with increased activity levels in the lower courts in the past two years. Includes prosecutions for Commonwealth offences.
3. Civil sitting days are lower than anticipated. The mix between Civil and Criminal sitting days is determined by judges during the year.
4. Criminal sitting days have increased due to an increase in activity levels in criminal jurisdictions. The mix between Civil and Criminal sitting days is determined by judges during the year.
5. As defined by the Australian Court Administrators Group.

LOWER COURTS AND TRIBUNALS

Provides processing, appropriate case-flow management for the lower courts, tribunals or other statutory offices. Includes the Community Justice Centre (CJC) which provides free mediation services and public awareness functions to help people resolve their own disputes.

Performance Measures	Current Year		Targets	Previous Years	
	2009-10 Estimate	2009-10 Actual	2010-11 Estimate	2008-09 Actual	2007-08 Actual
Quantity					
Civil cases lodged ¹	7,400	7,964 ²	8,000	7,498	6,885
Criminal cases lodged					
- Major centre courts	11,500	10,422 ³	11,200	10,575	9,713
- Circuit courts	4,200	3,465 ³	3,800	3,835	3,410
Sitting days	3,000	2,898	3,000	2,994	2,884
Circuit court days	390	374	390	371	349
Community Justice Centre mediations ³	70	131 ⁴	150	101	48
Community Justice Centre presentations	30	31	30	42	102
Quality					
Client satisfaction	85%	74%	85%	83%	67%
CJC client satisfaction	85%	85%	85%	95%	95%
Compliance with national quality measures	85%	87%	85%	86%	Measure not used
Timeliness					
- Civil	75%	81%	75%	82%	78%
- Criminal	80%	81%	80%	80%	84%
- Coronial	50%	12% ⁵	Measure discontinued	29%	45%
Finalisation of coronial cases within 12 months ⁶	Measure not used	40%	50%	Measure not used	Measure not used

1. Some figures for previous years vary from earlier reports due to data cleansing.

2. Increased demand is stakeholder driven.

3. A continuing increase in criminal lodgements was anticipated this year. Lodgements have evened out around the high levels recorded last year. Listings continue to rise. The mix between circuit and major court lodgements varies depending on where police make the lodgement.

4. The CJC has experienced an increase in court-referred mediations following amendments to the *Justices Act*. The rise can also be partly attributed to the increase in presentations by the CJC and the promotion of its services.

5. Progress of coronials depends upon a variety of complex factors and input from external agencies over which the court has limited control. Figure reduced in 2009-10 due to closure of a record number of older cases. The figure is expected to increase substantially in 2010-11. The measure has been changed to finalisations within 12 months from 2010-11.

6. Capacity to close files within 12 months is expected to improve in 2010-11 as the current backlog of files is addressed.

Court Support and Independent Offices

FINES RECOVERY UNIT

Processes and collects court fines and infringement penalties.

Performance Measures	Current Year		Targets	Previous Years	
	2009-10 Estimate	2009-10 Actual	2010-11 Estimate	2008-09 Actual	2007-08 Actual
Quantity					
Enforcements issued:					
- Court fines	8,000	9,348 ¹	9,000	Measure not used	Measure not used
- Infringement penalties	16,500	21,343 ²	24,000	Measure not used	Measure not used
Fines and penalties paid in full	34,000	49,160 ³	50,000	Measure not used	Measure not used
Quality					
Client satisfaction	85%	88%	85%	89%	89%
Fine and penalty clearance rate ⁴	70%	79%	70%	Measure not used	Measure not used
Timeliness					
Enforcements fully paid within 12 months					
- Court fines	50%	40%	50%	Measure not used	Measure not used
- Infringements penalties	70%	68%	70%	Measure not used	Measure not used

1. The number of enforcements issued for court fines has risen due to an increase in activity levels.
2. The number of enforcements issued for infringement penalties has risen due to an increase in activity levels.
3. Fines and penalties paid in full is higher than anticipated due to an increase in fines and penalties issued.
4. Fines and penalties paid in full during the period compared to the number issued.

OFFICE OF THE REGISTRAR-GENERAL

Registers dealings with land and other property, powers of attorney, births, deaths, marriages and changes of name and sex.

Performance Measures	Current Year		Targets	Previous Years	
	2009-10 Estimate	2009-10 Actual	2010-11 Estimate	2008-09 Actual	2007-08 Actual
Quantity					
Records maintained (M)	1.13	1.12	1.17	1.09	1.06
Registrations	35,000	33,867	35,000	Measure not used	Measure not used
Searches	900,000	688,155 ¹	700,000	Measure not used	Measure not used
Quality					
Error rate for records	<2%	1%	<2%	1%	1%
Client satisfaction	95%	98%	95%	94%	95%
Timeliness					
Issue life event certificates within 24 hours ²	95%	98%	95%	98%	98%
Register land dealings and instruments within 48 hours	97%	100%	97%	100%	100%
Register life events within 72 hours	95%	99%	95%	99%	98%

1. Reduction in demand, chiefly due to cessation of full-time Centrelink staff member.

2. Life events are birth, death, marriage, change of name and change of sex. Figure is for issue based on electronic search.

Court Support and Independent Offices

OFFICE OF THE PUBLIC TRUSTEE

Provides will registry and will-making, trustee and estate administration services. Manages restrained and forfeited property under the *Criminal Property Forfeiture Act*.

Performance Measures	Current Year		Targets	Previous Years	
	2009-10 Estimate	2009-10 Actual	2010-11 Estimate	2008-09 Actual	2007-08 Actual
Quantity					
Deceased estates active	240	175 ¹	200	250	233
Deceased estates finalised	160	260 ¹	160	146	171
Trusts active	650	635	630	615	636
Trusts finalised	70	99	70	102	103
Wills prepared	450	384 ²	400	519	556
Wills maintained in wills registry	13,750	13,683	13,950	13,533	13,185
Quality					
Client satisfaction	90%	94%	90%	86%	95%
Timeliness					
Finalise deceased estates:					
- within 12 months	65%	55%	65%	42%	57%
- within 24 months	80%	85%	80%	64%	81%
Finalise trusts within seven days of expiry date	70%	56% ³	70%	55%	73%
Prepare wills within ten days of receiving instructions	85%	90%	85%	86%	61%

1. Deceased estates active is below estimate due to increased level of estate closures.

2. Wills prepared have reduced due to a new policy that the Public Trustee will only make wills if named as Executor.

3. Indicator not met due to difficulty in locating beneficiaries.

OFFICE OF THE INFORMATION COMMISSIONER

Promotes knowledge about freedom of information (FOI) and privacy rights within Government and the community. Investigates and attempts to resolve complaints about FOI and privacy matters and considers related applications.

Performance Measures	Current Year		Targets	Previous Years	
	2009-10 Estimate	2009-10 Actual	2010-11 Estimate	2008-09 Actual	2007-08 Actual
Quantity					
Complaints dealt with during the year:				Measure not used	Measure not used
- FOI	- 25	- 31 ¹	- 25		
- Privacy	- 10	- 10 ¹	- 10		
Awareness and training					
- Presentations	- 20 ²	- 16 ²	- 20	30	37
- Participants	- 200 ²	- 304 ³	- 200	Measure not used	Measure not used
Quality					
Training participant satisfaction	80%	89%	80%	Measure not used	Measure not used
Timeliness					
Complaints finalised within 12 months:				Measure not used	Measure not used
- FOI	- 50%	- 22% ⁴	- 50%		
- Privacy	- 70%	- 67%	- 70%		

1. Includes files carried over from previous period.
2. Reduction in 2009-10 is due to the Information Commissioner's responsibilities being extended to include Public Interest Disclosures. Includes outsourced training sessions.
3. Includes participants in outsourced training sessions.
4. Lack of timeliness is due to: (i) responsibilities of the Office extending to Public Interest Disclosures; and (ii) limited control over the timeliness of responses of parties to complaints. A legislative amendment has been recommended to address this issue.

Court Support and Independent Offices

PUBLIC INTEREST DISCLOSURES

Investigates information about corruption and improper conduct within NT public bodies and ensures that any improper conduct is properly dealt with. Protects persons who make public interest disclosures from acts of reprisal. Promotes awareness about the legislation.

The Office of the Commissioner for Public Interest Disclosures was established on 31 July 2009.

Performance Measures	Current Year		Targets
	2009-10 Estimate	2009-10 Actual	2010-11 Estimate
Quantity			
Public interest disclosures ¹	10	78	100
Review relocation applications ²	1	0	1
Awareness and training:			
- presentations	-15	- 24	- 10
- number of participants	- 200	- 1,026 ³	- 100
Quality			
Participant satisfaction	90%	90% ⁴	90%
Timeliness			
Investigation reports presented to responsible authority within six months ⁵	90%	57% ⁶	30%
Reports presented to Minister within two months ⁷	100%	N/A ⁸	100%

1. Includes all disclosures whether or not ultimately assessed as falling within the *Public Interest Disclosure Act* (the Act). The figure includes purported disclosures and longer disclosures that are partially made.
2. A public officer (whistleblower) may request relocation because of an act of reprisal against the officer.
3. Includes 409 participants in face-to-face training and 617 separate completions of online training modules.
4. Participant satisfaction refers only to participants in face-to-face training.
5. Section 31 of the Act provides that the Commissioner must report investigation findings to the responsible authority and may make recommendations for action. The description of the 2010 11 measure has been amended to read 'Disclosures resolved or investigation reports presented to responsible authority within six months'. The large number of disclosures received has prevented the Office from meeting its performance measures regarding timeliness.
6. This figure indicates 33 completed of 58 disclosures that have reached the six month time frame.
7. Section 32 of the Act provides that if the responsible authority fails to act on the recommendations, the Commissioner may report to the Minister.
8. To date, there has been no requirement to present a report to a Minister.

CONSUMER AFFAIRS

Provides a regulatory framework where the community is informed on consumer rights and responsibilities, and responsible business conduct is promoted.

Performance Measures	Current Year		Targets	Previous Years	
	2009-10 Estimate	2009-10 Actual	2010-11 Estimate	2008-09 Actual	2007-08 Actual
Quantity					
Inquiries received ¹	13,000	15,925	16,000	13,610	11,764
Consumer and Business actions ²	1,300	1,376	500	1,993	1,333
Compliance actions ³	200	239	200	Measure not used	Measure not used
Tenancy applications ⁴	1,000	756	800	843	994
Quality					
Client complaints (valid complaints to Ombudsman)	<1%	<1%	<1%	0	0
Increased access (website hits)	≥5%	<5%	>5%	Measure not used	Measure not used
Call centre abandoned call rate ⁵	<6%	13%	<6%	Measure not used	Measure not used
Timeliness					
Client contact within 24 hours	95%	95%	95%	95%	95%

1. Includes inquiries received by the Consumer Affairs call centre (phone, email and in person). Increase in 2010-11 is due to an education program that has seen a larger number of agents and tenants calling to get advice on resolving tenancy issues prior submitting an application to the Commissioner of Tenancies.
2. The figure for previous years includes compliance actions which are now reported separately. Decrease in 2010-11 is due to responsibility for Trade Measurement and associated activities moving from the Northern Territory Government to the National Measurement Institute.
3. Includes investigation files opened and other compliance actions.
4. Decrease in 2010-11 is due to the current economic and rental climate where tenants are more likely to try to stay in their current accommodation as well as successful conciliation efforts undertaken by Consumer Affairs staff reducing the need for tenants/landlords to lodge applications.
5. The abandoned call rate has dramatically increased due to technical difficulties experienced with the Q Master call centre system during the last week of May and most of June 2010. Call centre abandoned call rate is the actual rate of abandoned calls however if consumers in South Australia use the White Pages on the internet to find a listing for Consumer Affairs, even when they note that it is for SA, the first number that comes up is the number for our call centre in the NT. Our opening message when people call our call centre advises consumers that they have called the NT, which would prompt a large number of people to hang up at this point. The call would then show as abandoned. White Pages has been notified of this issue although to date it has not been rectified.

Court Support and Independent Offices

ANTI-DISCRIMINATION COMMISSION

Provides anti-discrimination education, training and public awareness to the private sector, Government and the general community. Accepts, investigates and conciliates complaints, and conducts public hearings in respect of anti-discrimination matters.

The Community Visitor Program (CVP) provides complaint and advocacy services for people receiving treatment under the *Mental Health and Related Services Act*.

Performance Measures	Current Year		Targets	Previous Years	
	2009-10 Estimate	2009-10 Actual	2010-11 Estimate	2008-09 Actual	2007-08 Actual
Quantity					
Public awareness and training:					
- hours	- 300	- 232 ¹	- 250	- 299	- 374
- number of participants	- 1,700	- 1,688 ¹	- 1,700	- 3,567	- 2,640
Public awareness events	5	4	5	Measure not used	Measure not used
Complaints received	130	186	130	155	130
Complaints closed	130	152	130	134	101
Total complaints handled	198	275	198	Measure not used	Measure not used
Community Visitor Program (CVP) site visits	78	132	78	Measure not used	Measure not used
Quality					
Participant satisfaction with training	85%	100%	85%	91%	93%
Percentage of finalised complaints conciliated	35%	43%	35%	Measure not used	Measure not used
Timeliness					
Complaints closed within six months of receipt	50%	61%	50%	Measure not used	Measure not used
CVP contacts within one working day of request	100%	100%	100%	Measure not used	Measure not used

1. Figures for 2009-10 exclude community-based events for the first time.

The Anti-Discrimination Commissioner holds an independent statutory office and is required under the *Anti-Discrimination Act* to provide the Attorney-General with a report on the functions of the Commission during the year. The Commissioner's independent report will provide information on a broader range of topics than are addressed in this report.

OFFICE OF THE DIRECTOR OF PUBLIC PROSECUTIONS

Provides an independent public prosecution service for the Northern Territory and provides witness and victim support services throughout the criminal justice process through the Witness Assistance Service (WAS).

The performance measures were reviewed in 2008-09 and new performance measures were set for 2009-10 allowing for the Office of the Director of Public Prosecutions to account for the work of lawyers allocated to Summary Prosecutions and better reflect quantity, quality and timeliness.

Performance Measures	Current Year		Targets
	2009-10 Estimate	2009-10 Actual	2010-11 Estimate
Quantity			
New matters ¹	1,400	1,603	1,400
Finalisations:			
- Supreme Court pleas	220	268	220
- Supreme Court trials	50	63	50
- Supreme Court withdrawn	50	46	50
- Not committed to Supreme Court	20	2	20
- Summary hearings/pleas	815	735	815
- Summary withdrawn	245	229	245
- Appeals at all levels	75	57	75
WAS clients	1,100	1,363	1,100
Duty lawyer days	1,000	1,283	1,000
CPF ² file hours provided by SFNT ³	3,385	2,524	3,385

The reduced number of solicitor hours (quantity), quality and timeliness was primarily due to pending appeals. The appeals were heard on 30 and 31 March 2010 with decisions handed down in May 2010. Due to the nature of the appeals, forfeiture hearings could not be progressed until the outcome of the appeals were known.

1. Includes all criminal files referred to the DPP by police.
2. Crimes Property Forfeiture.
3. Solicitor for the Northern Territory.

Performance Measures	Current Year		Targets
	2009-10 Estimate	2009-10 Actual	2010-11 Estimate
Quality			
Matters committed to the Supreme Court	90%	99%	90%
Findings of guilt (including guilty pleas) in Supreme Court	90%	89%	90%
Findings of guilt (including guilty pleas) in summary	90%	90%	90%
Convictions after trial or hearing	80%	71%	80%
Files where CPF order obtained	80%	72%	80%
Timeliness			
Filing of indictments within 28 days of committal	65%	62%	65%
Supreme Court matters withdrawn less than 28 days before a trial was to commence	65%	58%	65%
CPF matters finalised in Local Court within 12 months	90%	69%	90%
CPF matters finalised in Supreme Court within 24 months	90%	50%	90%

The Director of Public Prosecutions holds an independent office and is required under the *Director of Public Prosecutions Act 2009* to provide the Attorney-General with a report on the Director's functions during the year. That report will provide information on a broader range of topics than are addressed in this report.

Court Support and Independent Offices

2009-10 ACHIEVEMENTS

- Appointed two additional Magistrates, bringing the total number to 14.
- Finalised the jury information DVD and jury management database.
- Commenced process for electronic and remote access to audio of court proceedings.
- Completed or commenced security upgrades to court facilities in Darwin, Katherine and Alice Springs, including tender processes for the introduction of weapons detection systems at the Darwin Magistrates Courts and the Alice Springs court house, and installation of CCTV at the Katherine Magistrates Court. A portable CCTV unit was also installed in the Darwin Supreme Court cells to cater for appearance by video from the cells when required for security reasons.
- Completed renovations at court facilities across the Northern Territory, including in Darwin, Nhulunbuy, Tennant Creek and Alice Springs. The renovations provided additional office space and interview rooms (Darwin, Nhulunbuy and Alice Springs) and witness box upgrade (Tennant Creek). The total cost of these renovations was \$1,136,752.
- Renovations undertaken in Alice Springs court house at a cost of \$386,271 included:
 - Improved facilities for an additional Magistrate;
 - Upgrade to existing holding cells;
 - Construction of new interview rooms;
 - Creation of an additional Judges Chamber; and
 - Creation of a separate toilet for Victims of Crime/Vulnerable Witness area.
- Works undertaken in all other regions (Darwin, Tennant Creek, Alyangula and Nhulunbuy) totalled \$750,481.
- Installed equipment to facilitate video recording from the witness box in one Courtroom at the Supreme Court. This allows evidence from vulnerable witnesses to be used at a subsequent hearing, reducing the need for witnesses to repeat their evidence.
- Co-located the Fines Recovery Unit and Community Justice Centre within the Nichols Place precinct in Darwin.
- Northern Territory Magistrates were sworn in as South Australian and Western Australian Magistrates as part of implementation of the Cross Border Justice Scheme.
- The Community Justice Centre (CJC) provided a record 131 mediations, up from 101 in 2008-09 and 50 in 2007-08. The CJC also facilitated the national accreditation of 15 Indigenous mediators who now form part of its mediator panel.
- Court Clinicians dealt with a total of 366 referrals to the Alcohol Court and CREDIT (NT) program, up from 339 in the previous year and 156 in 2007-08.
- Fines Recovery Unit responded to increased activity levels arising from the installation of eight new red light cameras.
- A Court Liaison and Education Officer was appointed.
- New civil procedures were implemented in the Supreme Court designed to further promote resolution of disputes informally and prior to commencement of proceedings.
- Court hearings were conducted in 31 different centres throughout the Northern Territory.
- The Office of the Commissioner for Public Interest Disclosures was established to assist in increasing accountability in government by enabling a person to 'blow the whistle' on improper conduct in a public body and by protecting them against reprisal.

- The Office of the Information Commissioner continued to provide FOI and privacy training to public sector organisations throughout the Northern Territory on request.
- The Public Trustee:
 - Focused on older files and increased efficiencies in the administration of deceased estates leading to the finalisation of a record number of 260 estates compared with 146 and 171 respectively in the two preceding years.
 - Continued development and improvement of policies and operational practices and procedures, including finalisation of a Fraud Manual and Occupational Health and Safety Guide for Trust Officers.
 - Improved timeliness of the will-making service.
 - Paid \$1 million to Consolidated Revenue from realisation of property forfeited under the *Criminal Property Forfeiture Act*.
- Land Titles Office:
 - Continued to participate in the development of a national electronic conveyancing system.
 - Finalised a records scanning project which will provide improved electronic and remote access to dealings on the land register.
 - Contributed to development of systems and forms for the new Unit Title Schemes legislation.
 - Registered the first titles under the new *Unit Title Schemes Act*.
- Births, Deaths and Marriages:
 - Provided identity information, birth certificates and changes of name to facilitate a number of programs designed to assist Indigenous Territorians to improve their identity documentation.
 - Completed the data entry component of the Completing the Electronic Register project to bring all Births, Deaths, Marriages and Change of Name records on to the electronic register.
 - Entered into numerous agreements with researchers to provide data for approved research projects.
 - Entered into numerous agreements with regulatory and law enforcement agencies to provide information for the purposes of investigations and improved record keeping.
 - Finalised arrangements to participate as an information provider in the national Certificate Validation Service and Document Verification Service.

DIRECTIONS FOR 2010-11

- Upgrade the Integrated Justice Information System to enhance court processes and improve recovery of fines and penalties.
- Trial electronic and remote access to audio records of court proceedings designed to reduce the need for written transcripts and provide more timely access.
- Install equipment to facilitate video recording from the witness box in three additional courtrooms to allow evidence from vulnerable witnesses to be used at a subsequent hearing, reducing the need for the witness to give evidence again.
- Undertake a range of upgrades for Darwin court facilities, including:
 - installation of electronic court list displays in the Magistrates Court;
 - installation of a wireless network in the Supreme Court;
 - construction of a Vulnerable Persons waiting room at the Magistrates Court;

Court Support and Independent Offices

- finalise the installation of weapons detection and other security improvements, including CCTV; and
- external painting of the Supreme Court.
- Undertake a range of upgrades for Alice Springs court facilities, including:
 - finalise the installation of weapons detection and other security improvements, including CCTV;
 - reconfigure the reception area at Alice Springs court house to improve public access and facilitate new security arrangements;
 - installation of electronic court list displays;
 - installation of a videoconferencing facility in Court 2 at Alice Springs court house, including facility for recording from the witness box to improve facilities for vulnerable witnesses and increase the capacity to deal with matters by video link from the Correctional Centre.
- Finalise procedures and systems for implementation of the Cross Border Justice project.
- Sponsor training for Elders in general court procedures.
- Consumer Affairs will continue to work with national counterparts for the harmonisation of the Australian Consumer Law due to be implemented in early 2011.
- The Office of the Commissioner for Public Interest Disclosures will continue to investigate and report on disclosures made by people about improper conduct in public bodies and to work with public bodies to protect 'whistleblowers'.
- The Office of the Information Commissioner will continue to:
 - raise awareness of privacy and FOI matters and to investigate and report on any alleged breaches;
 - work with government agencies with the aim of increasing standards of information storage to minimise the risk of privacy breaches; and
 - work with government agencies and research bodies to develop sensible protocols and protections that facilitate information sharing but that also protect privacy.
- The Public Trustee will:
 - promote the development and assist with implementation of legislative and administrative changes to simplify the administration of smaller deceased estates to encourage family members and beneficiaries to administer estates themselves; and
 - review information systems and databases utilised for estate and trust management.
- Land Titles will:
 - continue to participate in the development of the national electronic conveyancing system; and
 - finalise system and procedural changes necessary for introduction of the *Unit Title Schemes Act*.
- Births, Deaths and Marriages will:
 - implement a system for scanning of Births, Deaths and Marriages documentation; and
 - finalise the Completing the Electronic Register project by verifying remaining Births, Deaths, Marriages and Change of Name records entered on the register as part of the project.

Northern Territory Correctional Services

As part of the criminal justice system, and in partnership with the community, contributes to individual and community safety by:

- providing for the safe and secure care and custody of adult prisoners and juvenile detainees and support strategies that contribute to a reduction in their likelihood of re offending on release;
- managing orders of the courts and Parole Board through effective supervision and offender management to address issues that lead to offending;
- providing assessments and reports to the courts and the Parole Board to assist with effective sentencing and enhance judicial decision making processes; and
- ensuring a range of rehabilitation and reintegration programs are available to sentenced prisoners, community-based clients and juvenile detainees.

OUTCOME

A safe, secure and humane correctional system.

OUTPUTS

- Custodial Services
- Community Corrections
- Juvenile Detention

Northern Territory Correctional Services

CUSTODIAL SERVICES

Provides a safe and secure custodial service including rehabilitation, reintegration and care of adult prisoners.

Performance Measures	Current Year		Targets	Previous Years	
	2009-10 Estimate	2009-10 Actual	2010-11 Estimate	2008-09 Actual	2007-08 Actual
Quantity					
Daily average number of prisoners	1,080	1,082	1,190	1,030	875
Expected peak beds required ¹	1,190	1,137	1,239	Measure not used	Measure not used
Quality					
Participation in education	30%	31%	40%	26%	Not available
Serious prisoner on prisoner assaults	<10	3	<10	Measure not used	Measure not used
Prisoner employment rate	75%	58% ²	75%	64%	Measure not used

1. The expected maximum number of beds required to support the daily average prisoner numbers.

2. The lower than estimated participation in employment is a result of the correction of a data collection error. In 2008-09, prisoners engaged in basic hygiene activities were counted as employed. This activity has not been counted in 2009-10, as it is not considered to be participation in employment, but is the contribution expected of all prisoners.

COMMUNITY CORRECTIONS

Provides assessment, monitoring and supervision services to community-based adult¹ clients in line with orders issued by the courts and the Parole Board.

Performance Measures	Current Year		Targets	Previous Years	
	2009-10 Estimate	2009-10 Actual ¹	2010-11 Estimate	2008-09 Actual	2007-08 Actual
Quantity					
Offenders under supervision (daily average)	1,110	1,466	Adult – 1,130 Juvenile – 120	1,261	1,313
Order commencements	945	1,125	Adult – 930 Juvenile – 90	1,066	1,083
Quality					
Successful completion of Community Corrections orders ²	70%	76%	70%	61%	62%
Timeliness					
Pre-sentence report and Parole Board reports completed on time	100%	100%	100%	100%	100%

1. It was expected that in 2009-10, responsibility for supervision of juveniles on community based orders would pass to the Department of Health and Families. This did not occur; hence the 2009-10 actuals include adults and juveniles.
2. Completion of community orders is defined as the percentage of orders completed during the year that were not breached for failure to meet the order requirements or because further offences were committed. Completion rates should be interpreted with caution as the indicator is affected by many factors.

Northern Territory Correctional Services

JUVENILE DETENTION

Provides a safe and secure juvenile detention service including rehabilitation, reintegration and care of juvenile detainees.

Performance Measures	Current Year		Targets	Previous Years	
	2009-10 Estimate	2009-10 Actual ¹	2010-11 Estimate	2008-09 Actual	2007-08 Actual
Quantity					
Daily average juvenile detainees	26	28	30 ¹	Measure not used	Measure not used
Expected peak beds required ²	40	36	40	Measure not used	Measure not used
Quality					
Case management plans in support of offender rehabilitation that includes post release options	100%	100%	100%	100%	98%
Serious detainee on detainee assaults	1	1	1	Measure not used	Measure not used

1. Increase in 2010-11 estimate due to projected increase in offender caseloads.

2. Represents the expected maximum number of beds required to support the daily average detainee numbers.

A NEW ERA IN CORRECTIONS

In February 2009, the Northern Territory Government announced a new era in Corrections, to reduce prisoner numbers and re-offending, with an increased focus on education, training and employment. This will be achieved within the prisons and by providing opportunities for offenders to participate in work projects, education and training within the community.

Within prisons, access to education has been increased in the last 12 months, largely due to the introduction of new short courses which can be completed by those serving a short period in prison and aimed at addressing the low levels of literacy and numeracy within the prison population.

Since 2008, there has been a 75% increase in the delivery of annual hours of curriculum within the Alice Springs and Darwin Correctional Centres, from 56,715 in 2008 to 99,220 in 2009. Since 2007, there has been a 207% increase in the delivery of annual hours of curriculum.

Partnerships with Charles Darwin University and the Batchelor Institute of Indigenous Tertiary Education (BIITE) have continued to ensure that prisoners have greater access to and more opportunity to gain formal qualifications in areas ranging for horticulture to construction, visual arts and automotive repair.

Prisoners enrolled in vocational education constructed 24 of the additional 148 beds built at the Darwin Correctional Centre in 2009-10 as well as a multi-purpose education and program space for female prisoners.

In April 2010, the Government announced the establishment of a 50-bed prisoner work camp in the Barkly region. The work camp will accommodate low security prisoners serving the last part of their sentence.

During 2010-11, Northern Territory Correctional Services will construct and commission the work camp, providing prisoners with the opportunity to participate in:

- meaningful reparation programs in the Barkly region;
- work with family, communities and Elders towards successful reintegration on release; and
- the education and training activities available in the region.

From July 2010, Northern Territory Correctional Services will be undertaking a number of new initiatives to further expand these opportunities including:

- the employment of a designated industries officer to establish new industries in the correctional centres;
- the establishment of a Correctional Industries Advisory Council to provide advice to NT Correctional Services on commercial opportunities including partnerships with industry; and
- the creation of an Employer Bank of businesses and other employers willing to provide employment to prisoners on release.

Northern Territory Correctional Services

2009-10 ACHIEVEMENTS

- Introduced the Integrated Offender Management System (IOMS) and established an online help system for all Northern Territory Correctional Services staff. IOMS provides for greater opportunities to embrace a throughcare model for offender management.
- The Community Work Order project was completed, with recommendations being implemented to enhance the program across the Northern Territory. The project included liaison with all shire councils throughout the Northern Territory and a communication campaign to raise awareness of the program among stakeholders.
- Established the Clinical Services Branch to lead the development of therapeutic interventions that reduce re-offending, including the recruitment of key senior clinicians to the branch management team.
- Commencement of clinically supervised interventions, including the delivery of services to sex offenders at the Don Dale Juvenile Detention Centre.
- Commencement of referral of juvenile detainees to the North Australian Aboriginal Justice Agency Indigenous Through Care Program.
- Yolgnu Elders were appointed to the Elders Visiting Program and commenced visits to correctional centres and juvenile detention centres in late 2009. ***A Closing the Gap initiative***
- Recruited a principal psychologist to assist in the development and delivery of sexual offender services in Central Australia/Barkly regions. ***A Closing the Gap initiative***
- Jointly hosted, with the Department of Health and Families, the May 2010 meeting of the Australasian Juvenile Justice Administrators Group.
- Darwin Correctional Centre infrastructure upgrade completed comprising:
 - A total of 148 additional beds, 24 of which were built by the BIITE and prisoners under a vocational training program;
 - New prisoner visit area with search facilities and a new prisoner reception centre;
 - Upgrade of sewage treatment systems;
 - Additional refrigerated food storage in the main kitchen;
 - Full refurbishment of the medical centre and office space for medical staff;
 - Additional educational rooms, including new education and programs space for female prisoners, and expansion of the Living Skills Unit; and
 - Additional administration and office space.
- Alice Springs Correctional Centre infrastructure upgrade completed comprising:
 - A new 24-bed female cottage to meet the needs of women with children in custody;
 - Refurbishment of existing female accommodation to add an additional four low security beds;
 - Facilities upgrade and four additional beds in the existing female low security accommodation;

- A new 24-bed male cottage accommodation inside the main centre for transition to low security;
 - An additional 48 male beds in low security cottages outside the wire;
 - Two additional purpose-built classrooms in the industries complex to increase participation in education, vocational training and rehabilitation programs; and
 - Upgrade of sewage treatment systems.
- Alice Springs Correctional Centre introduced vending machines and the prisoner cashless/remote purchasing system to encourage prisoners to be responsible for their weekly wages and budget accordingly.

DIRECTIONS FOR 2010-11

- Development of an audio education program to be broadcast in North East Arnhem Land in Yolgnu Matha to assist in recruiting Elders to the Elders Visiting Program. The program will also act as an informational session for communities in this region.
- Development of an evaluation framework and database for the delivery of therapeutic programs to inform an assessment of the effectiveness of programs in reducing recidivism and building safer communities.
- Introduction of a rolling program schedule addressing areas including health, social, cultural and offence specific issues at the Don Dale Juvenile Detention Centre.

- Review all internal procedures and instructions relating to the management of detainees at the Don Dale Juvenile Detention Centre.
- Commencement of the Northern Territory Community Corrections Workforce Planning Project by Price Consulting Group in July 2010. The project will include staffing models and attraction and retention strategies, including those that target Indigenous people.
- Work to have 12 Community Probation and Parole Officers operational by 31 December 2010, providing assistance to regional Community Corrections offices, the Courts and the Indigenous Family Violence Offender and Elders Visiting Programs. ***A Closing the Gap initiative***

Policy Coordination

Provides strategic legal, justice and social policy advice to Government and monitors and coordinates the implementation of related Government policies and research.

OUTCOME

Enhanced coordination and integration of Department and whole of government activities and services, ensuring quality policy development and effective service delivery.

OUTPUTS

- Community and Justice Policy
- Legal Policy
- Research and Statistics
- Community Benefit Fund
- Community Justice Grants

COMMUNITY AND JUSTICE POLICY

Develops, implements, monitors and evaluates alcohol management and public safety strategies, provides expert advice to Government and the community and raises community awareness about justice issues.

Performance Measures	Current Year		Targets	Previous Years	
	2009-10 Estimate	2009-10 Actual	2010-11 Estimate	2008-09 Actual	2007-08 Actual
Quantity					
Capacity to provide advice and coordinate and implement government programs ¹	19,050	15,240 ²	17,475 ³	\$7.25M ⁴	\$4.5M
Public safety model projects managed	4	5 ⁵	5	3	3
Quality					
Client satisfaction	85%	84%	85%	90%	Not available in 2007-08
Timeliness					
Ministerial briefings completed within allocated timeframes	80%	69% ⁶	80%	Measure not used	Measure not used

1. The measure will be based on Policy Officer hours from 2009-10, not dollars.
2. The variance in capacity is due to unfilled positions during the reporting period.
3. The estimate is reduced due to continuing vacancies and temporary supernumerary positions.
4. Due to increased Australian Government funding for remote education initiatives around the Australian Classification System, the Cross Border Justice Scheme, alcohol and community safety projects.
5. Additional project undertaken in Nhulunbuy.
6. Unfilled positions have resulted in reduced capacity to complete ministerial briefings within allocated timeframes.

Policy Coordination

LEGAL POLICY

Develops, reviews and implements legislative change, and advises the Attorney-General and the Government on law and justice measures.

Performance Measures	Current Year		Targets	Previous Years	
	2009-10 Estimate	2009-10 Actual	2010-11 Estimate	2008-09 Actual	2007-08 Actual
Quantity					
Capacity to provide legal policy advice	15,933 ¹	15,420	Internal lawyers – 16,466		
Agency-based lawyers – 788 ²	\$2.25M	\$2.18M			
Bills introduced to Parliament	20	17	20	Measure not used	Measure not used
Quality					
Client satisfaction ³	85%	82%	85%	67%	81%
Timeliness					
Cabinet comments completed within five working days	85%	92%	85%	Measure not used	Measure not used
Ministerial briefings completed within allocated timeframes	80%	63% ⁴	80%	Measure not used	Measure not used

1. Based on available solicitor hours.

2. Capacity hours are determined using the base budget 2009-10 for lawyer positions located in the main office and the staffing structure of agency based lawyers as at Pay 1 2009-10.

3. Average taken from survey data covering a broad spectrum of areas of service. When clients were asked whether they were satisfied 'overall' the result is 100%.

4. This measure relates to general (routine) ministerial requests. Ministerials relating to legislation development (department generated) and the provision of urgent advice usually take priority, thereby reducing capacity to complete routine ministerials within allocated timeframes.

RESEARCH AND STATISTICS

Provides research and analytical services to further the development and evaluation of Government's legislative, community safety agendas and raises awareness of crime and justice statistical trends.

Performance Measures	Current Year		Targets	Previous Years	
	2009-10 Estimate	2009-10 Actual	2010-11 Estimate	2008-09 Actual	2007-08 Actual
Quantity					
Request for statistical services					
- scheduled requests ¹	- 150	- 138	150	Measures not used	
- ad hoc requests	- 80	- 151 ²	80	Measures not used	
Quality					
Errors made internally in statistical briefings released to the public domain	0	0	0	0	0
Timeliness					
Compliance with mandated standards ³	90%	100%	90%	100%	100%

1. Includes ministerials, analytical commentaries and comprehensive statistical reports, evaluation of proposed legislative changes or program initiatives and research projects.

2. Increase in ad hoc reports has been due to an increased demand in alcohol related requests and regional briefings for various Ministers.

3. Mandated standards of timeliness relate to timeframes set by Government processes, departmental processes and external reporting agencies.

Policy Coordination

COMMUNITY BENEFIT FUND

Administers funding support for gambling-related research and amelioration programs for problem gambling, as well as small grants for general community development and improvement projects.

Performance Measures	Current Year		Targets	Previous Years	
	2009-10 Estimate	2009-10 Actual	2010-11 Estimate	2008-09 Actual	2007-08 Actual
Quantity					
Grants administered:				Measure not used	Measure not used
- gambling amelioration grants	7 ¹	6	7		
- gambling research grants	1	1	1		
- community organisation grants	300	283 ²	300		
- major community grants	8	5 ³			
Quality					
Accuracy of payments processed	100%	100%	100%	100%	100%
Timeliness					
Specified grant timeframes met	100%	100%	100%	100%	100%

1. Includes Closing the Gap initiatives.

2. A reduction in the number of community organisation grants has resulted from a reduction in revenue, which has coincided with smoking bans in pubs and clubs.

3. The reduction in major community grants is also attributable to the reduction in Community Benefit Fund revenue and the reprioritisation of available funds.

A separate report detailing the activities of the Community Benefit Committee, which administers the Community Benefit Fund, is prepared for the Minister for Racing, Gaming and Licensing under the *Gaming Control Act*.

COMMUNITY JUSTICE GRANTS

Manages and monitors payments to non-government sector organisations, including grants to the Northern Territory Legal Aid Commission and funding for the Public Safety Model.

Performance Measures	Current Year		Targets	Previous Years	
	2009-10 Estimate	2009-10 Actual	2010-11 Estimate	2008-09 Actual	2007-08 Actual
Quantity					
Grants administered ¹	12	22	11 ²	Measure not used	Measure not used
Quality					
Accuracy of payments processed	100%	100%	100%	100%	100%
Timeliness					
Specified grant timeframes met	100%	100%	100%	100%	100%

1. Includes payments to support the operation of the Public Safety Model in Darwin, Katherine and Alice Springs, funding for the Northern Territory Legal Aid Commission for a range of services including Domestic Violence Legal Services in Darwin, and funding for Victims of Crime NT for operational costs and the administration of the Clean Up Assistance Scheme. In 2009-10, the Department released a range of small one-off grants, significantly increasing the number of grants administered.
2. Although the number of grants administered in 2009-10 significantly increased due to the Department releasing a range of small one-off grants, the estimated number for 2010-11 will depend upon the results of procurement activity.

2009-10 ACHIEVEMENTS

- Major legislation was developed in accordance with the Government's legislative program. Highlights include:
 - commencement on 31 July 2009 of the *Public Interest Disclosures Act 2008* which provides for the protection of whistleblowers;
 - commencement on 1 November 2009 (some parts relating to youth commenced on 1 December 2009) of the *Cross Border Justice Act 2009* which provides for a common criminal law jurisdiction for the south-west Northern Territory and adjoining areas of South Australia and Western Australia;
 - commencement on 1 July 2009 and 1 January 2010 of various parts of the *Unit Title Schemes Act 2009* which provides for the reform of the law dealing with group titles;
 - enactment of the *Serious Crime Control Act 2009* which provides for the making of declarations about criminal organisations, for control orders in relation to persons associated with such organisations and for related matters such as public safety orders and powers over fortifications (the Act had not commenced as at 30 June 2010);
 - commencement on 23 December 2009 of the *Prisoners (Interstate Transfer) Act 2009* which provides for a broader range of factors that the Minister may have regard to when considering a request by a prisoner to be transferred to and from another state or territory;
 - commencement on 16 September 2009 of the *Statute Law Revision Act 2009*;
 - commencement on 23 December 2009 of the *Criminal Code Amendment (Bushfires) Act 2009* which provides for a serious indictable bushfires offence;
 - enactment of the *Sale of Land (Rights and Duties of Parties) Act 2010* which provides for vendor disclosure and cooling-off periods (the Act had not commenced as at 30 June 2010);
 - commencement on 1 July 2009 of the *Penalty Units Act* which provides for the value of the penalty unit to rise from \$110 to \$130 and for automated processes for adjustment each subsequent financial year. Penalty Units Regulations 2010 provide for the value of a penalty unit to increase to \$133 on 1 July 2010;
 - amendment of the *Liquor Act* concerning rights of licensees and police to remove persons from liquor precincts and related matters;
 - enactment of the *Financial Transactions Amendment Act 2010* which enables police to request further information from financial institutions regarding suspicious transactions (the Act had not commenced as at 30 June 2010);
 - enactment of the *Residential Tenancies Amendment Act 2010* (RTA) which provides for the regulation for caravan parks and for other clarifications of the provisions of the RTA (Part 2 of the Act relating to caravan parks had not commenced as at 30 June 2010, although the remainder commenced on 14 April 2010);
 - enactment of the *Justice Legislation Amendment (Penalties) Act 2010* which provides for a 15% increase in monetary penalties and expression of all monetary penalties in penalty units for 62 Justice portfolio Acts. The Act is to commence on 1 July 2010;

- enactment of the *Justice Legislation Amendment Act 2010* which provides for amendments to various Acts under the responsibility of the Department of Justice (the Act had not commenced as at 30 June 2010); and
- introduction of the Justice Legislation Amendment (Committals Reform) Bill 2010 to streamline committal proceedings and reduce stress to witnesses by limiting the circumstances in which witnesses can be called to give oral evidence.
- A range of legislation was developed arising out of COAG reforms relating to matters such as Australian consumer law, national consumer law reform, national credit law, person properties securities, electronic conveyancing, business names and trustee companies.
- As part of the COAG reforms, enactment of the *Trade Measurement Legislation Repeal Act* (to commence 1 July 2010), the *Companies (Trustees and Personal Representatives) (National Uniform Legislation) Implementation Act 2010* (commenced 23 June 2010), the *Consumer Credit (National Uniform Legislation) Implementation Act 2010* (commenced 1 April 2010) and the introduction of the Personal Property Securities (National Uniform Legislation) Implementation Bill 2010 and the Transport of Dangerous Goods by Road and Rail (National Uniform Legislation) Bill 2010.
- Progressed reform of the Alcohol Court (discussion paper released); adoption of national uniform evidence law (instructions provided) and review of the *Summary Offences Act* (review paper drafted).
- Organised the August 2009 meeting of the Standing Committee of Attorneys-General in Alice Springs.
- The Public Safety Model was implemented and monitored in Darwin, Nhulunbuy, Katherine, Tennant Creek and Alice Springs. The Northern Territory Government continued a range of initiatives aimed at tackling antisocial and low level offending behaviour, such as illegal camping, loitering and drinking in public areas.
- Funding projects and programs including Intervention and Case Management Services in Darwin, Katherine and Alice Springs, the Palmerston Information and Referral Office, the Darwin Area Night Patrol and Return to Country services.
- Provided executive support to the monthly meetings of the Community Safety Working Group and fortnightly meetings of the Interagency Tasking and Coordination Groups in Darwin/Palmerston, Nhulunbuy, Katherine, Tennant Creek and Alice Springs.
- Developed and conducted community education to raise awareness of the Australian Classification system on film and literature and the harmful impact of pornography.
- Managed gambling harm reduction and community grant programs funded through levies on electronic gaming machines.
- Participated in national gambling research and policy forums to inform the development of Northern Territory gambling policy and programs.
- Funded and evaluated services that provide access to justice and legal advice, including the NT Legal Aid Commission, domestic violence and tenancy legal services.
- Administered the Official Visitors Program for correctional centres and juvenile detention centres in the Northern Territory.

Policy Coordination

- Facilitated research in identified priority areas under Closing the Gap and Tertiary Education Partnerships with Charles Darwin University and the Menzies School of Health Research.
- Coordinated the implementation of the Cross Border Justice Scheme to promote access to justice in the cross border region of the Northern Territory, South Australia and Western Australia. This includes a working partnership between the respective governments;
- Developed and maintained quarterly reporting to the Australian and Northern Territory governments for the Community Education and Remote Alcohol Management Planning project.
- Provided analytical services to support evidence-based approach to the development and/or evaluation of legislation, alcohol management plans and alcohol supply restrictions.
- Published Recorded Crime Statistics for the six calendar years to 2009.
- Developed an agreement to implement the Australian Bureau of Statistics' new Australian Standard Offence Classification.
- Researched the volume and nature of cask wine supplied into Darwin and Palmerston to facilitate the community consultation phase of the Northern Territory Licensing Commission's review of alcohol supply in those areas.
- Presented findings of a detailed analysis of the implementation of Mandatory Sentencing in the Northern Territory, its impact on the prison population and Indigenous participation, to the National Judicial College of Australia's 2010 Sentencing Conference.
- Developed and released to the Australian Government Department of Families, Housing, Community Services and Indigenous Affairs

(FaHCSIA) a compendium of statistics relating to the Northern Territory Emergency Response issues for the fiscal years 2005-06 to 2009.

- Developed and published the Northern Territory Correctional Services 2008-09 Annual Statistical Report.

DIRECTIONS FOR 2010-11

- Progress policy regarding the reform of the law of evidence (by adoption of the national uniform evidence legislation), the *Summary Offences Act* and Part IIA of the Criminal Code, reform of the structures for the lower courts and the creation of the Sentencing Council.
- Progress work on penalties in Department of Justice legislation and express them as penalty units.
- Implement the *Serious Crime Control Act 2009*.
- Complete the passage and implementation of legislation relating to vendor disclosure, committals and transport of dangerous goods and review vulnerable witness provisions in the *Evidence Act*.
- Complete legislation arising out of COAG reforms, including Australian Consumer law, personal properties securities, electronic conveyancing, business names, directors' liabilities and private security.
- Complete the report on the first five years of operation of the *Information Act* and complete a three year review of the Victims of Crime Assistance legislation and a five year review of the Community Justice Centre legislation.
- Undertake a review of the first seven years of operation of the *Business Tenancies (Fair Dealings) Act*.

- Develop, implement, monitor and evaluate strategies for public safety, remote community education, community safety and wellbeing, gambling and pornography related harm reduction, and policies and programs relating to justice issues.
- In collaboration with Licensing, Regulation and Alcohol Strategy, implement the Community Education, Remote Alcohol Management Planning program to be delivered in up to ten remote communities in 2010-11.
- Implement a performance reporting framework to monitor achievements of the Public Safety Model.
- Continue to conduct community briefings on recorded crime, justice and alcohol supply trends.
- Together with South Australia and Western Australia, establish an evaluation process for the Cross Border Justice Scheme.
- Continue to participate in the Palmerston Safe Communities Committee and Palmerston Alcohol Reference Group.
- Continue to implement and monitor the Public Safety Model in Darwin, Palmerston, Katherine and Alice Springs.
- Continue to implement a performance reporting framework to monitor achievements of the Alcohol Management and Public Safety Plans.
- Expand the role of the Research and Statistics unit to meet the reporting requirements of the Department of Justice and NT Police under the Northern Territory Emergency Response and, under the direction of the Alcohol Working Group, expand investigations into alcohol harm beyond the 73 prescribed communities.
- Provide six monthly updates of alcohol supply statistics.

Licensing, Regulation and Alcohol Strategy

Manages and monitors the Northern Territory's regulatory regimes including gambling, liquor and security providers and administration of racing grants.

OUTCOME

Harm related to alcohol and gambling and other specified industries will be minimised through effective licensing, regulation and strategic policy.

OUTPUTS

- Licensing, Regulation and Alcohol Strategy
- Licensing and Regulation Grants

Administers and enforces the Northern Territory's regulatory regimes for gaming, wagering, liquor, kava, tobacco, private security, business affairs, associations administration, licensing under the *Consumer Affairs and Fair Trading Act*, agents licensing and escort agencies.

Provides support for the following statutory authorities:

- Northern Territory Licensing Commission;
- Northern Territory Racing Commission;
- Real Estate Agents Licensing Board; and
- Agents Licensing Fidelity Guarantee Fund.

Develops and implements strategies for reducing alcohol supply, consumption and resultant harm.

Performance Measures	Current Year		Targets	Previous Years	
	2009-10 Estimate	2009-10 Actual	2010-11 Estimate	2008-09 Actual	2007-08 Actual
Quantity					
Licences and permits administered ¹	19,100	20,417	21,000	17,090	14,865
Business names and associations administered ²	19,900	19,637	1,500	19,582	20,009
Operational visits undertaken ³	2,000	2,893	2,300	2,738	1,646
Number of public training and information sessions ⁴	150	219	200	208	140
Alcohol management plans managed ⁵	13	10	16	10	8
Quality					
Successful appeals/reviews of licensing and regulation decisions ⁶	0	0	Measure discontinued	0	Measure not used
Complaints relating to all services provided	<5%	<5%	<5%	Measure not used	Measure not used
Revocations, variations or substitutions of administrative decisions ⁷	Measure not used	3	0	Measure not used	Measure not used
Timeliness					

continued over leaf

Licensing, Regulation and Alcohol Strategy

LICENSING, REGULATION AND ALCOHOL STRATEGY Continued

Performance Measures	Current Year		Targets	Previous Years	
	2009-10 Estimate	2009-10 Actual	2010-11 Estimate	2008-09 Actual	2007-08 Actual
Licence applications finalised within statutory timeframes	100%	100%	100%	100%	100%

1. Includes corporate entity permits and licences, employee licences, short term permits and licences and restricted area permits enforced under all Acts administered by LRAS. Increase in 2009-10 is due to the increased number of applications for restricted area liquor permits. An increase is anticipated in 2010-11 due to expected increases in *Liquor Act* permits in both general restricted areas and public restricted areas.
2. LRAS has introduced a process to remove inactive businesses from the database, resulting in a decrease. The expected reduction in numbers for 2010-11 is a result of the transfer of the Business Names registration functions to the Australian Government.
3. Includes routine inspections, audits and community visits conducted under the *Liquor Act*. The increase in 2009-10 was a result of synergies arising from increased compliance and community engagement capacity as a result of NT Emergency Response and Closing the Gap funding.
4. The increase in the number of information sessions relates to the development of Alcohol Management Plans throughout the Northern Territory and increased School Liaison Program activities.
5. This measure was previously reported under Policy Coordination. The processes involved in developing an alcohol management plan are complex and gaining community consensus of divergent and strongly held views takes time. There are a number of communities involved in the process of developing AMPs which are yet to reach community consensus.
6. Successful applications for review of decisions made by Licensing and Regulation officers pursuant to section 28 of the *Northern Territory Licensing Commission Act*.
7. Pursuant to section 29(2) of the *Northern Territory Licensing Commission Act*.

LICENSING AND REGULATION GRANTS

Provides policy advice and administration of racing industry funding.

Performance Measures	Current Year		Targets	Previous Years	
	2009-10 Estimate	2009-10 Actual	2010-11 Estimate	2008-09 Actual	2007-08 Actual
Quantity					
Payments to racing industry ¹ (\$M)	10.52	3.51	12.00	19.22	7.84
Quality					
Accuracy of payments processed	100%	100%	100%	100%	100%
Timeliness					
Payments made according to the timeframe in the grant funding agreements	100%	100%	100%	100%	100%

1. Payments to the Thoroughbred Racing Northern Territory and Darwin Greyhound Association under the Racing Industry Funding Agreement and Greyhound Racing Funding Agreement. The 2009-10 funding of \$10.52 million was paid late in 2008-09. The payment of \$3.51 million in 2009-10 was to provide insurance coverage for jockeys.

2009-10 ACHIEVEMENTS

- Developed key components of Alcohol Reform, which links the activities of NT Government agencies.
- Established a new Alcohol Strategy Unit, which has taken a leadership role across NT Government agencies in addressing alcohol-related harms, including the establishment of regional offices in Katherine, Nhulunbuy, Tennant Creek and Alice Springs.
- Established the framework for developing Alcohol Management Plans (AMPs) across the Northern Territory and commenced or continued engagement with a number of remote communities across the NT to progress the development and/or implementation of community safety and alcohol management plans.
- Established a partnership with the Menzies School of Health Research (Menzies) to undertake evidence based research and evaluations on alcohol misuse and interventions to address alcohol-related harms.
- Research projects underway and near completion are:
 - Evaluations of the AMPs for Katherine and Tennant Creek, including a review of 'Thirsty Thursday'; and
 - Phase 1 completed on 'Drinking Camps in the Katherine Region'.
- Research undertaken by Health Care Planning and Evaluation on drinking patterns of Indigenous people.

Licensing, Regulation and Alcohol Strategy

- Developed a social marketing strategy to change the drinking culture in the Northern Territory and Territorians' attitude and behaviour to drinking.
- Worked with Good Sports to expand its coverage to Tennant Creek, Katherine, Palmerston and Darwin. Good Sports works with sporting clubs to foster responsible drinking.
- Provided \$475,000 to the Darwin Greyhound Association to assist with operational and capital costs to undertake greyhound racing at Winnellie Park.
- Facilitated a review of the Katherine AMP by the Menzies School of Health Research (Menzies). Menzies has also completed Phase 1 of research into the nature of drinking camps in the Katherine region, the associated harms and effective interventions.
- Commenced and progressed discussions with licensees in Alice Springs, Tennant Creek, Katherine and Nhulunbuy to support the establishment of Liquor Accords aimed at restricting 'trouble makers' from on premise outlets in each town. The Alice Springs Liquor Accord will also focus on reducing under age drinking, regulatory breaches, alcohol-related harm and antisocial behaviour.
- Supported a community awareness campaign for the Groote Eylandt Permit System, which awarded prize money to organisations that promoted alcohol awareness, treatment or responsible drinking.
- Implemented a risk based self-assessment program for Sports Bookmakers.
- Distributed the first edition of Licensing E-news to industries administered under various legislation administered by the division, providing information about policy changes, updates and recent events. More than 2,000 individuals and organisations received the newsletter, with most subscribing to receive future issues to be distributed on a quarterly basis.
- Contributed to the Gambling Awareness Week 2010 committee managed by Amity Community Services. The theme for the week, held in May 2010, was 'The secret to winning is knowing when to stop'.
- Prepared amendments to the *Liquor Act* which were passed in May 2010. Major amendments related to the ability of the Minister for Racing, Gaming and Licensing to specify designated areas as a result of antisocial behaviour in and around licensed premises and the subsequent capacity for police to be able to issue banning notices to people committing specific offences in those designated areas, increased police powers to remove people from licensed premises, the provision for the Director of Licensing to approve Liquor Accords and the requirement to seize false or fake IDs used by minors to attempt to gain entry into licensed premises or to obtain alcohol.
- Facilitated the successful implementation of extended trading hours for the FIFA World Cup. Licensing inspectors worked with NT Police to ensure proper licensee and patron behaviour, in accordance with the Licensing Commission decision.
- Worked closely with the Department of Health and Families (DHF) to develop and implement smoking bans inside licensed premises that took effect from 2 January 2010. The division continues to work closely with DHF and industry to implement regulatory structures required for ongoing tobacco reforms.
- Worked with licensees and communities on ensuring that there was minimal alcohol related harm at major events such as NAB Cup in Alice Springs, Culture Dance festivals at Ali Curung, community carnivals and the show in Tennant Creek.

- In conjunction with staff from Northern Territory Correctional Services and NT Police, conducted an operation in Tennant Creek on all licensed premises to ensure that court orders restricting the availability of alcohol were adhered to.
- Implemented recommendations of the Menzies review into alcohol initiative in Alice Springs.
- Trialed a self assessment program of licensed premises in Alice Springs and Tennant Creek.
- Developed and conducted investigation training courses for all Inspectors.
- Funded a Privacy Impact Assessment in relation to ID scanning in Darwin City licensed venues.

DIRECTIONS FOR 2010-11

- Develop and implement a suite of alcohol policy reforms, including:
 - new alcohol purchase banning arrangements;
 - enhancements to therapeutic court responses in drugs and alcohol;
 - linking enhanced treatment options with court and other alcohol purchase bans; and
 - implementing an alert system to enforce alcohol purchase bans.
- Develop and put in place an Alcohol Reform Plan that builds on the successes of the NT Alcohol Framework (2004 – 2009).
- Implement *Liquor Act* changes from 2010.
- Review the effectiveness of the electronic identification system currently deployed in Alice Springs, Katherine, Nhulunbuy and Groote Eylandt.
- Enhance the security and monitoring capabilities of the electronic identification system.
- Introduce an electronic identification system into Tennant Creek.
- Expand Alcohol Management Plans (AMPs) in remote communities linked to phase two of the Northern Territory Emergency Response (NTER) where communities can have alcohol restrictions lifted through the development of AMPs.
- Develop a comprehensive community education and social marketing campaign to change the culture of drinking in the NT, including the way Territorians drink, their personal knowledge on safe, responsible drinking and their tolerance of risky drinking behaviour.
- Establish an Alcohol Management Plan for the Darwin and Palmerston region.
- Progress implementation of recommendations from the Menzies School of Health Research evaluations of the Alice Springs, Tennant Creek and Katherine Alcohol Management Plans and associated measures.
- Continue to participate in Interagency Tasking and Coordination Group (ITCG) meetings, including the recently formed Coomalie Region ITCG.
- Implement changes to the *Tobacco Control Act* and assist the liquor industry in making the transition to predominantly smoke free operations.
- Address gambling policy issues arising from the Productivity Commission inquiry into gambling and manage the sequence of industry changes.

Licensing, Regulation and Alcohol Strategy

- Participate in the development and implementation of key national initiatives including:
 - security industry harmonisation;
 - business names referral to the Australian Government; and
 - participation in the National Occupational Licensing scheme for property agents.
- Participate in the e-Business working group with a view to identifying an integrated information management solution for the Division's licence administration requirements.
- Focus on improving the systems and processes in the division to enhance outcomes for Government, particularly by:
 - introducing an industry self assessment system;
 - maintaining a publicly available enforcement policy; and
 - working with the liquor industry to expand the use of Liquor Accords.

NT WorkSafe

Provides advice on safe work practices and enforcing compliance with occupational health and safety standards and improving workers compensation outcomes.

OUTCOME

Harm related to the failure to provide workers with safe workplaces and mishandling of dangerous goods will be minimised through the provision of advice and enforcement of occupational health and safety standards, regulations and legislation.

OUTPUT

- Regulation of Occupational Health and Safety

REGULATION OF OCCUPATIONAL HEALTH AND SAFETY

Performance Measures	Current Year		Targets	Previous Years	
	2009-10 Estimate	2009-10 Actual	2010-11 Estimate	2008-09 Actual	2007-08 Actual
Quantity					
Completed occupational health and safety visits, assessments and enforcements ¹	5,000	5,053	5,000	4,007	5,816
Number of workers compensation mediations completed	220	206	220	Measure not used	Measure not used
Number of applications for internal review ²	20	2	Measure discontinued	Measure not used	Measure not used
Number of licences issued ³	6,000	6,111	6,000	Measure not used	Measure not used
Information session/education campaigns conducted	Measure not used	Measure not used	50	Measure not used	Measure not used
Quality					
Employer satisfaction	75%	88%	75%	Measure not used	Measure not used
Worker satisfaction	75%	96%	75%	Measure not used	Measure not used
Internal review requests upheld ⁴	15%	0%	<15%	Measure not used	Measure not used
Timeliness					
Mediations completed within legislated timeframes	98%	89% ⁵	Measure discontinued	83% ⁵	100%
Licences issued within 20 days ⁶	90%	94%	90%	Measure not used	Measure not used
Mediator appointment not completed within legislated timeframes	Measure not used	Measure not used	<2%	Measure not used	Measure not used
Response to general inquiries within five days	Measure not used	Measure not used	90%	Measure not used	Measure not used
Workplace fatality investigations conducted within seven days	Measure not used	Measure not used	90%	Measure not used	Measure not used

1. Sourced from both internal and external demand. Measure re-worded to 'Completed workplace visits' from 2009-10.
2. Relates to decisions that are subject to review under the *Workplace Health and Safety Act* and excludes decisions of an administrative nature and requests submitted outside allowable timeframes.
3. Includes Occupational Health and Safety and Dangerous Goods licences.
4. The relatively low number of requests for internal reviews indicates that employers are not disputing the decisions of inspectors. Where these decisions are disputed, investigations have found that the decisions were appropriate. No disputes have led to a formal appeal in court.
5. While some mediations fall outside the statutory time frames, most delays are agreed by the parties or are due to the inability of one party to attend the mediation at the scheduled time. Mediators experience difficulty in contacting parties and obtaining all relevant information to resolve the dispute in the required timeframe. It should be noted that the timeframe for resolution was shortened from 28 to 21 days from July 2008. NT WorkSafe is continuing its review of processes to improve compliance with the new timeframe and the results reflect steady improvements in this area over time. This measure has been discontinued from 2010-11 and replaced with a new measure that reflects activities within the control of NT WorkSafe.
6. Excludes licences of a complex nature requiring a site visit.

FATALITIES INVESTIGATED

	2006-07	2007-08	2008-09	2009-10 ¹
Total fatalities reported to and investigated by NT WorkSafe	3	6	12	11

¹ Not all deaths that occur in a workplace are necessarily work-related deaths within the jurisdiction of the *Workplace Health and Safety Act*. NTWS investigates all deaths within its jurisdiction that occur in a workplace, to determine their work-relatedness.

OCCUPATIONAL HEALTH AND SAFETY REGULATION

Workplace Inspections by Industry

Industry Group	2009-10	%	2008-09	%
Accommodation, Cafes and Restaurants	209	4%	144	4%
Agriculture and Fishing	48	1%	28	1%
Communications Services	9	0%	3	0%
Construction	1,903	38%	1,682	42%
Cultural and Recreational Services	123	2%	110	3%
Education	169	3%	124	3%
Electricity, Gas and Water Supply	94	2%	61	2%
Finance and Insurance	3	0%	1	0%
Government Administration and Defence	226	4%	190	5%
Health and Community Services	57	1%	85	2%
Manufacturing	183	4%	287	7%
Mining	445	9%	165	4%

Industry Group	2009-10	%	2008-09	%
Personal and Other Services	210	4%	199	5%
Property and Business Services	169	3%	149	4%
Retail Trade	897	18%	515	13%
Transport and Storage	166	3%	109	3%
Wholesale Trade	142	3%	155	4%
Total	5,053		4,007	

Enforcement Data

Notices Issued by NT WorkSafe	2009-10	2008-09	% change
Electrical Installation Safety Report	15	17	-11%
Electrical Safety Inspection Report	2	6	-67%
Improvement Notice	132	193	-32%
Notice of Non-Compliance, Electrical Safety	1	6	-83%
Prohibition	51	70	-27%
Total	201	292	-31%

2009-10 ACHIEVEMENTS

Legislation and Regulation

- The NT Code of Practice for Induction for Construction Work commenced on 31 October 2009. The NT Code was approved by notice in the Government Gazette on 24 September 2009 and since then more than 4,000 'white cards' have been issued to Northern Territory construction workers.
- A total of 19 Registered Training Organisations (RTOs) have been assessed and accepted as having a recognised system in place to achieve the conditions set out in the NT Code. As a result, these RTOs are able to distribute the NT white card to their training graduates. NT WorkSafe publishes the details of the RTOs on its website.
- The National Standard for Licensing Persons Performing High Risk Work was scheduled to commence on 1 July 2010, and will be phased in over five years. The standard will implement a national licensing scheme.
- The National Code of Practice for the Prevention of Falls in General Construction and the National Code of Practice for Precast, Tilt-up and Concrete Elements in Building Construction were adopted in the Northern Territory.
- The Northern Territory legislation adopting the national model laws for transport of dangerous goods was introduced into the Legislative Assembly.
- NT WorkSafe approved a further three providers of training for Health and Safety Representatives under the *Workplace Health and Safety Act* (Darwin Computer Academy, Industrial Foundation for Accident Prevention (IFAP) and Charles Darwin University).

Education and Awareness

- A total of 75 awareness sessions were conducted for industry regarding the implementation of the *Workplace Health and Safety Act 2007*.
- In the Northern Territory, consultation on the draft national model *Occupational Health and Safety (OHS) Act* included public forums in major centres, as well as briefings to industry groups and the Workplace Health and Safety Advisory Council.
- Participated in national tripartite technical advisory groups which input to the policy development process for the national model OHS regulations.
- Informed and sought input from Northern Territory stakeholders through local industry based consultative committees formed by the Workplace Health and Safety Advisory Council.

DIRECTIONS IN 2010-11

- Enhance a targeted service delivery plan for remote and regional areas aligned to Working Futures.
- Facilitate an increased presence in the mining community by a regular visitation schedule across the Northern Territory.
- Complete phase two of the WorkSafe Information Management System (WIMS) to improve data collection and reporting capability.
- Continue to deliver targeted activity in specific industry sectors and high risk areas.
- Continue to improve the return to work outcomes for injured workers.
- Develop and implement service standards.
- Support Northern Territory businesses to achieve and exceed national standards and targets in health and safety as reflected in the *Territory 2030* strategy.
- Continue to work with stakeholders and government on harmonisation of OHS laws and other COAG seamless national economy reforms.

Legislative Reporting



Legislative Reporting

Section 63 of the *Construction Contracts (Security of Payments) Act* (the Act) requires that the relevant Chief Executive Officer provide a report on the operation and effectiveness of the Act for the year. The Act provides a speedy dispute resolution mechanism for building disputes. The process permits disputes to be resolved on an interim basis pending any further action before the courts. These interim resolutions permit construction contracts to proceed, with monies being paid, subject to the reservation of the right to proceed to court. The Act is administered by the Department of Justice through the Policy Coordination Division. Mr Guy Riley holds the position of Construction Contracts Registrar.

Some statistics concerning the operation of the Act, since its commencement on 1 August 2006, are as follows:

Year (to 30 June)	Number of applications	Determinations	Rejections of applications (e.g. for being made out of time)	Court actions resulting from determinations
2005-06	1	1	0	0
2006-07	9	7	2	1
2007-08 ¹	14	10	5	2
2008-09	20	15 ²	5	2
2009-10	19	15 ²	4	2 ³

Notes

1. In 2007-08 there was one more determination than application because the adjudicator rejected the application for a lack of jurisdiction, however the matter went to the local Court where the Magistrate took a different view and referred the matter back to the adjudicator. As a result, there was a rejection and a determination for the same application.
2. One determination was subsequently overturned in the Courts on the basis that the adjudicator did not have the jurisdiction to make a determination (and therefore should have rejected the application).
3. One Court action was a successful appeal against a decision of the Supreme Court made during the previous financial year.

Insurance Reporting



Insurance Reporting

Reporting on insurance activities is a requirement pursuant to Treasurer's Direction R2.1 Insurance Arrangements.

The management of insurance risks and responsibilities in the Department is currently achieved through policy and guidance documentation and reviews in areas such as staff wellbeing and occupational health and safety, motor vehicle usage, building maintenance and travel procedures.

Classification	2008-09 Total Value in \$	2009-10 Total Value in \$
Self Insurance Claims		
Workers Compensation - total costs as provided by DBE (Workplace Injury Solutions)	1,575,184	1,430,170
Workers Compensation - early intervention program managed in DoJ	11,206	36,939
Motor Vehicles – total costs as provided by NT Fleet	120,056	64,736
Professional Indemnity - legal settlement costs	0	0
Public Liability - legal settlement costs	40,000	0
Damaged Clothing Compensation	0	0
Commercial Insurance Premiums		
Overseas Travel	143	0
Professional Indemnity Insurance	1,474	1,500
Commercial Insurance Claims		
Commercial Insurance Claims	0	0

Financial Overview and Statements



Financial Overview and Statements

FINANCIAL STATEMENT OVERVIEW

FOR THE YEAR ENDED 30 JUNE 2010

OPERATING STATEMENT

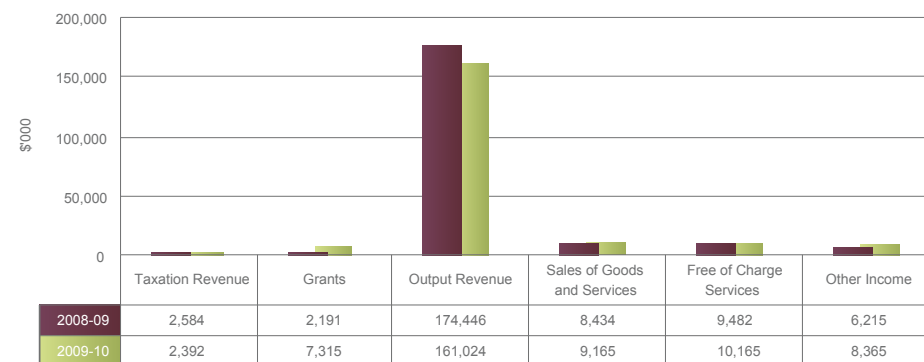
	2009 \$'000	2010 \$'000	Variance \$'000
Income	\$203,352	\$198,427	(\$4,925)
Expenses	\$210,293	\$206,864	(\$3,429)
Net Surplus / Deficit	(\$6,941)	(\$8,437)	(\$1,496)

The Operating Statement for the Department of Justice for the year ended 30 June 2010 indicates an operating deficit for the year of \$8.44M.

A deficit outcome is expected under the Northern Territory Government's financial management framework as general government agencies are not funded for non-cash items such as depreciation. The actual depreciation expense for DoJ for 2009-10 was \$5.35M. This expense applies to DoJ owned building assets across the Territory including courthouses and correctional facilities and also to plant and equipment depreciation across all areas of operations.

The other items contributing to the actual net deficit position for DoJ were unfunded non-discretionary expenditures relating to the activities of NT Correctional Services; the Office of the Director of Public Prosecutions; Courts Support Services and Licensing, Regulation & Alcohol Strategy outputs. The contribution of these items to the net deficit position equates to 1.5% of the Departmental expenses budget.

DoJ INCOME COMPARISON Actual 2008-09 and Actual 2009-10

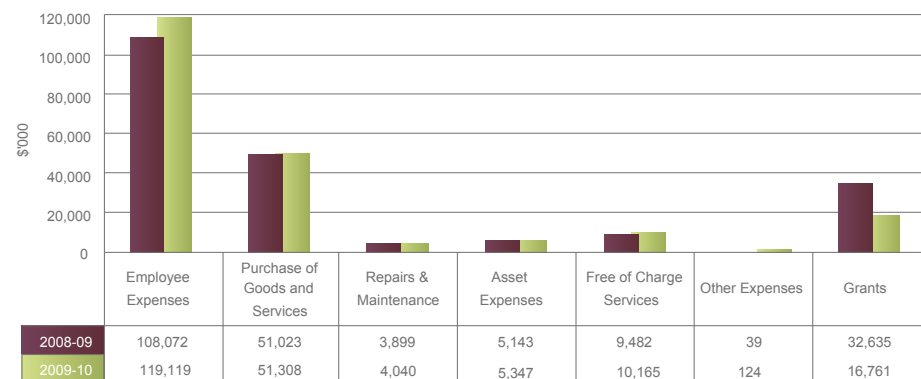


The Income movement between 2008-09 and 2009-10 was a reduction of \$4.93M. This movement is explained by the following key items:

- Output Revenue: this decrease is predominantly due to a timing change for the Racing Industry grant (2009-10 grant funding received in 2008-09). **(\$11.24M)**
- Grants: increased funding received for Alcohol Management Programs & NT Emergency Response. **\$5.12M**
- Other Income: increases associated with out posted lawyers across the NTG, Film and Literature funding classification funding from the Commonwealth and other increased service delivery revenue. **\$2.15M**

DoJ EXPENSES COMPARISON

Actual 2008–09 and Actual 2009–10



The Expenditure movement between 2008-09 and 2009-10 was a reduction of \$3.43M. This movement is explained by the following key items:

- Employee Expenses: increases associated with the Enterprise Bargaining Agreement (EBA), changes in the staffing model to account for an increase in prisoner numbers and payment of entitlements including judicial appointments and retirements. **\$11.05M**
- Grants: a decrease occurred due to a timing change for the Racing Industry grant (2009-10 grant funding paid in 2008-09) which is offset by an increase in funding paid for Racing Industry workers compensation insurance. **(\$14.80M)**

BALANCE SHEET

	2009 \$'000	2010 \$'000	Variance \$'000
Assets	\$144,376	\$376,227	\$231,851
Liabilities	\$26,182	\$24,981	(\$1,201)
Net Assets	\$118,194	\$351,246	\$233,052

The net assets position of the Department of Justice at 30 June 2010 was \$351.25M.

Total assets for the Department have increased by \$231.85M. This increase is attributable to a revaluation of key Departmental Land and Building assets.

Total liabilities for the Department have decreased by \$1.20M. This is a net result of an increase in accrued expenses and provisions and a decrease in unearned revenue.

Financial Overview and Statements

STATEMENT OF CHANGES IN EQUITY

	2009 \$'000	2010 \$'000	Variance \$'000
Capital	\$157,079	\$170,237	\$13,158
Reserves	\$5,810	\$234,140	\$228,330
Accumulated Funds	(\$44,695)	(\$53,131)	(\$8,437)
Equity at End	\$118,194	\$351,246	\$233,052

The main movement in the capital account is the recognition of equity transfers for completed capital works items / projects including:

- accommodation at Alice Springs Correctional Centre to manage increasing prisoner numbers
- Alice Springs courthouse upgrade
- renovations at Nichols Place

The movement in Reserves is a result of land and buildings being revaluated by the Australian Valuation Office (AVO).

The movement in accumulated funds represent the operating deficit for the period.

CASH FLOW STATEMENT

	2009 \$'000	2010 \$'000	Variance \$'000
Cash at beginning	\$1,876	\$6,505	\$4,629
Net movement	\$4,629	(\$1,570)	(\$6,199)
Cash at End	\$6,505	\$4,935	(\$1,570)

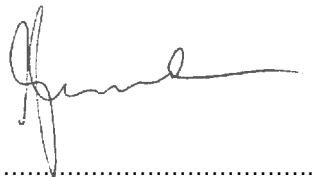
Cash was reduced by \$1.57M in 2009-10 due to cash being used to cover unfunded personnel and grant expenditure.

CERTIFICATION OF THE FINANCIAL STATEMENTS

We certify that the attached financial statements for the Department of Justice have been prepared from proper accounts and records in accordance with the prescribed format, the *Financial Management Act* and Treasurer's Directions.

We further state that the information set out in the Comprehensive Operating Statement, Balance Sheet, Statement of Changes in Equity, Cash Flow Statement, and notes to and forming part of the financial statements, presents fairly the financial performance and cash flows for the year ended 30 June 2010 and the financial position on that date.

At the time of signing, we are not aware of any circumstances that would render the particulars included in the financial statements misleading or inaccurate.



.....
Greg Shanahan
Chief Executive
3 September 2010



.....
Melissa Coles
A/Chief Finance Officer
3 September 2010

Financial Overview and Statements

DEPARTMENT OF JUSTICE COMPREHENSIVE OPERATING STATEMENT

For the year ended 30 June 2010

	Note	20090 \$'000	2010 \$'000
INCOME			
Taxation Revenue		2,392	2,584
<i>Grants and Subsidies Revenue</i>			
Current		7,315	2,191
Capital		-	-
Appropriation			
Output		161,024	174,446
Commonwealth		1,011	77
Sales of Goods and Services		9,165	8,434
Interest Revenue		-	2
Goods and Services Received Free of Charge	4	10,165	9,482
Gain on Disposal of Assets	5	1	1
Other Income		7,354	6,135
TOTAL INCOME	3	<u>198,427</u>	<u>203,352</u>
EXPENSES			
Employee Expenses		119,119	108,072
Administrative Expenses			
Purchases of Goods and Services	6	51,308	51,023
Repairs and Maintenance		4,040	3,899
Depreciation and Amortisation	10, 11	5,347	5,140
Asset Write		-	3
Other Administrative Expenses ⁽¹⁾		10,289	9,521
<i>Grants and Subsidies Expenses</i>			
Current		16,761	31,845
Capital		-	790
TOTAL EXPENSES	3	<u>206,864</u>	<u>210,293</u>
NET SURPLUS/(DEFICIT)		<u>(8,437)</u>	<u>(6,941)</u>
OTHER COMPREHENSIVE INCOME			
Asset Revaluation Reserve		228,330	-
Changes in Accounting Policies		-	-
Correction of Prior Period Errors		-	-
TOTAL OTHER COMPREHENSIVE INCOME		<u>228,330</u>	<u>-</u>
COMPREHENSIVE RESULT		<u>219,894</u>	<u>(6,941)</u>

The Comprehensive Operating Statement is to be read in conjunction with the notes to the financial statements.

1. Includes DBE service charges.

Note: Total amounts within financial tables may be impacted by rounding of source data

DEPARTMENT OF JUSTICE BALANCE SHEET

As at 30 June 2010

	Note	20090 \$'000	2010 \$'000
ASSETS			
Current Assets			
Cash and Deposits	7	4,935	6,505
Receivables	8	1,962	2,444
Inventories	9	229	113
Prepayments		316	331
Total Current Assets		7,442	9,393
Non-Current Assets			
Property, Plant and Equipment	10	368,130	134,329
Heritage and Cultural Assets	11	655	653
Total Non-Current Assets		368,785	134,983
TOTAL ASSETS		376,227	144,376
LIABILITIES			
Current Liabilities			
Deposits Held ^(a)	13	1,187	1,175
Payables	12	6,354	5,330
Provisions	14	11,759	10,606
Other Liabilities	15	7	4,029
Total Current Liabilities		19,307	21,141
Non-Current Liabilities			
Provisions	14	5,674	5,041
Total Non-Current Liabilities		5,674	5,041
TOTAL LIABILITIES		24,981	26,182
NET ASSETS		351,246	118,194
EQUITY			
Capital		170,237	157,079
Reserves	16	234,140	5,810
Accumulated Funds		(53,131)	(44,695)
TOTAL EQUITY		351,246	118,194

The Balance Sheet is to be read in conjunction with the notes to the financial statements.

Note: Total amounts within financial tables may be impacted by rounding of source data

Financial Overview and Statements

DEPARTMENT OF JUSTICE STATEMENT OF CHANGES IN EQUITY

For the year ended 30 June 2010

	Note	Equity at 1 July \$'000	Comprehensive result \$'000	Transactions with owners in their capacity as owners \$'000	Equity at 30 June \$'000
2009-10					
Accumulated Funds		(44,695)	(8,437)		(53,131)
		(44,695)	(8,437)		(53,131)
Reserves	16	5,810			5,810
Asset Revaluation Reserve		-	228,330		228,330
		5,810	228,330		234,140
Capital - Transactions with Owners		157,079			157,079
Equity Injections					
Capital Appropriation		-		823	823
Equity Transfers In		-		11,239	11,239
Other Equity Injections		-		2,000	2,000
Equity Withdrawals					
Capital Withdrawal		-		-	-
Equity Transfers Out		-		(904)	(904)
		157,079		13,158	170,237
Total Equity at End of Financial Year		118,194	219,894	13,158	351,246
2008-09					
Accumulated Funds		(37,753)	(6,941)		(44,695)
		(37,753)	(6,941)		(44,695)
Reserves	16	5,810			5,810
Asset Revaluation Reserve		-	-		-
		5,810	-		5,810
Capital - Transactions with Owners		151,213			151,213
Equity Injections					
Capital Appropriation		-		279	279
Equity Transfers In		-		3,371	3,371
Other Equity Injections		-		2,944	2,944
Equity Withdrawals					
Capital Withdrawal		-		(728)	(728)
Equity Transfers Out		-		-	-
		151,213	-	5,866	157,079
Total Equity at End of Financial Year		119,270	(6,941)	5,866	118,194

This Statement of Changes in Equity is to be read in conjunction with the notes to the financial statements.

Note: Total amounts within financial tables may be impacted by rounding of source data

DEPARTMENT OF JUSTICE CASH FLOW STATEMENT
For the year ended 30 June 2010

	Note	2010 \$'000	2009 \$'000
CASH FLOWS FROM OPERATING ACTIVITIES			
<i>Operating Receipts</i>			
Taxes Received		2,392	2,584
<i>Grants and Subsidies Received</i>			
Current		7,315	2,191
Capital		-	-
Appropriation			
Output		161,024	174,446
Commonwealth		1,011	77
Receipts From Sales of Goods And Services		18,637	24,243
Interest Received		-	2
<i>Total Operating Receipts</i>		<u>190,379</u>	<u>203,542</u>
<i>Operating Payments</i>			
Payments to Employees		(117,142)	(105,942)
Payments for Goods and Services		(60,392)	(62,695)
<i>Grants and Subsidies Paid</i>			
Current		(16,761)	(31,845)
Capital		-	(790)
<i>Total Operating Payments</i>		<u>(194,295)</u>	<u>(201,273)</u>
Net Cash From/(Used In) Operating Activities	17	<u>(3,916)</u>	2,269

Financial Overview and Statements

DEPARTMENT OF JUSTICE CASH FLOW STATEMENT Continued For the year ended 30 June 2010

	Note	2010 \$'000	2009 \$'000
CASH FLOWS FROM INVESTING ACTIVITIES			
<i>Investing Receipts</i>			
Proceeds from Asset Sales	5	-	-
Total Investing Receipts		-	-
<i>Investing Payments</i>			
Purchases of Assets		(489)	(461)
Advances and Investing Payments		-	-
Total Investing Payments		(489)	(461)
Net Cash From/(Used In) Investing Activities		(489)	(461)
CASH FLOWS FROM FINANCING ACTIVITIES			
<i>Financing Receipts</i>			
Deposits Received		12	326
<i>Equity Injections</i>			
Capital Appropriation		823	279
Commonwealth Appropriation		-	-
Other Equity Injections		2,000	2,944
Total Financing Receipts		2,835	3,549
<i>Financing Payments</i>			
Equity Withdrawals		-	(728)
Total Financing Payments		-	(728)
Net Cash From/(Used In) Financing Activities		2,835	2,821
Net Increase/(Decrease) in Cash Held		(1,570)	4,629
Cash at Beginning of Financial Year		6,505	1,876
CASH AT END OF FINANCIAL YEAR	7	4,935	6,505

The Cash Flow Statement is to be read in conjunction with the notes to the financial statements.

Note: Total amounts within financial tables may be impacted by rounding of source data

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1. OBJECTIVES AND FUNDING

The Department of Justice coordinates all elements of the Territory's justice system, with the exception of policing, to provide the services, frameworks and infrastructure required to build a fairer and safer community. The department also undertakes licensing and regulation within a range of industries.

The department has six main output groups:

- a) Solicitor for the Northern Territory – provides civil litigation, commercial and native title legal services to Government, manages the outsourcing of selected legal services and administers the scheme that provides financial support to victims of crime. Consequently, Government is provided with the benefit of quality legal advice and representation
- b) Court Support and Independent Offices – Provides administrative support services to enable courts and tribunals to administer justice for the community including: registry and processing of case documents; support for trials and hearings; fines recovery; and mediation services. Independent offices protect the community's legal rights and property interests by: providing land and life events (birth, deaths and marriages) registration services and searching facilities; providing trustee and estate administration services and managing restrained and forfeited property; overseeing freedom of information and privacy protection laws and implementing the public interest disclosure law; providing consumer protection services; providing protection from discrimination through education and independent complaint handling; and providing an independent public prosecution service. The outcome is a safe, secure and equitable society in which a person's legal rights and property interests are protected.
- c) Correctional Services – as part of the criminal justice system, and in partnership with the community, contributes to individual and community safety by: providing for the safe and secure care and custody of adult prisoners and juvenile detainees and support strategies that contribute to a reduction in their likelihood of re-offending on release; managing orders of the courts and Parole Board through effective supervision and offender management to address issues that lead to offending; providing assessments and reports to the courts and the Parole Board to assist with effective sentencing and enhance judicial decision-making processes; and ensuring a range of rehabilitation and reintegration programs are available to sentenced prisoners, community-based clients and juvenile detainees.
- d) Policy Coordination – provides strategic legal and social policy advice to Government and monitors and coordinates the implementation of related Government policies and research.
- e) Licensing, Regulation and Alcohol Strategy – manage and monitor the Territory's industry regulatory regimes including gambling, liquor, security providers, and administration of racing grants.
- f) WorkSafe – provision of advice on safe work practices and enforcing compliance with occupational health and safety standards and improving workers compensation outcomes.

The Department is predominantly funded by, and is dependent on the receipt of Parliamentary appropriations. The financial

statements encompass all funds through which the Agency controls resources to carry on its functions and deliver outputs. For reporting purposes, outputs delivered by the Agency are summarised into several Output Groups. Note 3 provides summary financial information in the form of a Comprehensive Operating Statement by Output Group.

2. STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES

a) Basis of Accounting

The financial statements have been prepared in accordance with the requirements of the *Financial Management Act* and related Treasurer's Directions. The *Financial Management Act* requires the Department of Justice to prepare financial statements for the year ended 30 June based on the form determined by the Treasurer. The form of Agency financial statements is to include:

- (1) Certification of the Financial Statements;
- (2) Comprehensive Operating Statement;
- (3) Balance Sheet;
- (4) Statement of Changes in Equity;
- (5) Cash Flow Statement; and
- (6) applicable explanatory notes to the financial statements.

The financial statements have been prepared using the accrual basis of accounting, which recognises the effect of financial transactions and events when they occur, rather than when cash is paid out or received. As part of the preparation of the financial statements, all intra Agency transactions and balances have been eliminated.

Except where stated, the financial statements have also been prepared in accordance with the historical cost convention.

The form of the Agency financial statements is also consistent with the requirements of Australian Accounting Standards. The effects of all relevant new and revised Standards and Interpretations issued by the Australian Accounting Standards Board (AASB) that are effective for the current annual reporting period have been evaluated. The Standards and Interpretations and their impacts are:

AASB 101 Presentation of Financial Statements (September 2007), AASB 2007-8 Amendments to Australian Accounting Standards arising from AASB 101, AASB 2007-10 Further Amendments to Australian Accounting Standards arising from AASB 101

This Standard has been revised and introduces a number of terminology changes as well as changes to the structure of the Comprehensive Operating Statement and Statement of Changes in Equity. Other Comprehensive Income is now disclosed in the Comprehensive Operating Statement and the Statement of Changes in Equity discloses owner changes in equity separately from non-owner changes in equity.

AASB 2008-5 Amendments to Australian Accounting Standards arising from the Annual Improvements Project [AASB 5, 7, 101, 102, 107, 108, 110, 116, 118, 119, 120, 123, 127, 128, 129, 131, 132, 134, 136, 138, 139, 140, 141, 1023 & 1038]

The amendments largely clarify the required accounting treatment where previous practice had varied, although some new or changed requirements are introduced. Topics include below market interest-rate government loans, accounting for advertising and promotional expenditure, investment property under construction and the reclassification to inventories of property, plant and equipment

previously held for rental when the assets cease to be rented and are held for sale. The Standard does not impact the Financial Statements.

AASB 2009-6 Amendments to Australian Accounting Standards, AASB 2009-7 Amendments to Australian Accounting Standards [AASB 5, 7, 107, 112, 136 & 139 and Interpretation 17]

The Standards make editorial amendments to a range of Australian Accounting Standards and Interpretations. AASB 2009-6 also makes additional amendments as a consequence of the issuance of a revised AASB 101 Presentation of Financial Statements (September 2007). These Standards do not impact the Financial Statements.

Interpretation 18 Transfers of Assets from Customers

The Interpretation clarifies the accounting for agreements in which an entity receives from a customer an item of property, plant and equipment (or cash for the acquisition or construction of such items of property, plant and equipment) that the entity must then use either to connect the customer to a network or to provide the customer with ongoing access to a supply of good or services. The Interpretation does not impact the Financial Statements.

b) Australian Accounting Standards and Interpretations Issued but not yet effective

At the date of authorisation of the financial statements, the Standards and Interpretations listed below were in issue but not yet effective.

The Department of Justice is currently reviewing the below standards and interpretations to determine the impact on the Financial Statements. Any relevant impact will be implemented in the 2010-11 Financial Year.

Standard/Interpretation	Summary	Effective for annual reporting periods beginning on or after
AASB 2009-5 Further amendments to Australian Accounting Standards arising from the annual improvements project [AASB 5, 8, 101, 107, 117, 118, 136 and 139]	Some amendments will result in accounting changes for presentation, recognition or measurement purposes, while other amendments relate to terminology and editorial changes.	1 Jan 2010
AASB 2009-13 Amendments to Australian Accounting Standards arising from interpretation 19	Consequential amendment to AASB 1 arising from publication of Interpretation 19.	1 Jul 2010
AASB 124 Related party disclosures (Dec 2009)	Government related entities have been granted partial exemption with certain disclosure requirements.	1 Jan 2011
AASB 2009-12 Amendments to Australian Accounting Standards [AASB 5, 8, 108, 110, 112, 119, 133, 137, 139, 1023 and 1031 and Interpretations 2, 4, 16, 1039 and 1052]	This standard amends AASB 8 to require an entity to exercise judgement in assessing whether a government and entities known to be under the control of that government are considered a single customer for purposes of certain operating segment disclosures. This standard also makes numerous editorial amendments to other AASs.	1 Jan 2011

Standard/Interpretation	Summary	Effective for annual reporting periods beginning on or after
AASB 2009-14 Amendments to Australian Interpretation – Prepayments of a minimum funding requirement	Amendment to Interpretation 14 arising from the issuance of <i>Prepayments of a minimum funding requirement</i>	1 Jan 2011
AASB 9 Financial instruments	This standard simplifies requirements for the classification and measurement of financial assets resulting from Phase 1 of the IASB's project to replace IAS 39 <i>Financial instruments: recognition and measurement</i> (AASB 139 <i>Financial Instruments: recognition and measurement</i>).	1 Jan 2013
AASB 2009-11 Amendments to Australian Accounting Standards arising from AASB 9 [AASB 1, 3, 4, 5, 7, 101, 102, 108, 112, 118, 121, 127, 128, 131, 132, 136, 139, 1023 and 1038 and Interpretations 10 and 12]	This gives effect to consequential changes arising from the issuance of AASB 9.	1 Jan 2013

(c) Agency and Territory Items

The financial statements of Department of Justice include income, expenses, assets, liabilities and equity over which the Department

of Justice has control (Agency items). Certain items, while managed by the Agency, are controlled and recorded by the Territory rather than the Agency (Territory items). Territory items are recognised and recorded in the Central Holding Authority as discussed below.

Central Holding Authority

The Central Holding Authority is the 'parent body' that represents the Government's ownership interest in Government controlled entities.

The Central Holding Authority also records all Territory items, such as income, expenses, assets and liabilities controlled by the Government and managed by Agencies on behalf of the Government. The main Territory item is Territory income, which includes taxation and royalty revenue, Commonwealth general purpose funding (such as GST revenue), fines, and statutory fees and charges.

The Central Holding Authority also holds certain Territory assets not assigned to Agencies as well as certain Territory liabilities that are not practical or effective to assign to individual Agencies such as unfunded superannuation and long service leave.

The Central Holding Authority recognises and records all Territory items, and as such, these items are not included in the Agency's financial statements. However, as the Agency is accountable for certain Territory items managed on behalf of Government, these items have been separately disclosed in note 24 - Schedule of Territory Items.

d) Comparatives

Where necessary, comparative information for the 2008-09 financial year has been reclassified to provide consistency with current year disclosures.

e) Presentation and Rounding of Amounts

Amounts in the financial statements and notes to the financial statements are presented in Australian dollars and have been rounded to the nearest thousand dollars, with amounts of \$500 or less being rounded down to zero. Total amounts within financial tables may be impacted by rounding of source data.

f) Changes in Accounting Policies

There have been no changes to accounting policies adopted in 2009-10 as a result of management decisions.

g) Accounting Judgements and Estimates

The preparation of the financial report requires the making of judgements and estimates that affect the recognised amounts of assets, liabilities, revenues and expenses and the disclosure of contingent liabilities. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances, the results of which form the basis of making the judgements about the carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised if the revision affects only that period, or in the period of the revision and future periods if the revision affects both current and future periods.

Judgements and estimates that have significant effects on the financial statements are disclosed in the relevant notes to the financial statements. Notes that include significant judgements and estimates are:

- Employee Benefits – Note 2(s) and Note 14: Non-current liabilities in respect of employee benefits are measured as the present value of estimated future cash outflows based on the appropriate Government bond rate, estimates of future salary and wage levels and employee periods of service.
- Doubtful Debts – Note 2(n), Note 8: Receivables & 18: Financial Instruments
- Depreciation and Amortisation – Note 2(k), Note 10: Property, Plant and Equipment and Note 11: Heritage and Cultural Assets.

h) Goods and Services Tax

Income, expenses and assets are recognised net of the amount of Goods and Services Tax (GST), except where the amount of GST incurred on a purchase of goods and services is not recoverable from the Australian Tax Office (ATO). In these circumstances the GST is recognised as part of the cost of acquisition of the asset or as part of the expense.

Receivables and payables are stated with the amount of GST included. The net amount of GST recoverable from, or payable to, the ATO is included as part of receivables or payables in the Balance Sheet.

Cash flows are included in the Cash Flow Statement on a gross basis. The GST components of cash flows arising from investing and financing activities which are recoverable from, or payable to, the ATO are classified as operating cash flows. Commitments and contingencies are disclosed net of the amount of GST recoverable or payable unless otherwise specified.

i) Income Recognition

Income encompasses both revenue and gains.

Income is recognised at the fair value of the consideration received, exclusive of the amount of goods and services tax (GST). Exchanges of goods or services of the same nature and value without any cash consideration being exchanged are not recognised as income.

Grants and Other Contributions

Grants, donations, gifts and other non-reciprocal contributions are recognised as revenue when the Agency obtains control over the assets comprising the contributions. Control is normally obtained upon receipt.

Contributions are recognised at their fair value. Contributions of services are only recognised when a fair value can be reliably determined and the services would be purchased if not donated.

Appropriation

Output Appropriation is the operating payment to each agency for the outputs they provide and is calculated as the net cost of Agency outputs after taking into account funding from Agency income. It does not include any allowance for major non-cash costs such as depreciation.

Commonwealth appropriation follows from the Intergovernmental Agreement on Federal Financial Relations, resulting in Special Purpose Payments and National Partnership payments being made by the Commonwealth Treasury to state treasuries, in a manner similar to arrangements for GST payments. These payments are

received by Treasury on behalf of the Central Holding Authority and then on-passed to the relevant agencies as Commonwealth Appropriation.

Revenue in respect of Appropriations is recognised in the period in which the Agency gains control of the funds.

Sale of Goods

Revenue from the sale of goods is recognised (net of returns, discounts and allowances) when:

- the significant risks and rewards of ownership of the goods have transferred to the buyer;
- the Agency retains neither continuing managerial involvement to the degree usually associated with ownership nor effective control over the goods sold;
- the amount of revenue can be reliably measured;
- it is probable that the economic benefits associated with the transaction will flow to the Agency; and
- the costs incurred or to be incurred in respect of the transaction can be measured reliably.

Interest Revenue

Interest revenue is recognised as it accrues, taking into account the effective yield on the financial asset.

Goods and Services Received Free of Charge

Goods and services received free of charge are recognised as revenue when a fair value can be reliably determined and the

resource would have been purchased if it had not been donated. Use of the resource is recognised as an expense.

Disposal of Assets

A gain or loss on disposal of assets is included as a gain or loss on the date control of the asset passes to the buyer, usually when an unconditional contract of sale is signed. The gain or loss on disposal is calculated as the difference between the carrying amount of the asset at the time of disposal and the net proceeds on disposal. Refer also to note 5.

j) Repairs and Maintenance Expense

Funding is received for repairs and maintenance works associated with Agency assets as part of Output Revenue. Costs associated with repairs and maintenance works on Agency assets are expensed as incurred.

k) Depreciation and Amortisation Expense

Items of property, plant and equipment, including buildings but excluding land, have limited useful lives and are depreciated or amortised using the straight-line method over their estimated useful lives.

Amortisation applies in relation to intangible non-current assets with limited useful lives and is calculated and accounted for in a similar manner to depreciation.

The estimated useful lives for each class of asset are in accordance with the Treasurer's Directions and are determined as follows:

	2010	2009
Buildings		
Supreme Court	100 Years	100 Years
Public Buildings	50 Years	50 Years
Sheds / Demountables	10-20 Years	10-20 Years
Plant and Equipment		
Catering Equipment	5-15 Years	5-15 Years
Computer Hardware	3-6 Years	3-6 Years
Furniture and Fittings	10 Years	10 Years
Laundry Equipment	5-15 Years	5-15 Years
Library Equipment	5 Years	5 Years
Office Equipment	5-10 Years	5-10 Years
Power Generators	5-10 Years	5-10 Years
Security Systems	5-10 Years	5-10 Years
Telephone / Radio / Communication equipment	3-10 Years	3-10 Years
Heritage and Cultural Assets		
Artworks / sculptures	100 Years	100 Years
Intangibles		
Software – general	2-5 Years	2-5 Years
Software – corporate system	5-10 Years	5-10 Years

Assets are depreciated or amortised from the date of acquisition or from the time an asset is completed and held ready for use.

l) Cash and Deposits

For the purposes of the Balance Sheet and the Cash Flow Statement, cash includes cash on hand, cash at bank and cash equivalents. Cash equivalents are highly liquid short-term investments that are readily convertible to cash. Cash at bank includes monies held in the Accountable Officer's Trust Account

(AOTA) that are ultimately payable to the beneficial owner – refer also to note 22.

m) Inventories

Inventories include assets held either for sale (general inventories) or for distribution at no or nominal consideration in the ordinary course of business operations.

General inventories are valued at the lower of cost and net realisable value, while those held for distribution are carried at the lower of cost and current replacement cost. Cost of inventories includes all costs associated with bringing the inventories to their present location and condition. When inventories are acquired at no or nominal consideration, the cost will be the current replacement cost at date of acquisition.

The cost of inventories are assigned using a mixture of first-in, first out or weighted average cost formula or using specific identification of their individual costs.

Inventory held for distribution are regularly assessed for obsolescence and loss.

n) Receivables

Receivables include accounts receivable and other receivables and are recognised at fair value less any allowance for impairment losses.

The allowance for impairment losses represents the amount of receivables the Agency estimates are likely to be uncollectible and are considered doubtful. Analyses of the age of the receivables that are past due as at the reporting date are disclosed in an

aging schedule under credit risk in Note 18 Financial Instruments. Reconciliation of changes in the allowance accounts is also presented.

Accounts receivable are generally settled within 30 days.

o) Property, Plant and Equipment

Acquisitions

All items of property, plant and equipment with a cost, or other value, equal to or greater than \$5,000 are recognised in the year of acquisition and depreciated as outlined below. Items of property, plant and equipment below the \$5,000 threshold are expensed in the year of acquisition.

The construction cost of property, plant and equipment includes the cost of materials and direct labour, and an appropriate proportion of fixed and variable overheads.

Complex Assets

Major items of plant and equipment comprising a number of components that have different useful lives, are accounted for as separate assets. The components may be replaced during the useful life of the complex asset.

Subsequent Additional Costs

Costs incurred on property, plant and equipment subsequent to initial acquisition are capitalised when it is probable that future economic benefits in excess of the originally assessed performance of the asset will flow to the Agency in future years. Where these costs represent separate components of a complex asset, they are

accounted for as separate assets and are separately depreciated over their expected useful lives.

Construction (Work in Progress)

As part of *Financial Management Framework*, the Department of Planning and Infrastructure is responsible for managing general government capital works projects on a whole of Government basis. Therefore appropriation for all Agency capital works is provided directly to the Department of Planning and Infrastructure and the cost of construction work in progress is recognised as an asset of that Department. Once completed, capital works assets are transferred to the Agency.

p) Revaluations and Impairment

Revaluation of Assets

Subsequent to initial recognition, assets belonging to the following classes of non-current assets are revalued with sufficient regularity to ensure that the carrying amount of these assets does not differ materially from their fair value at reporting date:

- Land;
- Buildings;
- Heritage and Cultural Assets; and
- Intangibles.

Fair value is the amount for which an asset could be exchanged, or liability settled, between knowledgeable, willing parties in an arms length transaction.

Plant and equipment are stated at historical cost less depreciation, which is deemed to equate to fair value.

The unique nature of some of the heritage and cultural assets may preclude reliable measurement. Such assets have not been recognised in the financial statements.

Impairment of Assets

An asset is said to be impaired when the asset's carrying amount exceeds its recoverable amount.

Non-current physical and intangible Agency assets are assessed for indicators of impairment on an annual basis. If an indicator of impairment exists, the Agency determines the asset's recoverable amount. The asset's recoverable amount is determined as the higher of the asset's depreciated replacement cost and fair value less costs to sell. Any amount by which the asset's carrying amount exceeds the recoverable amount is recorded as an impairment loss.

Impairment losses are recognised in the Comprehensive Operating Statement unless the asset is carried at a revalued amount. Where the asset is measured at a revalued amount, the impairment loss is offset against the Asset Revaluation Surplus for that class of asset to the extent that an available balance exists in the Asset Revaluation Surplus.

In certain situations, an impairment loss may subsequently be reversed. Where an impairment loss is subsequently reversed, the carrying amount of the asset is increased to the revised estimate of its recoverable amount. A reversal of an impairment loss is recognised in the Comprehensive Operating Statement as income, unless the asset is carried at a revalued amount, in which case the

impairment reversal results in an increase in the Asset Revaluation Surplus. Note 16 provides additional information in relation to the Asset Revaluation Surplus.

q) Leased Assets

Leases under which the Agency assumes substantially all the risks and rewards of ownership of an asset are classified as finance leases. Other leases are classified as operating leases.

Finance Leases

Finance leases are capitalised. A leased asset and a lease liability equal to the present value of the minimum lease payments are recognised at the inception of the lease.

Lease payments are allocated between the principal component of the lease liability and the interest expense.

Operating Leases

Operating lease payments made at regular intervals throughout the term are expensed when the payments are due, except where an alternative basis is more representative of the pattern of benefits to be derived from the leased property. Lease incentives under an operating lease of a building or office space is recognised as an integral part of the consideration for the use of the leased asset. Lease incentives are to be recognised as a deduction of the lease expenses over the term of the lease.

r) Payables

Liabilities for accounts payable and other amounts payable are carried at cost which is the fair value of the consideration to be

paid in the future for goods and services received, whether or not billed to the Agency. Accounts payable are normally settled within 30 days.

s) Employee Benefits

Provision is made for employee benefits accumulated as a result of employees rendering services up to the reporting date. These benefits include wages and salaries and recreation leave. Liabilities arising in respect of wages and salaries and recreation leave and other employee benefit liabilities that fall due within twelve months of reporting date are classified as current liabilities and are measured at amounts expected to be paid. Non-current employee benefit liabilities that fall due after twelve months of the reporting date are measured at present value, calculated using the Government long term bond rate.

No provision is made for sick leave, which is non-vesting, as the anticipated pattern of future sick leave to be taken is less than the entitlement accruing in each reporting period.

Employee benefit expenses are recognised on a net basis in respect of the following categories:

- wages and salaries, non-monetary benefits, recreation leave, sick leave and other leave entitlements; and
- other types of employee benefits.

As part of the *Financial Management Framework*, the Central Holding Authority assumes the long service leave liabilities of Government Agencies, including Department of Justice and as such no long service leave liability is recognised in Agency financial statements.

t) Superannuation

Employees' superannuation entitlements are provided through the:

- NT Government and Public Authorities Superannuation Scheme (NTGPASS);
- Commonwealth Superannuation Scheme (CSS); or
- non-government employee nominated schemes for those employees commencing on or after 10 August 1999.

The Agency makes superannuation contributions on behalf of its employees to the Central Holding Authority or non-government employee nominated schemes. Superannuation liabilities related to government superannuation schemes are held by the Central Holding Authority and as such are not recognised in Agency financial statements.

u) Contributions by and Distributions to Government

The Agency may receive contributions from Government where the Government is acting as owner of the Agency. Conversely, the Agency may make distributions to Government. In accordance with the *Financial Management Act* and Treasurer's Directions, certain types of contributions and distributions, including those relating to administrative restructures, have been designated as contributions by, and distributions to, Government. These designated contributions and distributions are treated by the Agency as adjustments to equity.

The Statement of Changes in Equity provides additional information in relation to contributions by, and distributions to, Government.

v) Commitments

Disclosures in relation to capital and other commitments, including lease commitments are shown at note 19 and are consistent with the requirements contained in AASB 101, AASB 116 and AASB 117.

Commitments are those contracted as at 30 June where the amount of the future commitment can be reliably measured.

3. OPERATING STATEMENT BY OUTPUT GROUP

Note	Solicitor for the NT		Court Support and Independent Offices		Correctional Services		Policy Coordination		Licensing, Regulation and Alcohol Strategy		Worksafe		Total	
	2010 \$'000	2009 \$'000	2010 \$'000	2009 \$'000	2010 \$'000	2009 \$'000	2010 \$'000	2009 \$'000	2010 \$'000	2009 \$'000	2010 \$'000	2009 \$'000	2010 \$'000	2009 \$'000
INCOME														
Taxation Revenue	-	-	-	-	-	-	2,392	2,584	-	-	-	-	2,392	2,584
<i>Grant & Subsidies Revenue</i>														
Current Grant Revenue	-	-	310	57	14	583	3,537	250	3,454	1,300	-	-	7,315	2,191
Appropriation														
Output	13,349	14,378	38,125	34,051	81,064	76,396	12,330	12,787	9,137	28,489	6,999	8,345	161,024	174,446
Commonwealth	-	-	-	-	-	-	701	77	310				1,011	77
Sales of Goods and Services	4	6	7,782	7,532	648	417	3	4	483	476	245	-	9,165	8,434
Interest Revenue	-	-	-	-	-	1	-	-	-	-	-	-	-	2
Goods and Services Received Free of Charge	1,077	1,220	2,309	2,366	3,945	3,971	833	796	1,053	1,130	949		10,165	9,482
Gain on Disposal of Assets	-	-	-	-	-	1	-	-	-	-	-	-	1	1
Other Income	3,909	2,939	1,179	886	1,862	1,652	56	132	346	345	2	181	7,354	6,135
TOTAL INCOME	18,339	18,543	49,705	44,894	87,553	83,020	19,852	16,629	14,783	31,740	8,195	8,526	198,427	203,352

Note: Gain on Disposal of Assets for 2009-10 is 1.0M. This gain is split across each of the output groups. The apportionment for each output group is less than 500K. Amounts less than 500K have been rounded to zero (refer Note 2e).

3. OPERATING STATEMENT BY OUTPUT GROUP continued

	Solicitor for the NT		Court Support and Independent Offices		Correctional Services		Policy Coordination		Licensing, Regulation and Alcohol Strategy		Worksafe		Total		
	Note	2010 \$'000	2009 \$'000	2010 \$'000	2009 \$'000	2010 \$'000	2009 \$'000	2010 \$'000	2009 \$'000	2010 \$'000	2009 \$'000	2010 \$'000	2009 \$'000	2010 \$'000	2009 \$'000
EXPENSES															
Employee Expenses		10,092	9,271	30,805	27,722	60,995	55,325	4,891	4,486	7,307	6,456	5,029	4,813	119,119	108,072
<i>Administrative Expenses</i>															
Purchase of Goods & Services		6,205	7,485	16,009	15,412	21,807	21,785	1,503	1,591	3,812	3,292	1,971	1,458	51,308	51,023
Repairs & Maintenance		20	20	1,929	1,563	2,058	2,286	8	8	24	8	2	14	4,040	3,899
Depreciation & Amortisation		57	63	2,315	2,264	2,644	2,256	44	41	238	211	49	34	5,347	5,140
Asset Revaluation		-	-	-	-	-	3	-	-	-	-	-	-	-	3
Other Administrative Expenses (1)		1,084	1,222	2,339	2,375	4,014	3,994	838	798	1,059	1,132	955	-	10,289	9,521
<i>Grant & Subsidies</i>															
Current Grant Expenses		175	-	146	-	462	105	10,454	10,228	5,524	19,513	-	2,000	16,761	31,845
Capital Grant Expenses		-	-	-	-	-	-	-	-	-	790	-	-	-	790
Interest Expenses															
TOTAL EXPENSES		17,633	18,062	53,543	49,336	91,980	86,024	17,738	17,152	17,964	31,401	8,006	8,318	206,864	210,293
NET SURPLUS/(DEFICIT)		706	481	(3,838)	(4,443)	(4,426)	(3,003)	2,114	(522)	(3,181)	339	189	207	(8,437)	(6,941)

This Comprehensive Operating Statement by Output Group is to be read in conjunction with the notes to the financial statements.

1. Includes DBE service charges.

	2010 \$'000	2009 \$'000
4. GOODS AND SERVICES RECEIVED FREE OF CHARGE		
Corporate and Information Services	10,165	9,482
	<u>10,165</u>	<u>9,482</u>
5. GAIN ON DISPOSAL OF ASSETS		
Net proceeds from the disposal of non-current assets	1	1
Less: Carrying value of non-current assets disposed	-	-
Gain on the disposal of non-current assets	<u>1</u>	<u>1</u>
6. PURCHASES OF GOODS AND SERVICES		
The net surplus/(deficit) has been arrived at after charging the following expenses:		
Goods and Services Expenses:		
Consultants ¹	3,045	4,574
Advertising ²	59	47
Marketing and Promotion ³	804	579
Document Production	202	289
Legal Expenses ⁴	6,414	7,660
Recruitment ⁵	502	360
Training and Study	1,781	1,383
Official Duty Fares	1,759	1,956
Travelling Allowance	772	791
Fuel	636	672
Other	35,334	32,712
	<u>51,308</u>	<u>51,023</u>

1. Includes marketing, promotion and IT consultants.

2. Does not include recruitment advertising or marketing and promotion advertising.

3. Includes advertising for marketing and promotion but excludes marketing and promotion consultants' expenses, which are incorporated in the consultants' category.

4. Includes legal fees, claim and settlement costs.

5. Includes recruitment related advertising costs.

	2010 \$'000	2009 \$'000
7. CASH AND DEPOSITS		
Cash on Hand	48	43
Cash at Bank	4,887	6,461
	<u>4,935</u>	<u>6,505</u>
8. RECEIVABLES		
Current		
Accounts Receivable	1,439	722
Less: Allowance for Impairment Losses	<u>(309)</u>	<u>(188)</u>
	1,130	533
Interest Receivables	-	-
GST Receivables	832	1,911
Other Receivables	-	-
	<u>832</u>	<u>1,911</u>
Non-Current		
Other Receivables	-	-
	<u>-</u>	<u>-</u>
Total Receivables	<u>1,962</u>	<u>2,444</u>
9. INVENTORIES		
General Inventories		
At cost	229	113
Total Inventories	<u>229</u>	<u>113</u>

	2010 \$'000	2009 \$'000
10. PROPERTY, PLANT AND EQUIPMENT		
Land		
At Fair Value	73,291	17,116
Buildings		
At Fair Value	435,983	178,038
Less: Accumulated Depreciation	(149,414)	(70,081)
	286,569	107,957
Plant and Equipment		
At Fair Value	13,739	13,219
Less: Accumulated Depreciation	(5,923)	(4,537)
	7,816	8,682
Computer Hardware		
At Capitalised Cost	998	928
Less: Accumulated Depreciation	(544)	(354)
	454	574
Total Property, Plant and Equipment	368,130	134,329

Property, Plant and Equipment Valuations

The latest revaluations as at 30 June 2010 were independently conducted. The valuer was Australian Valuation Office. The revaluation was based on value in use. Correctional Services revaluations were based on market value.

10. PROPERTY, PLANT AND EQUIPMENT (Continued)

2010 Property, Plant and Equipment Reconciliations

A reconciliation of the carrying amount of property, plant and equipment at the beginning and end of 2009-10 is set out below:

	Land	Buildings	Infrastructure	Construction (Work in Progress)	Plant & Equipment	Leased Plant & Equipment	Computer Hardware	Total
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
Carrying Amount as at 1 July 2009	17,116	107,957			8,682		574	134,329
Additions	-	-			401		77	479
Depreciation and Amortisation	-	(3,776)			(1,366)		(197)	(5,339)
Disposals								
Depreciation								
Additions/(Disposals) from Administrative Restructuring								
Additions/(Disposals) from Asset Transfers	(618)	10,849			99		-	10,331
Revaluation Increments/(Decrements)	56,793	171,538			-		-	228,330
Impairment Losses								
Impairment Losses Reversed								
Other Movements								
Carrying Amount as at 30 June 2010	73,291	286,569			7,816		454	368,130

10. PROPERTY, PLANT AND EQUIPMENT (Continued)**2009 Property, Plant and Equipment Reconciliations**

A reconciliation of the carrying amount of property, plant and equipment at the beginning and end of 2008-09 is set out below:

	Land	Buildings	Infrastructure	Construction (Work in Progress)	Plant & Equipment	Leased Plant & Equipment	Computer Hardware	Total
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
Carrying Amount as at 1 July 2008	16,191	109,362			10,041		49	135,643
Additions	-	-			(237)		688	451
Depreciation and Amortisation	-	(3,640)						
Disposals					(1,329)		(163)	(5,132)
Depreciation								
Additions/(Disposals) from Administrative Restructuring								
Additions/(Disposals) from Asset Transfers	925	2,235			207		-	3,367
Revaluation Increments/(Decrements)								
Impairment Losses								
Impairment Losses Reversed								
Other Movements								
Carrying Amount as at 30 June 2009	17,116	107,957			8,682		574	134,329

	2010 \$'000	2009 \$'000
11. HERITAGE AND CULTURAL ASSETS		
Carrying amount		
At valuation	808	798
Less: Accumulated Depreciation	(153)	(145)
Written down value – 30 June	655	653
Reconciliation of movements		
Carrying amount at 1 July	653	651
Additions	10	10
Depreciation	(8)	(8)
Carrying Amount as at 30 June	655	653
12. PAYABLES		
Accounts Payable	1,820	3,240
Accrued Expenses	4,534	2,091
Total Payables	6,354	5,330
13. DEPOSITS HELD		
AOTA	1,159	963
Clearing Account	28	213
	1,187	1,175

	2010 \$'000	2009 \$'000
14. PROVISIONS		
Current		
<i>Employee Benefits</i>		
Recreation Leave	8,844	7,911
Leave Loading	827	793
Recreation Leave Fare	36	48
<i>Other Current Provisions</i>		
Fringe Benefit Tax	183	257
Payroll Tax and Oncost	998	890
Superannuation	871	707
	11,759	10,606
Non-Current		
<i>Employee Benefits</i>		
Recreation Leave	5,674	5,041
	5,674	5,041
Total Provisions	17,433	15,648
Reconciliations of Provisions		
Fringe Benefit Tax		
Balance as at 1 July 2009	257	255
Additional Provisions Recognised	999	1,015
Reductions Arising from Payments	(1,073)	(1,013)
Balance as at 30 June 2010	183	257
Payroll Tax and Oncost		
Balance as at 1 July 2009	890	779
Additional Provisions Recognised	6,608	5,966
Reductions Arising from Payments	(6,500)	(5,855)
Balance as at 30 June 2010	998	890

	2010 \$'000	2009 \$'000
14. PROVISIONS (Continued)		
Superannuation		
Balance as at 1 July 2009	707	514
Additional Provisions Recognised	8,407	7,602
Reductions Arising from Payments	(8,243)	(7,408)
Balance as at 30 June 2010	871	707

The Agency employed 1,207 employees as at 30 June 2010 (1,181 employees as at 30 June 2009).

15 OTHER LIABILITIES

Current

Unearned Revenue	7	4,029
	7	4,029

16. RESERVES

Asset Revaluation Surplus

(i) Nature and Purpose of the Asset Revaluation Surplus

	5,810	5,810
--	-------	-------

The asset revaluation surplus includes the net revaluation increments and decrements arising from the revaluation of non-current assets. Impairment adjustments may also be recognised in the Asset Revaluation Surplus.

(ii) Movements in the Asset Revaluation Surplus

Balance as at 1 July

Increment/(Decrement) - Land	56,793	-
Impairment (Losses)/Reversals - Land	-	-
Increment/(Decrement) - Buildings	171,538	-
Impairment (Losses)/Reversals - Buildings	-	-
Balance as at 30 June	234,140	5,810

	2010	2009
	\$'000	\$'000

17. NOTES TO THE CASH FLOW STATEMENT

Reconciliation of Cash

The total of Agency Cash and Deposits of \$4.935M recorded in the Balance Sheet is consistent with that recorded as 'cash' in the Cash Flow Statement.

Reconciliation of Net Surplus/(Deficit) to Net Cash From Operating Activities

Net Surplus/(Deficit)	(8,437)	(6,941)
<i>Non-Cash Items:</i>		
Depreciation and Amortisation	5,347	5,140
Asset Write-Offs/Write-Downs	-	3
R&M – Minor New Work Non Cash	4	-
<i>Changes in Assets and Liabilities:</i>		
Decrease/(Increase) in Receivables	482	48
Decrease/(Increase) in Inventories	(116)	(113)
Decrease/(Increase) in Prepayments	15	(61)
Decrease/(Increase) in Other Assets	-	-
(Decrease)/Increase in Payables	1,024	(543)
(Decrease)/Increase in Provision for Employee Benefits	1,587	2,009
(Decrease)/Increase in Other Provisions	198	307
(Decrease)/Increase in Deferred Income	(4,022)	2,420
Net Cash From Operating Activities	(3,916)	2,269

18. FINANCIAL INSTRUMENTS

A financial instrument is a contract that gives rise to a financial asset of one entity and a financial liability or equity instrument of another entity. Financial instruments held by the Department of Justice include cash and deposits, receivables, payables and finance leases. The Department of Justice has limited exposure to financial risks as discussed below.

a) Categorisation of Financial Instruments

The carrying amounts of the Department of Justice financial assets and liabilities by category are disclosed in the table below.

	2010	2009
	\$'000	\$'000
Financial Assets		
Cash and deposits	4,935	6,505
Loans and receivables	1,962	2,444

b) Credit Risk

The Agency has limited credit risk exposure (risk of default). In respect of any dealings with organisations external to Government, the Agency has adopted a policy of only dealing with credit worthy organisations and obtaining sufficient collateral or other security where appropriate, as a means of mitigating the risk of financial loss from defaults.

The carrying amount of financial assets recorded in the financial statements, net of any allowances for losses, represents the Agency's maximum exposure to credit risk without taking account of the value of any collateral or other security obtained.

Receivables

Receivable balances are monitored on an ongoing basis to ensure that exposure to bad debts is not significant. A reconciliation and aging analysis of receivables is presented below.

	Aging of Receivables \$'000	Aging of Impaired Receivables \$'000	Net Receivables \$'000
2009-10			
Not Overdue	1,052		1,052
Overdue for less than 30 Days	36		36
Overdue for 30 to 60 Days	21		21
Overdue for more than 60 Days	330	309	21
Total	1,439	309	1,130
Reconciliation of the Allowance for Impairment Losses^(a)			
Opening		188	
Written off during the year		(1)	
Recovered during the year			
Increase/(decrease) in allowance recognised in profit or loss		122	
Total		309	
2008-09			
Not Overdue			
Overdue for less than 30 Days	509		509
Overdue for 30 to 60 Days	34	16	18
Overdue for more than 60 Days	180	172	8
Total	723	188	535
Reconciliation of the Allowance for Impairment Losses^(a)			
Opening		153	
Written off during the year			
Recovered during the year			
Increase/(decrease) in allowance recognised in profit or loss		35	
Total		188	

c) Liquidity risk

Liquidity risk is the risk that the Agency will not be able to meet its financial obligations as they fall due. The Agency's approach to managing liquidity is to ensure that it will always have sufficient liquidity to meet its liabilities when they fall due.

d) Market Risk

Market risk is the risk that the fair value of future cash flows of a financial instrument will fluctuate because of changes in market prices. The primary market risk that an Agency is likely to be exposed to is interest rate risk.

The Department of Justice has limited exposure to interest rate risk as Agency financial assets and financial liabilities are non-interest bearing.

e) Net Fair Value

The carrying amount of financial assets and financial liabilities recorded in the financial statements approximates their respective net fair values. Where differences exist, these are not material.

	2010	2009
	\$'000	\$'000

19. COMMITMENTS**(i) Other Expenditure Commitments**

Other non-cancellable expenditure commitments not recognised as liabilities are payable as follows:

Within one year	6,484	6,587
Later than one year and not later than five years	226	570
Later than five years	-	137
	6,710	7,294

(ii) Operating Lease Commitments

The Agency leases property under non-cancellable operating leases expiring from one to five years. Leases generally provide the Agency with a right of renewal at which time all lease terms are renegotiated. The Agency also leases items of plant and equipment under non-cancellable operating leases. Future operating lease commitments not recognised as liabilities are payable as follows:

Within one year	2,312	2,189
Later than one year and not later than five years	1,810	1,943
Later than five years	39	55
	4,161	4,187

20. CONTINGENT LIABILITIES AND CONTINGENT ASSETS

a) Contingent liabilities

The Department of Justice has entered into a number of contracts or agreements with the Australian Government and other private organisations. Included in these contracts and agreements are terms and conditions requiring the agency to provide either guarantee or indemnity to the beneficiaries.

The Department of Justice maintains a register of contingent liabilities. Contingent liabilities are not accounted for on the agency's financial statements as they are difficult to quantify and the likelihood of occurrence is uncertain.

The contingent liability resulting from these undertakings is unquantifiable and no claims have arisen to date. The NT Government cannot avoid involvement in litigation that may potentially result in exposure to liability. Each indemnity provided has been assessed and approved by either the Accountable Officer or the Treasurer, with Ministerial endorsement, not to pose a significant risk to the Territory.

b) Contingent assets

Under the *Crimes (Victims Assistance) Act*, the Territory is entitled to recover from an offender monies equal to the amount of assistance, costs and disbursements paid to victims under the Act. However, due to offenders being imprisoned for lengthy terms, offenders being declared bankrupt or unable to be located, it is probable that significant proportions of the amounts owed are uncollectible. Therefore any contingent assets cannot be reliably quantified.

21. EVENTS SUBSEQUENT TO BALANCE DATE

No events have arisen between the end of the financial year and the date of this report that require adjustment to, or disclosure in these financial statements.

22. ACCOUNTABLE OFFICER'S TRUST ACCOUNT

In accordance with section 7 of the *Financial Management Act*, an Accountable Officer's Trust Account has been established for the receipt of money to be held in trust. A summary of activity is shown below:

Nature of Trust Money	Opening Balance 1 July 2009	Receipts	Payments	Closing Balance 30 June 2010
Prisoner	241	3,776	3,607	410
Bail and Courts	311	1,058	1,109	260
Unclaimed monies	16	13	13	16
Other	395	91	12	473
	963	4,938	4,741	1,159

Notes:

- (1) Prisoner Trust monies include prisoner monies, money received for sale of artworks, gifts and earnings held in trust by the Northern Territory Government on behalf of prisoners.
- (2) Bail and Courts trust monies held for bail and other court monies.

23. WRITE-OFFS, POSTPONEMENTS AND WAIVERS

	Agency		Agency		Territory Items		Territory Items	
	2010 \$'000	No. of Trans.	2009 \$'000	No. of Trans.	2010 \$'000	No. of Trans.	2009 \$'000	No. of Trans.
Write-offs, Postponements and Waivers Under the <i>Financial Management Act</i>								
Represented by:								
<u>Amounts written off, waived and postponed by Delegates</u>								
Irrecoverable amounts payable to the Territory or an Agency written off	1	18	-	-				
Losses or deficiencies of money written off	-	-	-	3				
Public property written off	-	-	3	10				
Waiver or postponement of right to receive or recover money or property	-	-	-	-				
Total written off, waived and postponed by Delegates	1	18	3	13				
<u>Amounts written off, postponed and waived by the Treasurer</u>								
Irrecoverable amounts payable to the Territory or an Agency written off	-	-	-	-				
Losses or deficiencies of money written off	-	-	-	-				
Public property written off	-	-	-	-				
Waiver or postponement of right to receive or recover money or property	-	-	-	-				
Total written off, postponed and waived by the Treasurer	-	-	-	-				
Write-offs, Postponements and Waivers Authorised Under Other Legislation	-	-	-	-				
	-	-	-	-				

24. SCHEDULE OF TERRITORY ITEMS

The following Territory items are managed by the Department of Justice on behalf of the Government and are recorded in the Central Holding Authority (refer note 2(c)).

	2010 \$'000	2009 \$'000
TERRITORY INCOME AND EXPENSES		
<i>Income</i>		
Taxation Revenue	-	23
Grants and Subsidies Revenue		
Current	-	-
Capital	-	-
Fees from Regulatory Services	944	1,066
Other Income	12,050	10,063
Total Income	<u>12,994</u>	<u>11,152</u>
<i>Expenses</i>		
Central Holding Authority Income Transferred	12,994	11,152
Other Administrative Expenses	-	-
Total Expenses	<u>12,994</u>	<u>11,152</u>
Territory Income less Expenses	<u>-</u>	<u>-</u>
TERRITORY ASSETS AND LIABILITIES		
<i>Assets</i>		
Other Receivables	-	-
Total Assets	<u>-</u>	<u>-</u>
<i>Liabilities</i>		
Central Holding Authority Income Payable	-	-
Unearned CHA Income	-	-
Total Liabilities	<u>-</u>	<u>-</u>
Net Assets	<u>-</u>	<u>-</u>

Supplementary Information



Supplementary Information

Appendix 1

ACTS ADMINISTERED BY THE DEPARTMENT OF JUSTICE – 2009-10
(USING ADMINISTRATIVE ARRANGEMENTS ORDER 9 FEBRUARY 2010)

ACTS/REGULATIONS

Justice and Attorney-General

Absconding Debtors Act

Absconding Debtors Regulations

Accommodation Providers Act

Administration and Probate Act

Administration and Probate Regulations

Age of Majority Act

Aged and Infirm Persons' Property Act

Agents Licensing Act

Agents Licensing Regulations

Alcohol Court Act

Amendments Incorporation Act

Anglican Church of Australia Act

Anti-Discrimination Act

Anti-Discrimination Regulations

Associations Act

Associations Regulations

Associations (Model Constitution) Regulations

Auctioneers Act

Auctioneers Act Repeal Act

Australian Crime Commission (Northern Territory) Act

Australian Crime Commission (Northern Territory) Regulations

Bail Act

Bail Regulations

Births, Deaths and Marriages Registration Act

Births, Deaths and Marriages Registration Regulations

Business Names Act 2007

Business Names Regulations

Business Tenancies (Fair Dealings) Act

Business Tenancies (Fair Dealings) Regulations

Catholic Church in the Northern Territory Act

Choice of Law (Limitation Periods) Act

Classification of Publications, Films and Computer Games Act

Classification of Publications, Films and Computer Games
Regulations

Commercial and Private Agents Licensing Act

Commercial and Private Agents Licensing Regulations

Commercial Arbitration Act

Community Justice Centre Act

Companies (Trustees and Personal Representatives) Act

Companies (Trustees and Personal Representatives)
Regulations

Companies (Unclaimed Assets and Moneys) Act

Compensation (Fatal Injuries) Act

Construction Contracts (Security of Payments) Act

Construction Contracts (Security of Payments) Regulations

Consumer Affairs and Fair Trading Act

Consumer Affairs and Fair Trading (Door-To-Door Trading)
Regulations

Consumer Affairs and Fair Trading (Infringement Notices) Regulations

Consumer Affairs and Fair Trading (Motor Vehicle Dealers)
Regulations

Consumer Affairs and Fair Trading (Pawnbrokers and Second-hand Dealers) Regulations
 Consumer Affairs and Fair Trading (Tow Truck Operators Code of Practice) Regulations
 Consumer Affairs and Fair Trading (Trading Stamps) Regulations
 Consumer Affairs and Fair Trading (Travel Agents) Regulations
 Consumer Affairs (Product Information) Regulations
 Consumer Affairs (Product Safety Standards) Regulations
Consumer Credit (Northern Territory) Act
Contracts Act
Co-operatives Act
 Co-operatives Regulations
Coroners Act
 Coroners Regulations
Corporations (Financial Services Reform Amendments) Act
Corporations (Northern Territory Request) Act
Corporations Reform (Northern Territory) Act
 Corporations Law Rules
Court Security Act
 Court Security Regulations
Courts and Administrative Tribunals (Immunities) Act
Crimes at Sea Act
Criminal Code Act
Criminal Investigation (Extra-territorial Offences) Act
 Criminal Investigation (Extra-territorial Offences) Regulations
Criminal Property Forfeiture Act
 Criminal Property Forfeiture Regulations

Criminal Records (Spent Convictions) Act
 Criminal Records (Spent Convictions) Regulations
Cross-border Justice Act
 Cross-border Justice Regulations
Crown Proceedings Act
 Crown Proceedings Regulations
Cullen Bay Marina Act
 Cullen Bay Marina Regulations
Dangerous Goods Act
 Dangerous Goods Regulations
Dangerous Goods (Road and Rail Transport) Act
 Dangerous Goods (Road and Rail Transport) Regulations
De Facto Relationships Act
De Facto Relationships (Northern Territory Request) Act
Defamation Act 2006
Director of Public Prosecutions Act
Domestic and Family Violence Act
 Domestic and Family Violence Regulations
Domicile Act
Electricity Reform Act (insofar as it relates to safety regulation)
 Electricity Reform (Safety and Technical) Regulations
Electronic Transactions (Northern Territory) Act 2000
 Electronic Transactions (Northern Territory) Regulations
Encroachment of Buildings Act
Evidence Act
 Evidence Regulations
 Evidence (Order for Taking of Evidence) Regulations

Supplementary Information

Evidence (Business Records) Interim Arrangements Act

Family Provision Act

Fences Act

Financial Sector Reform (Northern Territory) Act

Financial Transaction Reports Act 1992

Fines and Penalties (Recovery) Act

Fines and Penalties (Recovery) Regulations

Information Act (except Part 9)

Information Regulations

Instruments Act

Interpretation Act

Juries Act

Juries Regulations

Jurisdiction of Courts (Cross-Vesting) Act

Justices Act

Justices Regulations

Justices of the Peace Act

Lake Bennett (Land Title) Act

Land Title Act

Land Title Regulations

Lands, Planning and Mining Tribunal Act

Lands and Mining Tribunal Rules

Law Officers Act

Law of Property Act

Law Reform (Gender, Sexuality and De Facto Relationships) Act 2003

Law Reform (Miscellaneous Provisions) Act

Legal Aid Act

Legal Aid Regulations

Legal Profession Act

Legal Profession Regulations

Legal Profession Admission Rules

Rules of Professional Conduct and Practice

Limitation Act

Local Court Act

Crimes (Victims Assistance) Rules

Local Court Regulations

Local Court Rules

Local Court (Adoption of Children) Rules

Magistrates Act

Married Persons (Equality of Status) Act

Mental Health and Related Services Act (Part 15)

Misuse of Drugs Act

Misuse of Drugs Regulations

Oaths Act

Observance of Law Act

Off-shore Waters (Application of Territory Laws) Act

Ordinances Revision Act

Partnership Act

Penalty Units Act 2009

Personal Injuries (Civil Claims) Act

Personal Injuries (Liabilities and Damages) Act

Personal Injuries (Liabilities and Damages) Regulations

<i>Powers of Attorney Act</i>	<i>Rights of the Terminally Ill Act</i>
Powers of Attorney Regulations	Rights of the Terminally Ill Regulations
<i>Presbyterian Church (Northern Territory) Property Trust Act</i>	<i>Sale of Goods Act</i>
<i>Price Exploitation Prevention Act</i>	<i>Sale of Goods (Vienna Convention) Act</i>
<i>Printers and Newspapers Act 1984</i>	<i>Salvation Army (Northern Territory) Property Trust Act</i>
<i>Professional Standards Act</i>	<i>Sea-Carriage Documents Act 1998</i>
Professional Standards Regulations	<i>Sentencing Act</i>
<i>Proportionate Liability Act 2005</i>	Sentencing Regulations
<i>Public Interest Disclosure Act</i>	<i>Sentencing (Crime of Murder) and Parole Reform Act</i>
<i>Public Notaries Act</i>	<i>Sentencing of Juveniles (Miscellaneous Provisions) Act</i>
<i>Public Seal Act 1954</i>	<i>Sexual Offences (Evidence and Procedure) Act</i>
<i>Public Trustee Act</i>	<i>Sheriff Act</i>
Public Trustee Regulations	Sheriff Regulations
<i>Radioactive Ores and Concentrates (Packaging and Transport) Act</i>	<i>Small Claims Act</i>
Radioactive Ores and Concentrates (Packaging and Transport) Regulations	Small Claims Regulations
<i>Real Property (Unit Titles) Act</i>	Small Claims Rules
Real Property (Unit Titles) Regulations	<i>Sources of the Law Act 1985</i>
<i>Records of Depositions Act</i>	<i>Standard Time Act 2005</i>
Records of Depositions Regulations	<i>Status of Children Act</i>
<i>Registration Act</i>	Status of Children Regulations
<i>Registration of Interests in Motor Vehicles and Other Goods Act</i>	<i>Statute Law Revision Act</i>
Registration of Interests in Motor Vehicles and Other Goods Regulations	<i>Statute Law Revision (Registration of Instruments) Act</i>
<i>Residential Tenancies Act</i>	<i>Summary Offences Act</i>
Residential Tenancies Regulations	Summary Offences Regulations
<i>Retirement Villages Act</i>	<i>Supreme Court Act</i>
Retirement Villages Regulations	Supreme Court Regulations
	Supreme Court Rules
	Supreme Court (Absconding Debtors) Rules
	Supreme Court (Senior Counsel) Rules 2007

Supreme Court (Judges Long Leave Payments) Act
Supreme Court (Judges Pensions) Act
Supreme Court (Rules of Procedure) Act
Surveillance Devices Act 2007
 Surveillance Devices Regulations
Terrorism (Northern Territory) Request Act
The Commercial Banking Company of Sydney Limited (Merger) Act
The Commercial Bank of Australia Limited (Merger) Act
Trade Measurement Act
 Trade Measurement (Measuring Instruments) Regulations
 Trade Measurement (Miscellaneous) Regulations
 Trade Measurement (Pre-Packed Articles) Regulations
 Trade Measurement (Weighbridges) Regulations
Trade Measurement Administration Act
Trespass Act
Trustee Act
Unauthorised Documents Act
Unclaimed Superannuation Benefits Act
Uncollected Goods Act
 Uncollected Goods Regulations
Unit Titles Act
 Unit Titles Regulations
 Unit Titles (Management Modules) Regulations
Unit Title Schemes Act
 Unit Title Schemes (General Provisions and Transitional Matters) Regulations
 Unit Title Schemes (Management Modules) Regulations

Uniting Church in Australia Act
Vexatious Proceedings Act
Victims of Crime Assistance Act
 Victims of Crime Assistance Regulations
Victims of Crime Rights and Services Act
Warehousemen's Liens Act
Wills Act
Witness Protection (Northern Territory) Act
Workers Rehabilitation and Compensation Act
 Workers Rehabilitation and Compensation Regulations
 Work Health Court Rules
Workplace Health and Safety Act 2007
 Workplace Health and Safety Regulations

Racing, Gaming and Licensing

Gaming Control Act (except provisions relating to taxes and levies)
 Gaming Control (Commission Procedures) Regulations
 Gaming Control (Community Gaming) Regulations
 Gaming Control (Gaming Machines) Regulations
Gaming Control (Internet Gaming) Regulations
Gaming Control (Licensing) Regulations
Gaming Machine Act (except Part 8)
Gaming Machine Regulations
Gaming Machine Rules
Kava Management Act
Kava Management Regulations

Liquor Act

Liquor Regulations

*Northern Territory Licensing Commission Act**Private Security Act*

Private Security (Crowd Controllers) Regulations

Private Security (Miscellaneous Matters) Regulations

Private Security (Security Firms) Regulations

Private Security (Security Officers) Regulations

Prostitution Regulation Act

Prostitution Regulations

Racing and Betting Act (except provisions relating to turnover tax)

Greyhound Racing Rules

Racing and Betting Regulations

Totalizator Rules

*Sale of NT TAB Act**Soccer Football Pools Act (except provisions relating to duties)*

Soccer Football Pools Regulations

Tobacco Control Act (licensing and enforcement)

Tobacco Control Regulations

Totalisator Licensing and Regulation Act (except provisions relating to wagering tax)

Totalisator Licensing and Regulation Regulations

Totalisator Licensing and Regulation (Arbitration) Regulations

Totalisator Licensing and Regulation (Hearings) Regulations

Totalisator Rules

*Unlawful Betting Act***Correctional Services***International Transfer of Prisoners (Northern Territory) Act 2000**Parole of Prisoners Act**Parole Orders (Transfer) Act**Prisoners (Interstate Transfer) Act*

Prisoners (Interstate Transfer) Regulations

Prisons (Correctional Services) Act

Prisons (Correctional Services) Regulations

Prisons (Correctional Services) (Community Work Orders) Regulations

Prisons (Correctional Services) (Home Detention Orders) Regulations

Youth Justice Act (provisions relating to juvenile detention)

Youth Justice Regulations

Appendix 2

DEPARTMENT OF JUSTICE STATUTORY BODIES AND BOARDS

Agents Licensing Act

Agents Licensing Board of the Northern Territory

This Board is established pursuant to section 6 of the *Agents Licensing Act*. The purpose of the Board is to administer the legislation and consider applications from, and complaints about, real estate, business and conveyancing agents.

Agents Licensing Fidelity Guarantee Fund of the Northern Territory

This Fund is a body corporate and is established pursuant to section 94 of the *Agents Licensing Act*. The purpose of the Fund is to administer contributions and levies paid under the legislation.

Classification of Publications, Films and Computer Games Act

Publications and Films Review Board

This Board is established pursuant to section 7 of the *Classification of Publications, Films and Computer Games Act*. The purpose of the Board is to report on the administration of the legislation, provide advice and to act as censor if required.

Community Justice Centre Act

Northern Territory Community Justice Centre

The Centre is established pursuant to section 7 of the *Community Justice Centre Act*. The purpose of the Council is to make guidelines, deal with complaints and to make reports and recommendations to

the Minister in relation to the operations of the Community Justice Centre.

Community Justice Consultative Council

This Council is established pursuant to section 24 of the *Community Justice Centre Act*. The purpose of the Council is to provide mediation services to the community and adjudicate construction contract payment disputes.

Consumer Affairs and Fair Trading Act

Tow Truck Operators Code of Practice Administering Authority

This Authority is established pursuant to section 5 of the Schedule to the Consumer Affairs and Fair Trading (Tow Truck Operators Code of Practice) Regulations. The Authority is responsible for monitoring compliance with the Code, declaring areas where rosters of tow truck operators may operate and establishing rosters for those areas and determining disputes about fees for services.

Fines and Penalties (Recovery) Act

Fines Recovery Unit

This Unit is established as a registry of the Local Court pursuant to section 27 of the *Fines and Penalties (Recovery) Act*. The Unit is to collect fines and penalties, make time-to-pay, instalment or enforcement orders, take enforcement action against unpaid fines and write-off penalties as appropriate.

Gaming Control Act

Community Benefit Committee

This Committee is established pursuant to section 68B of the *Gaming Control Act*. The Committee makes recommendations to the Minister

in relation to the disbursement from the Community Benefit Fund and monitors contributions that clubs with gaming machines make to the community.

Lands, Planning and Mining Tribunal Act

Lands, Planning and Mining Tribunal

This Tribunal is established pursuant to section 4 of the *Lands, Planning and Mining Tribunal Act*. The Tribunal is to hear and make recommendations about objections to the acquisition of land under the *Lands Acquisition Act*, assess compensation for compulsorily acquired land and consider planning appeals in relation to the *Planning Act*.

Legal Aid Act

Northern Territory Legal Aid Commission

This Commission is established pursuant to section 5 of the *Legal Aid Act*. The purpose of the Commission is to provide legal assistance in accordance with the legislation.

Legal Profession Act

Council of the Law Society Northern Territory

This Council is established pursuant to section 638 of the *Legal Profession Act*. The Council's purpose is to manage the functions of the Law Society Northern Territory.

Law Society Northern Territory

This Society is a body corporate established pursuant to section 635 of the *Legal Profession Act*. The Society's purpose is to control the affairs of the legal profession in the Northern Territory.

Legal Practitioners Admission Board of the Northern Territory

This Board is established pursuant to section 650 of the *Legal Profession Act*. The purpose of the Board is to report on applications for admission to practice as a legal practitioner.

Legal Practitioners Disciplinary Tribunal

This Tribunal is established pursuant to section 669 of the *Legal Profession Act*. The Tribunal hears complaints against legal practitioners in the Northern Territory.

Legal Practitioners Funds Management Committee

This Committee is a body corporate established by section 659 of the *Legal Profession Act*. The Committee administers the financial aspects of the legislations including management of the Legal Practitioners Fidelity Fund.

Mental Health and Related Services Act

Mental Health Review Tribunal

This Tribunal is established pursuant to section 118 of the *Mental Health and Related Services Act*. The purpose of the Tribunal is to review the involuntary admission and treatment of persons under the legislation.

Northern Territory Law Reform Commission

Northern Territory Law Reform Commission

This Commission is established by constitution (a non-statutory committee). Its purpose is to recommend law reform measures to the Attorney-General.

Supplementary Information

Northern Territory Licensing Commission Act

Licensing Commission

This Commission is established pursuant to section 4 of the *Northern Territory Licensing Commission Act*. It is responsible for the issue of licences and the adjudication of applications, complaints, objections and related matters pursuant to the *Northern Territory Licensing Commission Act*, *Gaming Machine Act*, *Liquor Act*, *Private Security Act*, *Gaming Control Act*, *Totalisator Licensing and Regulation Act*, *Prostitution Regulation Act* and *Kava Management Act*.

Parole of Prisoners Act

Parole Board of the Northern Territory

This Board is established pursuant to section 3A of the *Parole of Prisoners Act*. The purpose of the Board is to consider those prisoners with a non-parole period for release, consider revocation of parole and consider variations of parole conditions.

Prisons (Correctional Services) Act

Alice Springs and Barkly Region Community Work Advisory Committee

This Committee is established pursuant to section 94E of the *Prisons (Correctional Services) Act*. The purpose of the Committee is to review and approve all work projects for the Community Work Order program.

Professional Standards Act

Professional Standards Council

This Council is established pursuant to section 41 of the *Professional Standards Act*. The purpose of the Council is to provide advice

on the legislation to the Minister and occupational associations, encourage and assist in the improvement of occupational standards and development of self-regulation, and monitor the compliance of occupational associations to the standards and their risk management strategies.

Prostitution Regulation Act

Escort Agency Licensing Appeals Tribunal

This Tribunal is constituted from time to time pursuant to section 33 of the *Prostitution Regulation Act*. The Tribunal hears appeals from decisions of the NT Licensing Commission or the Commissioner of Police made under the legislation.

Public Trustee Act

Public Trustee Investment Board

This Board is established and constituted pursuant to section 12 of the *Public Trustee Act*. The purpose of the Board is to control and authorise investment of money in the Common Fund of the Public Trustee.

Racing and Betting Act

Racing Appeals Tribunal

This Tribunal is established pursuant to section 145F of the *Racing and Betting Act*. It hears appeals from persons aggrieved by a decision of a steward or club official, subject to certain conditions and parameters.

Racing Commission

This Commission is established pursuant to section 6 of the *Racing and Betting Act*. It regulates legalised betting, provides controls

for racing, conducts or provides totalisator betting facilities and distributes industry funding.

Registration Act

Lands Titles Registration and General Registry Office

This Office is established pursuant to section 4 of the *Registration Act*. It is the Office of the Registrar-General and Deputy Registrar-General.

Victims of Crime Assistance Act

Victims Assistance Fund

This Fund is established pursuant to section 60 of the *Victims of Crime Assistance Act*. The Fund consists of money levied under the legislation.

Victims of Crime Rights and Services Act

Crime Victims Services Unit

This Unit is established pursuant to section 5 of the *Victims of Crime Rights and Services Act*. The purpose of the Unit is to administer the financial assistance and counselling schemes, establish and operate the victims register, and provide information and services to the community.

Workers Rehabilitation and Compensation Act

Nominal Insurer

This body is a corporation established pursuant to section 150 of the *Workers Rehabilitation and Compensation Act*, to protect injured workers whose employers do not have workers compensation insurance and protect employers and injured workers where insurers

default in the payment of compensation under workers compensation insurance.

Scheme Monitoring Committee

This Committee is established pursuant to section 141 of the *Workers Rehabilitation and Compensation Act*. The purpose of the Committee is to monitor the viability and performance of the workers compensation scheme in the Northern Territory and to consider and report on the effectiveness of the premiums offered by insurers.

Workers Rehabilitation and Compensation Advisory Council

This Council is established pursuant to section 8 of the *Workers Rehabilitation and Compensation Act*. The purpose of the Council is to review the operation of the legislation, carry out investigations regarding the rehabilitation and compensation of injured workers, and provide advice to the Minister on matters related to the legislation.

Workplace Health and Safety Act 2007

Workplace Health and Safety Advisory Council

This Council is established pursuant to section 21 of the *Workplace Health and Safety Act 2007*. The Council's purpose is to review the operation of the legislation, carry out investigations, at the request of the Minister, into matters relevant to occupational health and safety and provide advice to the Minister on matters related to the legislation.

Appendix 3

AUDITS AND REVIEWS

The following tables are samples of audits conducted by the Auditor General's Office and Department of Justice Audit Services.

Agency Compliance Audit

Conducted by: NT Auditor General's Office

PURPOSE

The purpose was to ensure that the internal control systems operating within the agency include certain necessary features. These features identify Parliament's expectations for how the department should be managing the financial resources allocated to it from the public account.

FINDINGS

Issue 1

On reviewing the latest monthly accountable officer's trust account (AOTA) reconciliations, it was established that the AOTA relating to the Prisoner Trust Account at the Alice Springs Correctional Centre (ASCC) had not been reconciled since August 2008.

Action Taken

Alice Springs Correctional Centre has had difficulty in maintaining sufficiently experienced staff able to manage and reconcile the Accountable Officers Trust Account (AOTA) over time. This change-over in staff has created the current situation where more care over internal controls and reporting has been required. ASCC has temporarily filled the position responsible for reconciling the AOTA and is confident the person has the required skills to meet the demands of the role.

More recently NTCS has put a new initiative into place enabling prisoners to purchase products via vending machines and electronic kiosk technology. This pilot program, which is in its infancy, is experiencing numerous transaction errors that are impacting on financial reporting between the new technology and the AOTA. Reports on the impact on financial management have been tabled and are available for viewing if required.

A recent independent consultant's report has identified many integration issues which have in turn resulted in the formation of an all parties panel to identify and correct system errors. The impact to date, however, will take some time to overcome.

Transactions between the AOTA and Prisoner Money Management System (PMMS) are still performed by manual journal. Although controls are in place, having anywhere up to 7,000 transactions per week makes it difficult to ensure all are completed with accuracy. Although some recent progress has been made it is the intention of this office to apply for a write off of outstanding monies once sustained balances have been reached.

Issue 2

The Agency's delegations manual provides that hospitality expenditure is to be approved by the Executive Director. Of the ten transactions tested, one did not contain such approval.

The Accounting and Property Manual also provides that hospitality expenditure is to have prior approval. The audit was unable to evidence prior approval for one of the ten transactions tested.

Action taken

The Department of Justice acknowledges that the expenditure was not approved by the Executive Director.

The hospitality expense without prior written approval was requested in advance, however circumstances prevented this occurring at the time. The approval was obtained on the approver's return to office.

Issue 3

Travel expenditure is required to have prior approval. Audit was unable to verify that prior approval had occurred for two of the ten transactions selected, as movement requisitions could not be provided.

It was also noted the one transaction was approved by the delegated officer after travel had been taken.

Action taken

Supporting document was unable to be provided from Department of Business and Employment (DBE) – all paperwork should be archived within their systems. It is not DoJ's policy to keep records on hand.

All staff (except ODPP) should be using TRIPS to record official travel; therefore all movement requisition should have been captured. Payment by credit card should not proceed without the movement requisition. Staff are aware of the requirement to obtain prior approval. This will be reiterated to staff to ensure proper procedures are followed.

Issue 4

Of the 32 transactions tested, various degrees of non compliance of the Procurement Regulations and Directions were identified, as follows:

- two purchases had not been gazetted;
- five invoices could not be provided;

Supplementary Information

- two internal requisitions could not be provided;
- two transactions had no Northern Territory Industry Capability Network approval for use of an interstate supplier; and
- one purchase had not received approval to restrict the number of quotes required to be obtained.

It was also noted that the Agency's delegation manual has not been updated to reflect the new procurement thresholds introduced in March 2009.

Action taken

Supporting documents (invoices) were unable to be provided from Department of Business and Employment (DBE) – all paperwork should be archived within their systems. It is not DoJ's policy to keep records on hand.

All procurement staff are required to undertake procurement training and are made aware of the processes and procedures. Internal controls in relation to internal requisitions have been reviewed and corrected and the requirement for NTICN approval has subsequently been addressed.

In regard to the purchase identified as having not been gazetted nor receiving approval to restrict the number of quotes required to be obtained, this is in fact a Tier 1 item and quotes, use of APRO and gazettal are not required.

Note also that one item marked as having missing APRO information is for goods supplied under an existing contract and as such the transaction selected does not require APRO usage.

Issue 5

Supporting documentation was unable to be provided for two asset additions during the year. In addition, an asset disposal processed during the year was incorrectly authorised.

Action taken

Supporting document was unable to be provided for one asset from the Department of Construction and Infrastructure (DCI). This asset was project related and is managed by DCI on behalf of the agency – all paperwork should be archived within their systems.

For one asset, the staff member who was responsible for raising the purchase has since left the Department and the division was unable to locate the paperwork.

The Department of Justice acknowledges that the correct procedure was not followed for the disposal of an asset.

Common Funds of the Public Trustee, Financial Statements Audit for the Year Ended 30 June 2009

(reported in November 2009)

Conducted by: NT Auditor General's Office.

PURPOSE

The objective of the audit was to conduct sufficient audit work to form an opinion on the financial statements of the Common Funds of the Public Trustee for the year ended 30 June 2009.

AUDIT OPINION

I have issued an unqualified audit opinion on the financial statements of the Common Funds of the Public Trustee for the financial year ended 30 June 2009.

Enclosed are the financial reports, together with my audit report and a copy of my transmittal letter to the Minister.

MATTERS ARISING

The purpose of this correspondence is to advise that there were no matters to report arising from the financial statements audit of the Common Funds of the Public Trustee.

Public Trustee's Office Interim Financial Statements Audit 2009-10

Conducted by: NT Auditor General's Office.

PURPOSE

The objectives of the audit were:

- to obtain assurance that the accounts and records of the Public Trustee have been properly maintained in accordance with the requirements of the *Public Trustee Act*;
- to draw to the attention of the Attorney-General any irregularity disclosed by the inspection and audit that, in the opinion of the Auditor-General, is of sufficient importance to justify so doing; and
- to address such matters as can facilitate the end of financial year audit of the financial statements of the Common Funds.

KEY FINDINGS

The key systems and procedures relating to the Public Trustee's activities were found to be generally satisfactory. There are no significant matters which came to my attention during the course of my audit which require reporting.

Process Audit of WorkSafe Work Assignment and Standards Branch

Conducted by: DoJ Internal Audit

PURPOSE

The objective of the audit was to examine and make recommendations on work practices and establish the level of compliance with the:

- *Workplace Health and Safety Act* and Regulations;
- *Dangerous Goods Act* and Regulations;
- *Dangerous Goods (Road and Rail Transport) Act* and Regulations; and
- *Radioactive Ores and Concentrates (Packaging and Transport) Act* and Regulations

The Work Assignment Team provides the majority of the NTWS front of house activity, including:

- Licensing and registration (approximately 1,500 per year);
- Plant registration and design approval (approximately 1,000 per year);
- Regulation and advice on Dangerous Goods/Explosives/Fireworks and issues licences to possess, store, transport, sell and use dangerous goods (licensing figures included above);
- Assessment of Notification of Works and Mines' Risk Management Plans, for compliance with legislative requirements (approximately 400 per year); and
- Electronic recording, actioning and monitoring for:
 - Incident/Accident notifications
 - Complaints
 - Enquiries

FINDINGS

Issue 1

Territory Business Centre accepting and holding incomplete applications

Recommendation

That it is reiterated with Territory Business Centre that they are not to accept incomplete licence applications

Issue 2

It was revealed during the audit that the Memorandum of Understanding with Territory Business Centre has not yet been finalised.

Recommendation

The memorandum of Understanding with Territory Business Centre should be finalised

Issue 3

Emailed enquiries etc are received by the AO6 Policy and Planning Officer in Executive Branch, through a generic email address. The audit revealed that the vast majority of emails received are forwarded to the Team Leader of the Work Assignment team.

Recommendation

That responsibility for monitoring the generic email address is transferred to the Work Assignment Team.

Issue 4

No tracking of generic email responses

Recommendation

The Permissioning and Advisory Centre (Work Assignment Team) team register email enquiries into the Work Assignment Team database for tracking purposes, or if they relate to an ongoing "action", the latest enquiry should be noted on the existing entry, prior to forwarding to an appropriate person for action.

Issue 5

Double entry of enquiry information

Recommendation

That WorkSafe investigates the feasibility of including an electronic email form on the website for ease of uploading into the Work Assignment Team tracker.

Issue 6

Double entry of similar information

Recommendation

That the Permissioning and Advisory Centre (Work Assignment Team) team input reportable incidents into the WorkSafe Information Management System. It is noted that this would require training of the Permissioning and Advisory Centre team in the coding activity and that data integrity issues would need to be addressed.

Issue 7

There is the capacity within the Work Assignment Team tracker to run reports on Notifiable Incidents, however these reports are currently not being generated on a regular basis.

Recommendation

Those regular reports are generated from the Work Assignment Team tracker to monitor legislative timeframes for Reportable Incidents

Issue 8

The process remains within the one area until completed (relates to the registration process)

Recommendation

That the Permissioning and Advisory Centre (Work Assignment Team) team completes the plant registration process by coding the business and location to which the plant belongs and entering design and registration details into WorkSafe Information Management System.

Issue 9

The process remains within the one area until completed (relates to the application process)

Recommendation

That the Permissioning and Advisory Centre (Work Assignment Team) team enters relevant information into the WorkSafe Information Management System when approving permit applications

Issue 10

That WorkSafe investigates the potential to transfer the issuing of permits for the display of fireworks to the Territory Business Centre

Recommendation

That WorkSafe investigates the potential to transfer the issuing of permits for the display of fireworks to the Territory Business Centre.

Issue 11

There appears to be little communication between operational areas and the Work Assignment Team and there is no follow-up on these matters or requirements to finalise actions on the Work Assignment Team tracker

Recommendation

Written procedures are developed in relation to the entry and collection of data into the Work Assignment Team database.

Issue 12

Large volume of documentation spread throughout WorkSafe and the confidential nature of some of these documents.

Recommendation

WorkSafe should review their document management and storage practices and develop business rules which are promulgated to all staff.

All recommendations are being actioned.

Audit of Higher Duties Allowance as at 31 August 2009

Conducted by: DoJ Internal Audit

PURPOSE

The objective of the Higher Duties Allowance audit was to establish the level of compliance with:

- *Public Sector Employment and Management Act*
- Employment Instruction No 1
- DoJ Human Resource Delegations
- DoJ Recruitment and Selection Guidelines

Incidences of higher duties for periods of greater than three months were examined against Human Resource recruitment records to determine evidence of advertising. Human Resources staff confirmed the attached list. Recruitment files were not checked for positions that have been advertised.

FINDINGS

The last audit of higher duties allowance was conducted by the Human Resources unit in March 2008. This audit did not include NT Correctional Services or WorkSafe. Overall, there has been a marked improvement in compliance with legislative requirements over the past 12 months.

The table below identifies the number of staff receiving HDA for a period of greater than three months, where there is no evidence that the vacancy has been advertised.

Division	2008	2009
Corporate and Strategic Services	6	4
Court Support and Independent Offices	13	7
Director of Public Prosecutions	6	9
NT Correctional Services	n/a	8
Solicitor for the Northern Territory	6	6

Division	2008	2009
WorkSafe	n/a	1
Licensing and Regulation	11	0
Policy Coordination	3	0
Total	45	35

PIPS records were checked for staff receiving HDA in supernumerary positions, to ensure that the correct delegated authority had been obtained (Deputy CEO-BSP); however the results are not reported, as PIPS is not reliable in this regard. Some records have the name of the person approving the HDA, others do not. Approval to place a person in a supernumerary position may have been approved in hard copy and subsequently input into PIPS by another person.

RECOMMENDATIONS

1. That Executive Directors provide reasons for staff being on higher duties for periods of longer than three months without having advertised a vacancy.
2. Those supernumerary positions are checked to ensure that the approval of the Deputy CEO Business Strategy and Performance has been obtained.

Audit of Exhibits held at Licensing, Regulation and Alcohol Strategy

Conducted by: DoJ Internal Audit

PURPOSE

The object of the audit was to:

- reconcile the physical exhibits to the exhibits book;
- examine disposal practices; and
- examine existing procedures.

FINDINGS

The majority of seized items are alcohol and kava which are stored in a secure room of better block construction with a locked outer doors and a locked inner steel cage. The security is adequate. The exhibit book adequately meets requirements.

Issue 1

Property listed as exhibits not evidence or related to an offence.

Items entered in the exhibit book should only relate to offences where there is an intention to prosecute or to use as evidence at a Commission inquiry. Exhibits 113893, 113911 and 113913 are examples.

Recommendation

Only property that is intended to be used as evidence in prosecutions is entered in the exhibit book.

Issue 2

Exhibit book entries not completed correctly.

There are several entries in the exhibit book where the offence, offence date and OIC Case were not entered. Inadequate descriptions, for example, No 113893 Bottle of Bundy, no seizure date entered. Apparently the bottle was empty at the time of entry. The description should have been entered as "empty Bundaberg bottle".

Recommendation

Exhibits are described accurately.

Issue 3

Exhibits not on hand and/or not acquitted correctly

The following exhibit numbers are either not on hand or have not been acquitted correctly, no sign out or receiving signature. Exhibits 113863-66 entered 26/5/05, out to Commission 11/8/05, no sign out.

Exhibits 113870,113881,113891, entry dates in 2007, not on hand.

Exhibit 113908 not signed out.

The property concerned is of little monetary value, it is either single cask or bottle wine; regardless strict accountability should be in place for movement and disposal of exhibits.

Recommendation

Exhibits should be signed in and out and dated accordingly.

Issue 4

Disposal of exhibits

Approximately 40% of the exhibits on hand were entered between May 2005 and November 2007. It is possible that most prosecutions have been completed or the limitation of time (generally six months) for commencing prosecution has expired.

The remaining exhibits on hand were recorded between January and November 2009.

The Inspector in charge of the case should be responsible for the proper disposal of all related exhibits on completion and after the appeal period has expired.

Authorities for destruction of exhibits should be attached to the relevant exhibit book number.

Recommendation

1. Dispose of all exhibits after appeal period or where limitation of time has expired.
2. The Inspector in Charge of the case is responsible for the proper disposal of exhibits.

Issue 5

Amend procedures

Amend exhibit procedures to reflect the accepted recommendations.

Audit of Repatriation Travel - Nichols Place

Conducted by: DoJ Internal Audit

PURPOSE

The audit objective was to review the adequacy of controls over processing of Court Support Services Repatriation travel measured against the current policy.

The area assessed is Nichols Place and the period assessed was July 2008 to 28 October 2009.

FINDINGS

There was a very high level of non compliance with the current policy. The following issues were identified.

Issue 1

Application for Repatriation and Report and Action forms not completed.

In excess of 70% (estimate) of the Report and Action forms were not completed, not completed correctly and no evidence of approval.

Some applications had Movement Requisitions attached, others had no travel information.

Recommendation

1. Application for Repatriation and Report and Action forms completed as required.
2. On the Report and Action form the Nature of the Charge and Obligation to attend Court today are described adequately.

Issue 2

No paperwork was located for travel identified in Attachment 2

Issue 3

Several applications for travel provided within the restricted six month period (Attachment 2). The exception to approving travel within six months is if it's for the same case. Due to no case references being provided prior case details have not been checked.

There is no indication on file that prior travel has been checked.

Recommendation

1. Case/file number added to the Report and Action forms.
2. Check if previous travel within six months added to the Report and Action forms.

Appendix 4

REGIONAL HIGHLIGHTS IN 2009-10

Top End Region

Darwin

- The first Indigenous Family Violence Offender Program was delivered in Darwin for Darwin and Palmerston participants.
- A total of \$95,000 was provided for regional justice project officers to increase public safety and reduce alcohol consumption and harm.
- Community and Justice Policy worked with Darwin City Council and other key NT Government agencies to establish a Graffiti Removal Project to remove graffiti from selected NT Government buildings.
- A total of \$25,000 was provided to Larrakia Nation to undertake two projects, including developing a campaign focusing on Indigenous alcohol issues and undertaking research on alcohol patterns and needs of people living in the long grass.
- School Liaison Officers from the Licensing, Regulation and Alcohol Strategy division engaged with school teachers and students in addressing underage drinking and issues associated with the use of false identification.



Palmerston and Litchfield

- Provided a weekly visiting service by Births, Deaths and Marriages for the benefit of Palmerston residents.

- Community and Justice Policy, with Australian Government funding, managed two projects to address Indigenous disadvantage in rural areas.
- Continued to support the efforts of the Palmerston Alcohol Reference Group to implement an Alcohol Management Plan (AMP). The AMP seeks to minimise and eliminate the harmful effects of alcohol, antisocial behaviour and violence within the Palmerston community. As part of the plan, the City of Palmerston has been considering restricting public drinking in 'hot spots' around the town, including declaring Palmerston a 'dry town'.
- Established a Good Sports Program for locally based sporting clubs and organisations, supported by a grant of \$250,000, which includes delivery of Good Sports programs across the Northern Territory.

Top End Rural

- Increased the Indigenous mediator panel (Ponki) on the Tiwi Islands through the provision of training (15 participants).
- A total of \$120,000 was provided for courts to administer justice for regional and remote communities including Wadeye, Daly River, Tiwi Islands, Gunbalanya and Jabiru. Registry services are provided through the Magistrates Court in Darwin.
- The first Indigenous Family Violence Offender Program was delivered in Numbulwar.
- A total of \$20,000 was provided to Gundjeihmi Aboriginal Corporation to develop a short film on young people and binge drinking.

Katherine

- The Department co-located some divisions to achieve improved client experience and service delivery, productivity and a reduction in duplication and the Department's overall carbon footprint.
- A total of \$880,000 was provided for courts to administer justice for regional and remote communities including Barunga, Ngukurr, Timber Creek, Kalkaringi, Borroloola and Lajamanu. Registry services are provided through the Magistrates Court in Katherine.
- Two Community Probation and Parole Officers have completed Certificate II in Justice Studies.
- The first Indigenous Family Violence Offender Program was delivered in Barunga and Lajamanu.
- Undertook community consultation in Kalkaringi and Borroloola to inform the establishment of an Indigenous Family Violence Program in these communities.
- A total of \$95,000 was provided for regional justice project officers to increase public safety and reduce alcohol consumption and harm.
- The Katherine Interagency Tasking and Coordination Group has continued to work with the Binjari community to address issues of community patrols, school holiday programs and school attendance and is currently implementing the Problem Solving Plan for the community.



- Led the implementation of initiatives identified in the Katherine Alcohol Management Plan, such as encouraging licensees to establish a Liquor Accord.
- A total of \$75,000 was provided to the Borroloola Community for training of community members in reducing alcohol and violence related offences.
- The Borroloola Community signed off on a community driven Alcohol Management Plan.

East Arnhem

- The Department co-located some divisions to achieve improved client experience and service delivery, productivity and a reduction in duplication and the Department's overall carbon footprint.
- A total of \$160,000 was provided for courts to administer justice for regional and remote communities including Alyangula, Nhulunbuy, Maningrida, Numbulwar, Gapuwiyak and Galiwin'ku. Registry services are provided through the court house in Nhulunbuy.
- Increased the provision of a mediation panel through the establishment of an Indigenous mediator panel at Yirrkala (Mawul participants – Indigenous and non-Indigenous).
- A Magistrate sat at Gapuwiyak for the first time.
- One Community Probation and Parole Officer, based in Nhulunbuy, now services the majority of the East Arnhem region.



- The first Indigenous Family Violence Offender Program was delivered in Groote Eylandt.
- A total of \$95,000 was provided for regional justice project officers to increase public safety and reduce alcohol consumption and harm.
- A total of \$109,000 was provided to 8EAR Community Radio in Nhulunbuy to expand and evaluate the 'HELP' project, also known as the 'For Youth by Youth' project. This youth initiative allows young people to make community service announcements and run a radio program focusing on difficult social issues such as gambling, domestic violence, suicide, bullying and relationships.
- A total of \$40,000 was provided to Gove FM and the Aboriginal Resource Development Unit to develop an extensive radio campaign addressing the supply of liquor to underage drinkers and the risks associated with underage drinking.
- The first Nhulunbuy Interagency Tasking and Coordination Committee meeting was held in February 2010.
- Implemented a Community Safety Plan for Groote Eylandt.
- Established Liquor Permit Committees for Groote Eylandt, Yirrkala and Gonyangara (Ski Beach).
- Continued to support the delivery of the East Arnhem Liquor Permit System, including ongoing media and education awareness campaigns specifically addressing binge drinking and the supply of alcohol to minors and non-permit holders.
- A \$50,000 grant was provided to Groote Eylandt and Bickerton Island Enterprises for the development of a community education film on safe and responsible drinking.

- Liquor permits were issued for the East Arnhem (1,984) and Groote Eylandt (526) general restricted areas.

Barkly

- A total of \$190,000 was provided for courts to administer justice for regional and remote communities including Elliott and Ali Curung. Registry services are provided through the court house in Tennant Creek.
- The Community Justice Centre provided nationally accredited training and coaching for five Indigenous mediators in Tennant Creek.
- One Community Probation and Parole Officer, based in Tennant Creek, now services the outlying areas of the town, Ali Curung, Elliott and the broader Barkly region.
- The first Indigenous Family Violence Offender Program was delivered in Ali Curung.
- Completed a review of the liquor supply plan in Elliott.
- The Elliott Community signed off on a community driven Alcohol Management Plan.



Central Australia

- The Department established a Justice Information Centre in Alice Springs, co-locating some divisions to achieve improved client experience and service delivery, productivity and a reduction in duplication and the Department's overall carbon footprint.

Supplementary Information

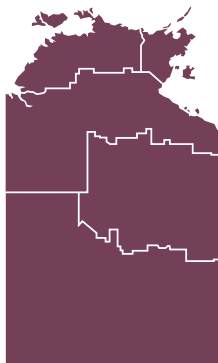
- The Solicitor for the Northern Territory has a full-time agency based lawyer located at Police Summary Prosecutions in Alice Springs working exclusively on applications for orders under the *Domestic and Family Violence Act* (NT) and prosecution of domestic violence offences.
- A total of \$3.03 million was provided for courts to administer justice for regional and remote communities. The court sits in Papunya, Mutitjulu, Yuendumu, Ti Tree, Hermannsburg and Kintore. Registry services are provided through the court house in Alice Springs.
- A total of \$230,000 was provided for registration services in relation to Land Titles and Births, Deaths and Marriages.
- Provided nationally accredited mediation training to a total of 23 Indigenous and non-Indigenous participants.
- Increased provision of mediation services through Indigenous mediation panels in Yuendumu and Alice Springs.
- Recruited a Principal Psychologist to assist in the development and delivery of sexual offender services in Central Australia/Barkly regions. **A Closing the Gap initiative**
- Conducted shared information sessions between the Alice Springs Correctional Centre and Aged and Disability Services in the Department of Health and Families to form effective program interventions for supervised persons held in a custodial setting.
- Community Probation and Parole Officers (CPPOs) established in Hermannsburg and Ti Tree to service the surrounding areas. These



- officers are supported by the Alice Springs-based CPPO, who also services the township of Alice Springs.
- Undertook community consultation in Ti Tree to inform the establishment of an Indigenous Family Violence Offender Program in this community.
- Introduced an AFL Umpires program with a number of prisoners successfully completing the program and umpiring at senior level games with the Alice Springs sporting community under the supervision of the Sport and Recreation Officer.
- A total of \$95,000 was provided for regional justice project officers to increase public safety and reduce alcohol consumption and harm.
- The Alice Springs Interagency Tasking and Coordination Group conducted three Interagency Service Delivery Model exercises to target antisocial behaviour hotspots.
- School Liaison Officers from the Licensing, Regulation and Alcohol Strategy Division engaged with school teachers and students in addressing underage drinking and issues associated with the use of false identification. These officers also worked closely with licensees to reduce access to alcohol by minors through meetings and covert inspections.
- A total of \$30,000 was provided to Tangentyere Council to develop a short media film addressing alcohol issues in the Larapinta and Hidden Valley Town Camps.

Territory-wide

- The following funding was provided to support courts and related services:
 - \$720,000 for coronial services and related activities;
 - \$460,000 for the Community Court to involve the community and the victim in the criminal court process;
 - \$350,000 to operate the Alcohol Court; and
 - \$310,000 for the Community Justice Centre to provide a free dispute resolution service.
- The Anti-Discrimination Commission held or participated in a range of events, including an International Human Rights Day event in Darwin, a careers expo in Katherine and photographic exhibitions in Katherine and Alice Springs.
- Recruited a senior clinical manager to develop sexual offender services for community based offenders. ***A Closing the Gap initiative***
- The Indigenous Family Violence Offender Program is now delivered in 25 communities across the NT by trained coordinators and local Indigenous facilitators.
- The following funding was provided to support licensing related activities across the Northern Territory:
 - \$520,000 for electronic identification systems in takeaway liquor outlets;



- \$500,000 to support regional alcohol management plans and initiatives such as Good Sports which promotes a responsible drinking culture in sporting clubs;
- \$200,000 for research into drinking patterns and attitudes to drinking; and
- \$280,000 for the employment of four additional licensing inspectors. ***A Closing the Gap initiative***
- A total of \$250,000 was provided for gambling education and awareness projects. ***A Closing the Gap initiative***
- A total of \$200,000 per annum has been allocated to conduct alcohol education and awareness campaigns. In 2009-10 these funds were allocated to support community education activities/strategies linked to regional and remote Alcohol Management Plans. ***A Closing the Gap initiative***
- Provided \$400,000 for the development of a large scale and comprehensive social marketing campaign aimed at all Territorians to tackle alcohol-related issues. The development work is ongoing and informed by market research conducted over the last two years.
- The Good Sports Program was expanded to work with sporting clubs around responsible service of alcohol and changing the culture of drinking in sport. The program was expanded into the Katherine, Alice Springs, Darwin and Palmerston regions.
- Continued funding of the Australian Hotels Association for an officer to work with the industry in developing accords.

Supplementary Information

Appendix 5

LEGISLATION ENACTED IN 2009-10 (with commencement notes)

Act	Assent	Commencement
<i>Statute Law Revision Act 2009</i>	1 September 2009	16 September 2009
<i>Serious Crime Control Act 2009</i>	11 November 2009	Not determined
<i>Criminal Code Amendment (Bushfires) Act 2009</i>	11 November 2009	23 December 2009
<i>Prisoners (Interstate Transfer) Amendment Act 2009</i>	11 November 2009	23 December 2009
<i>Racing and Betting Amendment Act 2009</i>	15 December 2009	1 January 2010
<i>Justice Legislation (Penalties) Amendment Act 2009</i>	29 December 2009	Not determined
<i>Residential Tenancies Amendment Act 2010</i>	17 March 2010	pt 2: not commenced; remainder: 14 April 2010
<i>Supreme Court Amendment (Mediation) Act 2010</i>	17 March 2010	14 April 2010
<i>Sale of Land (Rights and Duties of Parties) Act 2010</i>	17 March 2010	Not determined
<i>Trade Measurement Legislation Repeal Act 2010</i>	17 March 2010	pt 4: 17 March 2010; rem: 1 July 2010
<i>Consumer Credit (National Uniform Legislation) Implementation Act 2010</i>	20 May 2010	1 April 2010 Remarks: Commences on the day the <i>National Consumer Credit Protection Act 2009</i> (Cth) commences.
<i>Liquor Legislation Amendment Act 2010</i>	20 May 2010	1 July 2010
<i>Justice Legislation Amendment (Penalties) Act 2010</i>	20 May 2010	1 July 2010
<i>Companies (Trustees and Personal Representatives) (National Uniform Legislation) Implementation Act 2010</i>	20 May 2010	23 June 2010
<i>Justice Legislation Amendment Act 2010</i>	30 June 2010	Not determined

Appendix 6

DEPARTMENT OF JUSTICE REGULATIONS MADE IN 2009-10 (with commencement notes)

Regulations	Date made	Commencement
Public Interest Disclosure Regulations	22 July 2009	31 July 2009
Supreme Court Amendment Regulations 2009	26 August 2009	2 September 2009
Cross-border Justice Regulations	28 October 2009	Pt 3, Div 16 and r 69: 1 December 2009; rem: 1 November 2009
Corporations Law Amendment Rules 2009	6 November 2009	16 December 2009
Information Amendment Regulations 2010	9 February 2010	17 February 2010
Victims of Crime Rights and Services Regulations	15 March 2010	15 March 2010
Penalty Units Regulations	19 May 2010	1 July 2010
Surveillance Devices Amendment Regulations 2010	29 June 2010	30 June 2010
Consumer Credit (National Uniform Legislation) Implementation Regulations	29 June 2010	30 June 2010
Workplace Health and Safety Amendment Regulations 2010	30 June 2010	1 July 2010

Appendix 7

ABBREVIATIONS AND ACRONYMS

ADC – Anti-Discrimination Commission
AMP – Alcohol Management Plan
BDM – Births, Deaths and Marriages
BIITE – Batchelor Institute of Indigenous Tertiary Education
CAAPS – Council for Aboriginal Alcohol Program Services
CASS – Corporate and Strategic Services
CBF – Community Benefit Fund
CJC – Community Justice Centre
CJP – Community Justice Policy
COAG – Council of Australian Governments
CSIO – Court Support and Independent Offices
CSJ – Court of Summary Jurisdiction
CSWG – Community Safety Working Group
CPPO – Community Probation and Parole Officer
CREDIT NT – Court Referral and Evaluation for Drug Intervention Treatment NT
CVA – Crimes Victims Assistance
CVP – Community Visitor Program
CVSU – Crime Victims Services Unit
DHF – Department of Health and Families
DoJ – Department of Justice
DPP – Director of Public Prosecutions
DTAL – Driver Training and Licensing
EMS – Environmental Management System
EVP – Elders Visiting Program

FaHCSIA – Department of Families, Housing, Community Services and Indigenous Affairs (Australian Government)
IAC – Internal Audit Committee
ICT – Information Communication Technology
IFVOP – Indigenous Family Violence Offender Program
IJIS – Integrated Justice Information System
IOMS – Integrated Offender Management System
ITCGs – Interagency Tasking and Coordination Groups
HR – Human Resources
LRAS – Licensing, Regulation and Alcohol Strategy
NTCC – Northern Territory Community Corrections
NTCS – Northern Territory Correctional Services
NTG – Northern Territory Government
NTPS – Northern Territory Public Service
NTWS – NT WorkSafe
OHS – Occupational Health and Safety
PC – Policy Coordination
POIT – Prison Officer in Training
PPO – Probation and Parole Officer
PTS – Prisoner Telephone System
PVRO – Personal Violence Restraining Orders
SCAG – Standing Committee of Attorneys-General
SFNT – Solicitor for the Northern Territory
VOCA – *Victims of Crime Assistance Act*
WAS – Witness Assistance Service
WIMS – WorkSafe Information Management System

Contact Information



Contact Information

Contact Information

INTERNET ADDRESSES

Department of Justice website: <http://www.nt.gov.au/justice/>

A Safe Territory website: <http://www.safeterritory.nt.gov.au/>

Information Access and Privacy website: <http://www.infocomm.nt.gov.au>

Location	Postal Address	Phone	Fax
General Inquiries	GPO Box 1722 DARWIN NT 0801	(08) 8935 7777	(08) 8935 7779

Executive	Postal Address	Phone	Fax
8th Floor, Old Admiralty Tower 68 The Esplanade DARWIN NT 0800	GPO Box 1722 DARWIN NT 0801	(08) 8935 7404	(08) 8935 7414

Anti-Discrimination Commission	Postal Address	Phone	Fax
7th Floor, 9 – 11 Cavenagh Street DARWIN NT 0800	LMB 22 GPO DARWIN NT 0801	(08) 8999 1444 TTY (08) 8999 1466 Freecall 1800 813 846	(08) 8981 3812

Consumer Affairs	Postal Address	Phone	Fax
Ground Floor, Old Admiralty Tower 68 The Esplanade DARWIN NT 0800	GPO Box 1722 DARWIN NT 0801	(08) 8999 1999	(08) 8935 7738
Compliance	GPO Box 1722 DARWIN NT 0801	(08) 8999 1999	(08) 8935 7738
Product Safety	GPO Box 1722 DARWIN NT 0801	(08) 8999 1999	(08) 8935 7738
Tenancy	GPO Box 1722 DARWIN NT 0801	(08) 8999 1999	(08) 8935 7727
Trade Measurement 106 Reichardt Road WINNELLIE NT 0821	GPO Box 1722 DARWIN NT 0801	(08) 8922 0868	(08) 8922 0863
Consumer Affairs (Alice Springs) Level 1, Belvedere House Parsons Street ALICE SPRINGS NT 0870	PO Box 1745 ALICE SPRINGS NT 0871	(08) 8951 5543	(08) 8951 5442

Court Support	Postal Address	Phone	Fax
Fines Recovery Unit Nichols Place, Zone B, 1st Floor Cnr Cavenagh and Bennett Streets DARWIN NT 0800	GPO Box 1218 DARWIN NT 0801	1800 111 530	(08) 8924 3636

Contact Information

Court Support	Postal Address	Phone	Fax
Sheriff's Office Ground Floor, Supreme Court Supreme Court Building State Square DARWIN NT 0800	GPO Box 3946 DARWIN NT 0801	(08) 8999 7930	(08) 8999 7848
COURTS			
Magistrates Court Criminal Registry Nichols Place, Zone A, Ground Floor Cnr Cavenagh and Bennett Streets DARWIN NT 0800	GPO Box 1281 DARWIN NT 0801	(08) 8999 6417	(08) 8999 7936
Magistrates Court Local Courts Nichols Place, Zone B, 1st Floor Cnr Cavenagh and Bennett Streets DARWIN NT 0800	GPO Box 1281 DARWIN NT 0801	(08) 8999 6225	(08) 8999 7666
Coroner's Office Nichols Place Cnr Cavenagh and Bennett Streets DARWIN NT 0801	GPO Box 1281 DARWIN NT 0801	(08) 8999 7770	(08) 8999 5128
Supreme Court Supreme Court Building State Square DARWIN NT 0800	GPO Box 3547 DARWIN NT 0801	(08) 8999 6112	(08) 8999 5512
Supreme Court Registry Supreme Court Building State Square DARWIN NT 0801	GPO Box 3946 DARWIN NT 0801	(08) 8999 7953	(08) 8999 5446

Court Support	Postal Address	Phone	Fax
REGIONAL COURTS			
Local Court Alice Springs Court House Cnr Parsons and Hartley Streets ALICE SPRINGS NT 0870	PO Box 1394 ALICE SPRINGS NT 0871	(08) 8951 5710	(08) 8951 5702
Groote Eylandt Court House Aijawarra Crescent ALYANGULA NT 0885	c/- PO Box 496 NHULUNBUY NT 0881	(08) 8987 6287 (court days) (08) 8987 1378 (non-court days)	(08) 8987 6228
Jabiru Court House C/- Police Station JABIRU NT 0886		If court sitting (08) 8979 2322 (court days) Otherwise (08) 8999 6380	(08) 8979 2216
Katherine Court House First Street KATHERINE NT 0850	PO Box 1694 KATHERINE NT 0851	(08) 8973 1378	(08) 8973 8962
Nhulunbuy Court House Endeavour Square NHULUNBUY NT 0880	PO Box 496 NHULUNBUY NT 0881	(08) 8987 1378	(08) 8987 2392
Tennant Creek Court House Patterson Street TENNANT CREEK NT 0860	PO Box 84 TENNANT CREEK NT 0861	(08) 8962 4377	(08) 8962 4375

Contact Information

Court Support	Postal Address	Phone	Fax
TRIBUNALS			
Mental Health Review Tribunal Nichols Place, Zone B, 1st Floor Cnr Cavenagh and Bennett Streets DARWIN NT 0801	GPO Box 1281 DARWIN NT 0801	(08) 8999 5001	(08) 8999 5005
Lands and Mining Tribunal Nichols Place, Zone B, 1st Floor Cnr Cavenagh and Bennett Streets DARWIN NT 0801	GPO Box 2014 DARWIN NT 0801	(08) 8999 5001	(08) 8999 5005
Community Justice Centre	Postal Address	Phone	Fax
Nichols Place, Zone B, 1st Floor DARWIN NT 0800 cjc.doj@nt.gov.au	GPO Box 1722 DARWIN NT 0801	Freecall: 1800 000 473 (NT only)	(08) 8981 3812
Crime Victims Services Unit	Postal Address	Phone	Fax
1st Floor, Darwin Central 21 Knuckey Street DARWIN NT 0800	GPO Box 1722 DARWIN NT 0801	(08) 8924 4080 Freecall: 1800 460 363 (NT only)	(08) 8981 2083
Justice of the Peace and Commissioner for Oaths	Postal Address	Phone	Fax
Level 1, Enterprise House 28-30 Knuckey Street DARWIN NT 0800	GPO Box 1154 DARWIN NT 0801	(08) 8999 1809	(08) 8999 1888

Licensing, Regulation and Alcohol Strategy (includes Business Affairs)	Postal Address	Phone	Fax
Darwin (Head Office) Level 1 Enterprise House 28-30 Knuckey Street DARWIN NT 0800 lr.doj@nt.gov.au	GPO Box 1154 DARWIN NT 0801	(08) 8999 1800	(08) 8999 1888
Katherine Ground Level, Randazzo Building 16-18 Katherine Terrace KATHERINE NT 0850	PO Box 2138 KATHERINE NT 0851	(08) 8973 8811	(08) 8973 8867
Tennant Creek 63 Haddock Street TENNANT CREEK NT 0860	PO Box 1069 TENNANT CREEK NT 0861	(08) 8962 4330	(08) 8963 4468
Alice Springs Level 1, Belvedere House Parsons Street ALICE SPRINGS NT 0870	PO Box 8470 ALICE SPRINGS NT 0871	(08) 8951 5195	(08) 8951 5112
Nhulunbuy Shop 3, Endeavour Square NHULUNBUY NT 0880	Shop 3, Endeavour Square NHULUNBUY NT 0880	(08) 8939 2800	(08) 8939 2888

Contact Information

Northern Territory Correctional Services	Postal Address	Phone	Fax
Head Office 68 The Esplanade DARWIN NT 0801 ntcsinquiries@nt.gov.au	GPO Box 3196 DARWIN NT 0801	(08) 8935 7777	(08) 8935 7461
Darwin Correctional Centre Tivendale Road BERRIMAH NT 0820	GPO Box 1407 DARWIN NT 0801	(08) 8922 0112	(08) 8947 1306
Alice Springs Correctional Centre Stuart Highway (South) ALICE SPRINGS NT 0870	PO Box 56 ALICE SPRINGS NT 0871	(08) 8951 8911	(08) 8951 8918
Don Dale Juvenile Detention Centre Tivendale Road BERRIMAH NT 0828	GPO 1407 DARWIN NT 0801	(08) 8922 0400	(08) 8922 6555
Community Corrections Head Office Ground Floor, Old Admiralty Tower 68 The Esplanade DARWIN NT 0800 CommunityCorrectionsNTCS.DOJ@nt.gov.au	GPO Box 3196 DARWIN NT 0801	(08) 8935 7777	(08) 8942 3189
Casuarina Community Corrections Shop 4, CasCom Centre 13-17 Scaturchio Street NAKARA NT 0810	GPO Box 40696 CASUARINA NT 0811	(08) 8922 6501	(08) 8922 6555
Palmerston and Top End Region 2/7 Rolyat Street PALMERSTON NT 0830	PO Box 1180 PALMERSTON NT 0801	(08) 8939 0100	(08) 8939 0110

Northern Territory Correctional Services	Postal Address	Phone	Fax
Groote Eylandt (Alyangula) Cnr Arnhem Cres and Taylor Street ALYANGULA NT 0885	PO Box 623 ALYANGULA NT 0885	(08) 8987 6077	(08) 8987 6598
Nhulunbuy Arnhem House, Endeavour Square NHULUNBUY NT 0880	PO Box 471 NHULUNBUY NT 0851	(08) 8987 0448	(08) 8987 1092
Wadeye (Port Keats) Lot 491 PORT KEATS NT 0822	Private Mail Bag WADEYE NT 0822	(08) 8978 2309	(08) 8978 2322
Katherine Government Centre, First Street KATHERINE NT 0850	PO Box 2031 KATHERINE NT 0851	(08) 8973 8743	(08) 8973 8757
Tennant Creek Government Centre Building, Peko Road TENNANT CREEK NT 0860	PO Box 1069 TENNANT CREEK NT 0861	(08) 8962 4466	(08) 8962 4468
Alice Springs Greatorex Building, Parsons Street ALICE SPRINGS NT 0870	PO Box 2407 ALICE SPRINGS NT 0871	(08) 8951 5631	(08) 8951 5169

Contact Information

NT WorkSafe	Postal Address	Phone	Fax
Darwin Office Level 1 Darwin Plaza Building 41 Smith Street Mall DARWIN NT 0800 www.worksafe.nt.gov.au	GPO Box 1722 DARWIN NT 0801	Freecall 1800 019 115 (Workplace Health and Safety) Freecall 1800 250 713 (Rehabilitation and Compensation)	(08) 8999 5141
Katherine Office Ground Floor Katherine Government Centre First Street KATHERINE NT 0850	PO Box 529 KATHERINE NT 0851	Freecall 1800 019 115 (Workplace Health and Safety) Freecall 1800 250 713 (Rehabilitation and Compensation)	(08) 8973 8930
Alice Springs Office Peter Sitzler Building 67 North Stuart Highway ALICE SPRINGS NT 0870	PO Box 2134 ALICE SPRINGS NT 0871	Freecall 1800 019 115 (Workplace Health and Safety) Freecall 1800 250 713 (Rehabilitation and Compensation)	(08) 8999 8618

Office of the Commissioner for Public Interest Disclosure	Postal Address	Phone	Fax
7th Level 9-11 Cavenagh Street DARWIN NT 0800	GPO Box 3750 DARWIN NT 0801	Freecall: 1800 250 918	(08) 8941 7238

Office of the Director of Public Prosecutions	Postal Address	Phone	Fax
Darwin Office (incl. Witness Assistance Service) Level 5, Old Admiralty Towers 68 The Esplanade DARWIN NT 0800	GPO Box 3321 DARWIN NT 0801	(08) 8935 7500 Freecall: 1800 659 449	(08) 8935 7552
Alice Springs Office 1st Floor, Centrepoint Building Cnr Hartley Street and Gregory Tce ALICE SPRINGS NT 0870	PO Box 2185 ALICE SPRINGS NT 0871	(08) 8951 5800 Freecall: 1800 659 449	(08) 8951 5812
Katherine Office (Witness Assistance Service) 3/38 Katherine Terrace KATHERINE NT 0850	PO Box 1295 KATHERINE NT 0851	(08) 8972 8900 Freecall: 1800 659 449	(08) 8972 8908

Office of the Information Commissioner	Postal Address	Phone	Fax
7th Level, 9-11 Cavenagh Street DARWIN NT 0800	GPO Box 3750 DARWIN NT 0801	(08) 8999 1500 Freecall: 1800 005 610	(08) 8981 3812

Contact Information

Policy Coordination	Postal Address	Phone	Fax
Legal Policy Level 7, Old Admiralty Tower 68 The Esplanade DARWIN NT 0800	GPO Box 1722 DARWIN NT 0801	(08) 8935 7668	(08) 8935 7662
Research and Statistics Level 7, Old Admiralty Tower 68 The Esplanade DARWIN NT 0800	GPO Box 1722 DARWIN NT 0801	(08) 8935 7439	(08) 8935 7662
Community and Justice Policy – Darwin Level 3, Old Admiralty Tower 68 The Esplanade DARWIN NT 0800	GPO Box 1722 DARWIN NT 0801	(08) 8935 7437	(08) 8935 7450
Community and Justice Policy – Tennant Creek Government Centre, Ground Floor Peko Road TENNANT CREEK NT 0860	PO Box 1069 TENNANT CREEK NT 0861	(08) 8935 7437	(08) 8935 7450
Community and Justice Policy – Katherine 1st Floor, Saddlery Building, Katherine Terrace KATHERINE NT 0850	PO Box 2138 KATHERINE NT 0851	(08) 8935 7437	(08) 8935 7450
Community and Justice Policy – Nhulunbuy Arnhem House, Endeavour Square NHULUNBUY NT 0880	PO Box 765 NHULUNBUY NT 0881	(08) 8935 7437	(08) 8935 7450

Public Trustee	Postal Address	Phone	Fax
Nichols Place Cnr Cavenagh and Bennett Streets DARWIN NT 0800	GPO Box 470 DARWIN NT 0801	(08) 8999 7271	(08) 8999 7882
Agent for Public Trustee Centrepont Building Cnr Gregory Terrace and Hartley Street ALICE SPRINGS NT 0870	PO Box 8043 ALICE SPRINGS NT 0871	(08) 8951 5339	(08) 8951 5340

Registrar General	Postal Address	Phone	Fax
Office of Births, Deaths and Marriages (Darwin) Ground Floor, Nichols Place Cnr Cavenagh and Bennett Streets DARWIN NT 0800	GPO Box 3021 DARWIN NT 0801	(08) 8999 6119	(08) 8999 6324
Office of Births, Deaths and Marriages (Alice Springs) Centrepont Building Cnr Gregory Terrace and Hartley Street ALICE SPRINGS NT 0870	PO Box 8043 ALICE SPRINGS NT 0871	(08) 8951 5339	(08) 8951 5340
Land Titles Office (Darwin) Ground Floor, Nichols Place Cnr Cavenagh & Bennett Streets DARWIN NT 0800	GPO Box 3021 DARWIN NT 0801	(08) 8999 6520	(08) 8999 6239

Contact Information

Land Titles Office (Alice Springs) Centrepoint Building Cnr Gregory Terrace and Hartley Street ALICE SPRINGS NT 0870	PO Box 8043 ALICE SPRINGS NT 0871	(08) 8951 5339	(08) 8951 5340
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Solicitor for the Northern Territory	Postal Address	Phone	Fax
Aboriginal Land Level 1, Old Admiralty Tower 68 The Esplanade DARWIN NT 0800	GPO Box 1722 DARWIN NT 0801	(08) 8935 7766	(08) 8935 7773
Commercial Level 1, Old Admiralty Tower 68 The Esplanade DARWIN NT 0800	GPO Box 1722 DARWIN NT 0801	(08) 8935 7809	(08) 8935 7810
Litigation Level 1, Old Admiralty Tower 68 The Esplanade DARWIN NT 0800	GPO Box 1722 DARWIN NT 0801	(08) 8935 7844	(08) 8935 7857
Practice Management Level 1, Old Admiralty Tower 68 The Esplanade DARWIN NT 0800	GPO Box 1722 DARWIN NT 0801	(08) 8935 7829	(08) 8935 7857

