



Northern
Territory
Government

DEPARTMENT OF JUSTICE

Annual Report

2010-11

Making Justice Relevant

Vision

A safe, fair, and thriving Northern Territory.

Mission

Foster relevant and accessible justice and regulatory systems that contribute to community wellbeing and sustainability.

Our Values

Integrity – Act ethically, openly, honestly, fairly and with accountability

Courage – Provide robust advice and lead confidently

Respect – Listen to and value different backgrounds, perspectives, ideas and contributions

Professional Excellence – Represent positively the Department and the Northern Territory Government

Commitment – Strive to achieve the Department's strategic directions

Our Core Business

The Department:

- provides advice to government on justice related issues;
- develops, coordinates, implements and evaluates government policy; and
- manages programs and projects that develop, support and protect the community.

Navigation and Printing

This annual report has been created for optimal viewing as an electronic, online document. This electronic format is in line with the Northern Territory Government's Annual Report Policy.

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Purpose of the Report

This annual report accounts for the activities of the Department of Justice for 2010-11. It reports on the Department's achievements and outcomes under its strategic plan and its success in achieving the performance measures outlined in *Budget Paper No. 3* for 2010-11.

Pursuant to section 28 of the *Public Sector Employment and Management Act* and section 12 of the *Financial Management Act*, the report aims to inform Parliament, Territorians and other stakeholders of:

- the primary functions and responsibilities of the Department;
- significant activities undertaken during the year highlighting specific outcomes against budgeted outputs; and
- the Department's fiscal management and performance.

The report acknowledges that a number of the Department's divisions perform their duties independently of Northern Territory Government control, in accordance with the legislation under which they were established.

Target Audience

This annual report aims to provide information to a broad range of audiences, including:

- our Ministers;
- Members of the Legislative Assembly;
- our staff and future employees;
- other government agencies at the Northern Territory, Australian and local government level;
- community and non-government organisations, particularly those that deliver services in partnership with the Department;
- key industry bodies; and
- the wider public.

The annual report provides a formal mechanism for documenting and acknowledging the achievements of the Department's staff.

The Hon Delia Lawrie MLA
 Minister for Justice and Attorney-General
 Minister for Racing, Gaming and Licensing
 Minister for Alcohol Policy
 Parliament House
 State Square
 DARWIN NT 0800

The Hon Gerry McCarthy MLA
 Minister for Correctional Services
 Parliament House
 State Square
 DARWIN NT 0800

The Hon Kon Vatskalis
 Minister for Health
 Minister for Children and Families
 Parliament House
 State Square
 DARWIN NT 0800

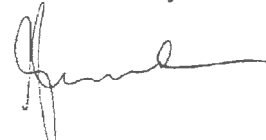
Dear Ministers

I am pleased to submit to you the 2010-11 annual report for the Department of Justice, in accordance with the provisions of section 28 of the *Public Sector Employment and Management Act* and section 12 of the *Financial Management Act*.

Pursuant to my responsibilities as the Accountable Officer under section 13 of the *Financial Management Act*, I advise to the best of my knowledge and belief:

- a) Proper records of all transactions affecting the Department are kept and the employees under my control observe the provisions of the *Financial Management Act*, the Financial Management Regulations and the Treasurer's Directions.
- b) Procedures within this Department afford proper internal control and current descriptions of such procedures were recorded in accordance with the requirements of the *Financial Management Act*.
- c) No indication of fraud, malpractice, material breach of legislation or delegation, major error in or omission from the accounts or records exists.
- d) In accordance with the *Financial Management Act*, the internal audit capacity was adequate and the results of the internal audits were reported to the Chief Executive Officer.
- e) The financial statements included in this report have been prepared from proper accounts and records and are in accordance with Treasurer's Directions, where appropriate.
- f) All Employment Instructions issued by the Commissioner for Public Employment have been adhered to.

Yours sincerely



GREG SHANAHAN
 CHIEF EXECUTIVE OFFICER
 28 September 2011

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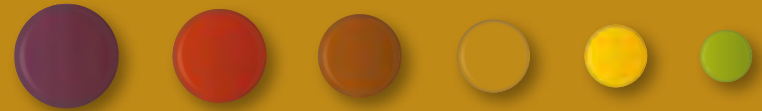


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Introduction and Overview



Our Ministers



Hon Delia Lawrie MLA
Minister for Justice and Attorney-General
Minister for Racing, Gaming and Licensing
Minister for Alcohol Policy



Hon Gerry McCarthy MLA
Minister for Correctional Services



Hon Kon Vatskalis MLA
Minister for Health
Minister for Children and Families

The Year in Review: CEO's Message

During 2010-11, the Department delivered a number of outcomes that strive to make justice relevant for Territorians.

We undertook a mid cycle review of our strategic plan to ensure our strategy continues to align with the Northern Territory Government priorities. We also revised our success indicators to ensure we continue to deliver on the key strategic directions of the Department. After the review of the strategic plan, business plans were developed for each of the divisions which ensures the good work being undertaken by the staff on the frontline aligns with the wider strategy of the Department.

The Department was also recognised in the Chief Minister's awards for 2010 with the training and construction partnership between NT Correctional Services (Darwin Correctional Centre) and Batchelor Institute of Indigenous Tertiary Education being recognised. The partnership has seen numerous construction and training projects being undertaken including the construction of a 24 bed low security prisoner accommodation facility, construction of a programs/education facility, construction of an Officers Station, construction of the Business Support Unit and construction of a food production area.

Chris McIntyre, the Deputy Director of Licensing in Alice Springs, was also awarded the Chief Minister's Medal for outstanding and meritorious service in the delivery of licensing, regulation and alcohol strategy services in the southern region. Chris has been an asset to Central Australia for many years, not just to the Department, but to the

whole community, for his continued perseverance, professionalism and practicality, particularly in the very difficult area of alcohol regulation.

Most significantly the Department was appointed as the lead agency for the cross government initiative which established the alcohol reform program. A significant amount of work was undertaken to ensure the first phase of the program was ready to be launched on 1 July 2011. The dedication of the staff from not only the Department of Justice but also Health, Police Fire and Emergency Services, Treasury and Lands and Planning, was exemplary and I sincerely thank them for their efforts.

The Department continues with the implementation of the New Era in Corrections announced last year. The five elements will be initiated over the next three years and will see the introduction of new community based orders; specific treatment programs; enhanced community monitoring; greater reintegration measures; and enhanced custodial options.

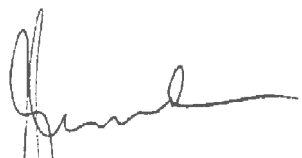
Significant work has been undertaken to enhance the custodial options which saw the initiation of the tender process for a public private partnership to build the new correctional centre at Holtze. The works for the establishment of the Barkly Work Camp were also finalised this year.

This year the Department also welcomed the Health and Community Services Complaints Commission and the Children's Commissioner. With their addition we now respond to three Ministers, Minister Delia

Lawrie, Minister for Justice and Attorney-General, Minister for Racing, Gaming and Licensing and Alcohol Policy; Minister Gerry McCarthy, Minister for Correctional Services and Minister Kon Vatskalis, Minister for Health, Minister for Children and Families.

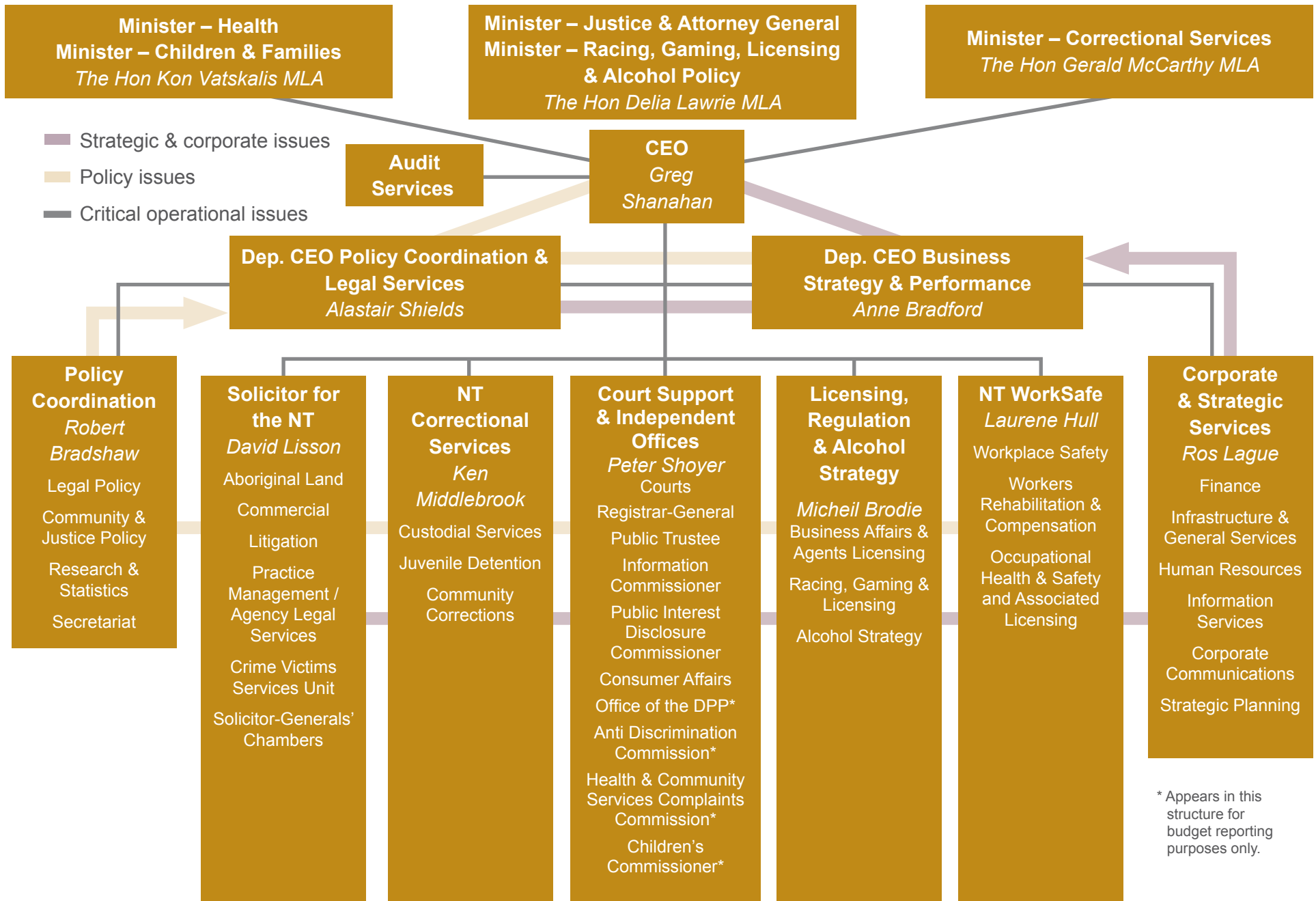
Looking to the future, the Department is focused on the ongoing implementation of the Alcohol Reform Program and the New Era in Corrections. We will also strive to achieve outcomes in line with the Strategic Plan and continue to make a significant contribution to the ongoing economic and social development of the Northern Territory. This will be achieved through a number of activities across the Department, including the provision of strategic legal advice on major projects, reducing alcohol related harm in the NT, increased access to rehabilitation and education programs for prisoners, improving safety in workplaces across the Territory and the opening of the Barkly work camp.

I would like to thank everyone who has contributed to the achievements attained by the Department over the past year, particularly our staff for their hard work and commitment across all areas of the Department and in all regions of the Territory.



Greg Shanahan
Chief Executive Officer

Introduction and Overview – Organisational Structure



Output Group (Budget Paper No. 3)	Division Responsible	Outputs (Budget Paper No. 3)
Solicitor for the Northern Territory	Solicitor for the Northern Territory	<ul style="list-style-type: none"> • Solicitor for the Northern Territory
Court Support and Independent Offices	Court Support and Independent Offices	<ul style="list-style-type: none"> • Higher Courts • Lower Courts and Tribunals • Fines Recovery Unit • Registrar-General • Public Trustee • Information Commissioner • Public Interest Disclosures • Consumer Affairs • Anti-Discrimination Commission • Children's Commissioner • Office of the Director of Public Prosecutions • Health & Community Services Complaints Commission
Correctional Services	Northern Territory Correctional Services	<ul style="list-style-type: none"> • Custodial Services • Community Corrections • Juvenile Detention
Policy Coordination	Policy Coordination	<ul style="list-style-type: none"> • Community and Justice Policy • Legal Policy • Research and Statistics • Community Benefit Fund • Community Justice Grants
Licensing, Regulation and Alcohol Strategy	Licensing, Regulation and Alcohol Strategy	<ul style="list-style-type: none"> • Licensing, Regulation and Alcohol Strategy • Licensing and Regulation Grants
Worksafe	NT Worksafe	<ul style="list-style-type: none"> • Regulation of Occupational Health and Safety

Introduction and Overview – Justice Executive



Standing (L-R): **Robert Bradshaw**, Acting Executive Director, Policy Coordination
Peter Shoyer, Executive Director, Court Support and Independent Offices
Greg Shanahan, Chief Executive Officer
Ken Middlebrook, Executive Director, Northern Territory Correctional Services
Alastair Shields, Deputy Chief Executive Officer, Policy Coordination and Legal Services

Sitting (L-R): **David Lisson**, Executive Director, Solicitor for the Northern Territory
Ros Lague, Executive Director, Corporate and Strategic Services
Laurene Hull, Executive Director, NT WorkSafe
Micheil Brodie, Executive Director, Licensing, Regulation and Alcohol Strategy
Absent: **Anne Bradford**, Deputy Chief Executive Officer, Business Strategy and Performance

Greg Shanahan

CHIEF EXECUTIVE OFFICER

Greg commenced work in the Northern Territory Attorney-General's Department in 1996 as a commercial lawyer. He was appointed Registrar-General in September 1998 and Public Trustee for the Northern Territory in March 1999. Following a review of staffing arrangements in 2002, Greg was appointed Executive Director of Court Support Services and subsequently Deputy Chief Executive Officer, in addition to the aforementioned statutory positions. He was appointed Chief Executive Officer in July 2006. Greg holds a Bachelor of Economics from Flinders University and a Bachelor of Laws from the University of Queensland.

Anne Bradford

DEPUTY CEO

Business Strategy and Performance

Anne was appointed Deputy CEO Business Strategy and Performance in 2008. Previous positions were held in Defence, Attorney-General's Department, health and the education sectors. Anne holds a Master of Education (Professional Practices), a Bachelor of Education (Secondary), Diplomas in Training and Assessment Systems and Management, and Certificate IV in Assessment and Workplace Training. She is a Fellow of the Australian Institute of Management, a Graduate of the Australian Institute of Company Directors and a certified professional member of the Australian Human Resources Institute. Anne is also an Ambassador for the 'One Million Women' climate action campaign, inspiring women around Australia to reduce one million tonnes of carbon dioxide pollution annually. In 2006 she won the National Telstra Women's Hudson Award for Community and Government and the Northern Territory Telstra Business Woman of the Year award. Anne was awarded the Management Excellence Award for the Professional Manager of the Year (Public Sector) for the NT in 2003.

Alastair Shields

DEPUTY CHIEF EXECUTIVE

Policy Coordination and Legal Services

Prior to his return to the Department of Justice as the Deputy CEO Policy Coordination and Legal Services in January 2011, Alastair worked for several years as Executive Director, Policy in the Policy Coordination and Implementation Division with the Department of the Chief Minister. Alastair has more than 30 years of public sector experience in the Northern Territory. His previous positions have included Executive Director, Legal Services and Director, Commercial within the Solicitor for the Northern Territory, Department of Justice. In these roles Alastair was involved in commercial negotiations for major projects such as the AustralAsia Railway and the Darwin City Waterfront Projects. His involvement in these projects was recognised when the Australian Corporate Lawyers Association awarded him the Australian Government Lawyer of the Year Award in 2007.

Robert Bradshaw

ACTING EXECUTIVE DIRECTOR Policy Coordination

Robert started with the Department of Law on its establishment on 1 January 1978. At that time he was employed as a Legislative Draftsman with the Commonwealth Attorney-General's Department in Darwin. He subsequently worked in the Department of Law as a commercial lawyer (1978-1985) and has held a number of statutory offices including Registrar-General (1986-1995), Commissioner for Consumer Affairs (1993-1997) and Public Trustee (1996-1997). Since 1997 he has worked in the legal policy Division. Robert has acted as Executive Director, Policy Coordination since April 2010. He is also a member of the Agents Licensing Board and the Superannuation Review Board. He holds a Bachelor of Arts (1974) and a Bachelor of Laws (1976) from the University of Sydney.

David Lisson

EXECUTIVE DIRECTOR Solicitor for the Northern Territory

After a 15-year career as a private barrister and solicitor in British Columbia, Canada, David immigrated with his family to Australia

in 1994 where he joined the then Department of Law in Darwin as a senior solicitor in the Litigation Division. He has appeared at all levels of the courts in Australia, including the High Court, and has had conduct of a number of landmark decisions. He became Director of the Litigation Division in early 1998 and has overseen the re-establishment of the capacity of the legal practice to provide a wide range of legal services to government in strategic, sensitive and whole of government issues. He was appointed Executive Director of the Solicitor for the Northern Territory in mid-2007.

Peter Shoyer

EXECUTIVE DIRECTOR Court Support and Independent Offices

Peter has more than 20 years experience as a lawyer and in public administration. He has worked as a solicitor in private practice, legal adviser to the University of Queensland and in the Office of the Queensland Information Commissioner. Peter was the inaugural Information Commissioner for the Northern Territory from 2003 to 2007, overseeing the implementation of freedom of information and privacy protection laws. He is currently also Public Trustee, Registrar-General, and

Registrar of Births, Deaths and Marriages for the Northern Territory. He holds a Bachelor of Laws, a Bachelor of Economics and a Master of Laws from the University of Queensland.

Ken Middlebrook

EXECUTIVE DIRECTOR NT Correctional Services

Ken has 34 years experience in Correctional Services, with 22 of those years in management. His positions have included Superintendent, Chief Superintendent and Assistant Commissioner in New South Wales. Before being appointed as Executive Director of NT Correctional Services, Ken was NT Correctional Services Director of Operations. In NSW, he had direct involvement with the planning and operational commissioning of the Kempsey and Wellington Correctional Centres, the planning of the South Coast Correctional Centre and the operational commissioning of the Dillwynia Correctional Centre. As regional commander of the north-west region of NSW, he was responsible for 11 correctional centres and introduced a number of initiatives aimed at improving conditions of Indigenous people in custody and their visitors.

Micheil Brodie

EXECUTIVE DIRECTOR

Licensing, Regulation and Alcohol Strategy

Micheil has had an extensive career in the public service having worked at two levels of government and in three jurisdictions. Appointed as Executive Director for Licensing Regulation and Alcohol Strategy in February 2009, Micheil has substantial experience in gambling, alcohol and consumer issues. He has an extensive record of achievement as a public sector manager and has been awarded a Master of Business Administration and an Executive Master of Public Administration from the Australia New Zealand School of Government.

Laurene Hull

EXECUTIVE DIRECTOR

NT WorkSafe

Laurene began her career with the Telstra Corporation, occupying various positions over a 16 year period including senior management roles. She holds a Bachelor of Laws (Hons) and worked in private practice as a solicitor before joining the Northern

Territory Government as a policy adviser. She advised the Attorney-General and other Ministers for five years before joining NT WorkSafe in 2008 as the Executive Director.

Laurene holds the statutory positions of Work Health Authority (*Workplace Health and Safety Act* and *Workers Rehabilitation and Compensation Act*), Electrical Safety Regulator (*Electricity Reform Act*), Competent Authority (*Transport of Dangerous Goods by Road and Rail (National Uniform Legislation Act)*) and Chief Inspector (*Radioactive Ores and Concentrates (Packaging and Transport Act)*).

Ros Lague

EXECUTIVE DIRECTOR

Corporate and Strategic Services

Ros commenced as the Director CaSS on 18 May 2009, with the role changing to Executive Director CaSS in October 2010. She joined the Department after 21 years working for the Commonwealth Government in the Northern Territory in a range of roles. This included roles with the Federal Court, Family Court and Administrative Appeals Tribunal, in aged care, disability services and community programs with Health and Family

Services and more recently FaCS (before it became FaCSHIA). Her final role before joining the Department was as the Regional Contracts Manager, then Manager Technical Services, with Defence Support Group.

Strategic Planning Framework

The Department's *Strategic Plan 2009-2012* (the Plan) was developed and subsequently launched across the agency during the 2008-09 financial year. The Plan set out the five new strategic directions for the agency to achieve the vision of "an integrated organisation that shapes a safe and fair Northern Territory".

The five strategic directions of the Plan originally were:

- Play a lead role in developing safer communities.
- Develop and maintain a sustainable organisation.
- Protect and promote the rights of vulnerable and disadvantaged.
- Influence responsible economic and social development.
- Enhance Indigenous outcomes.

During November 2010, the Executive Directors Group participated in a facilitated mid-cycle review of the Plan. The review established that the strategic directions in the Plan are still relevant for guiding the agency's strategic intent, align with the Department's obligations under *Territory 2030* and the values expected of the employees as they go about achieving this.

The changes confirmed through this review focused on revised vision and mission statements, enhancing the strategic themes and the introduction of more effective success indicators. Specifically, amendments included:

- revising the vision and mission statement;
- changing the wording to "Developing safer communities" for one of the strategic directions;

- updating two Strategic Themes; and
- enhancing the success indicators to create a total of 22 categorised by the relevant strategic direction.

Alignment to *Territory 2030*

The strategic issues to be faced by the Department in 2011-12 have been categorised and documented in *Budget Paper 3 2011-12* to reflect the Department's responsibility under *Territory 2030*. These include:

Education

- Increasing employment opportunities for offenders upon release from the correctional system, through education and training programs, which will improve their quality of life when re-entering the community.
- Providing awareness training and policy advice to organisations and workplaces on issues that affect the rights of the vulnerable and disadvantaged.
- Reducing regulatory breaches by industry, business and community organisations through education and inspections.

Society

- Ensuring criminal matters are dealt with in a timely and efficient manner throughout the criminal justice process.
- Providing culturally appropriate programs, mediation and advocacy across the range of justice services to protect the rights of the vulnerable and disadvantaged.
- Setting workplace safety standards and ensuring that organisations are meeting their obligations in providing safe workplaces.

- Providing programs throughout the criminal justice process that reduce recidivism.

Health and Wellbeing

- Developing and delivering effective alcohol management and regulation that reduce the amount of alcohol that Territorians consume.
- Providing programs throughout the criminal justice process that address underlying drug addiction and reduce an offender's alcohol consumption and use of illicit drugs.

THE STRATEGIC PLAN FOR THE DEPARTMENT

VISION

A safe, fair and thriving Northern Territory.

MISSION

Foster relevant and accessible justice and regulatory systems that contribute to community wellbeing and sustainability.

OUR CORE BUSINESS

The Department:

- provides advice to government on justice-related issues;
- develops, coordinates, implements and evaluates government policy; and
- manages programs and projects that develop, support and protect the community.

OUR VALUES

Integrity – Act ethically, openly, honestly, fairly and with accountability.

Courage – Provide robust advice and lead confidently.

Respect – Listen to and value different backgrounds, perspectives, ideas and contributions.

Professional Excellence – Represent positively the Department and the Northern Territory Government.

Commitment – Strive to achieve the Department's strategic directions.

OUR STRATEGIC THEMES

The following strategic themes underpin the Justice portfolio:

- Strong partnerships and coordinated responses.
- Improved services to remote and regional areas.
- Program delivery to meet government priorities and services that are matched to community needs.
- Provide inspired guidance for government policy development, implementation and decision making.
- Improved community understanding of the justice system, services and individual rights and obligations.

OUR STRATEGIC DIRECTIONS

Under the *2009-12 Strategic Plan*, the Department of Justice will strive to make justice relevant through:

- developing safer communities;
- developing and maintaining a sustainable organisation;
- protecting and promoting the rights of the vulnerable and disadvantaged;
- influencing responsible economic and social development; and
- enhancing Indigenous outcomes.

OUR SUCCESS INDICATORS

Developing safer communities

- Reduction in offences
- Reduction in recidivism
- Reduction in workplace injuries
- Improved prosecution success rates
- Reduction in alcohol-related harm and anti-social behaviour
- Increased delivery of culturally appropriate programs, mediation and advocacy
- Increased community awareness and engagement about public safety

Developing and maintaining a sustainable organisation

- Lower harmful ecological impact by the Department
- An intergenerational, diverse, skilled and engaged workforce is attracted and retained
- Government and the community value the Department's services
- Increased collaboration and cooperation within the Department, Government and community

Protecting and promoting the rights of the vulnerable and disadvantaged

- Increase in industry regulatory compliance
- Enhanced understanding of legal rights and obligations

Influencing responsible economic and social development

- Increase workplace safety standards and compliance
- Increased Departmental activity in the 20 Growth Towns
- Successful implementation of Seamless National Economy reforms
- Contribute to major projects

Enhancing Indigenous outcomes

- Programs are aligned to support skill development and employability for Indigenous people
- Reduction in rates of Indigenous offending
- Increased community engagement
- Enhanced understanding of legal rights and obligations
- Increased delivery of culturally appropriate programs and advice



DEPARTMENT OF JUSTICE Strategic Plan 2009 - 2012

Success Indicators

Our Vision

A safe, fair, and thriving Northern Territory.

Our Mission

Foster relevant and accessible justice and regulatory systems that contribute to community wellbeing and sustainability.

Our Core Business

- Provide advice to Government on justice related issues.
- Develop, coordinate, implement and evaluate Government policy.
- Manage programs and projects that develop, support and protect the community.

Our Values

Integrity

Act ethically, openly, honestly, fairly and with accountability.

Courage

Provide robust advice and lead confidently.

Respect

Listen to and value different backgrounds, perspectives, ideas, and contributions.

Professional Excellence

Represent positively the Department and the Northern Territory Government.

Commitment

Strive to achieve the Department's strategic directions.



- Reduction in offences
- Reduction in recidivism
- Reduction in workplace injuries
- Improved prosecution success rates
- Reduction in alcohol related harm and anti social behaviour
- Increased delivery of culturally appropriate programs, mediation and advocacy
- Increased community awareness and engagement about public safety

- Lower harmful ecological impact by the Department
- An intergenerational, diverse, skilled and engaged workforce is attracted and retained
- Government and the community value the Department's services
- Increased collaboration and cooperation within the Department, Government and community

- Increase in industry regulatory compliance
- Enhanced understanding of legal rights and obligations

- Increase workplace safety standards and compliance
- Increased Departmental activity in the 20 Growth Towns
- Successful implementation of Seamless National Economy reforms
- Contribute to major projects

- Programs are aligned to support skill development and employability for Indigenous people
- Reduction in rates of Indigenous offending
- Increased community engagement
- Enhanced understanding of legal rights and obligations
- Increased delivery of culturally appropriate programs and advice

Our Strategic Themes

The strategic themes underpin the Justice portfolio.

Our themes are:

1. Strong partnerships and coordinated responses.
2. Improved services to remote and regional areas.
3. Program delivery to meet Government priorities and services that are matched to community needs.
4. Provide inspired guidance for Government policy development, implementation and decision making.
5. Improved community understanding of the justice system, services and individual rights and obligations.

Making Justice Relevant



Enabling Legislation

The Administrative Arrangements Order of 1 January 2011 (the relevant order as at 30 June 2011) gives the Minister for Justice and Attorney-General, Minister for Racing, Gaming and Licensing, Minister for Alcohol Policy and Minister for Correctional Services responsibility for administering more than 170 Acts of the Northern Territory. A full list of the legislation administered by the Department in 2010-11 is at Appendix 1.

A list summarising the statutory bodies and boards for which the Department is principally responsible is provided at Appendix 2.

Details of offices and office holders for which the Department has financial responsibility are set out below.

Statutory Office Holders and Statutory Offices

A number of statutory offices come under the umbrella of the Department of Justice and are included in the output structure for the purposes of funding and reporting on performance against the approved agency budget. While the output structure and this report refer to the activities of statutory office holders, it should be noted that their independence is maintained by their respective Acts.

A number of the statutory office holders are:

- the Solicitor-General, appointed pursuant to the *Law Officers Act*, who is a separate, independent source of legal advice for the Attorney-General.
- the Director of Public Prosecutions, who acts independently and reports separately to the Attorney-General pursuant to section 33 of the *Director of Public Prosecutions Act*.
- the Lands, Planning and Mining Tribunal Chairperson, who reports separately to the Minister for Justice and Attorney-General pursuant to section 38 of the *Lands, Planning and Mining Tribunal Act*.
- the President of the Mental Health Review Tribunal, who reports separately to the Minister for Justice and Attorney-General pursuant to section 140 of the *Mental Health and Related Services Act*.
- the Anti-Discrimination Commissioner, who reports separately to the Minister for Justice and Attorney-General pursuant to section 16 of the *Anti-Discrimination Act*.
- the Information Commissioner, who reports separately to the Minister for Justice and Attorney-General pursuant to section 98 of the *Information Act*.
- the Commissioner for Public Interest Disclosures, who reports separately to the Minister for Justice and Attorney-General pursuant to section 48 of the *Public Interest Disclosure Act*.
- the Commissioner for Consumer Affairs, who reports separately to the Minister for Justice and Attorney-General pursuant to section 12 of the *Consumer Affairs and Fair Trading Act*.
- the Public Trustee, who reports separately to the Minister for Justice and Attorney-General pursuant to section 18 of the *Public Trustee Act*.
- the Work Health Authority, which acts independently and reports separately to the Minister for Justice and Attorney-General pursuant to section 10 of the *Workplace Health and Safety Act* and section 7 of the *Workers Rehabilitation and Compensation Act*.

- the Electrical Safety Regulator, who reports separately to the Minister for Justice and Attorney-General pursuant to section 12 of the *Electricity Reform Act*.
- the Licensing Commissioner, who, pursuant to section 21(1) of the *Northern Territory Licensing Commission Act*, reports separately to the Minister for Racing, Gaming and Licensing on the operations of the commission during the year under each Act that confers powers or imposes functions on it.
- the Chairman of the Racing Commission who is appointed pursuant to section 7(1)(a) of the *Racing and Betting Act*.
- the Parole Board which, pursuant to section 3H of the *Parole of Prisoners Act*, reports separately to the Minister for Correctional Services.
- the Commissioner for Health and Community Services Complaints, who reports separately to the Minister for Health pursuant to section 19 of the *Health and Community Services Complaints Act*.
- the Children's Commissioner, who reports separately to the Minister for Child Protection pursuant to section 278 of the *Care and Protection of Children Act*.

This list is not exhaustive.

The Registrar-General, who is appointed pursuant to the *Registration Act*, and the Registrar of Births, Deaths and Marriages, who is appointed pursuant to the *Births, Deaths and Marriages Registration Act*, are also referred to in this report.

Separation of Powers Doctrine

By virtue of the doctrine of the separation of powers, the judiciary is independent of the executive arm of government. Judges and magistrates exercise their powers independently and are not employees of the Department of Justice or the NT Public Sector.

Introduction and Overview

Strategic Priorities for 2011–12

Strategic Direction Developing safer communities

Priorities

Implement initiatives of *a new era in corrections*, specifically:

- commencement of the Justice (Corrections) and Other Legislation Amendment Bill 2011 and implementation of supporting Regulations;
- commence construction of the new Darwin Correctional Precinct;
- enhance Community Corrections workforce capacity to supervise offenders placed on the Community Based Orders and Community Custody Orders;
- establish additional alcohol and drug treatment beds in Alice Springs and Katherine;
- Introduce a two year electronic monitoring trial; and
- support and educate inmates and correctional centre staff towards achieving a smoke free environment by July 2013.

Strategic Direction Developing safer communities

Continue to progress the key elements of the multi-agency Alcohol Reform Program, specifically:

- implement the developed Evaluation Framework including the establishment of the external evaluation and research program
- continued roll-out of ID scanners in takeaway liquor outlets in remote areas and in communities with permit systems;
- development of a permit management system that interacts with the BDR;
- installation of biometric devices into the remaining high custody areas for NT Police;
- the development of a portal for online sales to provide for checking against the BDR;
- implement further stages of the Alcohol and Other Drugs Tribunal and the S.M.A.R.T. Court;
- support Department of Health to transition the Treatment element to business as usual; and
- ongoing Indigenous and remote communication to raise awareness of the program.

Finalise the implementation of a large scale social marketing strategy and safe drinking campaign.

Continue to conduct civil legal proceedings under the *Criminal Property Forfeiture Act*.

Strategic Direction	Developing safer communities
Progress policy regarding the reform of the law of evidence (by adoption of the national uniform evidence legislation), the <i>Summary Offences Act</i> and Part IIA of the Criminal Code, reform of the structures for the lower courts and the creation of the Sentencing Council.	
Implement the <i>Serious Crime Control Act 2009</i> having regard to the High Court's decision in <i>Wainohu v New South Wales</i>	
Complete the legislative program for reviewing all penalties in Northern Territory legislation and expressing them as penalty units	
Complete the implementation of legislation relating to vendor disclosure, and review vulnerable witness provisions in the <i>Evidence Act</i> .	
Facilitate an increased presence in the mining community by a regular visitation schedule across the Northern Territory	
Continue to deliver targeted activity in specific industry sectors and high risk areas – focus on asbestos and high risk plant	
Facilitate improvement in electrical safety outcomes including new technologies	

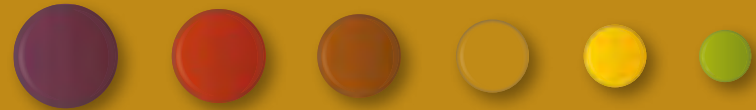
Strategic Direction	Developing and maintaining a sustainable organisation
Priorities	
Develop a Department wide strategic workforce plan	
Establish a Department frameworks for governance and grants administration	
Implement legislative changes arising from the <i>Public Sector Employment and Management Act</i> review	
Implement the Department's environmental management strategy	
Implement recommendations of the Integrated Justice Information System (IJIS) Business Process Improvement Project	
Drive an integrated legal practice with the Solicitor for the Northern Territory	
Undertake a range of upgrades for court facilities	
Expand the role of the Research and Statistics Unit to provide data support to the Sentencing Council and support the Youth Justice Review	
Develop the methodology and report the current trends in violent offences in the Northern Territory	
Evaluate and enhance the Leadership Development programs	
Complete the next phase of the WorkSafe Information Management System (WIMS)	

Strategic Direction	Protecting and promoting the rights of the vulnerable and disadvantaged
Priorities	
Continue to provide multi-agency project team support to the consultant engaged to prepare a report to Government on the Youth Justice System Review	
Implement actions arising from the government response to the Youth Justice review	
Enhance Youth Justice facilities at the Darwin Magistrates Court	
Continue to work with national counterparts to ensure consistent enforcement of the <i>Australian Consumer Law</i> .	
Raise awareness and increase compliance of: <ul style="list-style-type: none"> • <i>Australian Consumer Law</i> and the <i>Consumer Affairs and Fair Trading Act</i> • <i>Information Act</i> • <i>Public Interest Disclosures Act</i> • <i>Anti Discrimination Act</i> • <i>Health and Community Services Complaints Act</i> • <i>Care and Protection of Children Act</i> • <i>Environmental Protection Act</i> • <i>Workplace Health and Safety Act</i> and the <i>Workers Rehabilitation and Compensation Act</i> 	
Continue to fund and evaluate services that provide access to justice and legal advice, including the NT Legal Aid Commission, domestic violence and tenancy legal services	
Continue to work with stakeholders and government on harmonisation of OHS laws and other COAG seamless national economy reforms	
Continue to improve the return to work outcomes for injured workers	

Strategic Direction	Influencing responsible economic and social development
Priorities	
Continue to provide specialist legal services to major NTG projects and initiatives	
Ensure the Northern Territory Attorney is a model litigant and achieves good outcomes for the Territory	
Continue to seek to settle by negotiation all outstanding Aboriginal Land and Native Title claims	
Continue to participate in the development of key national initiatives including; <ul style="list-style-type: none"> • Security industry harmonisation • Business names referral to the Australian government; • national licensing scheme for property agents; • property agents codes of conduct harmonisation; and • debt collection harmonisation 	
Support Northern Territory businesses to achieve and exceed national standards and targets in health and safety as reflected in the <i>Territory 2030</i> strategy	

Strategic Direction	Enhancing Indigenous outcomes
Priorities	
Implement the whole of agency Indigenous employment and career development strategy	
Targeted service delivery plans for remote and regional areas aligned to <i>Working Future</i>	
Coordinate the Department's reporting on implementation of <i>Working Future</i> and the National Partnership Agreement on Remote Service Delivery	
Introduce reintegration support in Barkly and Katherine regions through the expansion of the Elders Visiting Program and the introduction of Aboriginal Liaison Officers	
Ensure equitable access to financial assistance and support for indigenous victims of crime	
Sponsor training for Indigenous Elders in general court procedures	
Ongoing development of Alcohol Management Plans in communities and town camps	

Strategic Outcomes and Achievements



This section highlights progress against the Department's Strategic Plan. The section commences with two of the most significant whole of government strategic efforts of the Department for 2010-11. Other strategic achievements and outcomes highlights have been summarised under the most appropriate strategic direction.

For further detailed achievements, refer to the divisional achievements contained in the Performance Reporting

Alcohol Reform

In September 2010, the NT Government announced a package of Alcohol Reform to commence on 1 July 2011.

'Enough is Enough' is a whole of government package of reform targeted at problem drinkers, tackling the unacceptable social costs and high levels of alcohol-related crime and anti-social behaviour in the Northern Territory. The Alcohol Reform commenced on 1 July 2011. The package invests \$67 million across the NT Government over five years.

The Alcohol Reform as outlined in the Northern Territory Government's Five-Point Plan includes:

1. **Banned problem drinker and mandatory alcohol treatment orders**

Banning problem drinkers who cause harm to themselves and others in the community and triaging problem drinkers into appropriate treatment.

2. **Banned Drinker Register (BDR)**

Enforcing bans through a BDR and through electronic scanners at point of sale in takeaway outlets NT wide.

3. **Alcohol Court reforms**

A new Alcohol and Other Drugs (AOD) Tribunal to review and issue bans and treatment orders. A new Substance Misuse Assessment and Referral for Treatment (SMART) Court, replacing the Alcohol Court, to make orders for people who have been found guilty of a criminal offence related to alcohol or drug misuse.

3. **Increased rehabilitation services**

Increased treatment services across the Territory, including bed based and outreach rehabilitation services, withdrawal services and services into remote communities.

4. **Awareness campaigns**

Community education and awareness campaign targeted at helping Territorians to understand the reforms and comply with the requirements of the ID system.

Through a dedicated program structure, the Department coordinated the multi-agency development of regulatory frameworks to facilitate the introduction of the Alcohol Reform Program (ARP).

For system go live on 1 July 2011, the Department successfully managed the deployment of the *Banned Drinker Register* and point of sale devices at takeaway liquor outlets throughout Darwin and Palmerston, including the provision of training to industry employees. Licensing Regulation and Alcohol Strategy and Corporate and Strategic Services, specifically Information Services, were central in the roll out.

Strategic Outcomes and Achievements

The remaining parts of the NT, including regional and remote areas, will have point of sale devices linked to the Banned Drinker Register in all takeaway liquor outlets by the end of June 2012.

The Courts Support and Independent Offices division of the Department has invested significant resources and effort during the 2010-11 period to set up the SMART Court and the AOD Tribunal, which are fundamental elements of the alcohol reform package.

To minimise any inconvenience to Territorians required to provide ID to purchase takeaway alcohol, Births, Deaths and Marriages has been offering one free birth certificate and/or change of name service, while the Motor Vehicle Registry have been offering one free Proof-of-Age Card. Both free service offers are valid until 20 September 2011.

The roll out of the Banned Drinker Register and other Alcohol Reform measures was supported by an extensive communication and media campaign.

The implementation of the ARP has been through collaboration of a number of NT Government agencies, with key partners being the Department of Police, Fire and Emergency Services and the Department of Health. A cross government governance framework and program/project methodology have been applied to ensure a well-coordinated implementation effort.

The ARP governance structure reflected the complexity and significance of the reform and includes:

- **CEO Steering Committee**
- **Program Director** – an identified accountable officer
- **Program Manager** – appointed to address the complexity of the ARP and provide program and project management rigour
- **Program Office** – established to sustain the Program by providing technical and governance support to the project teams charged with delivering specific elements
- **Project Directors** – to head the six core project teams, and are responsible for managing the coordination and implementation of their respective project deliverables.
- **Project Boards** – aimed at providing project assurance to the Program management and assisting the Project Directors with guidance and advice on project issues.

The six projects within the ARP were:

- Enforcing Bans;
- Performance Monitoring and Evaluation;
- AOD Tribunal and SMART Court
- Legislation;
- Treatment; and
- Community Education and Awareness

An Alcohol Reform Evaluation Framework has been developed as a basis for monitoring and evaluating the performance and outcomes of the Alcohol Reform. It places the Five Point Plan within whole of government goals such as *Territory 2030* and *Closing the Gap*.

The Alcohol Reform Evaluation Framework identifies Key Drivers, Alcohol Reform Objectives and Critical Success Factors for the reform.

In addition to the implementation of the elements just described, there has also been considerable focus and investment in other areas of alcohol reform and management in Territory communities over 2010-11. These include:

- The moratorium on new takeaway licences has been maintained and progress made on the buy back of specific anomalous licences in Alice Springs.
- The banning of 4 and 5 litre wine casks across the Northern Territory pursuant to a decision of the NT Licensing Commission.
- A total of \$726,750 was provided to key organisations to enable the delivery of regional alcohol management planning and alcohol education and awareness campaign programs throughout the Northern Territory.
- During 2010-11, a total of seven Alcohol Strategy Workers were employed with a presence in each regional centre to lead the development and ongoing review and management of Alcohol Management Plans (AMPs).
- The continued creation of Alcohol Management Plans (AMP) which are locally driven plans that aim to deliver local responses to alcohol issues within a local community or region and Alcohol Reference Groups (ARG) which are made up of a range of stakeholders including community, service providers, government organisations and industry oversee the development and management of AMPs.
- In 2010-11 there were 18 AMPs under development and 21 were signed off and being managed in regional centres as well as remote communities and town camps.
- In September 2010, the Northern Territory Government announced a joint initiative of the NT Government, Darwin City Council and Palmerston City Council to develop an AMP for the Darwin/ Palmerston region to be overseen by these three bodies, thus recognising the key roles each has in managing alcohol related harms in the greater Darwin region.
- In 2011, a forum was established for senior officers from both NT and Australian government agencies to discuss the development and implementation of AMPs and identify potential resource and support responses to emerging trends, locally identified issues, priorities and strategies.
- The partnership between the Northern Territory Government and the Menzies School of Health Research aims to build on our knowledge about alcohol misuse in the NT and reducing alcohol-related harm and is essential to measuring the effectiveness of what we do, and making sure we are doing what works to reduce the harm that alcohol causes to the community.
- Introduction of Designated Areas in Darwin, Palmerston and Alice Springs to address alcohol-related violence and antisocial behaviour in public spaces around licensed premises
- A comprehensive communications campaign was developed in consultation with remote and indigenous communities and a range of stakeholders to address grog running. The campaign, funded by the Australian Government, is due to be launched in early 2011-12.

Strategic Outcomes and Achievements

new era in corrections

The Territory Government has invested \$120 million over five years to implement a *new era in corrections*, a package of initiatives aimed at breaking the cycle of reoffending.

The *new era in corrections* delivers:

- New prison facilities – including a new prison and Mental Health Behaviour Management Facility in Darwin and a Work Camp in the Barkly region
- Tough new court orders to get offenders into rehabilitation and work
- New electronic surveillance of offenders
- Better reintegration support
- More rehabilitation beds and treatment programs

On 15 September 2010, Chief Minister Paul Henderson announced a new correctional precinct to be built in Holtze as part of the Government's *new era in corrections*. The correctional precinct will incorporate an 800-bed expandable to 1000-bed correctional centre and a secure mental health unit. Construction of the new precinct is to be delivered through a Public Private Partnership.

Construction of the precinct is scheduled to commence in late 2011/ early 2012. Once the facility is operational in the second half of 2014, the old Berrimah prison will be decommissioned.

There have been a number of *new era in corrections* key deliverables put in place or progressed ready for implementation over 2010-11.

These include:

- The Barkly Work Camp in Tennant Creek was completed with the first group of low security inmates moving into the work camp on 23 May 2011.
- Development of the *Justice (Corrections) and Other Legislation Amendment Bill 2011* ready for passing by the Legislation in August 2011. The Bill introduces tough new sentencing orders (Community Based Orders and Community Custody Orders) and electronic monitoring of offenders.
- A workforce analysis of Northern Territory Community Corrections workforce was undertaken and a workforce plan created that focuses on attracting and retaining mission-critical employees, developing structured career paths and meeting current and projected service demands. More than \$3.5 million was allocated in the 2011 Budget for recruitment of the first 18 of 35 new Community Corrections Officers to support these initiatives.

SNAPSHOT

DEVELOPING SAFER COMMUNITIES

A core element of policy aimed at making the Territory a safer place in which to live and work is that directed at reducing inappropriate alcohol and drug-related activities.

To this end, a legislative package became law on 1 July 2001, giving police powers to ban consumption, purchase and possession of alcohol and drugs; setting up an Alcohol and Drugs Tribunal; establishing a Banned Drinker Register; and starting a SMART Court to replace the Alcohol Court.

Introduction of the Alcohol Reform Program brought about problem drinker bans, mandatory treatment, an Alcohol and Other Drugs Tribunal for non-criminal matters and a Substance Misuse Assessment and Referral for Treatment court for criminal matters.

Also in 2010-11, laws were enacted to streamline court committal and reduce stress to witnesses by limiting the circumstances in which witnesses can be called to give oral evidence; abolish the principle of sentencing double jeopardy; allow police to request further information from financial institutions regarding suspicious transactions; create additional sentencing powers for courts and allow them further options regarding licence disqualification and demerit points.

A new 800-bed (expandable to 1000-bed) correctional precinct was announced at Holtze as part of the Government's *new era in corrections*. It will include a secure mental health unit. In another major corrections initiative, the Barkly Work Camp in Tennant Creek was completed, with the first group of low security inmates arriving in May 2011.

In 2010-11, \$870,864 worth of property was forfeited under the *Criminal Property Forfeiture Act*, with property to the value of \$4,344,581 being restrained.

Success Indicators:

- Reduction in offences
- Reduction in recidivism
- Reduction in workplace injuries
- Improved prosecution success rates
- Reduction in alcohol related harm and anti social behaviour
- Increased delivery of culturally appropriate programs, mediation and advocacy
- Increased community awareness and engagement about public safety

Major legislation was developed in accordance with the Government's legislative program

Legislation	Summary of legislative outcomes
Enactment of the <i>Alcohol Reform (Prevention of Alcohol-related Crime and Substance Misuse) Act 2011</i> (PACSM Act)	Provides for a police-driven administrative system banning consumption, possession and purchase of alcohol and establishing the Alcohol and Drugs Tribunal. The Act commenced on 1 July 2011 (except for provisions dealing with referrals to the Alcohol and Drugs Tribunal (section 16 and Part 3, which are expected to commence on 1 January 2012)

Legislation	Summary of legislative outcomes
Enactment of the <i>Alcohol Reform (Liquor Legislation Amendment) Act 2011</i>	Reforms the regulatory regime around the sale of liquor generally, legislates for the roll-out of the Banned Drinker Register to support the PACSM Act and also reforms penalty levels. The Act commenced operation on 1 July 2011
Enactment of the <i>Alcohol Reform (Substance Misuse and Referral for Treatment Court) Act 2011</i>	Establishes the SMART Court replacing the Alcohol Court. The court has powers to make orders for offenders whose offending is related to alcohol or drug misuse. The Act commenced on 1 July 2011
Commencement on 1 April 2011 of the <i>Justice Legislation Amendment (Committals Reform) Act 2011</i>	Streamlines committal proceedings and reduce stress to witnesses by limiting the circumstances in which witnesses can be called to give oral evidence
Enactment and commencement of the <i>Criminal Code Amendment (Mental Impairment and Unfitness for Trial) Act 2010</i>	Amends Part IIA of the Criminal Code regarding the operation of supervision orders. This Act commenced on 18 November 2010
Enactment and commencement of the <i>Criminal Law Amendment (Criminal Damage) Act 2011</i>	Reforms and modernises Part VII Division 6 of the Criminal Code, which contains offences regarding criminal damage, including arson. The Act commenced on 1 June 2011

Legislation	Summary of legislative outcomes
Enactment and commencement of the <i>Oaths, Affidavits and Declarations Act 2010</i> and the <i>Oaths, Affidavits and Declarations (Consequential Amendments) Act 2010</i>	Repealed the <i>Oaths Act</i> and consequentially amend various other Acts to reform the law in relation to oaths, affidavits and declarations. The Acts commenced on 1 March 2011
Enactment and commencement of the <i>Criminal Law Amendment (Sentencing Appeals) Act 2011</i>	Abolishes the principle of sentencing double jeopardy. The Act commenced on 27 April 2011
Enactment and commencement of the <i>Bail Amendment Act 2011</i>	Introduces an offence of breach of bail. The Act commenced on 16 May 2011
Commencement of the <i>Financial Transactions Amendment Act 2010</i>	Enables police to request further information from financial institutions regarding suspicious transactions. The Act commenced on 21 July 2010

Legislation	Summary of legislative outcomes
Commencement on 1 July 2010 of the <i>Justice Legislation Amendment (Penalties) Act 2010</i> , enactment and commencement of the <i>Penalties Amendment (Justice and Treasury Legislation) Amendment Act 2010</i> (commenced 1 February 2011), and introduction of the Penalties Amendment (Chief Minister's and Other Portfolios) Bill 2010 and the Penalties Amendment (Children and Families, Health and Primary Industry, Fisheries and Resources) Bill 2011	Provides for a 15% increase in monetary penalties and expression of most monetary penalties in penalty units for a wide range of legislation across most portfolios. A final Bill to complete this process across all portfolios is expected to be introduced in 2011-2012
Introduction of the <i>new era in corrections</i> legislation – Justice (Corrections) and Other Legislation Amendment Bill 2011	Creates additional sentencing options for courts and empowers them to make orders regarding licence disqualification and demerit points of some traffic offenders

- Developed regulatory frameworks to facilitate the introduction of the Alcohol Reform Program. The program includes Territory-wide problem drinker bans, mandatory treatment, an Alcohol and Other Drugs Tribunal for non-criminal matters and a Substance Misuse Assessment and Referral for Treatment court for criminal matters.
- Led in the deployment of the Banned Drinker Register takeaway venue equipment throughout Darwin and Palmerston, including the provision of training to industry employees.

- Court Clinicians dealt with a total of 274 referrals to the Alcohol Court and CREDIT (NT) program
- Prepared for the commencement of the S.M.A.R.T. Court and Alcohol and Other Drugs Tribunal on 1 July 2011.
- Negotiated the buyback of two liquor licences in Alice Springs.
- On 15 September 2010, Chief Minister Paul Henderson announced a new correctional precinct will be built in Holtze as part of the Government's *new era in corrections*. The correctional precinct will incorporate an 800-bed expandable to 1000-bed correctional centre and a secure mental health unit. Construction of the new precinct is to be delivered through a Public Private Partnership.
- The Barkly Work Camp in Tennant Creek was completed with the first group of low security inmates moving into the work camp on 23 May 2011.
- A total of \$870,864.00 worth of property was forfeited under the *Criminal Property Forfeiture Act* (the Act) in 2010/11, with property to the value of \$4,344,581.00 being restrained. The object of the Act is to target proceeds of crime to prevent the unjust enrichment of persons involved in criminal activities.

- **The Community Justice Centre:**

Year (to 30 June)	Mediations Provided
2007-08	50
2008-09	101
2009-10	131
2010-11	144

- A continued increase year on year in the provision of mediations .
- The Centre also graduated an additional 12 nationally accredited Indigenous mediators who now form part of the 27 member CJC Indigenous mediation panel.
- A pilot Family Group Mediation Conference program funded by the Alice Springs Transformation Plan was delivered for Aboriginal families residing in Alice Springs.
- The Public Safety Model was implemented and monitored in Darwin, Nhulunbuy, Katherine, Tennant Creek and Alice Springs. The Northern Territory Government continued a range of initiatives aimed at tackling antisocial and low-level offending behaviour, such as illegal camping, loitering and drinking in public areas.
- Funded projects and programs including Intervention and Case Management Services in Darwin, Katherine and Alice Springs, the Palmerston Information and Referral Office, the Darwin Area Night Patrol and Return to Country services and Alice Springs closed circuit television monitoring (responsibility since transferred to Police, Fire and Emergency Services).
- Worked with government partners to facilitate a series of special 'return to school, return to country' exercises in Alice Springs and Darwin.
- Provided executive support to the monthly meetings of the Community Safety Working Group and fortnightly meetings of the Interagency Tasking and Coordination Groups in Darwin/Palmerston, Nhulunbuy, Katherine, Tennant Creek and Alice Springs.
- Developed and conducted community education to raise awareness of the Australian classification system on film and literature and the harmful impact of pornography.

- Managed gambling harm reduction and community grant programs funded through levies on electronic gaming machines.
- Modernised the Community Benefit Funds and introduced a new governance framework.
- Participated in gambling research and policy forums to inform the development of Northern Territory gambling policy and programs.
- Funded and evaluated services that provide access to justice and legal advice, including the NT Legal Aid Commission, domestic violence and tenancy legal services.
- Facilitated research in identified priority areas under Closing the Gap and Tertiary Education Partnerships with Charles Darwin University.
- Coordinated the implementation of the Cross Border Justice Scheme to promote access to justice in the cross border region of the Northern Territory, South Australia and Western Australia. This includes a working partnership between the respective governments;
- A comprehensive range of Information Bulletins providing practical guidance on workplace health and safety and workers compensation has been produced and these are available on the NT WorkSafe website.

*SNAPSHOT***DEVELOPING AND MAINTAINING A SUSTAINABLE ORGANISATION**

The Department's Strategic Plan 2009-2012 was reviewed in mid-cycle, and all divisions completed high level business plans using the Department's template for the 2011-12 period. The priorities developed are linked to the delivery of the Department's Strategic Directions, which are aimed at improved ecological outputs, a better skilled, representative workforce, and increased contact and cooperation within Government and with the community.

In court initiatives, the centenary of the Supreme Court was celebrated in May 2011; appointments were announced of Chief Justice Trevor Riley, Justice Peter Barr and Chief Magistrate Hilary Hannam; wireless networks were installed in the Darwin Supreme and Magistrates Courts and the Alice Springs Law Courts, and a public address system at the Darwin Magistrates Court; and security upgrades completed to court facilities in Darwin and Alice Springs, including installation of CCTV and weapons detection systems at Alice Springs.

A workforce analysis of Northern Territory Community Corrections workforce was undertaken by external consultants and a workforce plan produced that focuses on attracting and retaining mission-critical employees, developing structured career paths and meeting current and projected service demands, including the *new era in corrections* initiatives.

The NT Licensing Commission and Australian Hotels Association (AHA), continue to work together on strategies including voluntary Liquor Accords in the Territory's major urban centres.

NT WorkSafe informed and sought input from stakeholders through the local tripartite industry based consultative committees formed by the Workplace Health and Safety Advisory Council and the Workers Rehabilitation and Compensation Advisory Council.

Success Indicators:

- Lower harmful ecological impact by the Department
 - An intergenerational, diverse, skilled and engaged workforce is attracted and retained
 - Government and the community value the Department's services
 - Increased collaboration and cooperation within the Department, Government and community
- Conducted the mid-cycle review of the Department's *Strategic Plan 2009-2012*.
 - All divisions have completed high level business plans using the Department's template for the 2011-12 period. The priorities developed are linked to the delivery of the Department's Strategic Directions to achieve the enhanced success indicators developed during the mid-cycle review.
 - Provided strategic input into the following whole of sector initiatives:
 - review of the *Public Sector Employment and Management Act*;
 - creation of *NTPS 2010-2013 Enterprise Agreement*; and
 - draft whole of sector 10 year infrastructure plan.
 - Rolled out the whole of sector Electronic Invoice Management System across the Department.
 - Managed facilities relocations and staff changes associated with key government initiatives and *Administrative Arrangement Order* changes.
 - Launched 'Legal Notes' on the NTG Intranet which increases awareness and education about current and relevant legal issues throughout NTG agencies.
 - Celebrated the Centenary of the Supreme Court in May 2011.
 - Appointments of Chief Justice Trevor Riley, Justice Peter Barr and Chief Magistrate Hilary Hannam.
 - Installed wireless networks in the Darwin Supreme and Magistrates Courts and the Alice Springs Law Courts.
 - Installed a public address system at the Darwin Magistrates Court
 - Completed security upgrades to court facilities in Darwin and Alice Springs Law Courts, including installation of CCTV and weapons detection systems at the Alice Springs Law Courts.
 - Installed videoconferencing upgrades in Court 2 and the Vulnerable Witness Room at the Alice Springs Law Courts.
 - A videoconferencing upgrade was carried out at the Tennant Creek Courthouse.
 - The Birth, Deaths and Marriages Office implemented a scanning system of Births, Deaths and Marriages documentation.
 - A workforce analysis of Northern Territory Community Corrections workforce was undertaken by external consultants and resulted in the production of a workforce plan that focuses on attracting and retaining mission-critical employees, developing structured career paths and meeting current and projected service demands, including the *new era in corrections* initiatives.
 - Fifteen Licensing Inspectors were provided with training that enabled them to obtain Certificate IV in Investigations. Further courses are scheduled for August 2011

- In 2010-11 the Commissioner for Public Employment approved the selection of licensing inspectors at either the AO5 or AO6 level based on qualifications and experience. The broad banding of these positions will provide for a career progression pathway in LRAS from AO3 licensing officers to AO6 licensing inspectors.
- The NT Licensing Commission, NT Government and Australian Hotels Association (AHA), continue to work together on a number of strategies including voluntary Liquor Accords in the Territory's major urban centres. The accords currently in place include:
 - Darwin;
 - Palmerston;
 - Casuarina;
 - Tennant Creek;
 - Alice Springs; and
 - Katherine is already in the process of having an accord established and it is anticipated the new Katherine Region Action Group will oversee the development of a Katherine Liquor Accord.
- Provided analytical services to support an evidence-based approach to the development and evaluation of legislation, alcohol management plans and alcohol supply restrictions.
- NT WorkSafe informed and sought input from Northern Territory stakeholders through the local tripartite industry based consultative committees formed by the Workplace Health and Safety Advisory Council and the Workers Rehabilitation and Compensation Advisory Council respectively.
- NT WorkSafe also participated in national tripartite technical advisory groups which input to the policy development process for the national model OHS regulation.

SNAPSHOT

PROTECTING AND PROMOTING THE RIGHTS OF THE VULNERABLE AND DISADVANTAGED

New legislation enabled sharing of information between certain government agencies for the purpose of research or statistics; revision of domestic and family violence laws to take emerging operational issues into account; and streamlining the process of appointing a Commissioner for Health and Community Services Complaints and clarifying the status of Commission staff.

Operational cost of the Victims of Crime Assistance Scheme fell from 42% in 2002-03 to 21% of overall costs in 2010-11, revenue increased due to the Victims Levy on infringement notices increasing from \$10 to \$20, service contract provider Anglicare further developed counselling and support services for victims of crime, and cooperative relationships grew with Indigenous legal representatives and other advocacy groups to ensure understanding of the intent and processes of the scheme.

A vulnerable persons waiting area was provided in the Darwin Magistrates Court, and equipment installed to facilitate video recording from the witness box in four courtrooms at the Darwin Supreme Court and in the Vulnerable Witness Room at the Alice Springs Law Courts. This allows evidence from vulnerable witnesses to be used at a subsequent hearing, reducing the need for witnesses to repeat their evidence.

The Anti Discrimination Commission improved its relationship with the Australian Human Rights Commission, hosted the Social Justice Commissioner Mr Mick Gooda and the Acting Race Discrimination Commissioner and Disability Commissioner Graeme Innes, and agreed with the Northern Territory Human Rights Education Committee to bring lecturer series on Human Rights and other issues to the community. Guest speakers included Julian Burnside AO QC and The Hon. Catherine Branson, President Australian Human Rights Commission.

The Consumer Affairs Office continued to provide advice and conciliation, and successful outcomes included the withdrawal from sale of a product supplied by a big brand name company. The office also provided education and advice to traders and consumers regarding the Australian Consumer Law that commenced on 1 January 2011.

Success Indicators:

- Increase in industry regulatory compliance
- Enhanced understanding of legal rights and obligations

Major legislation was developed in accordance with the Government's legislative program

Legislation	Summary of legislative outcomes
Enactment and commencement of the <i>Domestic and Family Violence Amendment Act 2010</i>	Makes a number of amendments to the <i>Domestic and Family Violence Act</i> to redress practical problems in the operation of the legislation. The Act commenced on 2 February 2011
Enactment and commencement of the <i>Health and Community Services Complaints Amendment Act 2011</i>	Amends the process for appointing the Commissioner for Health and Community Services Complaints and clarify the status of the Commission's staff. The Act commenced on 4 May 2011
Enactment and commencement of the <i>Information Amendment Act 2011</i>	Clarifies the circumstances in which NT government agencies may share information among themselves and with others for the purposes of research or statistics. The Act commenced on 1 June 2011

- Continued work in the *Victims of Crime Compensation Scheme* including:
 - operational cost of the Victims of Crime Assistance Scheme reduced from 42 per cent in 2002-03 to 21 per cent of overall costs in 2010-11;

- increased revenue available due to the Victims Levy on infringement notices increasing from \$10 to \$20 from 1 July 2010;
- *Service contract provider* Anglicare further developing and consolidating the counselling and support service for victims of crime; and
- continued development of cooperative relationships with Indigenous legal representatives and other advocacy groups to ensure understanding of the intent and processes of the scheme.
- SFNT has provided lawyer delegates to hear residential tenancy cases on behalf of the Commissioner of Tenancies.
- In February 2011, Darwin Correctional Centre provided support to the wider community of Darwin following Cyclone Carlos. This support consisted of assisting with the clean up of Darwin by cutting down, cleaning up and disposing of damaged and fallen trees. On average, over the six day period following Cyclone Carlos, 90 low security inmates and 10 Prison Officers worked daily in the community.
- Following Cyclone Carlos in February 2011, the Food Services section of Darwin Correctional Centre donated 100 breakfast meals and 250 lunch meals to homeless persons who were being accommodated at the Darwin Showgrounds.
- The Darwin Correctional Centre Community Support Work Program continues to support the community of Palmerston by providing assistance to non-profit organisations including Terrace Gardens Aged Care Facility, Red Cross, Salvation Army and Riding for the Disabled.
- NTCS meets regularly with the North Australian Aboriginal Justice Agency to discuss any issues surrounding their clients in NTCS custodial care and community supervision. NTCS and the Central Australian Aboriginal Legal Aid Service Inc are reviewing their

partnership arrangements for the custodial care and community corrections supervision matters.

- Constructed and fit out a vulnerable persons waiting area in the Darwin Magistrates Court.
- Installed equipment to facilitate video recording from the witness box in four Courtrooms at the Darwin Supreme Court and upgraded the videoconferencing equipment in the Vulnerable Witness Room at the Alice Springs Law Courts. This allows evidence from vulnerable witnesses to be used at a subsequent hearing, reducing the need for witnesses to repeat their evidence.
- The Office of the Commissioner for Public Interest Disclosures dealt with complaints from urban and rural areas and provided education and support to public bodies and the public generally and protection to disclosers to assist in increasing accountability in government.
- The Office of the Information Commissioner conducted Northern Territory wide education campaigns on topical FOI and privacy issues and continued to provide FOI and privacy training on request.
- Continued focus by the Public Trustee on closing estate files two years or older and the will making service saw a further 170 estate files closed and 94 per cent of wills prepared within 10 days of receiving instructions in 2010-11.
- The Births, Deaths and Marriages Office:
 - continued to provide identity information, birth certificates and changes of name to facilitate a number of programs designed to assist Indigenous Territorians to improve their identity documentation;
 - established a cooperative arrangement with the Court at the Tennant Creek Court House for the issue of Birth, Death, Marriage and Change of Name Certificates; and
 - co-located a Births, Deaths and Marriage Office with Motor Vehicle Registry to help with identity documents for the 'Enough is Enough' Alcohol Reform at Casuarina and Goyder Road.
- The Consumer Affairs Office:
 - continued to provide advice and conciliation throughout the Northern Territory with many successful outcomes including the withdrawal from sale of a product supplied by a big brand name company; and
 - provided education and advice to traders and consumers Northern Territory wide, regarding the *Australian Consumer Law* that commenced on 1 January 2011.
- The Anti Discrimination Commission created a number of collaborative arrangements including
 - enhanced relationships with the *Australian Human Rights Commission*;
 - hosting the Social Justice Commissioner Mr Mick Gooda and the Acting Race Discrimination Commissioner and Disability Commissioner Graeme Innes in 2010-11; and
 - a partnership between Northern Territory Human Rights Education Committee and the Anti Discrimination Commission to bring lecturer series on Human Rights and other issues to the community. Guest speakers have included Julian Burnside AO QC and The Hon. Catherine Branson, President Australian Human Rights Commission.
- Incorporation of the Office of the Children's Commissioner and the Health and Community Services Complaints Commission into the Department.
- Licensing inspectors conducted investigations into numerous complaints, some of which are ongoing. 13 matters were prosecuted before the courts and 296 matters were prosecuted before the Northern Territory Licensing Commission.

SNAPSHOT

INFLUENCING RESPONSIBLE ECONOMIC AND SOCIAL DEVELOPMENT

The revised Australian Explosive Code for the transport of explosives by road and rail was gazetted in December 2010. Further amendments were made to the *Dangerous Goods Act* regarding public use of fireworks following industry input, with a focus on improving public safety outcomes for Territory Day.

NT WorkSafe participated in the development of National Model Work Health and Safety laws, and the draft Model Work Health and Safety Bill was endorsed by all governments with all states and territories working towards a 1 January 2012 commencement date.

The SFNT represented the Territory in a wide range of leading cases at all levels of the courts, including the High Court. It provided strategic commercial legal advice relating to major infrastructure projects and worked to resolve outstanding native title and Aboriginal land claims, while also managing the conduct of selected litigation and commercial matters by private legal practitioners. It drafted and negotiated complex documentation in respect of the following major projects:

- Darwin City Waterfront Redevelopment
- Marine Supply Base
- Inpex Ichthys LNG Project
- National Parks and Reserves
- The Tiger Brennan Drive Extension Project
- NT Secure Facilities Project
- Rio Tinto Alcan
- Johnston Stage 1 and Stage 2 Residential Subdivisions
- Wurrina Housing Redevelopment
- NT Bus Contracts
- Alice Springs Town Camps
- Indigenous Housing Project
- Palmerston Superclinic

Court hearings were conducted in 32 different centres throughout the Territory, including Ramingining for the first time, and 44 awareness sessions were conducted for industry regarding the implementation of the *Workplace Health and Safety Act 2007*.

Success Indicators:

- Increase workplace safety standards and compliance
- Increased Departmental activity in the 20 Growth Towns
- Successful implementation of Seamless National Economy reforms
- Contribute to major projects

Major legislation was developed in accordance with the COAG reforms

Legislation	Summary of legislative outcomes
Legislation enacted	<p><i>Consumer Affairs and Fair Trading Amendment (National Uniform Legislation) Act 2010</i> (commenced 1 January 2011)</p> <p><i>Electronic Transactions (Northern Territory) Amendment Act 2011</i> (commenced 23 May 2011)</p> <p><i>Personal Property Securities (National Uniform Legislation) Act 2010</i> (not commenced as at 30 June 2011)</p> <p><i>Transport of Dangerous Goods by Road and Rail (National Uniform Legislation) Act 2010</i> (commenced 31 March 2011)</p>
Legislation introduced	<p>Commercial Arbitration (National Uniform Legislation) Bill 2011</p> <p>Occupational Licensing (Northern Territory) Bill 2010¹</p>

¹ Legal Policy was also heavily involved in the development of this Bill as introduced into Parliament by the Treasurer in late 2010

- In addition to the information contained in the table above, implementation of national uniform evidence law (consultation Bill and discussion paper released) and review of the *Summary Offences Act* (discussion paper released).
- The Australian Explosive Code for the Transport of Explosives by Road and Rail 3rd Edition (AEC 3) was gazetted on 15 December 2010; the code sets out requirements that apply to the land transport of explosives by road and rail in Australia.
- Further amendments to the *Dangerous Goods Act* re fireworks following industry input, with a focus on improving public safety outcomes for Territory Day.
- NT WorkSafe has participated in the development of National Model Work Health and Safety (WHS) laws in accordance with the COAG Seamless National Economy (SNE) reform project and pursuant to an Intergovernmental agreement.
- The draft Model Work Health and Safety Bill was endorsed by all Governments with all states and territories working towards a 1 January 2012 commencement date.
- Concurrent to the legislative process being undertaken in each jurisdiction, each regulator is participating in the Regulators' Harmonisation Project (RHP) which are aimed at ensuring consistent administration of the model laws from 1 January 2012.
- The SFNT represented the Northern Territory in a wide range of leading cases at all levels of the courts, including the High Court. It has provided strategic commercial legal advice in respect of a number of major infrastructure projects and has worked to resolve numerous outstanding, but vital, native title and Aboriginal land claims, while also managing the conduct of selected litigation and commercial matters by private legal practitioners. Further details of specific achievements / accomplishments in 2010-11 can be seen on page 87

- The SFNT provided extensive legal, policy, commercial and strategic advice on whole of government and sensitive matters, and drafted and negotiated complex documentation in respect of the following major projects:
 - Darwin City Waterfront Redevelopment
 - Marine Supply Base
 - Inpex Ichthys LNG Project
 - National Parks and Reserves
 - The Tiger Brennan Drive Extension Project
 - NT Secure Facilities Project
 - Rio Tinto Alcan
 - Johnston Stage 1 and Stage 2 Residential Subdivisions
 - Wurrina Housing Redevelopment
 - NT Bus Contracts
 - Alice Springs Town Camps
 - Indigenous Housing Project
 - Palmerston Superclinic
- Successfully negotiated consent determinations in the Central region in respect of native title claims over Singleton, Newhaven, Ooratippra.
- The SFNT continues to actively pursue the Aboriginal Land Tenure Reform aspects of the Northern Territory Government's Territory Growth Town (TGT) Strategy outlined in Working Future.
- Court hearings were conducted in 32 different centres throughout the Northern Territory with the Court sitting at Ramingining for the first time.
- Health & Safety Representatives were established in the correctional centres.
- The delivery and mobilisation of a FrameMaster F300 Cold Steel Frame Rolling Factory signalled a new phase in vocational training for inmates in the Northern Territory. The project is a co-operative partnership between the Batchelor Institute of Indigenous Tertiary Education (BIITE) and Northern Territory Correctional Services.
- The Barkly Work Camp in Tennant Creek was completed with the first group of low security inmates moving into the work camp on 23 May 2011.
- NT WorkSafe has continued to conduct information sessions on the *Workplace Health and Safety Act 2007*, including quarterly presentations to the Workplace Health and Safety Advisory Committee, and the four subcommittees in Resources, Construction, Agriculture/Primary Industries, and Transport and Storage.
- A total of 44 awareness sessions were conducted for industry regarding the implementation of the *Workplace Health and Safety Act 2007*.
- In the Northern Territory, consultation on the draft national model *Occupational Health and Safety (OHS) Act* included public forums in major centres, as well as briefings to industry groups.
- NT WorkSafe has participated in stakeholder forums, Safe Work Week, presented at stakeholder events and makes available inspectors to attend schools and other education events.
- In addition, NT WorkSafe conducts regular forums, approximately every quarter, with insurers, rehabilitation providers, mediators, assessors and unions.

*SNAPSHOT***ENHANCING INDIGENOUS OUTCOMES**

An Indigenous employment and career development strategy was drafted to meet the Department's obligations in the NTPS Indigenous Employment and Career Development Strategy 2010-2012.

Northern Territory Correctional Services and Aboriginal and Resource Development Service worked together to develop adult educational programs about the Elders Visiting Program and inmate protocols relating to correctional centre visits to be broadcast on Yolgnu Radio.

Alcohol Management Plans were developed and enhanced at Gunbalanya, Belyuen, Ngukkur, Yirrkala, Kybrook farm, Kalano Town camps, Darwin/Palmerston, eight Alice Springs town camps, Ntaria, Ali Curung and Laramba. Additionally, plans were managed at Mt Nancy, Binjarri, Nguiu, Pirlangimpi, Wurrankuwu, Milikapiti, Titjakala, Beswick, Barunga, Jilkminggan and Manyalalluk.

Research continued in identified priority areas under Closing the Gap with Charles Darwin University.

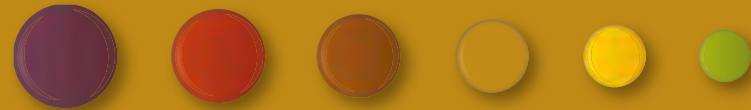
Law and justice related community safety issues were addressed in Yuendumu, and a series of special 'return to school, return to country' exercises were conducted in Alice Springs and Darwin.

Two Indigenous Cadetship placements were made for the four-year duration of a law degree offering study and work placements in SFNT and ODPP.

Success Indicators:

- Programs are aligned to support skill development and employability for Indigenous people
 - Reduction in rates of Indigenous offending
 - Increased community engagement
 - Enhanced understanding of legal rights and obligations
 - Increased delivery of culturally appropriate programs and advice
- Drafted whole of agency Indigenous employment and career development strategy and meet the Department's obligations in the NTPS Indigenous Employment and Career Development Strategy 2010-2012.
 - Two Indigenous Cadetship placements for the four year duration of a law degree offering study and work placements in SFNT and ODPP were commenced.
 - SFNT offered an Integrated Learning Scholarship in Law through a partnership with Charles Darwin University which is designed to encourage Indigenous student participation at the university and in the Territory workforce.
 - Facilitated the delivery of Court Education presentations in three Indigenous communities.
 - The Anti-Discrimination Commission facilitated the Australian Human Rights Commission to show more presence in the Northern Territory in relation to such issues as the intervention.
 - Northern Territory Correctional Services and Aboriginal and Resource Development Service (ARDS) worked together to develop targeted adult educational programs about the Elders Visiting Program and inmate protocols relating to correctional centre visits to be broadcast on Yolgnu Radio.
 - Alcohol Management Plans (AMPs) were being developed or enhanced in the following communities – Gunbalanya, Belyuen, Ngukkur, Yirrkala, Kybrook farm, Kalano town camps, Darwin/ Palmerston, eight Alice Springs town camps, Ntaria, Ali Curung and Laramba.
 - AMPs were in place and being managed in Mt Nancy, Binjarri, Nguuu, Pirlangimpi, Wurrankuwu, Milikapiti, Titjakala, Beswick, Barunga, Jilkminggan and Manyalalluk.
 - Facilitated research in identified priority areas under Closing the Gap with Charles Darwin University.
 - Undertook a leading role in responding to law and justice related community safety issues in Yuendumu.
 - Worked with government partners to facilitate a series of special 'return to school, return to country' exercises in Alice Springs and Darwin.

Corporate Governance



The Governance Structure

The Department of Justice uses a system of governance that allows it to deliver business outcomes and meet its obligations effectively, efficiently and with minimum risk.

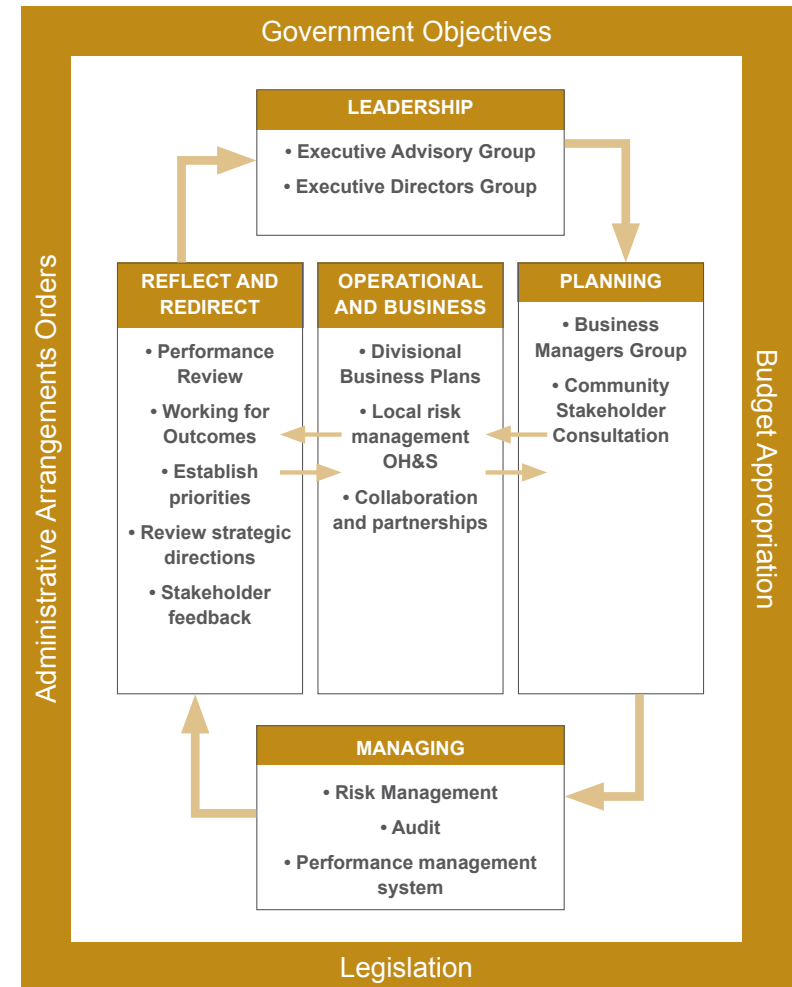
Elements of the Department's system of governance include:

- leadership and management;
- strategic and business planning;
- risk management;
- performance and information management;
- legislative and statutory compliance; and
- audits, reviews and evaluations.

Primary responsibility for the Department's strategic leadership and management rests with the Executive Advisory Group (EAG) and the Executive Directors Group (EDG).

The EAG comprises the CEO, the Deputy CEO Business Strategy and Performance and the Deputy CEO Policy Coordination and Legal Services, and provides high level strategic advice and guidance to assist in decision making on matters referred to it by the CEO. The EAG meets weekly.

The EDG comprises the CEO, Deputy CEOs and Executive Directors of each business division. The EAG and EDG are informed and supported by the Internal Audit Committee in meeting the Department's governance responsibilities. The EDG meets monthly.



A number of subcommittees and advisory groups exist to inform and support both the EAG and EDG. The following pages provide details of the committees and their functions, and show their relationships with the EAG and the EDG.

A dedicated Chief Finance Officer is responsible for the Department's financial governance and a dedicated Chief Information Officer is responsible for the governance of and compliance with the Department's information systems.

The diagram opposite shows the links between the Department's top level leadership group and its business planning and performance monitoring and reporting processes.

The Executive Directors Group

Executive Directors are responsible for ensuring the overall effective management of the Department.

The EDG meets monthly and all members are responsible for ensuring that their divisional staff are briefed on its decisions.

The EDG travels periodically to Alice Springs for meetings. It uses these visits as an opportunity for broader networking, sharing information and obtaining feedback from staff.

The members of the EDG are:

- Greg Shanahan, Chief Executive Officer;
- Anne Bradford, Deputy Chief Executive Officer Business Strategy and Performance;
- Alastair Shields, Deputy Chief Executive Officer Policy Coordination;
- Robert Bradshaw, Acting Executive Director Policy Coordination;
- David Lisson, Executive Director, Solicitor for the Northern Territory;
- Peter Shoyer, Executive Director, Court Support and Independent Offices;
- Ken Middlebrook, Executive Director, Northern Territory Correctional Services;
- Micheil Brodie, Executive Director, Licensing, Regulation and Alcohol Strategy;
- Laurene Hull, Executive Director, NT WorkSafe; and
- Ros Lague, Executive Director, Corporate and Strategic Services.

Information about the members of the Executive Directors Group is set out at page 15.

From time to time, the Independent Offices are invited to attend EDG meetings and attend as they so desire.

Business Planning

In February 2010, the Department introduced a revised divisional business planning process focused around a whole of agency business planning template. This led to the creation of revised business plans by each division for the 2010-11 period.

A mid-cycle review of the DoJ Strategic Plan 2009-2012 as outlined on page 18 was conducted in November 2010, with the main outcomes being continued confidence in the five strategic directions and refined and enhanced success indicators.

The Department's business planning process for 2011-12 was commenced in March 2011 with all divisions finalising their business plans in June 2011. The template used for this process was adjusted from the original one to include a strategic risk assessment and the alignment of the priorities to whole of government initiatives such as Territory 2030.

The 2011-12 planning process was managed through a Steering Committee with support, guidance and assistance provided to divisions to complete their plans. All divisions were offered centrally funded support from the external consultant with the standard option being a pre-workshop meeting, facilitated workshop and post-workshop meeting.

Subcommittees

A number of subcommittees have been established to support specialist information or manage special projects, as determined by the EAG and EDG. Information provided by subcommittees informs decision making by the EAG and EDG.

Subcommittee	Members (as at 30 June 2010)	Objective	Meetings held 2010-11
Internal Audit Committee (IAC)	<p>Micheil Brodie, Executive Director Licensing, Regulation and Alcohol Strategy.</p> <p>Eric Raeburn, Director DoJ Audit Services (Secretary)</p> <p>Amanda Gunn, Practice Manager, Solicitor for the Northern Territory (Member)</p> <p>Pippa Rudd, Deputy Director Strategic and Executive Services, Correctional Services – resigned due to transfer (January 2011)</p> <p>Jim Laouris, Deputy Public Trustee (Member)</p> <p>Gary Moriarty, Director of Licensing, Licensing, Regulation and Alcohol Strategy (Member). Resigned from Committee, September 2010.</p> <p>Marilynne Marshall, Principal Consultant, Intergovernmental Relations, Department of the Chief Minister (Observer)</p> <p>Rob Richards, Auditor General's Office (Observer)</p>	<p>The IAC assists the Executive Directors Group to achieve its governance and performance objectives through the management of internal and external reviews, audits and evaluations. The committee reports to the Executive Directors Group on a quarterly basis.</p>	Quarterly
Information Management Committee (IMC) ⁴	<p>Ros Lague, Executive Director CaSS⁵ (Chair)</p> <p>Anne Bradford, Deputy CEO Business Strategy and Performance</p> <p>Karen Weston, Chief Information Officer</p> <p>Lucie Byrnes, Chief Finance Officer</p> <p>Alastair Shields, Deputy CEO Policy Coordination & Legal Services</p> <p>Peter Shoyer, Executive Director CSIO</p> <p>Karen Young, CaSS Business Coordinator (Secretariat)</p>	<p>The role of the IMC is to ensure the achievement of business goals through appropriate information management and technology. The committee institutes appropriate quality and governance frameworks to ensure that the ongoing application, management and review of the Department's information, communication and technology resources and investments are consistent with its strategic directions and reporting requirements and those of Government.</p>	Monthly

Notes:

- 1 Licensing, Regulation and Alcohol Strategy
- 2 Solicitor for the Northern Territory
- 3 Northern Territory Correctional Services

4 A Chief Information Officer position was established in 2009–10 to improve the governance and compliance of the Department's IT systems and use. Executive Director nominations for the IMC are made on a 12-month rotational basis.

5 Corporate and Strategic Services

6 Court Support and Independent Offices

Subcommittee	Members (as at 30 June 2010)	Objective	Meetings held 2010-11
Integrated Justice Information System (IJIS) Steering Committee	Anne Bradford, Deputy CEO Business Strategy and Performance Dept. of Justice (Chair) Audrey Ko, NT Police, Fire & Emergency Services Ros Lague, Executive Director CaSS Dept. of Justice Nick Papandonakis, Dept of Planning and Infrastructure Les Hodgson, Dept. of Business and Employment Victor De Silva, Dept of Business and Employment (Observer) Karen Weston, CIO Dept. of Justice (Secretariat)	To steer the development of recommendations to this Department for a business case to invest in an integrated justice process and associated systems that deliver best practice service to justice clients and agency stakeholders. The committee will provide advice and recommendations regarding the review and modernisation of IJIS.	A total of four meetings of the IJIS Steering Committee were scheduled and two held. In addition, two meetings of the IJIS working group, a feeder group to the IJIS Steering Committee, were held.
Business Managers Group	This group comprises the business managers from each division, Corporate and Strategic Services and Secretariat.	The group shares information and provides consistent direction, reporting and whole of Department oversight of financial and human resources, along with the broad range of corporate management activities.	11 (scheduled to be held monthly)
Infrastructure Subcommittee	Members include: ED for CaSS, CFO, Director from each Division, Infrastructure Manager, CaSS Coordinator (Secretariat)	The purpose of the committee is to provide transparency, direction and leadership on matters regarding complex or strategic infrastructure issues. It will prioritise and make recommendations for current and future years and provide an opportunity for representatives to address and make submissions for senior executive consideration.	Meetings are scheduled at various times throughout the year to coincide with the Works Programming procedures. These times will vary from year to year.
IOMS	Margaret Anderson, Tracy Luke, Philip Brown, Theresa Westmacott, John Fattore, Kevin Raby, Vanessa Bates, Karen Weston	Takes responsibility for all business issues relating to IOMS. Responsible for approving all budgetary strategy, defining and realising benefits, monitoring risks, quality and timeliness	Once a calendar month (minimum).
Staff Survey	This group comprises of EAG with representatives of three Executive Directors and three representatives from the emerging leader courses. CEO is Chair.	To oversee the development of solutions which address the issues arising from the Staff Survey	One meeting held in March 2010

Subcommittee	Members (as at 30 June 2010)	Objective	Meetings held 2010-11
Finance Performance Review	D/CEO BS&P, Anne Bradford CFO, Lucie Byrnes	Monthly review and update on the financial performance and status of the department and to discuss evident issues or strategic options on which to brief the CEO. Committee also conducts budget review meetings with Divisional representatives to confirm their financial performance and position and to discuss operational Management of issues and strategic options for managing evident funding surpluses or deficits.	Previously one mid year. From 2011-12, Divisional reviews schedule is to be quarterly.
CTG Program Steering Committee	Anne Bradford Lucie Byrnes (Relevant Executive Directors)	To oversee allocation and expenditure of Closing the Gap funding by the Department of Justice	Quarterly
Indigenous Reference Group	Colleen Burns, Witness Assistance Service Meg Friel, Head Office, NTCS Ray Wilde, Darwin Correctional Centre, NTCS Phil Brown, Correctional Centre, NTCS Robert Pocock, Policy Coordination, Darwin Annette Wilson, NTWS, Darwin Tamika Williams, Policy Coordination, Darwin Nigel Browne, Solicitor for the Northern Territory Aaron Dick, Licensing and Regulation Strategy, Alice Springs Veronica McClintic, Anti Discrimination Commission CSIO, Darwin Membership of the group will be expanded from 2010-11 following the selection of an additional seven members. New members will be drawn from the CSIO ⁶ , NTCS, Policy Coordination, LRAS, NT WorkSafe and Executive divisions.	The group advises management on the implementation of the Department's Indigenous Employment and Career Development Strategy. The group also provides a 'voice' for Indigenous staff in relation to their employment, training and career development issues.	Meetings were scheduled for every six weeks. The meeting schedule is under review.

Executive and Corporate and Strategic Services

The Executive and Corporate and Strategic Services divisions provide effective, specialist strategic and support services to all divisions in the Department and work with them to meet their identified priorities.

The Department of Justice Executive undertakes a range of functions. The Executive:

- is responsible for the Department's corporate governance, including the development and monitoring of the Department's Strategic and Business Plans and performance measures;
- is responsible for determining policy directions across all divisions, including corporate policies, to guide the Department's activities and service delivery; and
- coordinates whole of Department information to be utilised within the Department or to be provided to external stakeholders.

The Executive division comprises:

- Chief Executive Officer;
- Deputy CEO, Business Strategy and Performance (BSP);
- Deputy CEO, Policy Coordination (PC);
- Executive Officer to the CEO;
- Senior Executive Assistant to the CEO;
- Executive Support Officer to Deputy CEO, BSP;
- Executive Support Officer to Deputy CEO, PC; and
- Director, Audit Services.

The Corporate and Strategic Services division comprises:

- Financial Services;
- Human Resources;
- Infrastructure and General Services;
- Information Services (including Records Management);
- Strategic Planning and Governance; and
- Corporate Communications.

INTERNAL AUDIT COMMITTEE

Role of the Committee

The Internal Audit Committee (IAC) provides an oversight role to assist the Chief Executive Officer and the Executive Directors Group to fulfil their corporate governance responsibilities, particularly in relation to accountability arrangements, internal control, risk management and internal and external audit functions.

The IAC's functions and responsibilities are to:

- monitor the adequacy of the internal control environment and related policies, practices and procedures;
- monitor corporate risk assessment and the adequacy of the internal controls established to manage identified risks;
- oversee the internal audit function, liaise with external auditors, and monitor the implementation of internal and external audit recommendations;

Reviews, Audits and Evaluations

- review financial statements and other public accountability documents such as annual reports prior to approval by the accountable officer; and
- within the context of the committee's primary objective, undertake any other functions and activities as determined from time to time by the Chief Executive Officer.

The IAC has authority in relation to each of these functions across all areas of the Department, including statutory offices.

Internal Audit Committee Membership

The IAC comprises:

- Micheil Brodie, Executive Director Licensing, Regulation and Alcohol Strategy
- Eric Raeburn, Director DoJ Audit Services (Secretary)
- Amanda Gunn, Practice Manager, Solicitor for the Northern Territory (Member)
- Pippa Rudd, Deputy Director Strategic and Executive Services, Correctional Services – resigned due to transfer (January 2011)
- Jim Laouris, Deputy Public Trustee (Member)
- Gary Moriarty, Director of Licensing, Licensing, Regulation and Alcohol Strategy (Member). Resigned from Committee, September 2010
- Marilynne Marshall, Principal Consultant, Intergovernmental Relations, Department of the Chief Minister (Observer)
- Rob Richards, Auditor General's Office (Observer)

The Committee met four times during 2010-11 with meetings held in September 2010, December 2010, April 2011 and June 2011.

REVIEWS AND AUDITS

DoJ Internal Audit conducted 42 new audits/reviews and six audits were conducted by the Auditor General's Office.

The Northern Territory Correctional Services Professional Standards Unit conducted 58 operational audits in prisons, juvenile centres and Community Corrections.

Audits / reviews conducted by in 2010-11

Audit	No. of Audits
Access to Epass	1
Corporate Credit card	1
Accountable Forms Register	1
Cabcharge audit	1
Higher duties allowance NTCS Darwin and Alice Springs	1
Official Travel audit	2
Entertainment and Hospitality expenditure	1
RTM all accounts Darwin and Alice Springs	5
Petty Cash all accounts Darwin and Alice Springs	5
Procurement Contracts (DoJ & ASCC)	2
Studies assistance	1
Emergency plans currency – Various buildings	5
Courts Repatriation travel – Darwin and Alice Springs	2
Audit of Grant Funding	1
Community Benefit Fund Grants	1
Bench Warrants for recall	1
Darwin Supreme Court Custodial contract	1
Court Exhibits Darwin Supreme Court	1
Court Exhibits Alice Springs Supreme Court	1
Court Exhibits Alice Springs CSJ	1

Audit	No. of Audits
Births, Deaths & Marriages compliance	1
Administration of Public Trustee Wills, Estates and Trusts Review	1
Agents Licensing Fidelity Guarantee Fund of the Northern Territory	1
Mobile Phone accounts	1
NT WorkSafe Operations Generalist Inspectorate compliance audit (Darwin and Alice Springs)	2
NT WorkSafe Investigations and Internal Review compliance audit	1
Total	42

Audits conducted by the Auditor General's Office:

- End of Year Review 2009-10
- Agency Compliance audit
- Review of IT controls over IJIS
- Performance Management System Audit – Fines Recovery Unit
- Office of the Public Trustee – Financial Statements Audit
- Office of the Public Trustee – Interim Financial Statements Audit

Other

- the Department of Business and Employment (DBE) has undertaken a stocktake of assets across the agency. Some areas were required to undertake self certification and this is pending finalisation.

- Register of Financial Interests – covered by Agency Compliance Audit
- Register of Fees and Charges – covered by Agency Compliance Audit

The recommendations and agreed actions arising out of audits are monitored by Audit Services and the Internal Audit Committee until acquitted.

A sample of audits conducted by the Auditor General's Office and Audit Services is provided at Appendix 3.

BUSINESS PROCESS REVIEW

In 2010, a consultant was engaged to conduct a business process review on the corporate activities across the Department with the aim recommending efficiencies to corporate processes.

The review was completed in the first half of 2011 with a number of recommendations being progressed during the 2011-12 period.

RISK MANAGEMENT

Due to changes in the business planning processes, a new risk assessment framework is being designed which will be introduced for 2011-12.

Professional Standards Unit, Northern Territory Correctional Services

The Professional Standards Unit within Northern Territory Correctional Services (NTCS) exists to ensure integrity and credibility of the division through the provision of investigations, reviews and audit functions, to maintain effective internal control and accountability mechanisms.

Complaints

In 2010-11 a total of 103 complaints were made against the NTCS division. Of these, 102 were referred from the Ombudsman and one from the Anti-Discrimination Commission. This is a decrease of 15 complaints compared with the 2009-10 total of 118 complaints.

Number	Complaints		
	ASCC	DCC	Other NTCS
Complaints	30	67	6
Substantiated	0	1	0
Completed	30	67	6

Other Investigations

In accordance with sections 49-51 of the *Public Sector Employment and Management Act*, the Professional Standards Unit conducted 19 formal disciplinary investigations over the year compared with 20 such investigations conducted in 2009-10.

No investigations relating to the inability of employees to discharge their duties were conducted in 2010-11 pursuant to Part 7, sections 44-48 of the *Public Sector Employment and Management Act*.

Information Act

The *Information Act* (the Act) commenced on 1 July 2003 and creates a general right of access to government information held by the Department, limited only in those circumstances where the disclosure of certain information would be contrary to the public interest. The Act also protects the privacy of personal information held by the Department.

An Administrative Access Scheme also operates in Northern Territory Correctional Services which gives past and present prisoners access to most of their records held by the Department. This Scheme does not operate under the Act.

Section 11 of the Act requires a public sector organisation to report annually on:

- the Department's structure and functions;
- the types of government information held by the Department and whether that information may be accessed; and
- the procedures for obtaining access to government information or correcting personal information held by the Department.

The Information Statement on the Department's website lists all information held by the Department and is available to assist persons interested in making an application under the Act.

	2008-09	2009-10	2010-11
Applications carried over from previous year			
To access personal information	2	4	1
To access government information	0	2	5
New applications to access personal information	30	25	32
New applications to access personal and government information	2	0	2
New applications to access government information	6	21	19
New applications to correct personal information	0	0	1
Total applications open	40	52	60
Requests withdrawn	0	2	0
Requests transferred to another agency	1	2	0
Responses completed within 30 day period	33	34	54
Responses completed exceeding 30 day period	0	8	6
Total applications finalised	34	46	57
Applications on hand at 30 June	6	6	3

APPLICATION TO ACCESS OR CORRECT INFORMATION

Forms to apply for access to information and forms to apply to correct information are available from the Department's website or at the front counter of those areas of the Department that provide access to the public.

There is an application fee of \$30 for access to information, where that information is non-personal information or a combination of personal and non-personal information. Application fees may be paid by personal cheque or money order or at any Receiver of Territory Monies. An application to waive this fee may be made in limited circumstances.

Application forms, and the application fee if applicable, should be posted to:

Information Coordinator
Department of Justice
GPO Box 1722
DARWIN NT 0801

Application forms may also be hand delivered to Registry staff in the Magistrates Courts throughout the Northern Territory.

PROCESS

When the Information Coordinator receives an application and fee, a letter will be sent to the applicant confirming the application and advising which Information Officer will be processing the application. In most instances the information will be provided within 30 days. If the Information Officer believes it is not in the public interest to release the information, the applicant is provided with the reasons for the decision not to release the information.

RECORDS AND ARCHIVES MANAGEMENT

Pursuant to Part 9 of the Act, the Department has been actively pursuing improvements in records management practices, procedures and policies to improve compliance with the Records Management Standards of the NT Government and the requirements of the Act.

REVIEW OF THE LEGISLATION

A review of the legislation is currently underway. The Department continues to provide advice, both formally and informally, to NT Government agencies about legal and practical issues arising from the legislation.

Energy Management

The Department continues to reduce energy consumption as part of the NT Government-wide Energy Smart Buildings Policy and it continues to pursue energy reduction targets against the NTG 2005-06 base data.

The Department was able to reduce its energy usage from 41,648 Gigaoules (GJ) in the previous year to 36,669 GJ in 2009-10; a reduction of 5015 GJ. The Department's building greenhouse gas emissions also reduced from 9137 tonnes in the previous year to 7920 tonnes in 2009-10, a reduction of 1217 tonnes.

In 2010-11 the Department continued to promote and encourage the reduction of 4WDs and the further uptake of fuel efficient vehicles within its fleet range. This is in line with the Department's 2009-10 internal Green Vehicle policy promoting and prioritising the move to vehicles with lower greenhouse emissions. The Department continues to aim for a reduction in greenhouse gas emissions from its operational vehicle fleet by 20% over five years.

During 2010-11 works commenced on upgrading the lighting in the Lower Magistrates Courts, Nichols Place to more energy efficient fittings and controls to improve light quality and reduce energy consumption and greenhouse gas emissions. The renovation will use daylight sensing controls to maximise the use of natural light in the building and minimize artificial lighting when not required.

The cost of the project is \$490,000 and the Department estimates it will save approximately \$64,000 in energy costs and \$8,500 in maintenance costs associated with the lighting in the court house.

The rate of return is estimated at 16% and the simple payback is estimated at six to eight years. The overhaul will prevent 243 tonnes of greenhouse gases from entering the atmosphere each year; equivalent to taking 54 cars off the road. The project is expected to be completed by September 2011.

The installation of new high-end video conferencing facilities occurred in 2010-11 to enable offenders as well as victims and witnesses to participate in court proceedings via video conference. This is to support operational efficiencies, improve remote court services and reduce impacts on the environment through less air and road travel. The successful role out and subsequent uptake of videoconferencing in 2010-11 will see further systems deployed in the Departments facilities throughout the Northern Territory.

In line with the Northern Territory Government's Climate Change Policy, the Department commissioned Environ to undertake the development of a department-wide Environment Management System (EMS).

The EMS project was completed in March 2011. A policy and a number of registers were developed as well as a web based monitoring and reporting system (Carbon View).

The aim of the EMS is to reduce the Department's total carbon footprint and incorporate strategies to further reduce energy consumption and proactively manage its impacts on the environment.

The Department intends to continue staff and user awareness campaigns, and identify and drive for efficiency in its facilities and vehicle fleet. The EMS will inform the range of activities to improve overall management of environmental impacts.

Corporate Communications

Corporate Communications provides media, web communication and marketing services to the Department of Justice.

The unit is responsible for providing support, advice and coordination on matters relating to media management, web management, brand management and advertising in accordance with the NTG Style Guide, sponsorship advice, strategic marketing and internal and external communications.

The unit supports the business areas of the Department to engage staff, stakeholders and the broader community in consultation on key issues and to communicate the Department's initiatives and outcomes to external and internal audiences.

Major achievements

- Coordinated development of an extensive community education and awareness campaign for the 'Enough is Enough' Alcohol Reforms. The campaign commenced prior to 1 July 2011, which was the start date for the reforms, and consisted of extensive television, radio and print advertising aimed at the general public, as well as specific education and awareness materials for stakeholders including retailers, health providers, legal services and others.
- Developed a community education and awareness campaign aimed at reducing the incidence of 'grog running' (the illegal trade of alcohol) in the Territory. The campaign commenced in August 2011. Communication tools in the campaign include talking books and posters, point of sale posters, school project fact sheets, information sheets, tenancy fact sheets and radio and television commercials.

Thirty one remote communities were targeted, with materials translated into 11 languages.

Future actions include:

- implementing a content management system for the Department's Internet and Intranet sites to effectively and efficiently maintain the accuracy and currency of information;
- undertaking a comprehensive review and redevelopment of content on the Department's Internet and Intranet sites with a view to improving access to information for both the public and DoJ personnel;
- developing an internal communications strategy to clarify business priorities and direction, and improve the sharing of information across the Department, in response to results from the Department's 2010 staff survey; and
- better anticipating the Department's communication needs through targeted planning sessions with business divisions.

Our People



This section contains information on the Department's workforce, gives an overview of employee development activities and reports on compliance with Employment Instructions issued by the Commissioner for Public Employment.

The Department's workforce provides a range of services across the Northern Territory. Employees in the Department are involved in delivering legal, court, custodial, probation and parole, social work, psychology, teaching, investigative and regulatory services across a range of subject areas such as public safety, licensing and alcohol management.

Delivering this range of services while maintaining the Department's values of *Courage, Respect, Professional Excellence* and *Commitment* is the business of every employee, irrespective of whether they provide professional, technical, operational or administrative services. Their dedication and professionalism, either at the team or individual level, in implementing recent reforms aimed at creating a 'safe, fair and thriving Territory' is acknowledged and appreciated.

ACHIEVEMENTS

There were numerous significant achievements by individuals across the Department which have been recognised in divisions on an ongoing basis. Of particular note are those that have been acknowledged in the *2010 Chief Minister's Awards for Excellence in the Public Sector*.

The winner of the *Delivering Quality Education and Training Category* was the Training and Construction Partnership between

NT Correctional Services (Darwin Correctional Centre) and the Batchelor Institute of Indigenous Tertiary Education (BIITE). Numerous construction and training projects have been undertaken by BIITE using prisoner labour.

These projects at the Darwin and Alice Springs Correctional Centres include:

- Construction of food production area
- Construction of a 24-bed low security prisoner accommodation facility
- Construction of a programs/education facility
- Construction of an Officers Station
- Construction of the Business Support Unit

Prisoners involved in these projects developed skills for future employment in the construction sector, with several prisoners achieving employment in the industry to date.

Chris McIntyre, Deputy Director Licensing in Alice Springs was also recognised with a *2010 Chief Minister's Medal*, awarded for excellence in public service. Chris was recognised for outstanding and meritorious service in the delivery of



Our People

licensing, regulation and alcohol strategy services in the Southern Region. He started as a Gaming Inspector in the Alice Springs Casino in 1991 and has risen to his current position as Deputy Director of Licensing.

CHALLENGES

The Department continues to face challenges around attracting, retaining and developing Indigenous staff and staff in remote and regional locations. Major challenges for 2010-11 have been staffing for the implementation of the *new era in corrections* and the Alcohol Reform Programs and it is expected that these challenges will continue into 2011-12.

The Department has continued its focus on leadership development and the identification and development of capabilities specific to the various Departmental disciplines and employment streams, so that it can best deliver on its strategic and business objectives and be positioned for the future.

WORKFORCE DEMOGRAPHICS

A snapshot

At 30 June 2011, the Department had 1307 full-time equivalent staff across the Northern Territory. This is an increase of 100 compared with the same time in 2010 and is primarily attributed to increased justice activities associated with increasing prisoner numbers, agency based lawyers and Australian and Northern Territory government funded initiatives such as the *new era in corrections*, Alcohol Reform and Closing the Gap initiatives.

	2008-09	2009-10	2010-11
Number of FTEs at 30 June	1,181	1,207	1,307
Median age of staff	42	43	39
% of female employees	47%	47%	48%
Number of self-identified Indigenous employees	66 (6%)	76 (6%)	82(6%)
Separation % of FTE – permanent staff	6%	8%	8%
Separation % of FTE – permanent and temporary staff	14.6%	17.5%	16.9%
Sick leave taken (average days per FTE)	7	7	9
% of sick leave taken with medical certificate	71%	72%	72%

- 1 One FTE is based on an employee working full-time hours (36.75). An employee working part-time or casual hours will be represented as a fraction of this. The number of FTEs at 30 June is rounded to the nearest whole number.
- 2 The separation rate reflects staff leaving the NT Government, rather than transfers to other agencies.
- 3 Separations are usually calculated using a head count, rather than FTE methodology; however in 2008-09, FTE methodology was used. Thus, the 2008-09 and 2009-10 separation figures cannot be used comparatively.
- 4 The average days per FTE for sick leave days taken has increased from 7 to 9 days. Whilst this represents a 28% increase it is well below the average annual employee entitlement of 15 days.

FTE NUMBERS BY CLASSIFICATION AS AT 30 JUNE 2011

Designation	Casual	Permanent	Temporary	Department Total ¹
Administrative Officer 2	14.93	9	24.88	48.81
Administrative Officer 3	16.82	67.56	46.98	131.36
Administrative Officer 4		113.92	41.56	155.48
Administrative Officer 5		75.33	9	84.33
Administrative Officer 6		92.56	15.7	108.26
Administrative Officer 7		39.95	8.04	47.99
Senior Administrative Officer 1		31.22	6.2	37.42
Senior Administrative Officer 2		29.5	1.8	31.3
Professional 1		2.71	8.88	11.59
Professional 2		12.75	21	33.75
Professional 3		19.02	6.28	25.3
Senior Professional 1		13.5	5.1	18.6
Senior Professional 2		8.5	11	19.5
Executive Contract Officer 1			47.39	47.39
Executive Officer 2		1		1
Executive Contract Officer 2			16.45	16.45
Executive Contract Officer 3			12	12
Executive Contract Officer 4			2	2

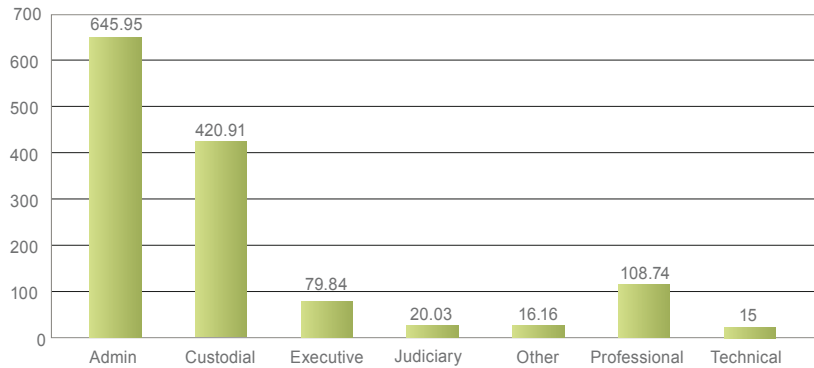
Designation	Casual	Permanent	Temporary	Department Total ¹
Executive Contract Officer 6			1	1
Prison Officer in Training		2	63	65
Prison Officer		157.38	3	160.38
Prison Officer First Class		68.64		68.64
Senior Industry Officer		16		16
Senior Prison Officer		47.89		47.89
Chief Prison Officer		37		37
Chief Industry Officer		17		17
Deputy Superintendent		8		8
Superintendent		1		1
Technical 4		8		8
Technical 5		4		4
Technical 6		3		3
Other	1.8	4.9	10.46	17.16
Sub total	33.55	891.33	361.72	1,286.6
Judiciary		19	1.3	20.3
Department Total	33.55	910.33	363.02	1,306.9
Total	28.45	868.18	310.13	1,206.76

Notes:

- 1 Members of the judiciary are not employees of the Department of Justice, nor are they public servants. They are included here to reflect the public resources utilised for people in the Justice Administration and delivery of the Justice function.
- 2 'Other' includes lecturers, home detention officers, apprentices and any other designations not in the Administrative, Professional, Technical and Custodial streams.
- 3 One FTE is based on an employee working full time hours (36.75). An employee working part time or casual hours will be represented as a fraction of this.

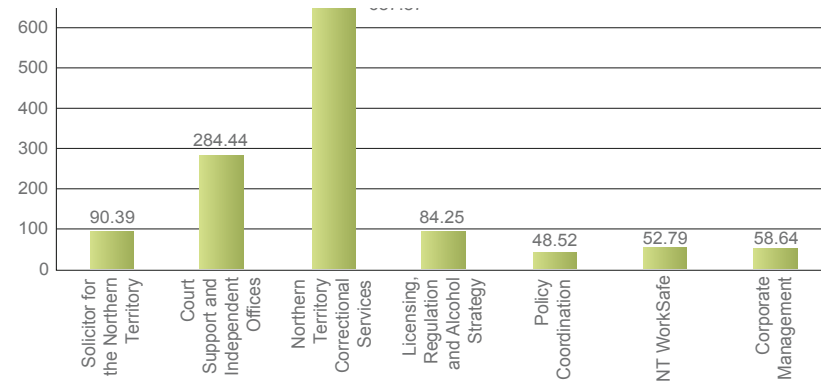
Our People

FTE Numbers by Stream



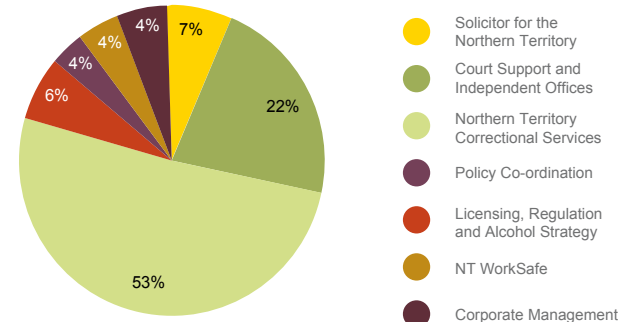
Notes: A number of Senior legal professionals are paid under the Executive stream 'Other' includes lecturers, home detention officers, apprentices and any other designations not in the Administrative, Professional, Technical and Custodial streams.

FTE Numbers by Division

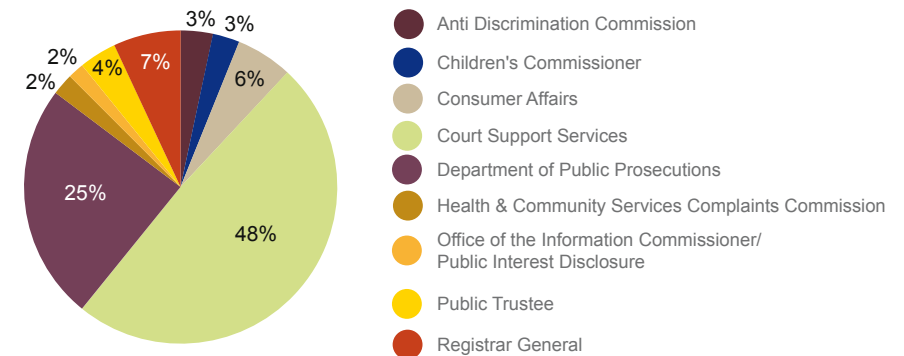


Notes: Corporate Management includes the Executive, Audit Services and Corporate and Strategic Services. The Executive includes the CEO and Deputy CEOs. Growth across the Department is generally attributed to additional resources for increasing prisoner numbers, agency based lawyers and Australian and NT Government initiatives.

FTE Staffing Percentage by Division

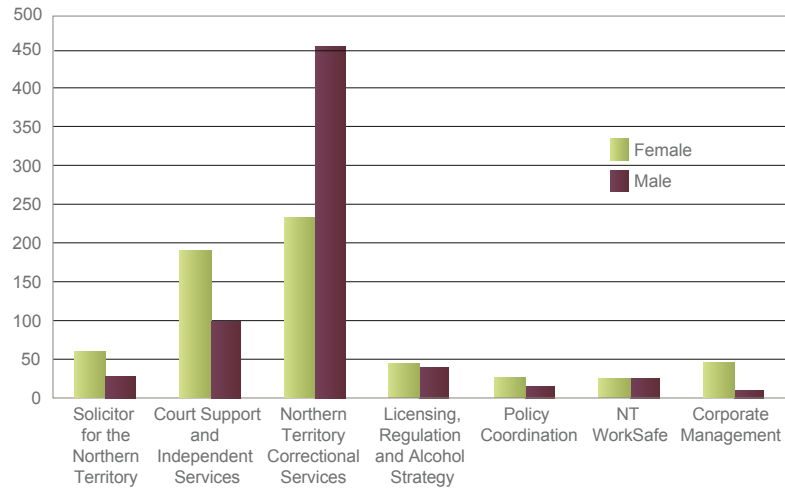


FTE Staffing Percentage by Branch for Court Support and Independent Offices Division



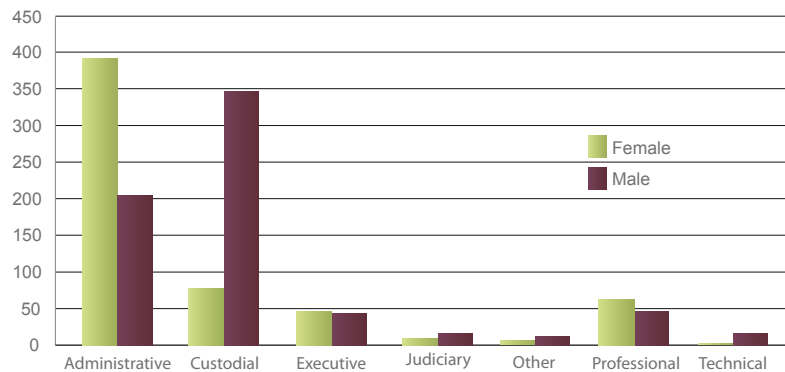
Note: Separate figures are provided for this division, given the large number of statutory offices and associated staff contained within it.

FTE Staffing Numbers by Gender and Division



There was a shift in gender balance as compared to 2009-10. The percentage of females in the workforce increased from 47 per cent to 48 per cent and males decreased from 53 per cent to 52 per cent.

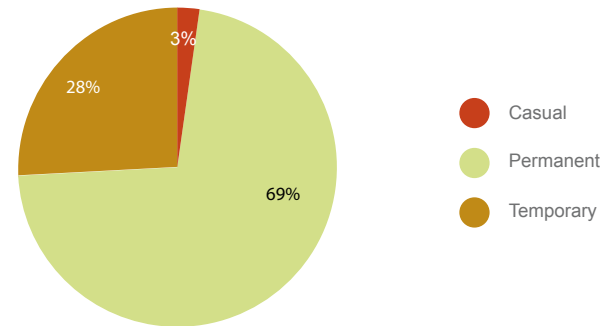
FTE Staffing Numbers by Gender and Stream



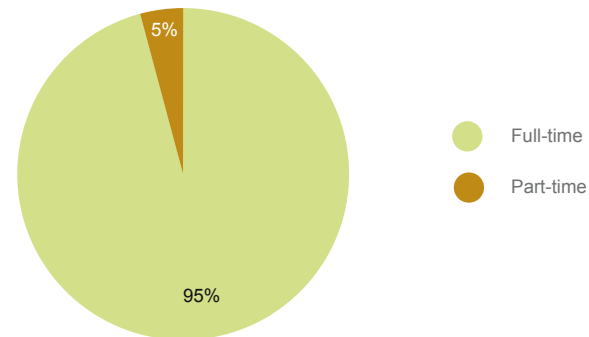
The custodial stream is predominantly represented by males (82 per cent) and females represent a higher proportion of administrative (68 per cent) and professional (60 per cent) stream.

Note: 'Other' includes lecturers, home detention officers, apprentices and any other designations not in the Administrative, Professional, Technical and Custodial streams.

FTE Staffing Percentage by Tenure



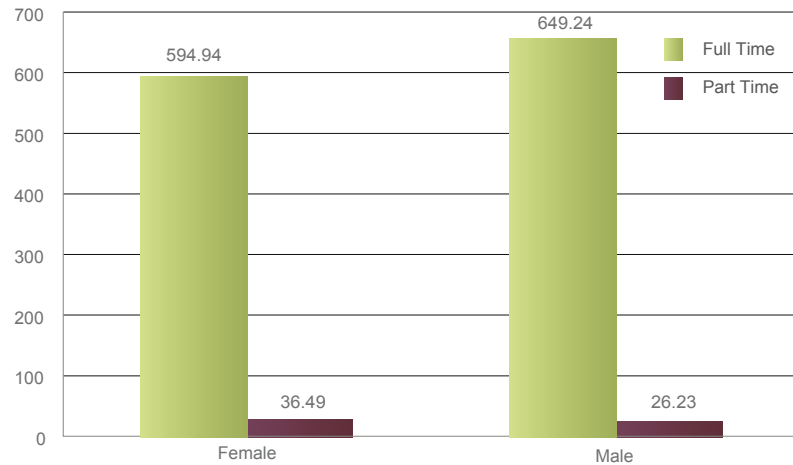
FTE Staffing Percentage by Status



Note: There has been a 1% increase in part-time working arrangements across the reporting period. The Department is committed to work-life balance and will support requests for flexible working arrangements where practical.

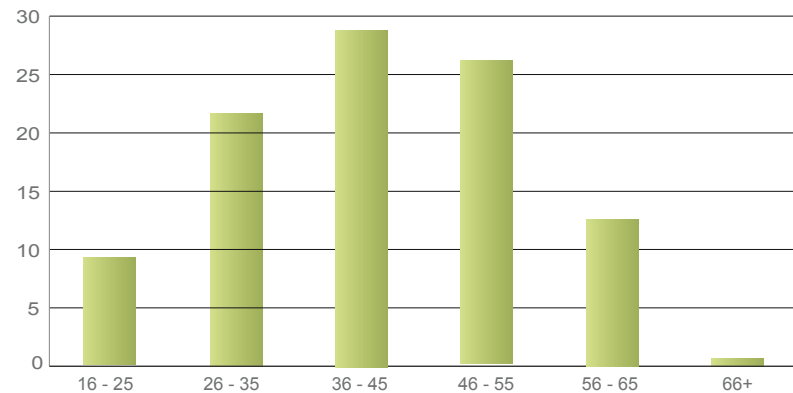
Our People

FTE numbers by Status and Gender

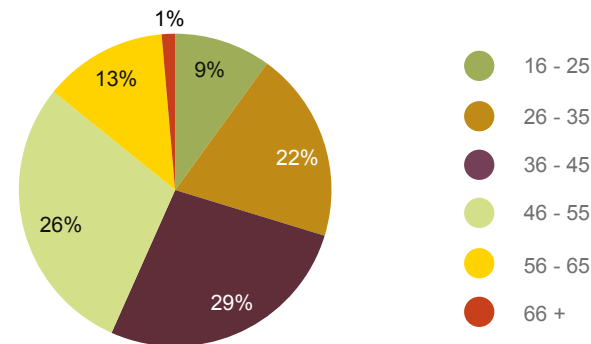


Females represent 48 per cent of all full-time employees, an increase of 1 per cent as compared to 2009-10. The gender balance for part-time employees changed by 4 per cent in 2010-11, with part-time arrangements for males decreasing from 46 per cent to 42 per cent and females increasing from 54 per cent to 58 per cent.

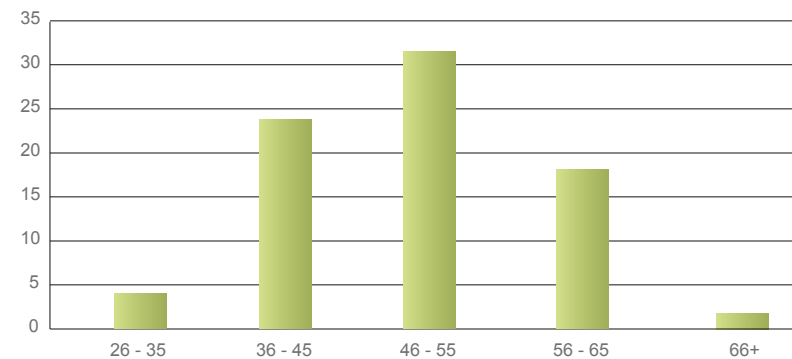
Staff Age Profile



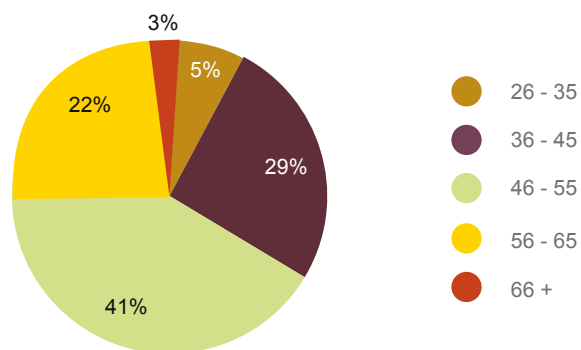
The age profile of the Department is changing, with growth in the 26–35 age group (from 20 per cent to 22 per cent) and 36–45 age group (from 27 per cent to 29 per cent). The number of employees in the 46–55 age group reduced (from 29 per cent to 26 per cent) and the 55–65 (13 per cent) and 66+ (1 per cent) age groups remained unchanged. The Department has incorporated workforce planning in the 2011-12 Corporate Management Business Plan to monitor and better manage the changing demographics of the workforce.



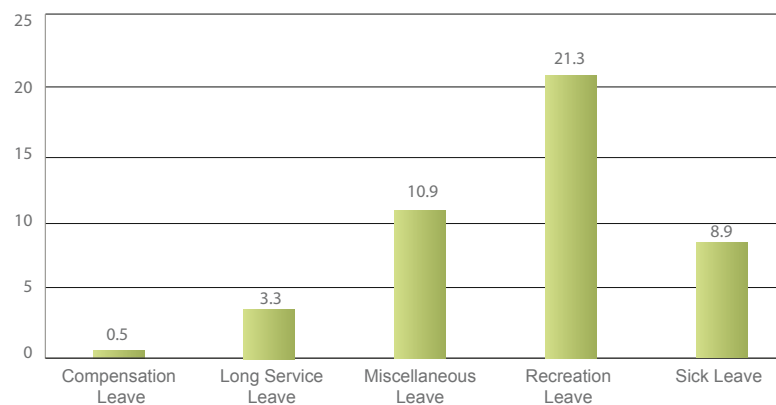
Executive Stream Age Profile



Note: The changes in workforce age across the Department are reflected in the Executive stream.



Average Leave Days taken per FTE



Note: The changes to leave usage patterns from 2009-10 to 2010-11 can be seen predominately in the Miscellaneous leave category, up from 7.8 days in 2009-10 and Sick Leave up from 6.6 days in 2009-10.

ORGANISATIONAL CHANGES

During reporting period the Department witnessed significant reform and change with the introduction of Alcohol reforms including the implementation of the Banned Drinker Register, Court Orders and the establishment of the Alcohol and other Drugs Tribunal and SMART Courts. Additionally, NT Correctional Services witnessed an increase in FTEs to 687.87 from 618.16 to support increasing prisoner numbers, and the *new era in corrections* initiatives including the Barkly work camp.

In addition to the reforms, the Department also accepted responsibility for supporting the Health and Community Service Complaints Commission that transferred from the Department of Children and Families on 1 January 2011 and the Children's Commissioner that transferred from the Ombudsman NT on 1 April 2011. This change involved the transfer of 16 FTEs into the Department.

To position NT WorkSafe for the harmonisation of the OH&S laws in 2012 NT WorkSafe reviewed and restructured employment classification streams across a range of positions in the Division. The review included consideration of the role, functions and duties of key NT WorkSafe positions and resulted in some of the positions being re-evaluated from the Technical Stream to the Administrative Stream. Employee Associations and affected employees were and continue to be consulted as identified positions were re-evaluated. The restructure is expected to be concluded during 2011-12.

WORKFORCE DEVELOPMENT INITIATIVES

During the reporting period the Department continued to build organisational capability in their workforce planning and during the year was able to identify trends in the workforce that will assist the Department in developing a suitable workforce planning strategy into 2011-12. Such areas include the development of Divisional HR Metric reports to review and manage staffing, leave liability and usage, staff turn over, participation in whole of Government and corporate training initiatives and to monitor early intervention measures.

In attending to workforce planning during the year the Department conducted its workforce survey in 2010. The survey, which is conducted biennially, provides valuable feedback to the Executive on matters of importance to organisational well being. The survey set the benchmark measure of key themes and will form a useful platform by which to measure improvements over the coming years. Given the size and diversity of the Department it was considered a good first result to have achieved a response rate just short of 55 percent. Areas rated by staff for improvement are:

- moving to be more 'green' as an organisation,
- staff understanding of the Department's strategic direction,
- staff involvement in business planning,
- communication from senior management,
- performance feedback and management of poor performance,
- fair recruitment and promotion, and
- reward and recognition of good performance.

An implementation team led by the Chief Executive Officer and including representatives from the Emerging Leaders program was formed to develop and implement initiatives to address areas identified for improvement. Additionally, the Department continued to provide training in recruitment and selection to strengthen recruitment practices and will develop a Rewards and Recognition program during 2011-2012.

The Department is focused on attracting, developing and retaining its Indigenous workforce and has been an active participant within the NTPS Indigenous Employment and Career Develop Co-ordinators Network which aims to drive and implement key actions from the NTPS Indigenous Employment and Career Development Strategy (NTPS IECDS) 2010-2012. Initiatives have included:

- Promotion of cross cultural training for all employees
- Identification of Department champions, with the Deputy CEO, Policy Coordination attending the NTPS IECDS Champions forum in June.
- Identification of IECDS co-ordinators within the Department, which has included continued support for a dedicated Indigenous Employment Officer and Indigenous Reference Group.
- Promotion of NAIDOC week to all employees
- Implementation of changes to selection criteria for all recruitment
- Development of pre-employment programs for Indigenous people interested in Prison Officer positions.
- Support through employment and leadership programs

To support these initiatives the Department has finalised a draft Department of Justice Indigenous Employment and Career Development Strategy (IECDS) for 2011-2012.

ANZSOG Economics for Public Sector Managers

The Department of the Chief Minister, Department of Business and Employment, NT Treasury and the Office of the Commissioner for Public Employment co-sponsored this short course. The program aims to enlighten and educate public sector managers and to build an appreciation of how their decisions are influenced by the macroeconomic framework in which the public and private sector operate. Two Departmental employees participated in this program.

Systems Thinking Program

In 2010 the Department engaged Dr Barry Bales, of the Lyndon B Johnson School of Public Affairs at the University of Austin Texas, to present a range of seminars on the concepts involved in systems thinking.

A systems thinking approach is about viewing organisational systems from a broad perspective that includes seeing overall structures, patterns and cycles in systems, rather than just a specific event, to identify and rectify problems and issues. System thinking is an emerging area of management and is being used increasingly to solve problems in the public sector in the UK and USA.

The workshop was delivered to current participants on the Department's emerging leaders program. The Department also provided a one day workshop for senior staff and directors and a half day presentation for the executive team.

Public Sector Management Program

The Department continued to support participation in the Public Sector Management Program coordinated by the Office of the Commissioner

for Public Employment. The Public Sector Management Program (PSMP) aims to enhance the existing knowledge, skills, attitudes and behaviours of middle and senior managers and contributes to a Graduate Certificate in Public Sector Management.

During 2010-11 one Departmental employee graduated from the program and three more employees were nominated to commence their programs during 2011-12.

Women in Leadership

The Northern Territory Public Sector Discovery – Women as Leaders Program is designed to help women develop greater confidence (including confidence in valuing their own backgrounds and cultures), learn leadership skills and build valuable support and business networks. During 2010-11 the Department did not have any participants on this program.

However, during 2010-11 the Department supported two employees to participate in the Australian Regional Women Leaders Convention. This was two interactive days covering a range of issues designed to increase the leadership capacity of regional women.

Cross Cultural Awareness

The Department continues to mandate cross cultural awareness training for employees and during 2010-11 the Department provided agency specific cross cultural training to 106 employees with another 18 employees participating in the NTPS cross cultural awareness training.

Indigenous Leadership Development

In support of improvements in Indigenous leaders in the workforce, the Department continued to consider and approve nominations to attend the Kigaruk and Lookrukin Indigenous Leadership Development Programs coordinated by the Office of the Commissioner for Public Employment. The programs are a unique personal and professional development program for Indigenous men and women employed in the Northern Territory Public Sector. They have been specifically designed to provide an opportunity for participants to gain the knowledge and skills necessary to increase their effectiveness and articulate to a Diploma in Management.

In 2010-11 three women from the Department graduated from the Lookrukin Women's Program and four men commenced the Kigaruk Men's Program. It is anticipated that participants in the Kigaruk Program will graduate in early 2012.

LEARNING AND DEVELOPMENT

In 2010-11 the Department spent a total of \$1,767,128 on training activities for staff, excluding judges and magistrates. This figure includes specific funding allocated to initiatives aimed at strengthening leadership in the Department. Training and development is provided by individual divisions supporting their employees with training specific to their business needs. This includes attendance at conferences, mediation training, programs for health and legal professionals, professional standards training for custodial officers, HR forums, compliance programs and a range of on-the-job support programs. The Department also supports professional memberships and professional allowances in accordance with Enterprise Agreements.

Study Assistance

Seventeen employees were supported through Study Assistance during 2010-11 for study undertaken through the 2010 calendar year and semester one 2011. The predominant qualification being sought by employees in the Department is in the discipline of law, however study assistance support extended to qualifications in behaviour science, accounting and qualifications in VET.

Corporate Training

Orientation Program

The Department holds Corporate Orientation Programs on a regular basis throughout the year with key messages being delivered by the Chief Executive Officer or his delegate. Orientation Programs were delivered on a monthly basis in 2010 and on a bi-monthly basis in 2011. During the full 2010-11 financial year of, 89 employees attended orientation. The program provides an overview of the Department's structure and strategic direction with particular emphasis on its corporate values. It includes divisional overviews, overviews of code of conduct, occupational health and safety and appropriate behaviours in the workplace.

Recruitment and Selection Training

In recognition that quality staff selection decisions have a major impact on the ability of the Department to deliver services and achieve its objectives, targeted recruitment and selection training commenced in 2009-2010. The Department continued to support the delivery of recruitment and selection training throughout 2010-11 to ensure quality recruitment processes resulted in the best candidate being selected. The training is intended to provide panel members with the necessary

skills to recruit candidates based on merit and ensure the principles of natural justice and good human resource management principles underpin the selection decisions. In 2010-11 the training sessions were attended by 101 employees.

First Time Managers Program

The Department's First Time Managers Program was introduced in 2009-10 and is designed to equip managers with the skills and knowledge required to manage and lead in the public sector. It incorporates the fundamentals of finance, procurement and people management and aims to ensure the ongoing development of graduates as Departmental leaders. Participants are expected to contribute to the development or leadership of corporate initiatives.

Since the program was introduced, 42 participants have completed the program and the Department continued to support the delivery of the First Time Managers Program, with 15 employees commencing during February 2011 in Alice Springs.

Emerging Leaders Program

The Emerging Leaders Program is a corporate initiative introduced in 2009-10 delivered through the Department's internal Leadership Strategy, which aims to develop and maintain a sustainable organisation through effective leadership. The program is designed to broaden and strengthen the skills and knowledge of individuals who have the potential to be senior leaders within the Department, while providing a foundation for further study at the post graduate level. To continue to provide an appropriate platform for ongoing learning, graduates are also provided opportunities to influence corporate initiatives.

A total of 34 employees have graduated from the Emerging Leaders Program since it was introduced in 2009-10. The Department continued to support the delivery of the Emerging Leaders Program in the reporting period and had 17 employees commence in February 2011.

Project Management Basics

The Department developed a pilot program for Project Management Basics for beginners during 2010-11 with 20 employees participating on the pilot. A full evaluation of corporate training needs including this program will be undertaken during 2011-12.

Communication and Feedback Techniques for Leaders

The Department introduced a program on effective communication designed to develop and enhance employee skills in meaningful and challenging conversations. The program commenced in 2009-10 and three programs delivered in 2010-11. Delivery of the program will continue in 2011-12 and further evaluation of this program will be undertaken.

EMPLOYMENT PROGRAMS

Graduate Development Program

This program provides university graduates with the opportunity to begin their career with the NTPS in an environment that continues their professional training within a supervised workplace.

Four graduate trainees undertaking legal studies commenced with the Department in 2010-11, three with the Solicitor for the Northern Territory and one with the Office of the Director of Public Prosecutions.

Three of the four graduates who commenced in 2009-10 have continued employment in legal positions in the Department since completing the program.

Indigenous Cadetship Support Program

In an effort to improve recruitment and retention of indigenous Territorians, the Department continued to offer placements in the Indigenous Cadetship Support Program. The program is jointly funded by the Northern Territory and Australian governments and is aimed at improving the employment prospects of Indigenous people. Indigenous students undertaking TAFE or tertiary studies are provided 12 weeks paid full-time employment annually (for the duration of their studies), as well as financial support for course fees and book and equipment and study allowance.

The Department currently supports two cadets under this program and both are studying law. The most recent intake of cadets occurred in February 2011.

Indigenous Employment Program

The Indigenous Employment Program is a key Northern Territory Government project to address Indigenous employment targets under the Working Futures initiative. The program is managed by the Department of Business and Employment.

The program is specifically designed to attract Indigenous jobseekers wishing to enter or return to the workforce, and equip them with the foundation skills to be employed in entry level administrative positions through a structured 20 week traineeship with an “on the job” practical

work component. Participants who successfully complete the program are guaranteed employment.

In 2009-10 one employee successfully completed this program and is permanently employed by the Department. During 2010-11 the Department is supporting two employees on this program who are due to complete in 2011-12.

Apprentice Program

The NTPS Apprentice program is an entry level recruitment program that aims to provide Territorians with an opportunity to gain a qualification through structured employment and training over a 12-month period in the NT Public Sector.

During the 2010-11 financial year the Department had one apprentice commence and eight apprentices graduate. Of the eight apprentices who graduated during the reporting period, five have continued their employment with the Department.

Northern Territory Public Sector Project Employment Program

The Office of the Commissioner for Public Employment coordinates this program which is specifically for people who have an intellectual and/or learning disability and offers employment opportunities to enable participants to gain skills and experience to widen their employment options.

In 2010-11 the Department has continued to support one employee through the Project Employment program.

Adopt a School Program

The Department of Business and Employment adopted Palmerston Senior College as part of the Adopt a School Program which aims to give students exposure to the Northern Territory Government and its departments. The Department participates in this program, which included presentations on community work from guest speakers and a tour of the Courts for 20 students.

Work Experience Placements

The Department supports work experience placements which aim to provide opportunities for students to gain exposure to the workplace and the Department. The Department supported student placements in Darwin and Katherine during 2010-11.

Practicum Placements

The Department also supports tertiary students undertaking studies with a period of practical work experience as part of an academic course from time to time.

Vacation Employment

During the 2010-11 mid-semester break the Department employed two university students through the formal vacation employment program. The Department also offers students employment to backfill short-term vacancies as they arise and summer clerkships are offered annually by the Solicitor for the Northern Territory. These opportunities aim to provide valuable workplace experience for students.

Prison Officer in Training (POIT)

POITs are employed on a 12-month traineeship contracts while they complete their Certificate III in Custodial Practice. A total of 68 POITs commenced in 2010-11, an increase from 54 in 2009-10. The increase in participation is attributable to increasing prisoner numbers and the implementation of the *new era in corrections*, including the commencement of the Barkly Work Camp.

PERFORMANCE MANAGEMENT

The Department is committed to providing a framework that supports the appropriate management of performance. In an effort to strengthen performance management in the Department, a review of the previous Employee Performance and Development Program (EPDP) was undertaken to better align employee activities, outcomes and training with the strategic directions and business plans of the organisation. The new performance management framework, known as the Individual Performance Review (IPR), incorporates the requirements for the performance-based increment progression for senior administrative and professional officers that was introduced in the NTPS 2010-2013 Enterprise Agreement.

OCCUPATIONAL HEALTH AND SAFETY

The Department continued to progress arrangements for the harmonisation of the OH&S laws intended to be implemented in 2012. This included participation in whole of government forums to progress key initiatives resulting from the change to the legislation.

Our People

EMPLOYEE ASSISTANCE PROGRAMS

The Department continued to promote the use of the Employee Assistance Program (EAP) and currently accesses the services of two EAP providers, with the majority of users being self-referred. During the reporting period, 199 employees accessed employee assistance services, a reduction from the 232 who accessed the services during 2009-10.

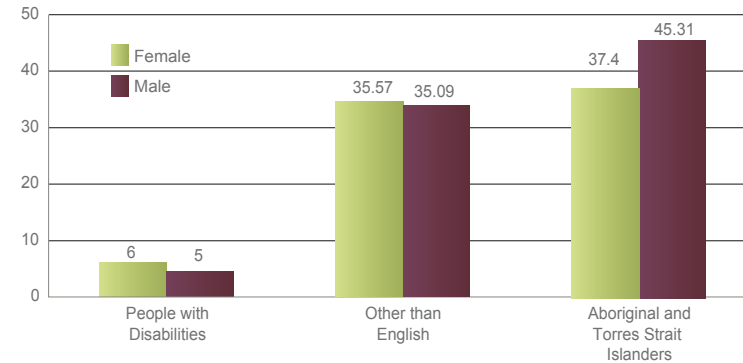
EQUAL EMPLOYMENT OPPORTUNITY

All employees are encouraged to update their personal information in MyHR.

Female employees represent 48 per cent of the Department's workforce, a growth of 1 per cent from 2009-10. Indigenous employees (6 per cent) and those with a disability (1 per cent) remained unchanged from 2009-10, with employees from a non-English speaking background (5 per cent) increasing by 1 per cent.

Although it appears that there has not been a growth in some of the target employment groups, such as Indigenous Employees, in reality the growth in the Department over the reporting period has had the effect of masking increases in the total number of employees in some target groups.

EEO Group by Gender

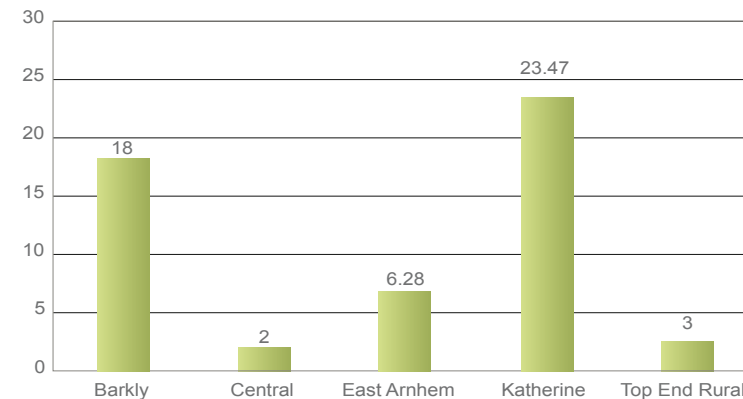


Notes:

These figures include only self-identified individuals in the categories shown in the above chart.

These figures also only include employees who were paid in the pay period as at 30 June 2011.

Remote Workforce by Region



TERRITORY GROWTH TOWNS

During 2010-11 the Department had six staff employed in growth towns identified in the *Territory 2030* strategic plan, being Yuendumu, Wadeye, Hermannsburg, Alyangula and Nguiu.

INDUSTRIAL RELATIONS

In accordance with the current enterprise agreement provisions, the Department continued to engage relevant employee associations on all organisational changes affecting employees.

The Department contributed toward the development of the current NTPS 2010-2013 Enterprise Agreement through the participation of a Departmental representative.

During the reporting period the Department continued to progress discussion on the Prison Officers Enterprise Bargaining Agreement that is due to expire in 2011.

Licensing, Regulation and Alcohol Strategy Career Pathing

The Licensing and Compliance Branch within Licensing, Regulation and Alcohol Strategy is responsible for administering licensing frameworks and providing compliance services across a broad range of legislation.

Recent changes to legislation resulted in significant and unprecedented change for the Licensing and Compliance branch and employees. A review by the Department of the roles, functions, environment, operational methodology and efficacy of the staff within the unit was undertaken in 2009-10. Recommendations from the review included

the development of a career path for staff involved in the licensing regulation, compliance, investigation, enforcement, surveillance and prosecution of the legislative frameworks for which the agency is responsible. Relevant unions and employees were consulted and provided with opportunities to participate during the project to implement the recommendation undertaken in 2010-11. Implementation of the recommendations also aimed to address issues around recruitment, knowledge/skill acquisition, community and government expectations.

NTCS Community Corrections review

A review of the Northern Territory Community Corrections (NTCC) workforce was undertaken by external consultants (Price Consulting Group Pty Ltd) in 2010 in response to public criticism and scrutiny following a Coronial Inquiry in 2006 and continued high turnover of experienced staff.

The consultants undertook considerable research including interviews with key stakeholders across the Northern Territory Public Sector and comparisons in other jurisdictions. The result was a workforce plan which identified two key areas for improvement namely, case management of offenders and employee turnover.

A project was established in 2010-11 to implement the recommendations regarding the structure and operating environment of NTCC and the accountability, competencies, attraction and retention of Community Corrections officers, including a training and development framework. Consultation with relevant unions and employees is ongoing as this project progresses. It is expected that this project will be completed during 2011-12.

In a spirit of cooperation the Department holds industrial relations meetings in Darwin and Alice Springs to progress employment matters with NTCS Prison Officers. Discussion of issues includes proposed changes to work practices and staffing requirements arising from the NT Correctional Services short and medium term capital works program and initiatives forming part of the *new era in corrections* framework.

In addition to local industrial relations meetings, quarterly meetings are held with representatives and management from both prisons. These meetings are held alternately in Alice Springs and Darwin and provide the opportunity for both parties to raise and address issues relevant to the Department and Prison Officers.

COMPLIANCE WITH EMPLOYMENT INSTRUCTIONS

Employment Instruction 1 – Advertising, Selection and Appointment

Agency to develop procedures on recruitment and selection for internal use. The Chief Executive Officer is required to report annually on the number of employees in each designation and variations since last report. During the reporting period the following should be noted:

- the Department maintains and publishes extensive procedural guidelines, templates and tools for advertising, selection and appointment processes on its intranet; and
- intensive training in the principles and processes of recruitment and selection was delivered to 101 employees during 2010-11 and will continue to be delivered as required.

Employment Instruction 2 – Probation

The Chief Executive Officer shall develop a probationary process for their agency and convey details of the probationary process to employees within their first week of reporting for duty. The following is provided:

- the Probation Policy is available for all staff and managers on the Department's intranet website; and
- the Human Resources Branch monitors the compliance of probationary processes in the Department.

Employment Instruction 3 – Natural Justice

The rules of natural justice are observed in all dealings with employees and the following is provided in this context:

- the rules of natural justice are observed and reinforced through the HR consultancy framework; and
- policies, process and practices in the Department are underpinned by the provisions of natural justice.

Employment Instruction 4 – Performance Management

The Chief Executive Officer is to report annually on performance management training and staff development programs. The Chief Executive Officer shall develop and implement performance management systems for their agency. The following articulates the Department's current arrangements:

- In 2010-11 the performance management program was reviewed and enhanced to incorporate requirements for the performance-based increment progression for senior administrative and

professional officers as required under the 2010-2013 NTPS Enterprise Agreement. The program has also been updated to more closely align with the Department's strategic directions and business plan and incorporate the NTPS leadership and capability framework. The new program is now known as the Individual Performance Review (IPR) and will be used for the 2011-12 performance management cycle.

Employment Instruction 5 – Medical Incapacity

There are no agency action or reporting requirements attached to this instruction.

Employment Instruction 6 – Inability to Discharge Duties

The Chief Executive Officer is to provide the Office of the Commissioner for Public Employment with information on the extent to which this Employment Instruction has been used by the agency.

The Chief Executive Officer may establish procedures regarding this Employment Instruction within their agency and the following applied:

- the Chief Executive Officer provided the Office of the Commissioner for Public Employment with the required information; and
- Managers continue to implement this Employment Instruction as necessary, with support and advice from Human Resources.

Employment Instruction 7 – Discipline

The Chief Executive Officer is to provide the Office of the Commissioner for Public Employment with information on the extent to which this Employment Instruction has been used by the agency.

Chief Executive Officer may establish procedures regarding this Employment Instruction within their agency and the following applied:

- the Department's Discipline Policy is available on the intranet and can be accessed by all staff;
- Human Resources continued to provide assistance to managers in dealing with discipline issues; and
- the Department instigated a total of 22 discipline proceeding during 2010-11 and the Chief Executive Officer provided the Office of the Commissioner for Public Employment with the required information on all discipline matters.

Employment Instruction 8 – Management of Grievances

The Chief Executive Officer shall establish written grievance settling procedures for the agency that should be available to employees and outline steps for dealing with grievances. The following information applied to this employment instruction:

- Human Resources continued to promote sound workplace practices, with workshops encouraging appropriate workplace behaviour delivered as part of the Orientation program and separately as required;
- Information on appropriate workplace behaviours, grievance resolution and the formal grievance process under the *Public Sector Employment and Management Act* can be accessed by all staff on the Department's intranet; and
- mediation continues to be used as an early intervention tool and has been actively and effectively applied to resolve issues.

Employment Instruction 10 – Employee Records

All Agencies are required to maintain appropriate employee records and implement procedures for maintaining and accessing these records and the following applied:

- all personnel employment records were securely maintained and stored by the Department of Business and Employment (DBE) on behalf of the Department of Justice;
- access to employment records and PIPS information was restricted; and
- the Department continues to conduct biannual audits of PIPS access to ensure compliance.

Employment Instruction 11 – Equal Opportunity Management Plan

The Chief Executive Officer shall devise and implement programs to ensure that employees have equal opportunities in relation to their employment.

All agencies should implement an Aboriginal Employment and Career Development program and the needs of other target groups e.g. employees with a non-English speaking background (NESB) should be reflected in the agency's program. The Department provides the following information:

- the Department's Diversity Policy is available to all staff on the intranet;
- the Department has finalised a draft Indigenous Employment and Career Development Strategy (IECDS) for 2011-2012. To progress the implementation of the IECDS, the Department continued

to support the Indigenous Reference Group and a dedicated Indigenous Employment Officer to facilitate the strategy.

Employment Instruction 12 – Occupational Health and Safety Plan

The Chief Executive Officer will develop programs that ensure employees and their representatives are consulted in the development and implementation of OH&S programs in the agency and the following applied:

- OH&S continued to be included in the Department's orientation program to ensure new employees were aware of OH&S rights and responsibilities;
- Induction guidelines, available on the intranet, include specific OH&S matters relevant to the immediate work environment for managers to discuss with new starters;
- a project to realign the Department's OH&S Programs to the revised *Workplace Health and Safety Act 2007* commenced in early 2009 and was completed in 2010-11. Managers and employees were widely consulted in the project;
- Fire Warden and First Aid training was delivered throughout the year;
- the Department case manages work-related injuries to ensure expedient rehabilitation and return to the workplace, where appropriate and early intervention remained a focus to reduce the likelihood and impact of injury and number of potential workers compensation claims; and
- the Department continued to promote the Employee Assistance Program to employees who may be experiencing work and non-work related difficulties.

Employment Instruction 13 – Code of Conduct

Chief Executive Officers may issue guidelines regarding acceptance of gifts and benefits by employees.

Chief Executive Officers may issue an agency-specific code of conduct which is consistent with the Act, Regulations, By-laws or Employment Instructions and any other legislation. The following applies in this regard:

- the Department's policies on the acceptance of Gifts and Benefits, Outside Employment and Conflict of Interest continue to remain available to all staff on the intranet;
- information sessions on the Code of Conduct and appropriate workplace behaviours continued to be provided to new employees as part of orientation and electronic copies are made available on the intranet; and
- extensive training is delivered to custodial officers on their specific Code of Conduct.

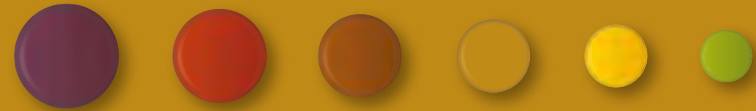
Employment Instruction 14 – Part Time Employment

An employee employed on a full-time basis shall not be required to transfer to part-time employment without their consent.

Prior to commencing part-time employment an employee shall be provided with full details of the part-time arrangement.

- The Department supports flexible work practices to achieve work-life balance. Arrangements are supported with appropriate flexible workplace agreements.

Report on Performance



Report on Performance

This section outlines the Department's performance against planned outcomes. It also includes performance measures to demonstrate efficiency and effectiveness in achieving the outcomes.

It follows the output structure outlined in *Budget Paper No. 3* for 2010-11, identifies achievements during the year and provides directions for 2011-12.

It also details progress against initiatives in the Northern Territory Government's *Closing the Gap on Indigenous Disadvantage: A Generational Plan for Action*.

It should be noted that trend analysis has been provided as it relates to 2010-11 performance measures only.

The 2010-11 estimates referred to in this section are as published in *Budget Paper No. 3*.

Report on Performance

Solicitor for the Northern Territory

Provides civil litigation, commercial and native title legal services to Government, manages the outsourcing of selected legal services and administers the scheme that provides financial support to victims of crime.

OUTCOME

Government is provided with the benefit of quality legal advice and representation.

OUTPUT

- Solicitor for the Northern Territory (SFNT)

		Current Year		Targets	Previous Years	
		2010-11 Estimate	2010-11 Actual	2011-12 Estimate	2009-10 Actual	2008-09 Actual
Quantity	Capacity to provide legal services (solicitor hours)	Total 87,715 Internal 50,627 Agency-based 37,088	Total 87,251 Internal 51,745 Agency-based 35,506	Internal lawyers – 50,627 Agency-based lawyers – 37,088	76,506	79,485
	Instructions outsourced	400	404	400	614	513
	Crimes victims assistance debt recovery files managed	900	877	No longer measured ¹	951	877
	<i>Victims of Crime Assistance Act</i> (VOCA) applications	500	478	500	506	580
Quality	SFNT – client satisfaction	85%	89%	85%	89%	82%
	SFNT – conduct quarterly file reviews with all solicitors	85%	85%	No longer measured ²	82%	82%
	VOCA – quarterly review all files	100%	95%	No longer measured ³	75%	100%

continued

- 1 The number of crimes victims assistance debt recovery files managed is no longer measured as debt recovery is managed by one AO4 Debt Recovery Clerk. It is not a key deliverable of the SFNT and will no longer be reported as an indication of performance.
- 2 SFNT – conduct of quarterly file reviews with all solicitors is no longer measured because client satisfaction is an all-encompassing measure of the SFNT's quality. The file reviews are an internal management process and not an indication of performance.
- 3 VOCA – quarterly review of all files is no longer measured as this is an internal management process and not an indication of performance.
- 4 This measure is an internal management process contributing to client service. Performance will be indicated in client satisfaction results. This measure will no longer be reported.
- 5 Process instructions from agencies to law firms within 3 days is no longer measured because this is an internal management process contributing to client service. Performance will be indicated in the client satisfaction results.
- 6 VOCA applications completed within 7 months of receipt is no longer measured as the application process is heavily reliant on external factors and is not a true indication of SFNT performance.
- 7 This is a new measure. There is a variance because the victims register is volatile and there is no uniformity or pattern to registrations. A large number of registrations have been received since the estimate was provided.

continued

		Current Year		Targets	Previous Years	
		2010-11 Estimate	2010-11 Actual	2011-12 Estimate	2009-10 Actual	2008-09 Actual
Timeliness	Success in meeting client expectations within agreed timeframes	85%	84%	No longer measured ⁴	84%	95%
	Process instructions from agencies to law firms within three days	90%	94%	No longer measured ⁵	99%	95%
	VOCA applications completed within 7 months of receipt	40%	39%	No longer measured ⁶	48%	53%
Number of people on Victims Register		55	81⁷	55	New deliverable	

2010-11 ACHIEVEMENTS

Developing safer communities

A total of \$870,864.00 worth of property was forfeited under the *Criminal Property Forfeiture Act* (the Act) in 2010-11, with property to the value of \$4,344,581.00 being restrained. The Office of the Public Trustee managed property restrained and forfeited under the Act. A total of \$350,000.00 was paid to Consolidated Revenue by the Office of the Public Trustee from disposal of property forfeited under the Act. The object of the Act is to target proceeds of crime to prevent the unjust enrichment of persons involved in criminal activities.

Protecting and promoting the rights of the vulnerable and disadvantaged

Victims of Crime Compensation Scheme:

- The operational cost of the Victims of Crime Assistance Scheme as a percentage of the overall cost of the scheme has been reduced from a high of 42 per cent in 2002-03 to 21 per cent in 2010-11 with the shift from a court-based to an administrative decision-making framework.
- The Victims Levy on infringement notices was increased from \$10 to \$20 from 1 July 2010, increasing the revenue available to the Victims of Crime Assistance Scheme.
- Anglicare, under its service contract with the Department, has further developed and consolidated the counselling and support service for victims of crime.
- There has been continued development of cooperative relationships with Indigenous legal representatives and other advocacy groups to ensure understanding of the intent and processes of the scheme.

Residential Tenancies disputes:

- SFNT has provided lawyer delegates to hear residential tenancy cases on behalf of the Commissioner of Tenancies.

Influencing responsible economic and social development

- The SFNT represented the Northern Territory in a wide range of leading cases at all levels of the courts, including the High Court. It has provided strategic commercial legal advice in respect of a number of major infrastructure projects and has worked to resolve numerous outstanding, but vital, native title and Aboriginal land claims, while also managing the conduct of selected litigation and commercial matters by private legal practitioners. Specific achievements / accomplishments in 2010-11 include:
 - Provision of advice and opinions on the interpretation and application of Territory and Commonwealth laws, and legal issues and disputes.
 - Provision of counsel assisting to a range of Territory Boards and Tribunals, including the Board of Inquiry into Child Protection and the first hearing of the Local Government Disciplinary Committee under the new *Local Government Act*.
 - Instructing the Solicitor-General, Crown Counsel and members of the private bar in a range of matters important to the Northern Territory of Australia and the administration of justice.
 - Investigation and prosecution of the Darwin Port Corporation over pollution incidents at East Arm Port.
 - Provision of advice in respect to the new Container Deposits Legislation and the subsequent development of the Container Deposits scheme.
 - Representation of the Parks and Wildlife Commission in fast-tracked litigation in the Supreme Court relating to the operation of helicopter tours at Nitmiluk (Katherine Gorge) National Park.
- Assistance to the Controller of Water Resources in the development of water allocation plans soon to be declared in respect of several regional areas.
- Settlement of the Vernon Islands land Claim (No. 9).
- Jabiru Township Native Title Claim: Continuing implementation of the in-principle agreement regarding settlement of the Jabiru native title claim.
- Continuing progression of all outstanding native title matters in the Northern Territory. Twelve consent determinations of native title over pastoral leases were agreed between the applicants and the Northern Territory covering an area of approximately 32,290 square kilometres.
- Continuing negotiations with land councils and other stakeholders following the High Court's decision in the Blue Mud Bay case (Northern Territory of Australia & Anor v Arnhem Land Aboriginal Land Trust & Ors, July 2008). The negotiations, which are being led by the Department of the Chief Minister, are aimed at finding practical and positive outcomes to issues arising from the decision.
- The SFNT provided extensive legal, policy, commercial and strategic advice on whole of government and sensitive matters, and drafted and negotiated complex documentation in respect of the following major projects:
 - **Darwin City Waterfront Redevelopment** – Continued ongoing advice.
 - **Marine Supply Base** – SFNT has provided advice, drafted Expression of Interest documentation, participated in the

evaluation process to short list proponents and drafted the Request for Detailed Proposals for this project.

- **Inpex Ichthys LNG Project** – Following execution of the Project Development Agreement, SFNT has continued to work on Option Agreements, ancillary land tenure agreements and other associated agreements related to the LNG plant site and to a construction workers accommodation village to support the construction phase.
- **National Parks and Reserves** – The *Aboriginal Land Rights Act* (ALRA) grant for Finke Gorge National Park was handed back on 7 June 2011. Significant progress has been made in respect of arrangements for handover of West MacDonnell National Park (Schedule 1) and Watarrka National Park (Schedule 2).
- **Tiger Brennan Drive Extension Project** – Continued advice regarding the project and the contract, seeing the works through to completion.
- **NT Secure Facilities Project** (new prison) – SFNT provides ongoing advice and is assisting on the project as required. SFNT is currently participating in the evaluation of the bids received from the Request for Detailed Proposals stage.
- **Rio Tinto Alcan** – The Special Mineral Lease and Special Purpose Leases were renewed and SFNT continues to be involved in the Interdepartmental Working Group for Nhulunbuy.
- **Johnston Stage 1 and Stage 2 Residential Subdivisions** – Johnston Stage 1 is largely completed. SFNT is assisting the Evaluation Panel in relation to the selection of a Developer for Stage 2.
- **Wirrina Housing Redevelopment** – Agreement was signed on 4 August 2010. Construction is underway, with completion anticipated in June 2012.
- **NT Bus Contracts** – The new long-term contract for the delivery of urban, school and special needs bus services in the Greater Darwin Area commenced on 1 March 2011.
- **Alice Springs Town Camps** – All but one 40-year Sublease has been signed. Ilype was acquired by the Commonwealth. SFNT provides advice to the Strategic Indigenous Housing and Infrastructure Program (SIHIP) on the implementation of works, contract management and reform of the public housing framework.
- **Indigenous Housing Project** – SFNT assisted the CEO Housing in negotiating and drafting the agreements underpinning the mutual ending of one Alliance's involvement in the SIHIP and continues to provide advice on a range of matters related to this project.
- **Palmerston Superclinic** – A contract between Flinders University and Charles Darwin University for the provision of services was signed on 14 September 2010.
- Successfully negotiated consent determinations in the Central region in respect of native title claims over Singleton, Newhaven and Ooratippra:
 - Singleton pastoral lease on 7 September 2010;
 - Newhaven pastoral lease on 9 December 2010; and
 - Ooratippra pastoral lease on 5 May 2011.

- The SFNT continues to actively pursue the Aboriginal Land Tenure Reform aspects of the Northern Territory Government's Territory Growth Town (TGT) Strategy. This work has been undertaken through the allocation of a senior lawyer and junior lawyer. This latter position is funded by DHLGRS. In pursuing these reforms during the reporting period, the SFNT has:
 - Negotiated precedent template leases under s19 of the *Aboriginal Land Rights Act* with the Northern and Central Land Councils and the Commonwealth's Executive Director of Township Leasing.
 - Participated with the Commonwealth Department of Families and Housing, Community Services and Indigenous Affairs in the development of proposed s19A township leases.
 - Commenced negotiations with the Land Councils to resolve the long outstanding issue of the status of roads on Aboriginal Land.
 - Provided advice on the application of the *Planning Act* and *Land Titles Act* to Aboriginal Land.

In conjunction these measures will facilitate the key Territory Growth Town Strategy outcome of tenure reform such that Aboriginal Land tenure can contribute to the economic development opportunities of Indigenous Territorians.

Developing and maintaining a sustainable organisation

- Maintained a skilled, capable and professional workforce to meet the challenges and needs of the organisation through participating in the Employee Planning and Development Program and targeting Continuing Professional Development sessions to meet the service and strategic needs of clients.

- Implemented new internal business systems and processes to align information management technologies and internal systems to improve efficiencies, enhance reporting capabilities and ensure corporate information is accurately captured.
- Launched 'Legal Notes' on the NTG Intranet to provide added value to NT Government agencies by increasing awareness and education about current and relevant legal issues.

Enhancing Indigenous outcomes

- Provided two Indigenous Cadetship placements for the four-year duration of a law degree which also includes study and work placements in SFNT.
- In partnership with Charles Darwin University, SFNT offered an Integrated Learning Scholarship in Law which is designed to encourage Indigenous student participation at the university and in the Territory workforce.

DIRECTIONS FOR 2011-12

- Deliver high quality, efficient and effective services by identifying the strategic and operational priorities of agencies to align client services.
- Continue to provide specialist legal services to major NTG projects and initiatives by being included in initial discussions and ongoing negotiations.
- Enhance client capability through the provision of education initiatives.
- Continue to seek to settle by negotiation all outstanding Aboriginal Land and Native Title claims.
- Conduct litigation for major matters and, through investigation of early settlement, decrease the number of matters proceeding to trial.
- Continue to conduct civil legal proceedings under the *Criminal Property Forfeiture Act*.
- Drive an integrated legal practice and continue to maintain a skilled, capable and professional workforce by participating in the development of a workforce development plan, expanding the induction program, targeting learning and development to meet service and strategic practice needs and facilitating focus groups on current and emerging areas of law.
- Continue to position SFNT as an attractive and responsive employer through participation in whole of government employment strategies, supporting social activities, capturing staff development needs and facilitating appropriate training.
- Continue involvement in cadetship, apprenticeship and scholarship programs to increase Indigenous employment rates.
- Continue to maintain regular contact with Indigenous organisations to ensure they understand the intent and processes of the Crime Victims Assistance Scheme, thereby maximising access.
- Work in collaboration with Anglicare and Indigenous legal services to develop innovative models of culturally appropriate service delivery to regional and remote NT to ensure equitable access to the scheme for Indigenous victims of crime.
- Reduce environmental impact through participation in the DoJ Environment Management Strategy and continued support of the SFNT Green Team.

Report on Performance

Court Support and Independent Offices

Provides administrative and other support services to enable courts and tribunals to administer justice for the community, including:

- registry and processing of case documents;
- support for trials and hearings;
- fines recovery; and
- mediation services.

Independent offices protect the community's legal rights and property interests by:

- providing land and life event (births, deaths and marriages) registration services and searching facilities;
- providing trustee and estate administration services and managing restrained and forfeited property;
- overseeing freedom of information, privacy protection laws and the public interest disclosure law;
- providing consumer protection services;
- providing protection from discrimination through education and independent complaint handling;
- monitoring the quality of government mental health services and providing complaint resolution and advocacy;
- providing an independent public prosecution service;
- ensuring the wellbeing of vulnerable children; and
- providing the community with an avenue to resolve complaints between health service providers and clients.

OUTCOMES

- Effective judicial support services to enable delivery of justice to the community by the courts and tribunals of the Northern Territory.
- A safe, secure and equitable society in which a person's legal rights and property interests are protected.

OUTPUTS

- Higher Courts
- Lower Courts and Tribunals
- Fines Recovery Unit
- Registrar General
- Public Trustee
- Information Commissioner
- Public Interest Disclosures
- Consumer Affairs
- Anti-Discrimination Commission
- Office of the Director of Public Prosecutions
- Childrens Commissioner
- Health and Community Services Complaints Commission

HIGHER COURTS

Provides processing, appropriate case-flow management for the higher courts including the Supreme Court and courts of appeal.

Performance Measures	Current Year		Targets	Previous Years	
	2010-11 Estimate	2010-11 Actual	2011-12 Estimate	2009-10 Actual	2008-09 Actual
Quantity					
Cases lodged					977
– Criminal	450	458	450	485	Measure not used
– Civil	525	510	525	482	Measure not used
Sitting days					
– Criminal	950	949	950	932	884
– Civil	250	213 ¹	200	190	254
Quality					
Client satisfaction	85%	73%	85%	96%	91%
Compliance with national quality measures	85%	93%	N/A	93%	86%
Timeliness					
Finalisation of cases within 12 months					
– Criminal	85%	92%	85%	93%	94%
– Civil	80%	88%	80%	85%	84%

¹ Civil sitting days lower than anticipated. The mix between civil and criminal sitting days is determined by judges during the year.

LOWER COURTS AND TRIBUNALS

Provides processing, appropriate case-flow management for the lower courts, tribunals or other statutory offices. Includes the Community Justice Centre (CJC) which provides free mediation services and public awareness functions to help people resolve their own disputes.

Performance Measures	Current Year		Targets	Previous Years	
	2010-11 Estimate	2010-11 Actual	2011-12 Estimate	2009-10 Actual	2008-09 Actual
Quantity					
Criminal cases lodged					
– Major centre courts	11,200	10,472 ¹	11,000	10,422	10,575
– Circuit courts	3,800	3,433 ²	3,800	3,465	3,835
Civil cases lodged	8,000	7,601	7,000	7,964	7,498
Sitting days	3,000	3,100	3,000	2,898	2,994
Circuit court days	390	373	390	374	371
Community Justice Centre mediations	150	144	150	131	101
Community Justice Centre presentations	30	48	30	31	42
Quality					
Client satisfaction	85%	50%	85%	74%	83%
Community Justice Centre client satisfaction	85%	85%	85%	85%	95%
Compliance with national quality measures	85%	87%	N/A	87%	86%
Timeliness					
Finalisation of cases within six months					
– Criminal	80%	81%	80%	81%	80%
– Civil	75%	88%	80%	81%	82%
Finalisation of coronial cases within 12 months	50%	70% ³	50%	40%	Measure not used

1. A continuing increase in criminal lodgements was anticipated this year. Lodgements have evened out around the levels recorded last year. Listings continue to rise.

2. The mix between circuit and major court lodgements varies depending on where police make the lodgement.

3. Progress of coronials depends upon a variety of complex factors and input from external agencies over which the court has limited control. The figure was lower in 2009-10 due to closure of a large number of older cases.

FINES RECOVERY UNIT

Processes and collects court fines and infringement penalties.

Performance Measures	Current Year		Targets	Previous Years	
	2010-11 Estimate	2010-11 Actual	2011-12 Estimate	2009-10 Actual	2008-09 Actual
Quantity					
– Court fines	9,000	9,547 ¹	10,000	9,348	Measure not used
– Infringement penalties	24,000	21,354 ²	22,000	21,343	Measure not used
Fines and penalties paid in full	50,000	51,779	54,000	49,160	Measure not used
Quality					
Client satisfaction	85%	92%	85%	88%	89%
Fine and penalty clearance rate	70%	81%	85%	79%	Measure not used
Timeliness					
Enforcements fully paid within 12 months					
– Court fines	50%	37%	40%	40%	Measure not used
– Infringements penalties	70%	67%	70%	68%	Measure not used

1. The number of enforcements issued for court fines has risen due to an increase in activity levels.
2. An increase in enforcements issued for infringement penalties was anticipated, however levels have remained similar to 2009-10.

OFFICE OF THE REGISTRAR-GENERAL

Registers dealings with land and other property, powers of attorney, births, deaths, marriages and changes of name and sex.

Performance Measures	Current Year		Targets	Previous Years	
	2010-11 Estimate	2010-11 Actual	2011-12 Estimate	2009-10 Actual	2008-09 Actual
Quantity					
Records maintained (M)	1.17	1.15	1.2	1.12	1.09
Registrations	35,000	29,403 ¹	30,000	33,867	Measure not used
Searches	700,000	794,752 ²	700,000	688,155	Measure not used
Quality					
Error rate for records	<2%	1%	N/A	1%	1%
Client satisfaction	95%	97%	95%	98%	94%
Timeliness					
Issue life event certificates within 24 hours	95%	97%	95%	98%	98%
Register land dealings and instruments within 48 hours	97%	100%	97%	100%	100%
Register life events within 72 hours	95%	99%	95%	99%	99%

1. Reduction in activity levels due to decreased demand on services in the Land Titles Office.
2. Increase in activity levels due to the amount of searching activity remaining high in Births, Deaths & Marriages and remaining stable in Land Titles Office.

OFFICE OF THE PUBLIC TRUSTEE

Provides will registry and will-making, trustee and estate administration services. Manages restrained and forfeited property under the *Criminal Property Forfeiture Act*.

Performance Measures	Current Year		Targets	Previous Years	
	2010-11 Estimate	2010-11 Actual	2011-12 Estimate	2009-10 Actual	2008-09 Actual
Quantity					
Deceased estates active	200	129 ¹	160	175	250
Deceased estates finalised	160	170	160	260	146
Trusts active	630	669	660	635	615
Trusts finalised	70	123	90	99	102
Wills prepared	400	311 ²	300	384	519
Wills maintained in wills registry	13,950	13,856	N/A	13,683	13,533
Quality					
Client satisfaction	90%	93%	90%	94%	86%
Timeliness					
Finalise deceased estates:					
– within 12 months	65%	62%	65%	55%	42%
– within 24 months	80%	84%	80%	85%	64%
Finalise trusts within 7 days of expiry date	70%	72%	N/A	56%	55%
Prepare wills within 10 days of receiving instructions	85%	94%	N/A	90%	86%

1 Deceased estates active is less than original estimate due to increased level of estate closures.

2 Wills prepared reduced due to a new policy limiting the circumstances in which the Public Trustee will make wills.

OFFICE OF THE INFORMATION COMMISSIONER

Promotes knowledge about freedom of information (FOI) and privacy rights within government and the community. Investigates and attempts to resolve complaints about FOI and privacy matters and considers related applications.

Performance Measures	Current Year		Targets	Previous Years	
	2010-11 Estimate	2010-11 Actual	2011-12 Estimate	2009-10 Actual	2008-09 Actual
Quantity					
Complaints dealt with during the year:					Measure not used
– FOI	25	22 ¹	25	31	
– Privacy	10	10 ¹	10	10	
Awareness and training					
– Presentations	20 ²	20 ²	20	16	30
– Participants	200 ³	315	250	304	Measure not used
Quality					
Training participant satisfaction	80%	86%	80%	89%	Measure not used
Timeliness					
Complaints finalised within 12 months:					Measure not used
– FOI	50%	38% ⁴	50%	22%	
– Privacy	70%	50%	70%	67%	

1 Includes files carried over from previous period.

2 Includes outsourced training sessions.

3 Includes participants in outsourced training sessions.

4 Target not met due to limited control over timeliness of responses. A legislative amendment has been recommended to address this issue.

PUBLIC INTEREST DISCLOSURES

Investigates public interest disclosures and ensures that any improper conduct is properly dealt with. Protects persons who make public interest disclosures from acts of reprisal. Promotes awareness about the legislation.

The Office of the Commissioner for Public Interest Disclosures came into effect on 1 July 2009.

Performance Measures	Current Year		Targets	Previous Year
	2010-11 Estimate	2010-11 Actual	2011-12 Estimate	2009-10 Actual
Quantity				
Public interest disclosures ¹	100	75	60	78
Review relocation applications ²	1	0	1	0
Awareness and training				
– Presentations	10	26	10	24
– Number of Participants	100	558 ³	300	1,026
Quality				
Participant satisfaction	90%	90% ⁴	90%	90%
Timeliness				
Investigation reports presented to responsible authority within six months ⁵	30%	51% ⁶	30%	57%
Reports presented to Minister within two months ⁷	100%	N/A ⁸	N/A	N/A

1 Includes all disclosures (including files carried over from the previous year) whether or not ultimately assessed as falling within the Act.

2 A public officer (whistleblower) may request relocation because of an act of reprisal against the officer.

3 Includes 297 participants in face-to-face training and 261 separate completions of online training modules.

4 Participant satisfaction refers only to participants in face-to-face training.

5 Section 31 of the *Public Interest Disclosure Act* provides that the Commissioner must report investigation findings to the responsible authority and may make recommendations for action.

6 Of the 51 disclosure files resolved during this reporting period, half were resolved within 6 months.

7 Section 32 of the *Public Interest Disclosure Act* provides that if the responsible authority fails to act on the recommendations, the Commissioner may report to the Minister.

8 To date, there has been no requirement to present a report to a Minister. This measure has been ceased as it is no longer a relevant and material measure.

CONSUMER AFFAIRS

Provides a regulatory framework where the community is informed on consumer rights and responsibilities, and responsible business conduct is promoted.

Performance Measures	Current Year		Targets	Previous Years	
	2010-11 Estimate	2010-11 Actual	2011-12 Estimate	2009-10 Actual	2008-09 Actual
Quantity					
Inquiries received	16,000	17,570	16,000	15,925	13,610
Consumer and Business actions	500	833	300	1,376	1,993
Compliance actions	200	166	200	239	Measure not used
Tenancy applications	800	857	800	756	843
Quality					
Client complaints (valid complaints to Ombudsman)	<1%	0	N/A	<1%	0
Increased access (website hits)	≥ 5%	-1% ¹	N/A	<5%	Measure not used
Call centre abandoned call rate	<6%	11%	N/A	13%	Measure not used
Timeliness					
Client contact within 24 hours	95%	95%	N/A	95%	95%

¹ Compared to website hits recorded last year.

ANTI-DISCRIMINATION COMMISSION

Provides anti-discrimination education, training and public awareness to the private sector, Government and the general community. Accepts, investigates and conciliates complaints, and conducts public hearings in respect of anti-discrimination matters.

The Community Visitor Program (CVP) provides complaint and advocacy services for people receiving treatment under the *Mental Health and Related Services Act* and monitors the quality of government mental health services.

Performance Measures	Current Year		Targets	Previous Years	
	2010-11 Estimate	2010-11 Actual	2011-12 Estimate	2009-10 Actual	2008-09 Actual
Quantity					
Public awareness and training:					
– hours	250	217	N/A ¹	232	299
– number of participants	1,700	1,085	N/A ¹	1,688	3,567
Public awareness/community development and partnerships (hours)	N/A	N/A	1002	Measure not used	Measure not used
Public awareness events	5	5	N/A ¹	4	Measure not used
Complaints received	130	244	130	186	155
Total complaints handled	198	512	198	275	Measure not used
Complaints closed	130	236	130	152	134
Community Visitor Program (CVP) site visits	78	144	N/A ¹	132	Measure not used
CVP panel and community visitor inspections completed	N/A	N/A	82	Measure not used	Measure not used
Quality					
Participant satisfaction with training	85%	100%	85%	100%	91%
Percentage of finalised complaints conciliated	35%	22%(52)*	35%	43%(71)*	Measure not used
Timeliness					
Complaints closed within six months of receipt	50%	53%(119)*	50%	61%(71)*	Measure not used
CVP contacts within one day of receipt	100%	98%	N/A ¹	100%	Measure not used
CVP contact within one working day of request	N/A	N/A	100%	Measure not used	Measure not used

¹ Measure has been divided.

* Actual number of complaints set out in brackets. The actual numbers better demonstrate differences between financial years than the percentages.

CHILDREN'S COMMISSIONER

The Office of the Northern Territory Children's Commissioner is responsible for investigating complaints regarding required services for vulnerable children, monitoring the administration of the *Care and Protection of Children Act 2007* so far as it relates to vulnerable children, dealing with submissions received by the Commissioner regarding the recommendations arising from the Board of Inquiry into the Child Protection System of the Northern Territory and for monitoring the Territory's response to the Little Children are Sacred Report.

Performance Measures	Current Year		Targets
	2010-11 Estimate	2010-11 Actual	2011-12 Estimate
Quantity			
Approaches received	70	68	75
Number of referrals ¹	6	10	8
Complaints investigated	45	48	50
Public awareness and education programs	12	12	12

¹ Complaints referred to another body for investigation.

HEALTH AND COMMUNITY SERVICES COMPLAINTS COMMISSION

Resolves complaints against providers of health and community services in the Territory and recommends improvements in the standard and quality of service delivery.

Performance Measures	Current Year		Targets	Previous Years	
	2010-11 Estimate	2010-11 Actual	2011-12 Estimate	2009-10 Actual	2008-09 Actual
Quantity					
Inquiries and complaints received	600	502	600	552	457
Inquiries and complaints closed	540	411	540	428	365
Complaints resolved within 180 days of receipt	>70%	78%	>70%	94%	98%

OFFICE OF THE DIRECTOR OF PUBLIC PROSECUTIONS

Provides an independent public prosecution service for the Northern Territory and provides witness and victim support services throughout the criminal justice process through the Witness Assistance Service (WAS).

Performance Measures	Current Year		Targets	Previous Year
	2010-11 Estimate	2010-11 Actual	2011-12 Estimate	2009-10 Actual
Quantity				
New matters	1,400	1,482	1,400	1,603
Finalisations:				
– Supreme Court pleas	220	235	220	268
– Supreme Court trials	50	66	50	63
– Supreme Court withdrawn	50	49	50	46
– Not committed to Supreme Court	20	2	20	2
– Summary hearings/pleas	815	794	815	735
– Summary withdrawn	245	212	245	229
– Appeals at all levels	75	64	75	57
WAS clients	1,300	1,536	1,100	1,363
Duty lawyer days	1,000	932	1,000	1,283
CPF file hours provided by SFNT ¹	3,385	2,574	3,385	2,524
Quality				
Matters committed to the Supreme Court	90%	99%	90%	99%
Findings of guilt (including guilty pleas)	90%	89%	90%	

Performance Measures	Current Year		Targets	Previous Year
	2010-11 Estimate	2010-11 Actual	2011-12 Estimate	2009-10 Actual
– in Supreme Court	90%	93%	90%	89%
– in summary	90%	90%	90%	90%
Convictions after trial hearing	80%	90%	80%	71%
Files where CPF order obtained ²	80%	90%	80%	72%
Timeliness				
Filing of indictments within 28 days of committal	65%	70%	65%	62%
Supreme Court matters withdrawn less than 28 days before a trial was to commence	65%	60%	65%	58%
CPF matters finalised in Local Court within 12 months ²	90%	80%	90%	69%
CPF matters finalised in Supreme Court within 24 months ²	90%	80%	90%	50%

1 In 1st qtr, 37 days leave resulted in a shortfall. 3rd and 4th qtr time is lower than expected due to a change in software resulting in an inability to time record for a period spanning two quarters (March-April).

2 SFNT report as full year figures.

The Director of Public Prosecutions holds an independent office and is required under the *Director of Public Prosecutions Act 2009* to provide the Attorney-General with a report on the Director's functions during the year. That report will provide information on a broader range of topics than are addressed in this report.

2010-11 ACHIEVEMENTS

- Constructed and fit out a vulnerable persons waiting area in the Darwin Magistrates Court.
- Installed equipment to facilitate video recording from the witness box in four courtrooms at the Darwin Supreme Court. This allows evidence from vulnerable witnesses to be used at a subsequent hearing, reducing the need for witnesses to repeat their evidence.
- Installed wireless networks in the Darwin Supreme and Magistrates Courts and the Alice Springs Law Courts.
- Installed a public address system at the Darwin Magistrates Court
- Completed security upgrades to court facilities in Darwin and Alice Springs Law Courts, including installation of CCTV and weapons detection systems at the Alice Springs Law Courts.
- Installed videoconferencing upgrades in Court 2 and the Vulnerable Witness Room at the Alice Springs Law Courts.
- A videoconferencing upgrade was carried out at the Tennant Creek Courthouse.
- The Community Justice Centre:
 - Provided 144 mediations; up from 131 in 2009-10, 101 in 2008-09 and 50 in 2007-08.
 - The Centre also graduated an additional 12 nationally accredited Indigenous mediators who now form part of the 27-member CJC Indigenous mediation panel.
 - A pilot Family Group Mediation Conference program funded by the Alice Springs Transformation Plan was delivered for Aboriginal families residing in Alice Springs.
- Court Clinicians dealt with a total of 274 referrals to the Alcohol Court and CREDIT (NT) program.
- Court hearings were conducted in 32 different centres throughout the Northern Territory. Court sat at Ramingining for the first time.
- Facilitated the delivery of Court Education presentations in three indigenous communities.
- Prepared for the commencement of the S.M.A.R.T. Court and Alcohol and Other Drugs Tribunal on 1 July 2011.
- Celebrated the Centenary of the Supreme Court in May 2011.
- Appointment of Chief Justice Trevor Riley.
- Appointment of Justice Peter Barr.
- Appointment of Chief Magistrate Hilary Hannam.
- The Office of the Commissioner for Public Interest Disclosures dealt with complaints from urban and rural areas and provided education and support to public bodies and the public generally and protection to disclosers to assist in increasing accountability in government.
- The Office of the Information Commissioner conducted Northern Territory wide education campaigns on topical FOI and privacy issues and continued to provide FOI and privacy training on request.
- The Public Trustee:
 - Continued focus on closing estate files 2 years or older and saw a further 170 estate files closed in 2010-11. This brought the total active estate files to 129. The Public Trustee continued to maintain an excellent client satisfaction at 93 per cent.
 - Continued focus on improving the Public Trustee will making service saw 94 per cent of wills prepared within 10 days of receiving instructions.

- Paid \$350,000.00 to Consolidated Revenue from realisation of property forfeited under the *Criminal Property Forfeiture Act*.
- Land Titles Office:
 - Continued to participate in the development of a national electronic conveyancing system.
 - Substantially progressed the forms and development of systems required under the new *Unit Title Schemes Act*.
- Births, Deaths and Marriages:
 - Continued to provide identity information, birth certificates and changes of name to facilitate a number of programs designed to assist Indigenous Territorians to improve their identity documentation.
 - Established a cooperative arrangement with the Court at the Tennant Creek Court House for the issue of Birth, Death, Marriage & Change of Name Certificates.
 - Co-located a Births, Deaths & Marriage Office with Motor Vehicle Registry to help with identity documents for the 'Enough is Enough' Alcohol Reform at Casuarina and Goyder Road.
 - Implemented a scanning system of Births, Deaths & Marriages documentation.
- Consumer Affairs:
 - Continued to provide advice and conciliation throughout the Northern Territory with many successful outcomes including the withdrawal from sale of a product supplied by a big brand name company.
- Provided education and advice to traders and consumers Northern Territory wide, regarding the Australian Consumer Law that commenced on 1 January 2011.
- Anti Discrimination Commission
 - Enhanced relationships with the Australian Human Rights Commission to ensure a strong presence in the Northern Territory in relation to such issues as the Intervention.
 - Hosting the Social Justice Commissioner Mr Mick Gooda and the Acting Race Discrimination Commissioner and Disability Commissioner Graeme Innes in 2010-11.
 - Partnership between Northern Territory Human Rights Education Committee and the Anti Discrimination Commission to bring lecturer series on Human Rights and other issues to the community. Guest speakers have included Julian Burnside AO QC and The Hon. Catherine Branson, President Australian Human Rights Commission.
- Incorporation of the Children's Commissioner and the Health and Community Services Complaints Commission into the Department.

DIRECTIONS FOR 2011-12

- Undertake a range of upgrades for court facilities, including:
 - finalise the installation of CCTV at Darwin Magistrates Court;
 - installation of videoconferencing equipment in Court 1 of the Darwin Magistrates Court;
 - installation of videoconferencing equipment in Courts 1 and 3 at the Alice Springs Law Courts;
 - installation of electronic court lists at the Alice Springs Law Courts and Darwin Magistrates Court;
 - enhance Youth Justice facilities at the Darwin Magistrates Court.
 - reconfigure and enhance the court docks at the Darwin Magistrates Court
- Implement further stages of the Alcohol and Other Drugs Tribunal and the S.M.A.R.T. Court.
- Sponsor training for Indigenous Elders in general court procedures.
- Consumer Affairs will continue to work with national counterparts to ensure consistent enforcement of the Australian Consumer Law.
- The Office of the Commissioner for Public Interest Disclosures will continue to investigate and report on disclosures made by people about improper conduct in public bodies and to work with public bodies to protect 'whistleblowers'.
- The Office of the Information Commissioner will continue to:
 - raise awareness of privacy and FOI matters, investigate and report on any alleged breaches and assist with a review of the *Information Act*;
 - work with government agencies with the aim of increasing standards of information storage to minimise the risk of privacy breaches; and
 - work with government agencies and research bodies to develop sensible protocols and protections that facilitate information sharing but that also protect privacy.
- The Public Trustee will:
 - promote the development and assist with implementation of legislative and administrative changes to simplify the administration of smaller deceased estates;
 - continue to review information systems and databases utilised for estate and trust management.
- Births, Deaths and Marriages will:
 - Continue with a cooperative arrangement between BDM and Court Support Services for the issue of Birth, Death, Marriage and Change of Name Certificates at the Tennant Creek Courthouse and extend the arrangement to the Katherine Courthouse.
 - Continue with a co-location arrangement between the Births, Deaths & Marriage Office and the Motor Vehicle Registry to facilitate provision of identity documents for the 'Enough is Enough' Alcohol Reform at both Casuarina and Goyder Road and extend to Alice Springs.
- Anti Discrimination Commission
 - Continue to work with Commissioner Gooda and Commissioner Innes to closely monitor issues throughout the Northern Territory and assist where needed.
- Health and Community Services Complaints Commission
 - The Commission aims to establish and promote itself and provide users and service providers with a fair, impartial complaint-handling mechanism that promotes resolution where possible and contributes to improvement of health, aged and disability services.

Report on Performance

Northern Territory Correctional Services

As part of the criminal justice system, and in partnership with the community, contributes to individual and community safety by:

- providing for the safe, secure and humane care and custody of adult inmates and juvenile detainees and support strategies that contribute to a reduction in their likelihood of re-offending upon release;
- administering sentences and orders of the courts and the Parole Board through effective supervision and offender management in order to address risk factors that contribute to re-offending;
- providing assessments and reports to the courts and the Parole Board to assist with effective sentencing and to enhance decision-making processes; and
- ensuring that a range of therapeutic and re-integration interventions are available to sentenced prisoners, community-based clients and juvenile detainees to assist in their rehabilitation.

OUTCOME

A safe, secure and humane correctional system operating within a legal framework.

OUTPUTS

- Custodial Services
- Community Corrections
- Juvenile Detention

CUSTODIAL SERVICES

Provides safe, secure and humane care of adult inmates while offering a range of therapeutic and re-integration interventions to assist in their rehabilitation.

Performance Measures	Current Year		Targets	Previous Years	
	2010-11 Estimate	2010-11 Actual	2011-12 Estimate	2009-10 Actual	2008-09 Actual
Quantity					
Daily average number of prisoners	1,190	1,172	1,280	1,082	1,030
Expected peak beds required	1,239	1,283 ¹	1,300	1,137	Measure not used
Quality					
Participation in education	40%	33% ²	40%	40%	26%
Participation in employment programs	75%	81% ³	75%	58%	64%
Serious prisoner on prisoner assaults	<10	4	<10	3	Measure not used

1 The maximum number of beds required to accommodate fluctuations in prisoner numbers above daily averages.

2 An increasing prison population will generally lower the participation rate owing to increased demands on infrastructure and resources.

3 The higher actual figure is the result of the opening of the Barkly Work Camp and increase in prisoner employment at Darwin Correctional Centre.

COMMUNITY CORRECTIONS

Provides assessment, monitoring and supervision services to community-based adult clients in line with sentences and orders issued by the courts and the Parole Board.

Performance Measures	Current Year		Targets	Previous Years	
	2010-11 Estimate	2010-11 Actual ¹	2011-12 Estimate	2009-10 Actual	2008-09 Actual
Quantity					
Offenders under supervision (daily average)	Adult – 1,130 Juvenile – 120	Adult – 1,088 Juvenile – 39 ¹	Adult – 1,400 Juvenile – 120	1,466	1,261
Order commencements	Adult – 930 Juvenile – 90	Adult – 945 Juvenile – 180 ²	Adult – 1,200 Juvenile – 90	1,125	1,066
Quality					
Proportion of orders completed successfully	70%	64%	70%	76%	61%

1. NTCS is not responsible for supervising all court imposed orders upon juvenile offenders. Some orders are administered by other agencies such as Police, Fire and Emergency Services.

2. The figure of 180 is comprised as follows: Community Work Order 36; Parole 2; and Probation 142.

JUVENILE DETENTION

Provides safe, secure and humane care of juvenile detainees while offering a range of therapeutic and re-integration interventions to assist in their rehabilitation.

Performance Measures	Current Year		Targets	Previous Years	
	2010-11 Estimate	2010-11 Actual ¹	2011-12 Estimate	2009-10 Actual	2008-09 Actual
Quantity					
Daily average juvenile detainees	50	39 ¹	70	28	Measure not used
Expected peak beds required	65	60 ²	80	36	Measure not used
Quality					
Proportion of case management plans that include post-release options	100%	100%	100%	100%	100%

1 The variance is due to the fluctuation of the daily average from a high of 60 detainees to a low of 24 detainees during 2010-11.

2 The maximum number of beds required to accommodate fluctuations in juvenile detainee numbers above daily averages.

2010-11 Achievements

- A workforce analysis of Northern Territory Community Corrections workforce was undertaken by external consultants, Price Consulting Group Pty Ltd in 2010. The scope of the work undertaken included developing and delivering an evidence-based (strategic and operational) workforce plan. The workforce analysis report was delivered in December 2010. It provided a workforce plan that focuses on attracting and retaining mission-critical employees, developing structured career paths and meeting current and projected service demands, including the *new era in corrections* initiatives.
- Northern Territory Correctional Services and Aboriginal and Resource Development Service (ARDS) worked together to develop educational programs to be broadcast on Yolgnu Radio. The project target group was adults, and program content includes information about the Elders Visiting Program and inmate protocols relating to correctional centre visits.
- On 15 September 2010, Chief Minister Paul Henderson announced a new correctional precinct to be built in Holtze as part of the Government's *new era in corrections*. The correctional precinct will incorporate an 800-bed (expandable to 1000-bed) correctional centre and a secure mental health unit. Construction of the new precinct is to be delivered through a Public Private Partnership.
- In September 2010, the NT Government, in acknowledging the need for prison farm activities both as a means to providing meaningful employment and as training for inmates, approved the establishment of a prison farm on the Charles Darwin University Katherine Rural College site at Katherine.
- \$5.372 million was committed to building works which commenced with prefabrication of buildings in Tennant Creek in November 2010. Construction on the actual work camp site commenced in February 2011, with the first group of low security inmates moving into the work camp on 23 May 2011. Inmates will be employed on community-based projects that are not currently undertaken by paid labour, with preference given to projects that could provide a vocational training component with a link to possible employment for inmates when released from custody.
- In April 2011, Northern Territory Correctional Services implemented a plan to reduce the level of smoking in correctional centres. Inmates and staff are offered support to choose to quit or reduce smoking. Nicotine replacement therapies are available at no cost to staff and inmates and the Quitline may be accessed via the Prisoner Telephone System.

Directions for 2011-12

New Darwin Correctional Precinct

- Head works on the new correctional precinct, including power, water and road infrastructure have commenced and will be completed during 2011-12.
- Construction of the new correctional precinct will commence in 2011-12 and be completed by July 2014.

Katherine Prison Farm

- A partnership is being negotiated with the Katherine Rural College (Charles Darwin University) regarding the model of vocational training for the Katherine Prison Farm.
- Indicative analysis of the possible site for the Katherine Prison Farm has been undertaken by Northern Territory Correctional Services and the Department of Construction and Infrastructure.

new era in corrections

- Commencement of the *Justice (Corrections) and Other Legislation Amendment Act 2011* and implementation of supporting Regulations by early 2012.
- Enhance Community Corrections workforce capacity to supervise offenders placed on Community Based Orders and Community Custody Orders.
- Funding for additional alcohol and drug treatment beds in Alice Springs and Katherine will be delivered to support the new Community Custody Orders.
- Introduce a two year electronic monitoring trial aimed at increasing monitoring and surveillance capacity of offenders in the community.

- Introduce reintegration support in the Barkly and Katherine regions through the expansion of the Elders Visiting Program and the introduction of Aboriginal Liaison Officers.
- Support and educate inmates and correctional centre staff towards achieving a smoke free environment by July 2013.

Community Corrections

- Northern Territory Community Corrections (NTCC) has commenced the implementation of the key recommendations put forward by Price Consulting Pty Ltd in its Workforce Analysis, including the following:
 - introduction of a new organisational structure designed to more effectively meet existing needs and requirements of new legislation;
 - introduction of supervisors and team leaders, whose role is to lead, facilitate and quality assure the effective practices and standards of case management of offenders through the development, management and supervision of a case management team;
 - revamping of NTCC operational systems and procedures to include Court procedures and regional variations;
 - enhancement of training and development offered by NTCC, including four week induction program; regular core training sessions, co-ordination of Certificate qualifications and support for completion of tertiary qualifications; and
 - developing marketing information for the public, including information on the role of NTCC and employment opportunities.

Northern Territory Initiatives

- Enhance and build workforce capability (internal staff and external providers) to ensure integrity of service delivery to offenders.
- Develop specific initiatives and secure funding to increase Indigenous employment.
- Develop an Offender Management Framework in consultation with Aboriginal and Torres Strait Islander Consultative Committee and Elders.
- Develop and deliver an Indigenous Employment Program in collaboration with the Department of Business and Employment and Batchelor Institute of Indigenous Tertiary Education. The program will be a Prison Officer Pre-employment program delivering Certificate II in Community Services to 12 people who will move on to the March 2012 Prisoner Officer-in-Training intake.
- Rolling group programs for serious high risk violent offenders will commence at Darwin and Alice Springs Correctional Centre in July-August 2011.

- Alice Springs Correctional Centre, in collaboration with Ngurratjuta Aboriginal Corporation, will establish protocols for the training and production of 'Sherrin' footballs. This will provide inmates with an employment opportunity upon release. The project is expected to employ more than 200 people over the next three years. Stage one of the project, introducing inmates to the training and production of the footballs, is due to commence in August 2011.

Provides strategic legal, justice and social policy advice to Government and delivers a range of programs and services, monitors, funds and coordinates the implementation of related Government policies and research, including the coordination of ministerial briefings and correspondence.

Policy Coordination

OUTCOME

Enhanced coordination and integration of Department and whole-of-government activities and services, ensuring quality policy development and effective service delivery.

OUTPUTS

- Community and Justice Policy
- Legal Policy (including DoJ Secretariat)
- Research and Statistics
- Community Benefit Fund
- Community Justice Grants

Policy Coordination was formed on 1 July 2007. Data is only available back to that date.

Policy Coordination assumed responsibility for the DoJ Secretariat function as from 1 January 2011. Additionally:

- during the last quarter of 2010-11 arrangements were put in place to transfer 5 regional officers responsible for implementing public safety programs and activities from Community and Justice Policy to the Department of Housing, Local Government and Regional Services along with the transfer of a Senior Policy Officer Indigenous Land from the Department of Housing, Local Government and Regional Services to the Department of Justice (Community and Justice Policy); and
- plans were put in place for the formation of the Grants Administration Unit within Corporate and Strategic Services and for that new unit to perform corporate governance roles for grants, including community benefit fund grants, with Community and Justice Policy retaining program management responsibility for the Community Benefit Fund and the Community Grant Program.

Report on Performance

COMMUNITY AND JUSTICE POLICY

Provides strategic policy and program analysis and advice on community justice issues.

Performance Measures	Current Year		Targets	Previous Years	
	2010-11 Estimate	2010-11 Actual	2011-12 Estimate	2009-10 Actual	2008-09 Actual
Capacity to provide advice and coordinate and implement government programs	17,475	15,765 ¹	N/A	15,240	\$7.25M
Public safety model projects managed	5	5	N/A	5	3
Client satisfaction	85%	73%	N/A	84%	90%
Ministerial briefings completed within allocated timeframes	80%	69% ²	N/A	69%	Measure not used
Community visits	120	94	50 ³	Not measured	Not measured
Minister's satisfaction with:	N/A	N/A		N/A	N/A
– strategic policy and program advice	>5	N/A		Not measured	Not measured
– agreed timeframes and milestones met	>5	N/A		Not measured	Not measured

1 The variance in capacity is due to unfilled positions during the reporting period.

2 Unfilled positions have resulted in reduced capacity to complete Ministerial briefings within allocated timeframes.

3 Reduction attributed to transfer of regional staffing presence from DoJ to DHLGRS on 1 July 2011

LEGAL POLICY

Develops, reviews and implements legislative change, and advises the Department's portfolio Ministers (namely the Minister for Justice and Attorney-General, Minister for Racing Gaming and Licensing and Alcohol Policy, the Minister for Correctional Services, the Minister for Health and the Minister for Child Protection) and the Government on policy, legal and justice measures, and provides ministerial support through the Secretariat function.

Performance Measures	Current Year		Targets	Previous Years	
	2010-11 Estimate	2010-11 Actual	2011-12 Estimate	2009-10 Actual	2008-09 Actual
Capacity to provide legal policy advice ¹	16,466 internal lawyers	18,169	N/A ²	15,420	N/A
Agency based lawyers	N/A	N/A	N/A	\$2.18m	N/A
Bills introduced to Parliament	20	22	20	17	N/A
Client satisfaction	85%	Figure to be provided	85%	82% ³	67%
Cabinet comments completed within 5 working days	85%	97%	85%	92%	N/A
Ministerial briefings completed within allocated timeframes	80%	45% ⁴	N/A	63%	N/A
Minister's satisfaction with: ⁵					
– strategic policy and program advice	>5	N/A	>5	N/A	N/A
– agreed timeframes and milestones met	>5	N/A	>5	N/A	N/A

1 Based on available solicitor hours.

2 Measure no longer used or not used in the past.

3 Average taken from survey data covering a broad spectrum of areas of service. When clients were asked whether they were satisfied 'overall' the result is 100%.

4 This measure relates to general (routine) ministerial requests. Ministerials relating to legislation development (department generated) and the provision of urgent advice usually take priority, thereby reducing capacity to complete routine ministerials within allocated timeframes.

5 Measures range from a rating of 1 – extremely dissatisfied through to 6 – extremely satisfied

RESEARCH AND STATISTICS

Provides research and analytical services to further the development and evaluation of evidence-based policy supporting the Government's legislative, community safety and alcohol strategies; and collates, analyses and reports key crime and justice statistics to meet Territory and national reporting obligations.

Performance Measures	Current Year		Targets	Previous Years	
	2010-11 Estimate	2010-11 Actual	2011-12 Estimate	2009-10 Actual	2008-09 Actual
Quantity					
Request for analytical services					
- scheduled requests ¹	180 revised ³	165	180 ⁶	138	Measures not used
- ad hoc requests	120 revised ⁴	147 ⁵	120	151	
Quality					
Errors made internally in statistical briefings released to the public domain	0	0	0	0	N/A
Timeliness					
Compliance with mandated standards ²	95% revised ⁷	95%	95%	100%	100%

1 Includes published and unpublished reports of crime, justice, corrections and alcohol-related statistics.

2 Mandated standards of timeliness relate to timeframes set by Government processes, departmental processes and external reporting agencies.

3 BP3 – 150

4 BP3 – 80

5 The increase in ad hoc reports was due to increased demand for statistics in all areas (crime, justice, corrections and alcohol).

6 This is now estimated to be 89, as a twice-weekly prison receptions report is now being delivered by NT Corrections, while additional monthly reports for the Alcohol Reform Program and quarterly prisoner census reports for Corrections have been added.

7 BP3 – 90%

COMMUNITY BENEFIT FUND

Provides funding support for gambling-related policy, research and amelioration programs for problem gambling, as well as grants for general community development and improvement projects.

Performance Measures	Current Year		Targets	Previous Years	
	2010-11 Estimate	2010-11 Actual	2011-12 Estimate	2009-10 Actual	2008-09 Actual
Quantity					
Grants administered:					
- gambling amelioration grants	7	8	2	6	Measure not used
- gambling research grants	1	2	Unable to provide at time of writing ²	1	
- community organisation grants	300	179		283	
- major community grants	Nil	Nil ¹		5	
Quality					
Accuracy of payments processed	100%	85% ³	100%	100%	100%
Timeliness					
Specified grant timeframes met	100%	85% ⁴	100%	100%	100%

1 One Major Grant was approved in year 2009-10 with funding released in year 2010-11.

2 2010-11 round closed on 30 June 2011 and is pending decision making by CBF Committee.

3 Responsibility for this function transferred to the Grants Administration Unit, CASS in the 2nd quarter 2010-11.

4 Responsibility for this function transferred to the Grants Administration Unit, CASS in the 2nd quarter 2010-11.

A separate report detailing the activities of the Community Benefit Committee, which administers the Community Benefit Fund, is prepared for the Minister for Racing, Gaming and Licensing under the *Gaming Control Act*.

COMMUNITY JUSTICE GRANTS

Manages and monitors payments to non-government sector and semi government organisations, including grants to the Northern Territory Legal Aid Commission and funding for the Public Safety Model.

Performance Measures	Current Year		Targets	Previous Years	
	2010-11 Estimate	2010-11 Actual	2011-12 Estimate	2009-10 Actual	2008-09 Actual
Quantity					
Grants administered ¹	11	9 ²	8 ³	Measure not used	Measure not used
Quality					
Accuracy of payments processed	100%	85% ⁴	100%	100%	100%
Timeliness					
Specified grant timeframes met	100%	85% ⁵	100%	100%	100%

- 1 Includes payments to support the operation of the Public Safety Model in Darwin, Katherine and Alice Springs, funding for the Northern Territory Legal Aid Commission for a range of services including Domestic Violence Legal Services in Darwin, and funding for Victims of Crime NT for operational costs and the administration of the Clean Up Assistance Scheme.
2. Previously separate grants for the Palmerston Information and Referral Office and Darwin and Palmerston Night Patrol were incorporated within the Intervention and Case Management Services grant agreement for ease of administration. CCTV in Alice Springs.
- 3 Number is reduced as DoJ no longer administers CCTV grants funding for Alice Springs.
4. Responsibility for this function transferred to the Grants Administration Unit, CASS in the 2nd quarter 2010-11
5. Responsibility for this function transferred to the Grants Administration Unit, CASS in the 2nd quarter 2010-11

2010-11 ACHIEVEMENTS

- Major legislation was developed in accordance with the Government's legislative program. Highlights include:
 - enactment of the *Alcohol Reform (Prevention of Alcohol-related Crime and Substance Misuse) Act 2011* (PACSM Act) which provides for a police-driven administrative system banning consumption, possession and purchase of alcohol and establishing the Alcohol and Drugs Tribunal. The Act commenced on 1 July 2011 (except for provisions dealing with referrals to the Alcohol and Drugs Tribunal (section 16 and Part 3, which are expected to commence on 1 January 2012);.
 - enactment of the *Alcohol Reform (Liquor Legislation Amendment) Act 2011*, which reforms the regulatory regime around the sale of liquor generally, legislates for the roll-out of the Banned Drinker Register to support the PACSM Act and also reforms penalty levels. The Act commenced operation on 1 July 2011;
 - enactment of the *Alcohol Reform (Substance Misuse and Referral for Treatment Court) Act 2011* to establish the SMART Court replacing the Alcohol Court. The court has powers to make orders for offenders whose offending is related to alcohol or drug misuse. The Act commenced on 1 July 2011;
 - commencement on 1 April 2011 of the *Justice Legislation Amendment (Committals Reform) Act 2011* to streamline committal proceedings and reduce stress to witnesses by limiting the circumstances in which witnesses can be called to give oral evidence;.
 - as part of COAG reforms enactment of the *Consumer Affairs and Fair Trading Amendment (National Uniform Legislation) Act 2010* (commenced 1 January 2011), the *Electronic Transactions (Northern Territory) Amendment Act 2011* (commenced 23 May 2011), the *Personal Property Securities (National Uniform Legislation) Act 2010* (not commenced as at 30 June 2011), the *Transport of Dangerous Goods by Road and Rail (National Uniform Legislation) Act 2010* (commenced 31 March 2011), and the introduction of the Commercial Arbitration (National Uniform Legislation) Bill 2011; Legal Policy was also heavily involved in the development of the Occupational Licensing (Northern Territory) Bill 2010 as introduced into Parliament by the Treasurer in late 2010.
 - commencement on 1 July 2010 of the *Justice Legislation Amendment (Penalties) Act 2010*, enactment and commencement of the *Penalties Amendment (Justice and Treasury Legislation) Amendment Act 2010* (commenced 1 February 2011), and introduction of the Penalties Amendment (Chief Minister's and Other Portfolios) Bill 2010 and the Penalties Amendment (Children and Families, Health and Primary Industry, Fisheries and Resources) Bill 2011, which provide for a 15% increase in monetary penalties and expression of most monetary penalties in penalty units for a wide range of legislation across most portfolios. A final Bill to complete this process across all portfolios is expected to be introduced in 2011-2012;
 - enactment and commencement of the *Criminal Code Amendment (Mental Impairment and Unfitness for Trial) Act 2010*, which amends Part IIA of the Criminal Code regarding the operation of supervision orders. This Act commenced on 18 November 2010;

- enactment and commencement of the *Criminal Law Amendment (Criminal Damage) Act 2011*, which reforms and modernises Part VII Division 6 of the Criminal Code, which contains offences regarding criminal damage, including arson. The Act commenced on 1 June 2011;
- enactment and commencement of the *Oaths, Affidavits and Declarations Act 2010* and the *Oaths, Affidavits and Declarations (Consequential Amendments) Act 2010*, which repealed the *Oaths Act* and consequentially amend various other Acts to reform the law in relation to oaths, affidavits and declarations. The Acts commenced on 1 March 2011;
- enactment and commencement of the *Domestic and Family Violence Amendment Act 2010*, which makes a number of amendments to the *Domestic and Family Violence Act* to redress practical problems in the operation of the legislation. The Act commenced on 2 February 2011;
- enactment and commencement of the *Criminal Law Amendment (Sentencing Appeals) Act 2011*, which abolishes the principle of sentencing double jeopardy. The Act commenced on 27 April 2011;
- enactment and commencement of the *Bail Amendment Act 2011*, which introduces an offence of breach of bail. The Act commenced on 16 May 2011;
- enactment and commencement of the *Health and Community Services Complaints Amendment Act 2011* to amend the process for appointing the Commissioner for Health and Community Services Complaints and clarify the status of the Commission's staff. The Act commenced on 4 May 2011;
- enactment and commencement of the *Information Amendment Act 2011*, which clarifies the circumstances in which NT government agencies may share information among themselves and with others for the purposes of research or statistics. The Act commenced on 30 March 2011;
- commencement of the *Financial Transaction Reports Amendment Act 2010* which enables police to request further information from financial institutions regarding suspicious transactions. The Act commenced on 21 July 2010;
- introduction of the new era in corrections legislation - Justice (Corrections) and Other Legislation Amendment Bill 2011, which creates additional sentencing options for courts and empowering them to order that the licence disqualification and demerit points of some traffic offenders have no effect;
- implementation of national uniform evidence law (consultation Bill and discussion paper released) and review of the *Summary Offences Act* (discussion paper released).
- Signing of the National Partnership Agreement on legal aid services which brings with it a significantly increased role of the Department of Justice concerning the obligations of the NT Government and the NT Legal Aid Commission under that agreement.
- The Public Safety Model was implemented and monitored in Darwin, Nhulunbuy, Katherine, Tennant Creek and Alice Springs. The Northern Territory Government continued a range of initiatives aimed at tackling antisocial and low-level offending behaviour, such as illegal camping, loitering and drinking in public areas.

- Funded projects and programs including Intervention and Case Management Services in Darwin, Katherine and Alice Springs, the Palmerston Information and Referral Office, the Darwin Area Night Patrol and Return to Country services and Alice Springs closed circuit television monitoring (responsibility since transferred to Police, Fire and Emergency Services).
- Worked with government partners to facilitate a series of special 'return to school, return to country' exercises in Alice Springs and Darwin.
- Provided executive support to the monthly meetings of the Community Safety Working Group and fortnightly meetings of the Interagency Tasking and Coordination Groups in Darwin/Palmerston, Nhulunbuy, Katherine, Tennant Creek and Alice Springs.
- Developed and conducted community education to raise awareness of the Australian classification system on film and literature and the harmful impact of pornography.
- Managed gambling harm reduction and community grant programs funded through levies on electronic gaming machines.
- Managed the Community Benefit Funds and associated secretariat support for its committee.
- Participated in gambling research and policy forums to inform the development of Northern Territory gambling policy and programs.
- Funded and evaluated services that provide access to justice and legal advice, including the NT Legal Aid Commission, domestic violence and tenancy legal services.
- Administered the Official Visitors Program for correctional centres and juvenile detention centres in the Northern Territory.
- Facilitated research in identified priority areas under Closing the Gap and Tertiary Education Partnerships with Charles Darwin University.
- Coordinated the implementation of the Cross Border Justice Scheme to promote access to justice in the cross border region of the Northern Territory, South Australia and Western Australia. This includes a working partnership between the respective governments;
- Developed and maintained quarterly reporting to the Australian and Northern Territory governments for the Community Education and Remote Alcohol Management Planning project.
- Undertook a leading role in responding to law and justice related community safety issues in Yuendumu.
- Provided analytical services to support an evidence-based approach to the development and evaluation of legislation, alcohol management plans and alcohol supply restrictions.
- Developed 6-monthly summaries of key alcohol indicator statistics.
- Published NT Quarterly Crime & Justice Statistics up to the September 2010 quarter.
- Published the Wholesale Alcohol Supply report for 2002 – 2009.
- Participated in the development of the evaluation framework and ongoing monitoring of the Alcohol Reforms.

DIRECTIONS FOR 2011-12

- Progress policy regarding the reform of the law of evidence (by adoption of the national uniform evidence legislation), the *Summary Offences Act* and Part IIA of the Criminal Code, reform of the structures for the lower courts and the creation of the Sentencing Council.
- Complete the legislative program for reviewing all penalties in Northern Territory legislation and expressing them as penalty units.
- Implement the *Serious Crime Control Act* 2009 having regard to the High Court's 2011 decision in *Wainhohu v New South Wales*.
- Complete the implementation of legislation relating to vendor disclosure, and review vulnerable witness provisions in the *Evidence Act*.
- Complete legislation program and its implementation arising out of COAG reforms, including personal properties securities, electronic conveyancing, business names, directors' liabilities, private security, legal profession and occupational licensing (concerning real estate agents and has fitters).
- Complete statutory and non-statutory reports on the *Information Act*, Victims of Crime legislation, Youth Justice system, part 3.3 of the *Care and Protection of Children Act*, business tenancies, construction contracts, anti-discrimination, community justice centre, officer visitors and Part V of the *Justices Act* (committal reforms).
- Complete policy development and possible legislation concerning R-rated computer games, dangerous sex offenders, caravan parks, residential tenancies reform, kava international wills, cyber crime and national registration of domestic violence orders.
- Complete a review of the Official Visitors Program and implement decision-making.
- Develop, implement, monitor and evaluate strategies for public safety, remote community education, law and justice issues associated with community safety and wellbeing, gambling and pornography-related harm reduction, and policies and programs relating to justice issues.
- Continue to conduct community briefings on recorded crime, justice and alcohol supply trends.
- Together with South Australia and Western Australia, establish an evaluation process for the Cross Border Justice Scheme.
- Continue to provide executive support to the monthly meetings of the Community Safety Working Group.
- Continue to monitor law and justice community safety issues in Yuendumu.
- Continue to manage the Community Benefit Fund and provide secretariat support for its committee.
- Coordinate a series of seminars in conjunction with The Northern Institute of the Charles Darwin University on a range of justice related issues to assist in planning a possible research program for reference to the Community Benefit Fund committee.
- Continue to fund and evaluate services that provide access to justice and legal advice, including the holding of forums as required under the National Partnership Agreement on legal services, the NT Legal Aid Commission, domestic violence and tenancy legal services.
- Continue to conduct community education to raise awareness of the Australian classification system on film and literature and the

harmful impact of pornography and adapt program to meet emerging challenges associated with use of information and communication technologies.

- Coordinate Department of Justice reporting on implementation of Working Future and the National Partnership Agreement on Remote Service Delivery and perform departmental liaison officer roles for relates whole of government working groups.
- Provide multi-agency project team support to the consultant engaged to prepare a report to Government on the Youth Justice System Review (due by 30 September 2011).
- Implement actions arising from the government response to the Youth Justice review.
- Participate in policy and operational developments relating to the expiry in August 2012 of the Commonwealth's *Northern Territory Emergency Response Act 2007*.
- Expand the role of the Research and Statistics unit to provide data and analytical support to the Sentencing Council and the Youth Justice Review.
- Develop and publish an annual crime statistics report covering 11 financial years from 2000-01 to 2010-11.
- Publish the statistics for the NT Corrections annual report for 2010-11.
- Provide monthly reports and analytical support for the ongoing monitoring of the Alcohol Reforms.
- Develop the methodology and report the current trends in violent offences in the Northern Territory.

Report on Performance

Licensing, Regulation and Alcohol Strategy

Manages and monitors the Northern Territory's regulatory regimes including gambling, liquor and security providers and administration of racing grants.

OUTCOME

Remote community wellbeing and safety through effective and efficient regulatory operations, education and strategic leadership.

OUTPUTS

- Licensing, Regulation and Alcohol Strategy
- Licensing and Regulation Grants
- Alcohol Reform Program

Administers and enforces the Northern Territory's regulatory regimes for gaming, wagering, liquor, kava, tobacco, private security, business affairs, associations administration, licensing under the *Consumer Affairs and Fair Trading Act*, agent's licensing and escort agencies.

Provides support for the following statutory authorities:

- Northern Territory Licensing Commission;
- Northern Territory Racing Commission;
- Real Estate Agents Licensing Board; and
- Agents Licensing Fidelity Guarantee Fund.

Develops and implements strategies for reducing alcohol supply, consumption and resultant harm.

Key Deliverables	Current Year		Targets	Previous Years	
	2010-11 Estimate	2010-11 Actual	2011-12 Estimate	2009-10 Actual	2008-09 Actual
Quantity					
Licences and permits administered	21,000	20,078	19,000	20,417	17,090
Business names and associations administered	1,500	19,923 ¹	19,700	19,637	19,582
Operational visits undertaken ²	2,300	3,398 ³	2,000	2,893	2,738
Public Education and Community consultation	200	177	300	219	208
Alcohol Management Plans under development ⁴	17	17	30	10	5
Alcohol Management Plans managed	16	21	26	10	10
Quality					
Complaints relating to all services provided	<5%	<5%	No longer measured	<5%	Measure not used
Revocations, variations or substitutions of administrative decisions	0	5 ⁵	No longer measured	3	Measure not used
Timeliness					
Licence applications finalised within statutory timeframes	100%	100%	No longer measured	100%	100%

1. Anticipated transfer of the business names registration function to the Commonwealth has been delayed until May 2012.
2. Includes routine inspections, audits and community visits.
3. The increase in visits relates to deployment of the Banned Drinker Register, Soccer world cup operation and Alice Springs on-premise operation.
4. The key deliverable has been amended to reflect those plans under development (including those under transition to community management) and those under management (in place, signed off and managed by community).
5. Successful appeals related to permit applications.

Licensing and Regulation Grants

Key Deliverables	Current Year		Targets	Previous Years	
	2010-11 Estimate	2010-11 Actual	2011-12 Estimate	2009-10 Actual	2008-09 Actual
Support provided to Thoroughbred Racing Northern Territory and Darwin Greyhound Association	12.00	16.05 ¹	12.6	0 ²	19.22 ³
Number of race meetings held across the Northern Territory ⁴	127	127	127	125	129
Accuracy of payments processed	100%	-	Measure discontinued	100%	100%
Payments made according to the timeframe in the grant funding agreements	100%	-	Measure discontinued	100%	100%

- 1 Variance includes a one-off payment of \$1.4m to the Darwin Greyhound Association for a new kennel block and facility upgrade and an advance payment of \$3m to Thoroughbred Racing Northern Territory for 2011-12. Payments to Thoroughbred Racing Northern Territory by the Department of Justice did not include workers compensation insurance, which was paid by NT Treasury.
- 2 The payment of \$3.51m reported in 2009-10 was made by NT Treasury for Jockey workers compensation insurance and should not have been included in the Department of Justice annual report.
- 3 Payments to Thoroughbred Racing Northern Territory and the Darwin Greyhound Association under the Racing Industry Funding Agreement and Greyhound Racing Funding Agreement. The 2009-10 funding of \$10.52 million was paid late in 2008-09.
- 4 Meetings held by the Darwin Greyhound Association and Thoroughbred Racing Northern Territory.

Alcohol Reform Program

Key Deliverables	Targets
	2011-12 Estimate
Number of alcohol bans issued ²	2,300
Treatment orders completed ³	150
Number of attempts to purchase alcohol denied ⁴	5,000
Number of applications received by the Alcohol and Other Drugs ⁵ Tribunal	600
Number of referrals received by the SMART Court ⁶	375

- 1 Measures relate to new legislation introduced in 2011, with the Alcohol Reform Program and alcohol bans commencing on 1 July 2011.
- 2 Through police Banning and Alcohol Treatment (BAT) notices and through orders made by the Alcohol and Other Drug (AoD) Tribunal and Court system.
- 3 Orders made by the AoD Tribunal and SMART Court. The AoD Tribunal commences on a limited basis on 1 July 2011 (for review of police bans and for the automatic referral of people receiving a police-administered fourth BAT notice) and for other harm referrals on 1 January 2012.
- 4 Denial of people registered on the Banned Drinkers Register.
- 5 Applications relate to people on their fourth BAT notices, review of BAT notices and referral of people with substance misuse problems, who place themselves and/or others at risk.
- 6 The SMART Court commences in a partial capacity on 1 July 2011, with full operation from 1 July 2012

2010-11 ACHIEVEMENTS

- Developed regulatory frameworks to facilitate the introduction of the Alcohol Reform Program. The program includes Territory-wide problem drinker bans, mandatory treatment, an Alcohol and Other Drugs Tribunal for non-criminal matters and a Substance Misuse Assessment and Referral for Treatment court for criminal matters.
- Led in the deployment of the Banned Drinker Register take-away venue equipment throughout Darwin and Palmerston, including the provision of training to industry employees.
- Provided \$1.4m capital grant to the Darwin Greyhound Association to establish a new kennel block and facility upgrade.
- Grant payments of \$10 000 each are made annually to unregistered race clubs Harts Range and ABC Brunette Downs. Prior to the establishment of the TRNT these clubs received funding from the overall racing industry funding allocation. The TRNT is unable to fund unregistered race clubs, so separate funding is provided direct.
- Finalised a new 5-year funding agreement with Thoroughbred Racing NT which will commence on 1 July 2011 and provides total funding of \$66M.
- Funded a review of the electronic identification system in Alice Springs, Katherine and East Arnhem. The electronic identification system was found to be effective and compliant with required information management security standards. Recommendations from the review were incorporated into the Banned Drinker Register component of the Alcohol Reforms Program.
- Continued to participate in Interagency Tasking and Coordination Group (ITCG) meetings to identify antisocial behaviour hotspots and public safety issues.
- Facilitated the implementation of alcohol management plans for Darwin CBD and the Casuarina precinct.
- Continued to work closely with the Department of Health and Families to implement new tobacco conditions aimed at reducing consumption.
- Continued to design and implement new tobacco licensing scheme providing for annual licence renewals.
- Participated in the development of key national initiatives including:
 - Security industry harmonisation;
 - Business names referral to the Australian Government;
 - national licensing scheme for property agents;
 - property agents codes of conduct harmonisation; and
 - debt collection harmonisation.
- Passed *Liquor Act* amendments, including creation of designated areas, Director of Licensing supported liquor accords and new legislation to deal with minors entering licensed premises including dealing with false and fake identification. The amendments will take effect on 1 July 2011.
- Established Designated Areas in Darwin, Palmerston and Alice Springs to address alcohol-related violence and antisocial behaviour in public spaces around licensed premises
- Drafted further *Liquor Act* amendments that will introduce the Banned Drinker Register, SMART Court and Alcohol and Other Drugs Tribunal on 1 July 2011.
- Negotiated the buyback of two liquor licences in Alice Springs.

- Introduced the electronic identification system in Tennant Creek from May 2011.
- Revamped the Alice Springs Alcohol Management Plan and membership of the Alcohol Reference Group in line with recommendations of the Menzies School of Health Research Review.
- Under Closing the Gap, supported the introduction of Alcohol Management Plans (AMPs) across the Territory. In 2010-11 there were 18 AMPs under development and 21 were signed off and being managed by the communities.
- Established a forum for senior officers from both Northern Territory and Australian government agencies to progress the development and implementation of AMPs and identify potential resource and support responses to emerging trends, locally identified issues, priorities and strategies.
- Provided \$200,000 under Closing the Gap for community education and awareness projects. This has been used to support harm and demand strategies arising out of alcohol management plans.
- Negotiated a new National Partnership Agreement on Substance Misuse with a significant increase in funding being provided to expand the development of alcohol management plans across the NT.
- Menzies School of Health Research completed evaluations of the AMPs for Katherine and Tennant Creek, and undertook the evaluation of the alcohol management system in East Arnhem / Nhulunbuy.
- Ongoing funding totalling \$400,000 under Closing the Gap was used in the development of a comprehensive social marketing campaign aimed at all Territorians to tackle alcohol-related issues.
- Continued to fund the Australian Drug Foundation to deliver the Good Sports Program to work with sporting clubs in the Northern Territory around responsible service of alcohol and changing the culture of drinking in sporting clubs.
- Participated with the Department of Education and Training (DET) and Department of Business and Employment (DBE) to develop and implement a business model addressing financial and governance issues of childcare centres trading as associations across the Northern Territory

DIRECTIONS FOR 2011-12

- Continue the deployment of the Banned Drinker Register take-away venue equipment throughout the Territory.
- Introduction of Designated Areas in Katherine and Tennant Creek.
- Introduction of specific penalties for offences committed by licensees/employees.
- Introduction of a Code of Practice for Off Premises Deliveries of Liquor Products.
- Introduction of Liquor Licence Amenity Guidelines.
- Participation in a national working group to address match fixing in sport.
- Finalise tobacco licensing scheme and fee structure.
- Continue to participate in the development of key national initiatives including:

- Security industry harmonisation;
- Business names referral to the Australian Government;
- national licensing scheme for property agents;
- property agents codes of conduct harmonisation; and
- debt collection harmonisation.
- Ongoing development of AMPs in communities and town camps.
- Undertake research and develop an overarching framework and best practice guidelines to guide the future development of permit systems through Menzies School of Health of Research.
- Introduction and dissemination of an enforcement policy that sets out the basic approach the Licensing, Regulation and Alcohol Strategy Division will take in addressing compliance failures across the industries it regulates. It is aimed at providing industry with a transparent environment for understanding the factors that impact on determining appropriate responses to compliance failures. It will also provide compliance officers with a framework for consistency in addressing licensee breaches.
- Commence development of 13 additional alcohol management plans for a number of communities across the Territory to meet the target of 30 alcohol management plans under development in 2011-12, and a further 26 signed off and being managed by communities.
- Finalise the establishment of an Alcohol Reference Group (ARG) for the Darwin alcohol management plan, comprising a balanced representation of the community sector, industry, NT Government agencies and other stakeholders.
- Publish the Menzies School of Health and Research Evaluation Report on the Gove Peninsula Alcohol Management System.
- Continue to work with licensees to develop a Liquor Accord to address alcohol-related harm at a local level.
- In line with the recommendations of the Tennant Creek Alcohol Management Plan Evaluation, work with the Tennant Creek ARG in developing a revitalised and holistic alcohol management plan with the Aboriginal community for Tennant.
- Finalise the implementation of a large-scale social marketing strategy and safe drinking campaign.
- Continue to participate in national working groups to support the Select Council on Gambling Reform and progress the commitments under the Australian Government's Wilkie Agreement. This will see development and beginning implementation of pre-commitment for Electronic Gaming Machines (EGMs), dynamic warning messages for EGMs, and restrictions on the location of automatic teller machines in gaming venues.
- Continue to participate in the implementation of the National Business Names project as part of the Australian Government's National Seamless Economy reforms. This will see the transfer of responsibility of business name registration from individual jurisdictions to one national body, the Australian Securities and Investments Commission, during the 2011-12 financial year.
- Continue to participate in the National Occupational Licensing System (NOLS) project as it relates to estate agents' licensing. As part of the Australian Government's National Seamless Economy reforms, NOLS is aimed at improving business efficiency, labour mobility and reducing the regulatory burden on businesses.

- Finalise the removal signage deployed as a result of the Northern Territory Emergency Response on Northern Territory main highways and continue associated community visits and consultations.

Alcohol Reform Program

Continue to lead ban enforcement component of the Alcohol Reform Program. Key priorities will see the:

- continued roll-out of ID scanners in take-away liquor outlets in remote areas and in communities with permit systems;
- development of a permit management system that interacts with the BDR, installation of biometric devices into the remaining high custody areas for NT Police; and
- development of a portal for online sales to provide for checking against the BDR.

Finalise the ongoing reporting requirements for the Alcohol Reform Program in conjunction with the Research and Statistics Unit. This will include:

- scoping and establishing the external evaluation and research program; and
- establishing the ongoing management arrangements for performance monitoring, reporting and evaluation.

NT WorkSafe

Provides advice on safe work practices and enforcing compliance with occupational health and safety standards and improving workers compensation outcomes.

OUTCOME

Harm related to the failure to provide workers with safe workplaces and mishandling of dangerous goods will be minimised through the provision of advice and enforcement of occupational health and safety standards, regulations and legislation.

OUTPUT

- Regulation of Occupational Health and Safety

REGULATION OF OCCUPATIONAL HEALTH AND SAFETY

Performance Measures	Current Year		Targets	Previous Years	
	2010-11 Estimate	2010-11 Actual	2011-12 Estimate	2009-10 Actual	2008-09 Actual
Quantity					
Completed workplace visits ¹	5,000	4,730	5,000	5,053	4,007
Number of workers compensation mediations completed	220	232	220	206	Measure not used
Information session/education campaigns conducted	50	44	50	Measure not used	Measure not used
Licences issued ²	6,000	9,899	8,000	6,111	Measure not used
Quality³					
Employer satisfaction	75%	93% ³	75%	88%	Measure not used
Worker satisfaction	75%	81%	75%	96%	Measure not used
Decision review requests upheld ⁴	<15%	0%	Measure discontinued ⁶	0%	Measure not used
Attendee Satisfaction (information sessions)	75%	96%	75%	Measure not used	Measure not used
Timeliness					
Mediator appointment not completed within legislated timeframes	<2%	2%	Measure discontinued ⁶	Measure not used	Measure not used
Licences issued within 20 days ⁵	90%	89%	90%	94%	Measure not used
Workplace fatality investigations conducted within 7 days	90%	79%	Measure discontinued ⁶	Measure not used	Measure not used
Response to general inquiries within 5 days	90%	83%	90%	Measure not used	Measure not used

1 Sourced from both internal and external demand. Measure re-worded to 'Completed workplace visits' from 2009-10.

2 Includes Occupational Health and Safety and Dangerous Goods licences.

3 Substantial investment in inspector recruitment and training, together with an enforcement and compliance focus on capacity building, has led to high levels of satisfaction with NTWS services.

4 The relatively low number of requests for internal reviews indicates that employers are not disputing the decisions of inspectors. Where these decisions are disputed, investigations have found that the decisions were appropriate. No disputes have led to a formal appeal in court. Because of low numbers, this measure is discontinued for 2012.

5 Excludes licences of a complex nature requiring a site visit.

6 A review of output measures was undertaken in 2011, and measures where small numbers make the data unreliable were discontinued for 2012.

FATALITIES INVESTIGATED

	2007-08	2008-09	2009-10	2010-11
Total fatalities reported to and investigated by NT WorkSafe	6	12	11 ²	4 ¹

- 1 Prior to 2010-11, NT WorkSafe reported against all reported workplace deaths, which included some that were not within NT WorkSafe's jurisdiction or for which other agencies had primary carriage, for example air crashes. From 2010-11, reporting of workplace accidents has been adjusted in accordance with the requirements of OHS harmonisation, hence only those that are work related and for which NT WorkSafe has primary responsibility are reported.
- 2 Using the same criteria as used in 2010-11, the number of work-related fatalities for 2009-10 would be 3.

OCCUPATIONAL HEALTH AND SAFETY REGULATION

Workplace Inspections by Industry

Industry Group	2010-11	%	2009-10	%
Accommodation, Cafes and Restaurants	219	5%	212	4%
Agriculture and Fishing	79	2%	48	1%
Communications Services	15	0%	9	0%
Construction	1837	39%	1903	37%
Cultural and Recreational Services	129	3%	128	3%
Education	139	3%	173	3%
Electricity, Gas and Water Supply	120	3%	94	2%
Finance and Insurance	0	0%	3	0%
Government Administration and Defence	224	5%	229	5%
Health and Community Services	43	1%	58	1%

Industry Group	2010-11	%	2009-10	%
Manufacturing	204	4%	184	4%
Mining	346	7%	446	9%
Personal and Other Services	178	4%	211	4%
Property and Business Services	198	4%	169	3%
Retail Trade	698	15%	904	18%
Transport and Storage	163	3%	168	3%
Wholesale Trade	138	3%	143	3%
Totals	4730	100%	5082	100%

Enforcement Data

Notices Issued by NT WorkSafe	2010-11	2009-10	% change
Electrical Installation Safety Report	19	15	21%
Electrical Safety Inspection Report	4	2	50%
Improvement Notice	104	132	-27%
Notice of Non-Compliance, Electrical Safety	0	1	-100%
Prohibition	88	52	41%
Stop Work Notice	1	0	100%
Totals	216	202	6%

2010-11 ACHIEVEMENTS

Legislation and Regulation

- The NT Code of Practice for Induction for Construction Work commenced on 31 October 2009. The NT Code was approved by notice in the Government Gazette on 24 September 2009 and since then more than 4000 'white cards' have been issued to Northern Territory construction workers.
- A total of 19 Registered Training Organisations (RTOs) have been assessed and accepted as having a recognised system in place to achieve the conditions set out in the NT Code. As a result, these RTOs are able to distribute the NT white card to their training graduates. NT WorkSafe publishes the details of the RTOs on its website.
- The National Standard for Licensing Persons Performing High Risk Work commenced on 1 July 2010, and will be phased in over five years. The standard will implement a national licensing scheme.
- The National Code of Practice for the Prevention of Falls in General Construction and the National Code of Practice for Precast, Tilt-up and Concrete Elements in Building Construction were adopted in the Northern Territory.
- The Northern Territory legislation adopting the national model laws for transport of dangerous goods was introduced into the Legislative Assembly.
- NT WorkSafe approved a further three providers of training for Health and Safety Representatives under the *Workplace Health and Safety Act* (Darwin Computer Academy, Industrial Foundation for Accident Prevention (IFAP) and Charles Darwin University).

Education and Awareness

- A total of 75 awareness sessions were conducted for industry regarding the implementation of the *Workplace Health and Safety Act 2007*.
- In the Northern Territory, consultation on the draft national model *Occupational Health and Safety (OHS) Act* included public forums in major centres, as well as briefings to industry groups and the Workplace Health and Safety Advisory Council.
- Participated in national tripartite technical advisory groups which input to the policy development process for the national model OHS regulations.
- Informed and sought input from Northern Territory stakeholders through local industry based consultative committees formed by the Workplace Health and Safety Advisory Council.

DIRECTIONS IN 2010-11

- Enhance a targeted service delivery plan for remote and regional areas aligned to Working Futures.
- Facilitate an increased presence in the mining community by a regular visitation schedule across the Northern Territory.
- Complete phase two of the WorkSafe Information Management System (WIMS) to improve data collection and reporting capability.
- Continue to deliver targeted activity in specific industry sectors and high risk areas.
- Continue to improve the return to work outcomes for injured workers.
- Develop and implement service standards.
- Support Northern Territory businesses to achieve and exceed national standards and targets in health and safety as reflected in the *Territory 2030* strategy.
- Continue to work with stakeholders and government on harmonisation of OHS laws and other COAG seamless national economy reforms.

Legislative Reporting



Section 63 of the *Construction Contracts (Security of Payments) Act* (the Act) requires that the relevant Chief Executive Officer provide a report on the operation and effectiveness of the Act for the year. The Act provides a speedy dispute resolution mechanism for building disputes. The process permits disputes to be resolved on an interim basis pending any further action before the courts. These interim resolutions permit construction contracts to proceed, with monies being paid, subject to the reservation of the right to proceed to court. The Act is administered by the Department of Justice through the Policy Coordination Division. Mr Guy Riley holds the position of Construction Contracts Registrar.

Some statistics concerning the operation of the Act, since its commencement on 1 August 2006, are as follows:

Year (to 30 June)	Number of applications	Determinations	Rejections of applications (eg. for being made out of time)	Court actions resulting from determinations
2005-06	1	1	0	0
2006-07	9	7	2	1
2007-08 ¹	14 ¹	10	5	2
2008-09	20	15 ²	5	2
2009-10	19	15 ²	4	2 ³
2010-11	11 ⁴	5	5	1 ³

Notes

1. In 2007-08 there was one more determination than application because the adjudicator rejected the application for a lack of jurisdiction, however the matter went to the local Court where the Magistrate took a different view and referred the matter back to the adjudicator. As a result, there was a rejection and a determination for the same application.
2. One of the determinations was subsequently overturned in the Courts on the basis that the adjudicator did not have the jurisdiction to make a determination (and therefore should have rejected the application).
3. One of the Court actions was a successful appeal against a decision of the Supreme Court made during the previous financial year.
4. One application was deemed to be dismissed because the adjudicator failed to make a determination within the required time.

Insurance Reporting



Reporting on insurance activities is a requirement pursuant to Treasurer's Direction R2.1 Insurance Arrangements.

The management of insurance risks and responsibilities in the Department is currently achieved through policy and guidance documentation and reviews in areas such as staff wellbeing and occupational health and safety, motor vehicle usage, building maintenance and travel procedures.

Classification	2008-09 Total Value in \$	2009-10 Total Value in \$	2010-11 Total Value in \$
Self Insurance Claims			
Workers Compensation – total costs as provided by DBE	1,575,184	1,430,170	872,835
Workers Compensation – early intervention program managed in DoJ	11,206	36,939	63,503
Motor Vehicles – total costs as provided by NT Fleet	120,056	64,736	79,670
Professional Indemnity – legal settlement costs	0	0	0
Public Liability – legal settlement costs	40,000	0	0
Damaged Clothing Compensation	0	0	301
Commercial Insurance Premiums			
Overseas Travel	143	0	283
Professional Indemnity Insurance	1,474	1,500	1,273
Commercial Insurance Claims			
Commercial Insurance Claims	0	0	0
Total	1,748,063	1,533,344	1,017,865

Financial Overview and Statements



FINANCIAL STATEMENT OVERVIEW

FOR THE YEAR ENDED 30 JUNE 2011

OPERATING STATEMENT

	2011 \$'000	2010 \$'000	Variance \$'000
Income	\$228,992	\$198,427	\$30,565
Expenses	\$252,353	\$206,863	\$45,490
Net Surplus / Deficit	(\$23,362)	(\$8,437)	(\$14,925)

The Operating Statement for the Department of Justice for the year ended 30 June 2011 indicates an operating deficit for the year of \$23.362M. During the year, \$228.992M of income was received and \$252.353M of expenses were recognised.

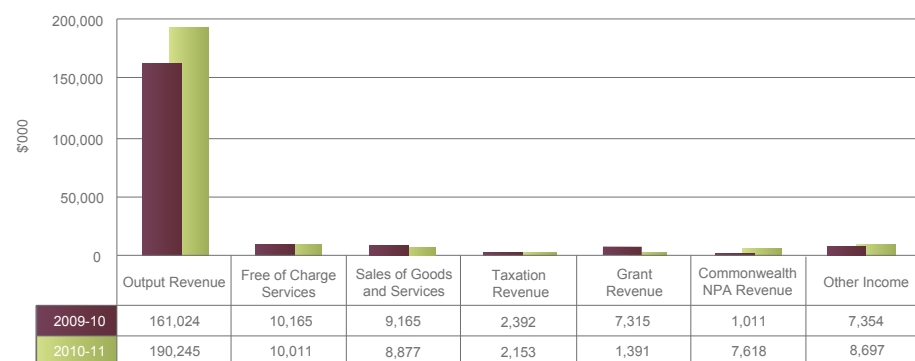
A financial deficit outcome is expected within the Northern Territory Government's financial management framework. Government Agencies are not funded for non-cash items such as depreciation and some expenses are funded from the approved use of cash balances from the end of the previous year (i.e. not current year income). The budgeted deficit for the Department of Justice for 2010-11 was \$18.689M. Unfunded depreciation was anticipated as \$14.026M and the use of cash balances approved for the year were valued at \$4.663M.

In addition to these budgeted deficit outcome items, during the year additional items were recognised as expenses without specific corresponding income being received. These unfunded and non-discretionary expenses account for the further \$4.673M to fully account for the total deficit outcome. The significant items to report as unfunded and non-discretionary for 2010-11 include a \$2.5M workers

compensation coverage payment for the Thoroughbred Racing NT, \$1M of costs associated with legal and preparatory work for the New Prison, a \$0.55M legal settlement payment relating to a coronial matter and in excess of \$1M for unfunded external counsel and witness expenses for the Office of the Director of Public Prosecutions..

In comparing the 2010-11 deficit outcome with that of the previous year the increase in the deficit of \$14.925M is attributable to \$8.7M of additional unfunded depreciation liability, \$3.6M more use of cash balance being approved for 2010-11 than in the previous year and \$2.6M more unfunded expenditure being incurred.

DoJ INCOME COMPARISON Actual 2009-10 and Actual 2010-11



As demonstrated in the table above the Department of Justice income is dominated by output appropriation. As a percentage of total income this category accounts for 81% of 2009-10 income and 83% of 2010-11 income.

The remaining categories of income are relatively consistent in the value of income that they provide for the Department.

Of note, funding received in 2009-10 as Grant revenue from the Commonwealth is recognised in 2010-11 as Commonwealth NPA Revenue. This relates to a correction in treatment of the Commonwealth revenue to being appropriation rather than a grant.

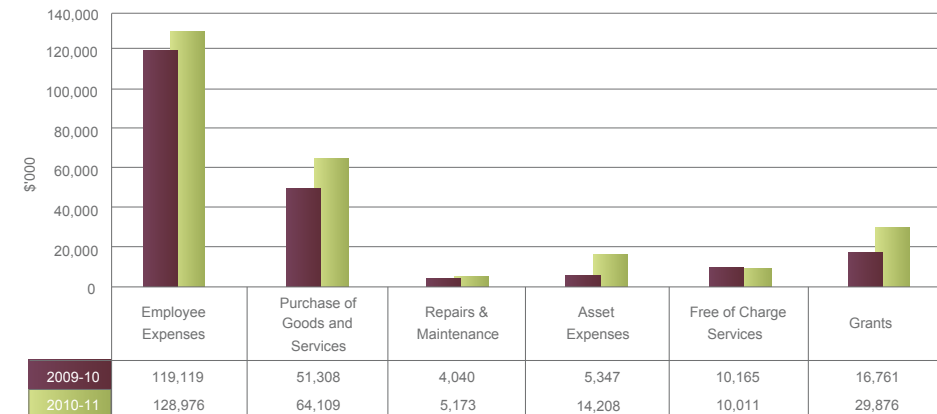
The increase in Output Revenue represents additional funding approved for 2010-11 for new and on-going major initiatives including:

- Development and introduction of the Alcohol Reform Program package of initiatives
- Funding to support increasing prisoner and juvenile detainee numbers
- The new Barkly Work Camp in Tennant Creek
- Increased financial support to victims of crime through the Crimes Victims Services Unit

The \$1.3M increase of income in the Other Income category relates to additional Agency Based Lawyer funding which is consequential to additional lawyer capacity being employed across the NT Government and an increase to the victim's levy which generated additional levy revenue.

DoJ EXPENSES COMPARISON

Actual 2009–10 and Actual 2010–11



The total movement in expenses between 2009-10 and 2010-11 was an increase of \$45M.

The new and ongoing initiatives funded by increased output revenue income, as highlighted in the income comparison above, account for the majority of the movements in the Employee and Purchase of Goods and Services expense categories.

The increase in the Repairs and Maintenance category is due to additional works required to the Supreme Court building and additional urgent minor category and asbestos removal works required in the Correctional Centres.

A revaluation of the Department's land and building assets at the end of 2009-10 resulted in \$8.8M of additional Depreciation expense in 2010-11.

The movement in Grants expenses is fully attributable to a timing adjustment for the annual Racing industry grant payments.

BALANCE SHEET

	2011 \$'000	2010 \$'000	Variance \$'000
Assets	\$402,944	\$376,227	\$26,717
Liabilities	\$46,165	\$24,981	\$21,184
Net Assets	\$356,779	\$351,246	\$5,533

The Net Financial position of the Department of Justice at 30 June 2011 was \$356.779M. This represents an improvement of \$5.533M from the end of the previous financial year.

Total Assets for the Department increased by \$26.717M during the year and total Liabilities increased by \$21.184M.

A single extraordinary trust account holding of \$13M significantly impacts both the increase in Assets as Cash and the increase in Liabilities as Deposits Held. The item has a zero net effect on the Department's bottom line value.

Other items accounting for the increase in Assets relate to revaluations of Land and Buildings during the year and an increase in the Plant and Equipment assets category.

The balance of the Liabilities increase is attributable to increased Creditors and Accruals recognised at year end and increased Provisions for both current and non-current employee entitlements required to be recognised.

STATEMENT OF CHANGES IN EQUITY

	2011 \$'000	2010 \$'000	Variance \$'000
Capital	\$197,615	\$170,237	\$27,378
Reserves	\$235,656	\$234,140	\$1,516
Accumulated Funds	(\$76,493)	(\$53,131)	(\$23,362)
Equity at End	\$356,778	\$351,246	\$5,532

The main movement in the Capital account is the recognition of equity transfers for completed capital works items / projects including new accommodations at Alice Springs and Darwin Correctional Centres and renovation works at Nichols Place.

The movement in the Reserves account relates to accounting entries required for land and buildings assets revalued during the year.

The variance in the Accumulated Funds balance confirms the operating deficit for the period.

CASH FLOW STATEMENT

	2011 \$'000	2010 \$'000	Variance \$'000
Cash at beginning	\$4,935	\$6,505	(\$1,570)
Net movement	\$15,468	(\$1,570)	\$17,038
Cash at End	\$20,403	\$4,935	\$15,468

The net movement of the Cash Balance from the end of 2009-10 to the end of 2010-11 is \$15.468M.

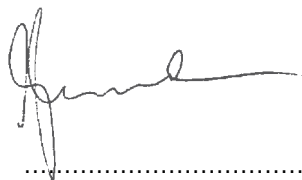
This increase in cash is due to Commonwealth funding received late in the year and an extraordinary large trust account deposit relating to a legal matter. The Commonwealth funding will be sought as carry forward / use of cash balance for 2011-12 and all monies held in trust are fully reconciled and held in accordance with trust accounting procedures.

CERTIFICATION OF THE FINANCIAL STATEMENTS

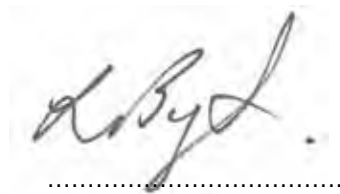
We certify that the attached financial statements for the Department of Justice have been prepared from proper accounts and records in accordance with the prescribed format, the *Financial Management Act* and Treasurer's Directions.

We further state that the information set out in the Comprehensive Operating Statement, Balance Sheet, Statement of Changes in Equity, Cash Flow Statement, and notes to and forming part of the financial statements, presents fairly the financial performance and cash flows for the year ended 30 June 2011 and the financial position on that date.

At the time of signing, we are not aware of any circumstances that would render the particulars included in the financial statements misleading or inaccurate.


.....

Greg Shanahan
Chief Executive
28 September 2011


.....

Lucie Byrnes
Chief Finance Officer
28 September 2011

DEPARTMENT OF JUSTICE COMPREHENSIVE OPERATING STATEMENT

For the year ended 30 June 2011

	Note	2011 \$'000	2010 \$'000
INCOME			
Taxation Revenue		2,154	2,392
<i>Grants and Subsidies Revenue</i>			
Current		1,391	7,315
Appropriation			
Output		190,245	161,024
Commonwealth		7,618	1,011
Sales of Goods and Services		8,877	9,165
Goods and Services Received Free of Charge	4	10,010	10,165
Gain on Disposal of Assets	5	-	1
Other Income		8,697	7,353
TOTAL INCOME	3	<u>228,992</u>	<u>198,427</u>
EXPENSES			
Employee Expenses		128,976	119,119
<i>Administrative Expenses</i>			
Purchases of Goods and Services	6	64,109	51,308
Repairs and Maintenance		5,173	4,040
Depreciation and Amortisation	10, 11	14,208	5,347
Other Administrative Expenses ⁽¹⁾		10,011	10,289
<i>Grants and Subsidies Expenses</i>			
Current		28,476	16,761
Capital		1,400	-
TOTAL EXPENSES	3	<u>252,353</u>	<u>206,863</u>
NET SURPLUS/(DEFICIT)		<u>(23,361)</u>	<u>(8,437)</u>
OTHER COMPREHENSIVE INCOME			
Asset Revaluation Reserve		1,515	228,330
TOTAL OTHER COMPREHENSIVE INCOME		<u>1,515</u>	<u>228,330</u>
COMPREHENSIVE RESULT		<u>(21,846)</u>	<u>219,894</u>

The Comprehensive Operating Statement is to be read in conjunction with the notes to the financial statements.

1 Includes DBE service charges.

Note: Total amounts within financial tables may be impacted by rounding of source data.

DEPARTMENT OF JUSTICE BALANCE SHEET

As at 30 June 2011

	Note	2011 \$'000	2010 \$'000
ASSETS			
Current Assets			
Cash and Deposits	7	20,403	4,935
Receivables	8	1,733	1,962
Inventories	9	317	229
Prepayments		355	316
Total Current Assets		<u>22,808</u>	<u>7,442</u>
Non-Current Assets			
Property, Plant and Equipment	10	379,478	368,130
Heritage and Cultural Assets	11c	657	655
Total Non-Current Assets		<u>380,135</u>	<u>368,785</u>
TOTAL ASSETS		<u>402,944</u>	<u>376,227</u>
LIABILITIES			
Current Liabilities			
Deposits Held (a)	13	15,011	1,187
Payables	12	10,672	6,354
Provisions	14	13,908	11,759
Other Liabilities	15	-	7
Total Current Liabilities		<u>39,591</u>	<u>19,307</u>
Non-Current Liabilities			
Provisions	14	6,575	5,674
Total Non-Current Liabilities		<u>6,575</u>	<u>5,674</u>
TOTAL LIABILITIES		<u>46,165</u>	<u>24,981</u>
NET ASSETS		<u>356,778</u>	<u>351,246</u>
EQUITY			
Capital		197,615	170,237
Reserves	16	235,656	234,140
Accumulated Funds		(76,493)	(53,131)
TOTAL EQUITY		<u>356,778</u>	<u>351,246</u>

The Balance Sheet is to be read in conjunction with the notes to the financial statements.

Note: Total amounts within financial tables may be impacted by rounding of source data.

Financial Overview and Statements

For the year ended 30 June 2011

DEPARTMENT OF JUSTICE STATEMENT OF CHANGES IN EQUITY For the year ended 30 June 2011

	NOTE	Equity at 1 July \$'000	Comprehensive result \$'000	Transactions with owners in their capacity as owners \$'000	Equity at 30 June \$'000
2010-11					
Accumulated Funds		(53,131)	(23,361)	-	(76,493)
		(53,131)	(23,361)	-	(76,493)
Reserves	16	234,140	-	-	234,140
Asset Revaluation Reserve			1,516		1,516
		234,140	1,516	-	235,656
Capital – Transactions with Owners		170,237			170,237
Equity Injections					
Capital Appropriation		-	-	2,810	2,810
Equity Transfers In		-	-	20,263	20,263
Other Equity Injections		-	-	5,000	5,000
Equity Withdrawals					
Capital Withdrawal		-	-	(87)	(87)
Equity Transfers Out		-	-	(607)	(607)
		170,237	-	27,378	197,615
Total Equity at End of Financial Year		351,246	(21,846)	27,378	356,778
2009-10					
Accumulated Funds		(44,695)	(8,437)	-	(53,131)
		(44,695)	(8,437)	-	(53,131)
Reserves	16	5,810			5,810
Asset Revaluation Reserve			228,330	-	228,330
		5,810	228,300	-	234,140
Capital – Transactions with Owners		157,079			157,079
Equity Injections					
Capital Appropriation		-	-	823	823
Equity Transfers In		-	-	11,239	11,239
Other Equity Injections		-	-	2,000	2,000
Equity Withdrawals					
Equity Transfers Out		-	-	(904)	(904)
		157,079	-	13,158	170,237
Total Equity at End of Financial Year		118,194	219,894	13,158	351,246

This Statement of Changes in Equity is to be read in conjunction with the notes to the financial statements.

Note: Total amounts within financial tables may be impacted by rounding of source data.

DEPARTMENT OF JUSTICE CASH FLOW STATEMENT
For the year ended 30 June 2011

	Note	2011 \$'000	2010 \$'000
CASH FLOWS FROM OPERATING ACTIVITIES			
<i>Operating Receipts</i>			
Taxes Received		2,154	2,392
<i>Grants and Subsidies Received</i>			
Current		1,391	7,315
Appropriation			
Output		190,245	161,024
Commonwealth		7,618	1,011
Receipts From Sales of Goods And Services		26,360	18,637
Total Operating Receipts		227,768	190,379
<i>Operating Payments</i>			
Payments to Employees		125,223	117,143
Payments for Goods and Services		74,354	60,392
<i>Grants and Subsidies Paid</i>			
Current		28,476	16,761
Capital		1,400	-
Total Operating Payments		229,452	194,295
Net Cash From/(Used In) Operating Activities	17	(1,685)	(3,916)
CASH FLOWS FROM INVESTING ACTIVITIES			
<i>Investing Payments</i>			
Purchases of Assets		4,393	489
Total Investing Payments		4,393	489
Net Cash From/(Used In) Investing Activities		(4,393)	(489)

DEPARTMENT OF JUSTICE CASH FLOW STATEMENT Continued
For the year ended 30 June 2011

	Note	2011 \$'000	2010 \$'000
CASH FLOWS FROM FINANCING ACTIVITIES			
<i>Financing Receipts</i>			
Deposits Received		13,824	12
<i>Equity Injections</i>			
Capital Appropriation		2,810	823
Other Equity Injections		5,000	2,000
Total Financing Receipts		21,634	2,835
<i>Financing Payments</i>			
Equity Withdrawals		87	-
Total Financing Payments		87	-
Net Cash From/(Used In) Financing Activities		21,547	2,835
Net Increase/(Decrease) in Cash Held		15,469	(1,570)
Cash at Beginning of Financial Year		4,935	6,505
CASH AT END OF FINANCIAL YEAR	7	20,403	4,935

The Cash Flow Statement is to be read in conjunction with the notes to the financial statements.

Note: Total amounts within financial tables may be impacted by rounding of source data.

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3. Comprehensive Operating Statement by Output Group

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1. OBJECTIVES AND FUNDING

The Department of Justice coordinates all elements of the Territory's justice system, with the exception of policing, to provide the services, frameworks and infrastructure required to build a fairer and safer community. The Department also undertakes licensing and regulation within a range of industries.

The Department has six main output groups:

- (a) Solicitor for the Northern Territory – provides civil litigation, commercial and native title legal services to Government, manages the outsourcing of selected legal services and administers the scheme that provides financial support to victims of crime. Consequently, Government is provided with the benefit of quality legal advice and representation
- (b) Court Support and Independent Offices – Provides administrative support services to enable courts and tribunals to administer justice for the community including: registry and processing of case documents; support for trials and hearings; fines recovery; and mediation services. Independent offices protect the community's legal rights and property interests by: providing land and life events (birth, deaths and marriages) registration services and searching facilities; providing trustee and estate administration services and managing restrained and forfeited property; overseeing freedom of information and privacy protection laws and implementing the public interest disclosure law; providing consumer protection services; providing protection from discrimination through education and independent complaint handling; and providing an independent public prosecution service. The outcome is a safe, secure and equitable society in which a person's legal rights and property interests are protected.
- (c) Correctional Services – as part of the criminal justice system, and in partnership with the community, contributes to individual and community safety by: providing for the safe and secure care and custody of adult prisoners and juvenile detainees and support strategies that contribute to a reduction in their likelihood of re-offending on release; managing orders of the courts and Parole Board through effective supervision and offender management to address issues that lead to offending; providing assessments and reports to the courts and the Parole Board to assist with effective sentencing and enhance judicial decision-making processes; and ensuring a range of rehabilitation and reintegration programs are available to sentenced prisoners, community-based clients and juvenile detainees.
- (d) Policy Coordination – provides strategic legal and social policy advice to Government and monitors and coordinates the implementation of related Government policies and research.
- (e) Licensing, Regulation and Alcohol Strategy – manage and monitor the Territory's industry regulatory regimes including gambling, liquor, security providers, and administration of racing grants.
- (f) WorkSafe – provision of advice on safe work practices and enforcing compliance with occupational health and safety standards and improving workers compensation outcomes.

The Department is predominantly funded by, and is dependent on the receipt of Parliamentary appropriations. The financial statements encompass all funds through which the Agency controls resources to carry on its functions and deliver outputs. For reporting purposes, outputs delivered by the Agency are summarised into several Output Groups. Note 3 provides summary financial information in the form of a Comprehensive Operating Statement by Output Group.

2. STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES

(a) Basis of Accounting

The financial statements have been prepared in accordance with the requirements of the *Financial Management Act* and related Treasurer's Directions. The *Financial Management Act* requires the Department of Justice to prepare financial statements for the year ended 30 June based on the form determined by the Treasurer. The form of Agency financial statements is to include:

- (i) a Certification of the Financial Statements;
- (ii) a Comprehensive Operating Statement;
- (iii) a Balance Sheet;
- (iv) a Statement of Changes in Equity;
- (v) a Cash Flow Statement; and
- (vi) applicable explanatory notes to the financial statements.

The financial statements have been prepared using the accrual basis of accounting, which recognises the effect of financial transactions and events when they occur, rather than when cash

is paid out or received. As part of the preparation of the financial statements, all intra Agency transactions and balances have been eliminated.

Except where stated, the financial statements have also been prepared in accordance with the historical cost convention.

The form of the Agency financial statements is also consistent with the requirements of Australian Accounting Standards. The effects of all relevant new and revised Standards and Interpretations issued by the Australian Accounting Standards Board (AASB) that are effective for the current annual reporting period have been evaluated. The Standards and Interpretations and their impacts are:

AASB 2009-5 Further Amendments to Australian Accounting Standards arising from the Annual Improvements Project [AASB 5, 8, 101, 107, 117, 118, 136 & 139]

A number of amendments are largely technical, clarifying particular terms or eliminating unintended consequences. Other changes include current/non-current classification of convertible instruments, the classification of expenditure on unrecognised assets in the cash flow statement and the classification of leases of land and buildings. The Standard does not impact the Financial Statements.

AASB 2009-8 Amendments to Australian Accounting Standards – Group Cash-Settled Share-based Payment Transactions

The Standard amends AASB 2 *Share-based Payment* to clarify the accounting for group cash-settled share-based payment transactions. An entity receiving goods or services in a share-based payment arrangement must account for those goods or services no matter which entity in the group settles the transaction, and no

matter whether the transaction is settled in shares or cash. The Standard does not impact the Financial Statements.

AASB 2009-10 Amendments to Australian Accounting Standards – Classification of Rights Issues

The Standard amends AASB 132 *Financial Instruments: Presentation* to require a financial instrument that gives the holder the right to acquire a fixed number of the entity's own equity instruments for a fixed amount of any currency to be classified as an equity instrument, if, and only if, the entity offers the financial instrument pro rata to all of its existing owners of the same class of its own non-derivative equity instruments. The Standard does not impact the Financial Statements.

AASB 2010-3 Amendments to Australian Accounting Standards arising from the Annual Improvements Project [AASB 3, 7, 121, 128, 131, 132 & 139]

The amending Standard clarifies certain matters, including the measurement of non-controlling interests in a business combination, transition requirements for contingent consideration from a business combination and transition requirements for amendments arising as a result of AASB 127 *Consolidated and Separate Financial Statements*. The Standard does not impact the Financial Statements.

Interpretation 19 Extinguishing Financial Liabilities with Equity Instruments

The Interpretation addresses the accounting by an entity when the terms of a financial liability are renegotiated and result in the entity issuing equity instruments to a creditor of the entity to extinguish all

or part of the financial liability. The Interpretation does not impact the Financial Statements.

(b) Australian Accounting Standards and Interpretations Issued but not yet Effective

At the date of authorisation of the financial statements, the Standards and Interpretations listed below were in issue but not yet effective.

Standard/Interpretation	Summary	Effective for annual reporting periods beginning on or after
AASB 124 Related Party Disclosures (Dec 2009)	Government-related entities are granted partial exemption from related party disclosure requirements	1 Jan 2011
AASB 2009-12 Amendments to Australian Accounting Standards [AASB 5, 8, 108, 110, 112, 119, 133, 137, 139, 1023 & 1031 and Interpretations 2, 4, 16, 1039 & 1052]	Amends AASB 8 Operating Segments to require an entity to exercise judgement in assessing whether a government and entities known to be under the control of that government are considered a single customer for purposes of certain operating segment disclosures. This Standard also makes numerous editorial amendments to other Standards.	1 Jan 2011

Standard/Interpretation	Summary	Effective for annual reporting periods beginning on or after
AASB 2010-4 Further Amendments to Australian Accounting Standards arising from the Annual Improvements Project [AASB 1, 7, 101 & 134 and Interpretation 13]	Key amendments include clarification of content of statement of changes in equity (AASB 101) and financial instrument disclosures (AASB 7)	1 Jan 2011
AASB 2010-5 Amendments to Australian Accounting Standards [AASB 1, 3, 4, 5, 101, 107, 112, 118, 119, 121, 132, 133, 134, 137, 139, 140, 1023 & 1038 and Interpretations 112, 115, 127, 132 & 1042]	Makes numerous editorial amendments to a range of Standards and Interpretations	1 Jan 2011
Interpretation 4 Determining whether an Arrangement contains a Lease	Provides guidance on identifying lease arrangements	1 Jan 2011

Standard/Interpretation	Summary	Effective for annual reporting periods beginning on or after
Interpretation 14 AASB 119 – The Limit on a Defined Benefit Asset, Minimum Funding Requirements and their Interaction, AASB 2009-14 Amendments to Australian Interpretation – Prepayments of a Minimum Funding Requirement	Clarifies when refunds or reductions in future contributions should be regarded as available, particularly when a minimum funding requirement exists	1 Jan 2011
AASB 2010-6 Amendments to Australian Accounting Standards – Disclosures on Transfers of Financial Assets	Amends AASB 7 Financial Instruments: Disclosures, introducing additional disclosures designed to allow users of financial statements to improve their understanding of transfer transactions of financial assets	1 July 2011
AASB 9 Financial instruments, AASB 2009-11 Amendments to Australian Accounting Standards arising from AASB 9, AASB 2010-7 Amendments to Australian Accounting Standards arising from AASB 9 (Dec 2010)	AASB 9 simplifies requirements for the classification and measurement of financial assets and liabilities resulting from Phase 1 of the IASB's project to replace IAS 39 Financial Instruments: recognition and measurement (AASB 139 Financial Instruments: recognition and measurement).	1 Jan 2013

Standard/Interpretation	Summary	Effective for annual reporting periods beginning on or after
Interpretation 12 Service Concession Arrangements	Provides guidance on the accounting by operators for public-to-private service concession arrangements	1 Jan 2013

(c) Agency and Territory Items

The financial statements of Department of Justice include income, expenses, assets, liabilities and equity over which the Department of Justice has control (Agency items). Certain items, while managed by the Agency, are controlled and recorded by the Territory rather than the Agency (Territory items). Territory items are recognised and recorded in the Central Holding Authority as discussed below.

Central Holding Authority

The Central Holding Authority is the 'parent body' that represents the Government's ownership interest in Government controlled entities.

The Central Holding Authority also records all Territory items, such as income, expenses, assets and liabilities controlled by the Government and managed by Agencies on behalf of the Government. The main Territory item is Territory income, which includes taxation and royalty revenue, Commonwealth general purpose funding (such as GST revenue), fines, and statutory fees and charges.

The Central Holding Authority also holds certain Territory assets not assigned to Agencies as well as certain Territory liabilities that are

not practical or effective to assign to individual Agencies such as unfunded superannuation and long service leave.

The Central Holding Authority recognises and records all Territory items, and as such, these items are not included in the Agency's financial statements. However, as the Agency is accountable for certain Territory items managed on behalf of Government, these items have been separately disclosed in note 24 – Schedule of Territory Items.

(d) Comparatives

Where necessary, comparative information for the 2009-10 financial year has been reclassified to provide consistency with current year disclosures.

(e) Presentation and Rounding of Amounts

Amounts in the financial statements and notes to the financial statements are presented in Australian dollars and have been rounded to the nearest thousand dollars, with amounts of \$500 or less being rounded down to zero.

(f) Changes in Accounting Policies

There have been no changes to accounting policies adopted in 2010-11 as a result of management decisions.

(g) Accounting Judgements and Estimates

The preparation of the financial report requires the making of judgements and estimates that affect the recognised amounts of assets, liabilities, revenues and expenses and the disclosure of contingent liabilities. The estimates and associated assumptions

are based on historical experience and various other factors that are believed to be reasonable under the circumstances, the results of which form the basis for making judgements about the carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised if the revision affects only that period, or in the period of the revision and future periods if the revision affects both current and future periods.

Judgements and estimates that have significant effects on the financial statements are disclosed in the relevant notes to the financial statements. Notes that include significant judgements and estimates are:

- Employee Benefits – Note 2(v) and Note 14: Non-current liabilities in respect of employee benefits are measured as the present value of estimated future cash outflows based on the appropriate Government bond rate, estimates of future salary and wage levels and employee periods of service.
- Allowance for Impairment Losses – Note 2(o), 8: Receivables & 18: Financial Instruments
- Depreciation and Amortisation – Note 2(k), Note 10: Property, Plant and Equipment and Note 11.

(h) Goods and Services Tax

Income, expenses and assets are recognised net of the amount of Goods and Services Tax (GST), except where the amount of GST

incurred on a purchase of goods and services is not recoverable from the Australian Tax Office (ATO). In these circumstances the GST is recognised as part of the cost of acquisition of the asset or as part of the expense.

Receivables and payables are stated with the amount of GST included. The net amount of GST recoverable from, or payable to, the ATO is included as part of receivables or payables in the Balance Sheet.

Cash flows are included in the Cash Flow Statement on a gross basis. The GST components of cash flows arising from investing and financing activities which are recoverable from, or payable to, the ATO are classified as operating cash flows. Commitments and contingencies are disclosed net of the amount of GST recoverable or payable unless otherwise specified.

(i) Income Recognition

Income encompasses both revenue and gains.

Income is recognised at the fair value of the consideration received, exclusive of the amount of goods and services tax (GST). Exchanges of goods or services of the same nature and value without any cash consideration being exchanged are not recognised as income.

Grants and Other Contributions

Grants, donations, gifts and other non-reciprocal contributions are recognised as revenue when the Agency obtains control over the assets comprising the contributions. Control is normally obtained upon receipt.

Contributions are recognised at their fair value. Contributions of services are only recognised when a fair value can be reliably determined and the services would be purchased if not donated.

Appropriation

Output Appropriation is the operating payment to each Agency for the outputs they provide and is calculated as the net cost of Agency outputs after taking into account funding from Agency income. It does not include any allowance for major non-cash costs such as depreciation.

Commonwealth appropriation follows from the Intergovernmental Agreement on Federal Financial Relations, resulting in Special Purpose Payments and National Partnership payments being made by the Commonwealth Treasury to state treasuries, in a manner similar to arrangements for GST payments. These payments are received by Treasury on behalf of the Central Holding Authority and then on-passed to the relevant agencies as Commonwealth Appropriation.

Revenue in respect of Appropriations is recognised in the period in which the Agency gains control of the funds.

Sale of Goods

Revenue from the sale of goods is recognised (net of returns, discounts and allowances) when:

- the significant risks and rewards of ownership of the goods have transferred to the buyer;

- the Agency retains neither continuing managerial involvement to the degree usually associated with ownership nor effective control over the goods sold;
- the amount of revenue can be reliably measured;
- it is probable that the economic benefits associated with the transaction will flow to the Agency; and
- the costs incurred or to be incurred in respect of the transaction can be measured reliably.

Rendering of Services

Revenue from rendering services is recognised by reference to the stage of completion of the contract. The revenue is recognised when:

- the amount of revenue, stage of completion and transaction costs incurred can be reliably measured; and
- it is probable that the economic benefits associated with the transaction will flow to the entity.

Interest Revenue

Interest revenue is recognised as it accrues, taking into account the effective yield on the financial asset.

Goods and Services Received Free of Charge

Goods and services received free of charge are recognised as revenue when a fair value can be reliably determined and the resource would have been purchased if it had not been donated. Use of the resource is recognised as an expense.

Disposal of Assets

A gain or loss on disposal of assets is included as a gain or loss on the date control of the asset passes to the buyer, usually when an unconditional contract of sale is signed. The gain or loss on disposal is calculated as the difference between the carrying amount of the asset at the time of disposal and the net proceeds on disposal. Refer also to note 5.

Contributions of Assets

Contributions of assets and contributions to assist in the acquisition of assets, being non-reciprocal transfers, are recognised, unless otherwise determined by Government, as gains when the Agency obtains control of the asset or contribution. Contributions are recognised at the fair value received or receivable.

(j) Repairs and Maintenance Expense

Funding is received for repairs and maintenance works associated with Agency assets as part of Output Revenue. Costs associated with repairs and maintenance works on Agency assets are expensed as incurred.

(k) Depreciation and Amortisation Expense

Items of property, plant and equipment, including buildings but excluding land, have limited useful lives and are depreciated or amortised using the straight-line method over their estimated useful lives.

Amortisation applies in relation to intangible non-current assets with limited useful lives and is calculated and accounted for in a similar manner to depreciation.

The estimated useful lives for each class of asset are in accordance with the Treasurer's Directions and are determined as follows:

	2011	2010
Buildings		
Supreme Court	100 Years	100 Years
Public Buildings	50 Years	50 Years
Sheds / Demountables	10 – 20 Years	10 – 20 Years
Plant and Equipment		
Catering Equipment	5 – 15 Years	5 – 15 Years
Computer Hardware	3 – 6 Years	3 – 6 Years
Furniture and Fittings	10 Years	10 Years
Laundry Equipment	5 – 15 Years	5 – 15 Years
Library Equipment	5 Years	5 Years
Office Equipment	5 – 10 Years	5 – 10 Years
Power Generators	5 – 10 Years	5 – 10 Years
Security Systems	5 – 10 Years	5 – 10 Years
Telephone / Radio / Communication Equipment	3 – 10 Years	3 – 10 Years
Heritage and Cultural Assets		
Artworks / sculptures	100 Years	100 Years
Intangibles		
Software – general	2 – 5 Years	2 – 5 Years
Software – corporate system	5 – 10 Years	5 – 10 Years

Assets are depreciated or amortised from the date of acquisition or from the time an asset is completed and held ready for use.

(l) Cash and Deposits

For the purposes of the Balance Sheet and the Cash Flow Statement, cash includes cash on hand, cash at bank and cash equivalents. Cash equivalents are highly liquid short-term investments that are readily convertible to cash. Cash at bank includes monies held in the Accountable Officer's Trust Account

(AOTA) that are ultimately payable to the beneficial owner – refer also to note 22.

(m) Inventories

Inventories include assets held either for sale (general inventories) or for distribution at no or nominal consideration in the ordinary course of business operations.

General inventories are valued at the lower of cost and net realisable value, while those held for distribution are carried at the lower of cost and current replacement cost. Cost of inventories includes all costs associated with bringing the inventories to their present location and condition. When inventories are acquired at no or nominal consideration, the cost will be the current replacement cost at date of acquisition.

The cost of inventories are assigned using a mixture of first-in, first out or weighted average cost formula or using specific identification of their individual costs.

Inventory held for distribution are regularly assessed for obsolescence and loss.

(n) Receivables

Receivables include accounts receivable and other receivables and are recognised at fair value less any allowance for impairment losses.

The allowance for impairment losses represents the amount of receivables the Agency estimates are likely to be uncollectible and are considered doubtful. Analyses of the age of the receivables that are past due as at the reporting date are disclosed in an

aging schedule under credit risk in Note 18 Financial Instruments. Reconciliation of changes in the allowance accounts is also presented.

Accounts receivable are generally settled within <X> days and other receivables within 30 days.

(o) Property, Plant and Equipment

Acquisitions

All items of property, plant and equipment with a cost, or other value, equal to or greater than \$10,000 are recognised in the year of acquisition and depreciated as outlined below. Items of property, plant and equipment below the \$10,000 threshold are expensed in the year of acquisition.

The construction cost of property, plant and equipment includes the cost of materials and direct labour, and an appropriate proportion of fixed and variable overheads.

Complex Assets

Major items of plant and equipment comprising a number of components that have different useful lives, are accounted for as separate assets. The components may be replaced during the useful life of the complex asset.

Subsequent Additional Costs

Costs incurred on property, plant and equipment subsequent to initial acquisition are capitalised when it is probable that future economic benefits in excess of the originally assessed performance of the asset will flow to the Agency in future years. Where these

costs represent separate components of a complex asset, they are accounted for as separate assets and are separately depreciated over their expected useful lives.

Construction (Work in Progress)

As part of the financial management framework, the Department of Construction and Infrastructure is responsible for managing general government capital works projects on a whole of Government basis. Therefore appropriation for all Agency capital works is provided directly to the Department of Construction and Infrastructure and the cost of construction work in progress is recognised as an asset of that Department. Once completed, capital works assets are transferred to the Agency.

(p) Revaluations and Impairment

Revaluation of Assets

Subsequent to initial recognition, assets belonging to the following classes of non-current assets are revalued with sufficient regularity to ensure that the carrying amount of these assets does not differ materially from their fair value at reporting date:

- Land;
- Buildings;
- Infrastructure Assets;
- Heritage and Cultural Assets;
- Biological Assets; and
- Intangibles.

Fair value is the amount for which an asset could be exchanged, or liability settled, between knowledgeable, willing parties in an arms length transaction.

Plant and equipment are stated at historical cost less depreciation, which is deemed to equate to fair value.

The unique nature of some of the heritage and cultural assets may preclude reliable measurement. Such assets have not been recognised in the financial statements.

Impairment of Assets

An asset is said to be impaired when the asset's carrying amount exceeds its recoverable amount.

Non-current physical and intangible Agency assets are assessed for indicators of impairment on an annual basis. If an indicator of impairment exists, the Agency determines the asset's recoverable amount. The asset's recoverable amount is determined as the higher of the asset's depreciated replacement cost and fair value less costs to sell. Any amount by which the asset's carrying amount exceeds the recoverable amount is recorded as an impairment loss.

Impairment losses are recognised in the Comprehensive Operating Statement. They are disclosed as an expense unless the asset is carried at a revalued amount. Where the asset is measured at a revalued amount, the impairment loss is offset against the Asset Revaluation Surplus for that class of asset to the extent that an available balance exists in the Asset Revaluation Surplus.

In certain situations, an impairment loss may subsequently be reversed. Where an impairment loss is subsequently reversed, the

carrying amount of the asset is increased to the revised estimate of its recoverable amount. A reversal of an impairment loss is recognised in the Comprehensive Operating Statement as income, unless the asset is carried at a revalued amount, in which case the impairment reversal results in an increase in the Asset Revaluation Surplus. Note 16 provides additional information in relation to the Asset Revaluation Surplus.

(q) Leased Assets

Leases under which the Agency assumes substantially all the risks and rewards of ownership of an asset are classified as finance leases. Other leases are classified as operating leases.

Finance Leases

Finance leases are capitalised. A leased asset and a lease liability equal to the present value of the minimum lease payments are recognised at the inception of the lease.

Lease payments are allocated between the principal component of the lease liability and the interest expense.

Operating Leases

Operating lease payments made at regular intervals throughout the term are expensed when the payments are due, except where an alternative basis is more representative of the pattern of benefits to be derived from the leased property. Lease incentives under an operating lease of a building or office space is recognised as an integral part of the consideration for the use of the leased asset. Lease incentives are to be recognised as a deduction of the lease expenses over the term of the lease.

(r) Payables

Liabilities for accounts payable and other amounts payable are carried at cost which is the fair value of the consideration to be paid in the future for goods and services received, whether or not billed to the Agency. Accounts payable are normally settled within 30 days.

(s) Employee Benefits

Provision is made for employee benefits accumulated as a result of employees rendering services up to the reporting date. These benefits include wages and salaries and recreation leave. Liabilities arising in respect of wages and salaries and recreation leave and other employee benefit liabilities that fall due within twelve months of reporting date are classified as current liabilities and are measured at amounts expected to be paid. Non-current employee benefit liabilities that fall due after twelve months of the reporting date are measured at present value, calculated using the Government long term bond rate.

No provision is made for sick leave, which is non-vesting, as the anticipated pattern of future sick leave to be taken is less than the entitlement accruing in each reporting period.

Employee benefit expenses are recognised on a net basis in respect of the following categories:

- wages and salaries, non-monetary benefits, recreation leave, sick leave and other leave entitlements; and
- other types of employee benefits.

As part of the financial management framework, the Central Holding Authority assumes the long service leave liabilities of Government Agencies, including Department of Justice and as such no long service leave liability is recognised in Agency financial statements.

(t) Superannuation

Employees' superannuation entitlements are provided through the:

- NT Government and Public Authorities Superannuation Scheme (NTGPASS);
- Commonwealth Superannuation Scheme (CSS); or
- non-government employee nominated schemes for those employees commencing on or after 10 August 1999.

The Agency makes superannuation contributions on behalf of its employees to the Central Holding Authority or non-government employee nominated schemes. Superannuation liabilities related to government superannuation schemes are held by the Central Holding Authority and as such are not recognised in Agency financial statements.

(u) Contributions by and Distributions to Government

The Agency may receive contributions from Government where the Government is acting as owner of the Agency. Conversely, the Agency may make distributions to Government. In accordance with the *Financial Management Act* and Treasurer's Directions, certain types of contributions and distributions, including those relating to administrative restructures, have been designated as contributions by, and distributions to, Government. These designated contributions and distributions are treated by the Agency as adjustments to equity.

The Statement of Changes in Equity provides additional information in relation to contributions by, and distributions to, Government.

(v) Commitments

Disclosures in relation to capital and other commitments, including lease commitments are shown at note 19 and are consistent with the requirements contained in AASB 101, AASB 116 and AASB 117.

Commitments are those contracted as at 30 June where the amount of the future commitment can be reliably measured.

3. COMPREHENSIVE OPERATING STATEMENT BY OUTPUT GROUP

	Note	Solicitor for the NT		Court Support and Independent Offices		Correctional Services		Policy Coordination		Licensing, Regulation and Alcohol Strategy		Worksafe		Total	
		2011 \$'000	2010 \$'000	2011 \$'000	2010 \$'000	2011 \$'000	2010 \$'000	2011 \$'000	2010 \$'000	2011 \$'000	2010 \$'000	2011 \$'000	2010 \$'000	2011 \$'000	2010 \$'000
INCOME															
Taxation Revenue		-	-	-	-	-	-	2,154	2,392	-	-	-	-	2,154	2,392
Grants and Subsidies Revenue															
Current		-	-	578	310	5	14	260	3,537	546	3,454	-	-	1,391	7,315
Appropriation															
Output		12,212	13,349	36,725	38,125	86,081	81,084	12,721	12,330	36,225	9,137	6,281	6,999	190,245	161,024
Commonwealth			-		-	280	-	958	701	6,380	310		-	7,618	1,011
Sales of Goods and Services ^(b)		3	4	7,840	7,782	375	648	2	3	504	483	153	245	8,877	9,165
Goods and Services Received Free of Charge	4	1,076	1,077	2,024	2,309	4,376	3,945	594	833	1,021	1,053	920	949	10,010	10,165
Other Income ^(b)		5,134	3,909	1,080	1,179	2,119	1,862	1	56	349	346	13	2	8,697	7,354
TOTAL INCOME		18,425	18,339	48,247	49,705	93,236	87,553	16,690	19,852	45,026	14,783	7,370	8,195	228,992	198,427

3. COMPREHENSIVE OPERATING STATEMENT BY OUTPUT GROUP continued

	Note	Solicitor for the NT		Court Support and Independent Offices		Correctional Services		Policy Coordination		Licensing, Regulation and Alcohol Strategy		Worksafe		Total	
		2011 \$'000	2010 \$'000	2011 \$'000	2010 \$'000	2011 \$'000	2010 \$'000	2011 \$'000	2010 \$'000	2011 \$'000	2010 \$'000	2011 \$'000	2010 \$'000	2011 \$'000	2010 \$'000
EXPENSES															
Employee Expenses		11,180	10,092	32,921	30,805	65,754	60,995	5,566	4,891	8,392	7,307	5,162	5,029	128,976	119,119
Administrative Expenses															
Purchases of Goods and Services	6	5,272	6,205	16,595	16,009	27,818	21,807	2,074	1,503	10,117	3,812	2,234	1,971	64,109	51,308
Repairs and Maintenance		19	20	2,461	1,929	2,660	2,058	10	8	21	24	3	2	5,173	4,040
Depreciation and Amortisation	10, 11	54	57	4,051	2,315	9,766	2,644	31	44	261	238	45	49	14,208	5,347
Other Administrative Expenses ⁽¹⁾		1,076	1,084	2,024	2,339	4,376	4,014	595	838	1,021	1,059	920	955	10,011	10,289
Grants and Subsidies Expenses															
Current		282	175	50	146	461	462	8,692	10,454	18,990	5,524	-	-	28,476	16,761
Capital		-	-	-	-	-	-	-	-	1,400	-	-	-	1,400	-
TOTAL EXPENSES		17,883	17,633	58,102	53,543	110,835	91,980	16,967	17,738	40,201	17,964	8,363	8,006	252,353	206,863
NET SURPLUS/ (DEFICIT)		542	706	(9,855)	(3,838)	(17,599)	(4,426)	(279)	2,114	4,825	(3,181)	(994)	189	(23,361)	(8,437)

This Comprehensive Operating Statement by Output Group is to be read in conjunction with the notes to the financial statements.

¹ Includes DBE service charges.

	2011 \$'000	2010 \$'000
4. GOODS AND SERVICES RECEIVED FREE OF CHARGE		
Corporate and Information Services	10,010	10,165
	<u>10,010</u>	<u>10,165</u>
5. GAIN ^(a) ON DISPOSAL OF ASSETS		
Net proceeds from the disposal of non-current assets ^(b)	-	1
Less: Carrying value of non-current assets disposed ^(b)	-	-
Gain ^(a) on the disposal of non-current assets ^(b)	<u>-</u>	<u>1</u>
6. PURCHASES OF GOODS AND SERVICES		
The net surplus/(deficit) has been arrived at after charging the following expenses:		
Goods and Services Expenses:		
Consultants ⁽¹⁾	6,044	3,045
Advertising ⁽²⁾	52	59
Marketing and Promotion ⁽³⁾	1,474	804
Document Production	303	202
Legal Expenses ⁽⁴⁾	6,676	6,414
Recruitment ⁽⁵⁾	576	502
Training and Study	1,767	1,781
Official Duty Fares	2,118	1,759
Travelling Allowance	807	772
Fuel	640	636
Other	43,652	35,334
	<u>64,109</u>	<u>51,308</u>

(1) Includes marketing, promotion and IT consultants.

(2) Does not include recruitment advertising or marketing and promotion advertising.

(3) Includes advertising for marketing and promotion but excludes marketing and promotion consultants' expenses, which are incorporated in the consultants' category.

(4) Includes legal fees, claim and settlement costs.

(5) Includes recruitment related advertising costs.

	2011 \$'000	2010 \$'000
7. CASH AND DEPOSITS		
Cash on Hand	47	48
Cash at Bank	20,356	4,887
	<u>20,403</u>	<u>4,935</u>
8. RECEIVABLES		
Current		
Accounts Receivable	610	1,439
Less: Allowance for Impairment Losses	(302)	(309)
	<u>308</u>	<u>1,130</u>
Interest Receivables	-	-
GST Receivables	1,425	832
Other Receivables	-	-
	<u>1,425</u>	<u>832</u>
Non-Current		
Other Receivables	-	-
Total Receivables	<u>1,733</u>	<u>1,962</u>
9. INVENTORIES		
General Inventories		
At cost		
At net realisable value		
Inventories Held for Distribution		
At cost	317	229
Total Inventories	<u>317</u>	<u>229</u>

	2011 \$'000	2010 \$'000
10. PROPERTY, PLANT AND EQUIPMENT		
Land		
At Fair Value	73,242	73,291
Buildings		
At Fair Value	460,010	435,983
Less: Accumulated Depreciation	(165,706)	(149,414)
	294,303	286,569
Plant and Equipment		
At Fair Value	19,070	13,739
Less: Accumulated Depreciation	(7,583)	(5,923)
	11,487	7,816
Computer Hardware		
At Capitalised Cost	1,222	998
Less: Accumulated Depreciation	(776)	(544)
	446	454
Total Property, Plant and Equipment	379,478	368,130

Property, Plant and Equipment Valuations The latest revaluations as at 30 June 2011 was independently conducted. The valuer was Australian Valuation Office The revaluation was based on value in use.

PROPERTY, PLANT AND EQUIPMENT continued**2011 Property, Plant and Equipment Reconciliations**

A reconciliation of the carrying amount of property, plant and equipment at the beginning and end of 2010-11 is set out below:

	Land \$'000	Buildings \$'000	Plant & Equipment \$'000	Computer Hardware \$'000	Total \$'000
Carrying Amount as at 1 July 2010	73,291	286,569	7,816	454	368,130
Additions	-	-	4,159	224	4,383
Depreciation	-	(12,336)	(1,631)	(232)	(14,200)
Additions/(Disposals) from Asset Transfers	(607)	19,114	1,142	-	19,652
Revaluation Increments/Decrements	558	957	-	-	1,515
Carrying Amount as at 30 June 2011	73,242	294,303	11,487	446	379,478

2010 Property, Plant and Equipment Reconciliations

A reconciliation of the carrying amount of property, plant and equipment at the beginning and end of 2009-10 is set out below:

	Land \$'000	Buildings \$'000	Plant & Equipment \$'000	Leased Plant & Equipment \$'000	Total \$'000
Carrying Amount as at 1 July 2009	17,116	107,957	8,682	574	134,329
Additions	-	-	401	77	479
Depreciation	-	(3,776)	(1,366)	(197)	(5,339)
Additions/(Disposals) from Asset Transfers	(618)	10,849	99	-	10,331
Revaluation Increments/(Decrements)	56,793	171,538	-	-	228,330
Carrying Amount as at 30 June 2010	73,291	286,569	7,816	454	368,130

	2011 \$'000	2010 \$'000
11. HERITAGE AND CULTURAL ASSETS		
Carrying amount		
At valuation	818	808
Less: Accumulated Depreciation	(161)	(153)
Written down value – 30 June	657	655
Reconciliation of movements		
Carrying amount at 1 July	655	653
Additions	10	10
Depreciation	(8)	(8)
Carrying Amount as at 30 June	657	655
12. PAYABLES		
Accounts Payable	5,861	1,820
Accrued Expenses	4,811	4,534
Total Payables	10,672	6,354
13. DEPOSITS HELD		
Accountable Officer's Trust Account	14,993	1,159
Clearing Account	18	28
Total Deposits Held	15,011	1,187

	2011 \$'000	2010 \$'000
14. PROVISIONS		
Current		
<i>Employee Benefits</i>		
Recreation Leave	9,755	8,844
Leave Loading	1,018	827
Recreation Leave Fares	39	36
<i>Other Current Provisions</i>		
Fringe Benefit Tax	282	183
Payroll Tax and Oncost	1,154	998
Superannuation	1,660	871
	<u>13,908</u>	<u>11,759</u>
Non-Current		
<i>Employee Benefits</i>		
Recreation Leave	6,575	5,674
	<u>6,575</u>	<u>5,674</u>
Total Provisions	<u>20,483</u>	<u>17,433</u>
Reconciliations of Provisions ^(a)		
Fringe Benefit Tax		
Balance as at 1 July 2010	183	257
Additional Provisions Recognised	2,249	999
Reductions Arising from Payments	<u>(2,150)</u>	<u>(1,073)</u>
Balance as at 30 June 2011	<u>282</u>	<u>183</u>
Payroll Tax and Oncost		
Balance as at 1 July 2010	998	890
Additional Provisions Recognised	1,159	6,608
Reductions Arising from Payments	<u>(1,003)</u>	<u>(6,500)</u>
Balance as at 30 June 2011	<u>1,154</u>	<u>998</u>
Superannuation		
Balance as at 1 July 2010	871	707
Additional Provisions Recognised	1,698	8,407
Reductions Arising from Payments	<u>(909)</u>	<u>(8,243)</u>
Balance as at 30 June 2011	<u>1,660</u>	<u>871</u>

The Agency employed 1,307 employees as at 30 June 2011 (1,207 employees as at 30 June 2010).

	2011 \$'000	2010 \$'000
15. OTHER LIABILITIES		
Current		
Unearned Revenue	-	7
	<hr/> -	<hr/> 7
16. RESERVES		
Asset Revaluation Surplus	234,140	5,810
<i>(i) Nature and Purpose of the Asset Revaluation Surplus</i>		
The asset revaluation surplus includes the net revaluation increments and decrements arising from the revaluation of non-current assets. Impairment adjustments may also be recognised in the Asset Revaluation Surplus.		
<i>(ii) Movements in the Asset Revaluation Surplus</i>		
Balance as at 1 July	234,140	5,810
Changes In Accounting Policies		
Correction of Prior period Errors		
Increment/(Decrement) – Land	559	56,793
Impairment (Losses)/Reversals – Land		
Increment/(Decrement) – Buildings	957	171,538
Impairment (Losses)/Reversals – Buildings		
Increment/(Decrement) – Infrastructure		
Impairment (Losses)/Reversals – Infrastructure		
Balance as at 30 June	<hr/> 235,656	<hr/> 234,140

17. NOTES TO THE CASH FLOW STATEMENT**Reconciliation of Cash**

The total of Agency Cash and Deposits of \$20.403M recorded in the Balance Sheet is consistent with that recorded as 'cash' in the Cash Flow Statement.

Reconciliation of Net Surplus/(Deficit) to Net Cash From Operating Activities

	2011 \$'000	2010 \$'000
Net Surplus/(Deficit)	(23,361)	(8,437)
<i>Non-Cash Items:</i>		
Depreciation and Amortisation	14,208	5,347
R&M – Minor New Work Non Cash	5	4
<i>Changes in Assets and Liabilities:</i>		
Decrease/(Increase) in Receivables	229	482
Decrease/(Increase) in Inventories	(88)	(116)
Decrease/(Increase) in Prepayments	(38)	15
Decrease/(Increase) in Other Assets	-	-
(Decrease)/Increase in Payables	4,317	1,024
(Decrease)/Increase in Provision for Employee Benefits	2,006	1,587
(Decrease)/Increase in Other Provisions	1,044	198
(Decrease)/Increase in Other Deferred Income	(7)	(4,022)
(Decrease)/Increase in Other Liabilities	-	-
Net Cash From Operating Activities	(1,685)	(3,916)

18. FINANCIAL INSTRUMENTS

A financial instrument is a contract that gives rise to a financial asset of one entity and a financial liability or equity instrument of another entity. Financial instruments held by the Department of Justice include cash and deposits, receivables, payables and finance leases. The Department of Justice has limited exposure to financial risks as discussed below.

(a) Categorisation of Financial Instruments

The carrying amounts of the Department of Justice financial assets and liabilities by category are disclosed in the table below.

	2011 \$000	2010 \$000
Financial Assets		
Cash and deposits	20,403	4,935
Loans and receivables	1,733	1,962

(b) Credit Risk

The Agency has limited credit risk exposure (risk of default). In respect of any dealings with organisations external to Government, the Agency has adopted a policy of only dealing with credit worthy organisations and obtaining sufficient collateral or other security where appropriate, as a means of mitigating the risk of financial loss from defaults.

The carrying amount of financial assets recorded in the financial statements, net of any allowances for losses, represents the Agency's maximum exposure to credit risk without taking account of the value of any collateral or other security obtained.

Receivables

Receivable balances are monitored on an ongoing basis to ensure that exposure to bad debts is not significant. A reconciliation and aging analysis of receivables is presented below.

	Aging of Receivables \$000	Aging of Impaired Receivables \$000	Net Receivables \$000
2010-11			
Not Overdue	244		244
Overdue for less than 30 Days	47		47
Overdue for 30 to 60 Days	5		5
Overdue for more than 60 Days	314	302	12
Total	610	302	308
Reconciliation of the Allowance for Impairment Losses^(a)			
Opening		309	
Written off during the year			
Recovered during the year			
Increase/(decrease) in allowance recognised in profit or loss		(7)	
Total		302	
2009-10			
Not Overdue	1,052		1,052
Overdue for less than 30 Days	36		36
Overdue for 30 to 60 Days	21		21
Overdue for more than 60 Days	330	309	21
Total	1,439	309	1,130
Reconciliation of the Allowance for Impairment Losses^(a)			
Opening		188	
Written off during the year		(1)	
Recovered during the year			
Increase/(decrease) in allowance recognised in profit or loss		122	
Total		309	

(c) Liquidity risk

Liquidity risk is the risk that the Agency will not be able to meet its financial obligations as they fall due. The Agency's approach to managing liquidity is to ensure that it will always have sufficient liquidity to meet its liabilities when they fall due.

(d) Market Risk

Market risk is the risk that the fair value of future cash flows of a financial instrument will fluctuate because of changes in market prices. The primary market risk that an Agency is likely to be exposed to is interest rate risk.

The Department of Justice has limited exposure to interest rate risk as Agency financial assets and financial liabilities are non-interest bearing.

(e) Net Fair Value

The carrying amount of financial assets and financial liabilities recorded in the financial statements approximates their respective net fair values. Where differences exist, these are not material.

	2011 \$'000	2010 \$'000
19. COMMITMENTS		
(ii) Other Expenditure Commitments		
Other non-cancellable expenditure commitments not recognised as liabilities are payable as follows:		
Within one year	6,746	6,484
Later than one year and not later than five years	-	226
Later than five years	-	-
	6,746	6,710
(iii) Operating Lease Commitments		
The Agency leases property under non-cancellable operating leases expiring from one to five years. Leases generally provide the Agency with a right of renewal at which time all lease terms are renegotiated. The Agency also leases items of plant and equipment under non-cancellable operating leases. Future operating lease commitments not recognised as liabilities are payable as follows:		
Within one year	1,616	2,312
Later than one year and not later than five years	2,073	1,810
Later than five years	45	39
	3,734	4,161

20. CONTINGENT LIABILITIES AND CONTINGENT ASSETS

(a) Contingent liabilities

The Department of Justice has entered into a number of contracts or agreements with the Australian Government and other private organisations. Included in these contracts and agreements are terms and conditions requiring the agency to provide either guarantee or indemnity to the beneficiaries.

The Department of Justice maintains a register of contingent liabilities. Contingent liabilities are not accounted for on the agency's financial statements as they are difficult to quantify and the likelihood of occurrence is uncertain.

The contingent liability resulting from these undertakings is unquantifiable and no claims have arisen to date. The NT Government cannot avoid involvement in litigation that may potentially result in exposure to liability. Each indemnity provided has been assessed and approved by either the Accountable Officer or the Treasurer, with Ministerial endorsement, not to pose a significant risk to the Territory.

(b) Contingent assets

Under the *Crimes (Victims Assistance) Act*, the Territory is entitled to recover from an offender monies equal to the amount of assistance, costs and disbursements paid to victims under the Act. However, due to offenders being imprisoned for lengthy terms, offenders being declared bankrupt or unable to be located, it is probable that significant proportions of the amounts owed are uncollectible. Therefore any contingent assets cannot be reliably quantified.

21. EVENTS SUBSEQUENT TO BALANCE DATE

No events have arisen between the end of the financial year and the date of this report that require adjustment to, or disclosure in these financial statements.

22. ACCOUNTABLE OFFICER'S TRUST ACCOUNT

In accordance with section 7 of the *Financial Management Act*, an Accountable Officer's Trust Account has been established for the receipt of money to be held in trust. A summary of activity is shown below:

Nature of Trust Money	Opening Balance	Receipts	Payments	Closing Balance
	1 July 2010 \$'000			30 June 2011 \$'000
Prisoner	410	4,695	4,607	498
Bail and Courts	260	947	988	220
Unclaimed Monies	16	8	12	12
Other	473	14,383	594	14,262
	1,159	20,034	6,201	14,992

Notes:

- (1) Prisoner Trust monies include prisoner monies, money received for sale of artworks, gifts and earnings held in trust by the Northern Territory Government on behalf of prisoners.
- (2) Bail and Courts trust monies held for bail and other court monies.

23. WRITE-OFFS, POSTPONEMENTS, WAIVERS, GIFTS AND EX GRATIA PAYMENTS

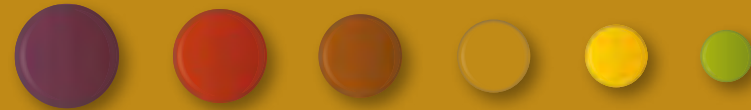
	Agency 2011	No. of Trans.	Agency 2010	No. of Trans.	Territory Items 2011	No. of Trans.	Territory Items 2010	No. of Trans.
	\$'000		\$'000		\$'000		\$'000	
Write-offs, Postponements and Waivers Under the <i>Financial Management Act</i>								
Represented by:								
<u>Amounts written off, postponed and waived by Delegates</u>								
Irrecoverable amounts payable to the Territory or an Agency written off	44	42	1	18				
Losses or deficiencies of money written off	1	2						
Public property written off								
Waiver or postponement of right to receive or recover money or property								
Total written off, postponed and waived by Delegates	45	44	1	18				
<u>Amounts written off, postponed and waived by the Treasurer</u>								
Irrecoverable amounts payable to the Territory or an Agency written off	27	7						
Losses or deficiencies of money written off								
Public property written off								
Waiver or postponement of right to receive or recover money or property	117	71						
Total written off, postponed and waived by the Treasurer	144	78						

24. SCHEDULE OF TERRITORY ITEMS

The following Territory items are managed by the *Department of Justice* on behalf of the Government and are recorded in the Central Holding Authority (refer note 2(c)).

	2011 \$'000	2010 \$'000
TERRITORY INCOME AND EXPENSES		
<i>Income</i>		
Taxation Revenue		-
Grants and Subsidies Revenue		
Current		-
Capital		-
Fees from Regulatory Services	1,142	944
Other Income	11,627	12,050
Total Income	12,769	12,994
<i>Expenses</i>		
Central Holding Authority Income Transferred	12,769	12,994
Doubtful debts		
Bad Debts		
Other Administrative Expenses		
Total Expenses	12,769	12,994
Territory Income less Expenses	-	-

Supplementary Information



Appendix 1

ACTS ADMINISTERED BY THE DEPARTMENT OF JUSTICE – 2010-11
(USING ADMINISTRATIVE ARRANGEMENTS ORDER 1 JANUARY 2011)

ACTS/REGULATIONS

Justice and Attorney-General

Absconding Debtors Act

Absconding Debtors Regulations

Accommodation Providers Act

Administration and Probate Act

Administration and Probate Regulations

Age of Majority Act

Aged and Infirm Persons' Property Act

Agents Licensing Act

Agents Licensing Regulations

Alcohol Court Act

Amendments Incorporation Act

Anglican Church of Australia Act

Anti-Discrimination Act

Anti-Discrimination Regulations

Associations Act

Associations Regulations

Associations (Model Constitution) Regulations

Auctioneers Act

Auctioneers Act Repeal Act

Australian Crime Commission (Northern Territory) Act

Australian Crime Commission (Northern Territory) Regulations

Bail Act

Bail Regulations

Births, Deaths and Marriages Registration Act

Births, Deaths and Marriages Registration Regulations

Business Names Act 2007

Business Names Regulations

Business Tenancies (Fair Dealings) Act

Business Tenancies (Fair Dealings) Regulations

Catholic Church in the Northern Territory Act

Choice of Law (Limitation Periods) Act

Classification of Publications, Films and Computer Games Act

Classification of Publications, Films and Computer Games
Regulations

Commercial and Private Agents Licensing Act

Commercial and Private Agents Licensing Regulations

Commercial Arbitration Act

Community Justice Centre Act

Companies (Trustees and Personal Representatives) Act

Companies (Trustees and Personal Representatives) Regulations

Companies (Unclaimed Assets and Moneys) Act

<i>Compensation (Fatal Injuries) Act</i>	<i>Court Security Act</i>
<i>Construction Contracts (Security of Payments) Act</i>	Court Security Regulations
Construction Contracts (Security of Payments) Regulations	<i>Courts and Administrative Tribunals (Immunities) Act</i>
<i>Consumer Affairs and Fair Trading Act</i>	<i>Crimes at Sea Act</i>
Consumer Affairs and Fair Trading (Door-To-Door Trading) Regulations	<i>Criminal Code Act</i>
Consumer Affairs and Fair Trading (Infringement Notices) Regulations	<i>Criminal Investigation (Extra-territorial Offences) Act</i>
Consumer Affairs and Fair Trading (Motor Vehicle Dealers) Regulations	Criminal Investigation (Extra-territorial Offences) Regulations
Consumer Affairs and Fair Trading (Pawnbrokers and Second-hand Dealers) Regulations	<i>Criminal Property Forfeiture Act</i>
Consumer Affairs and Fair Trading (Tow Truck Operators Code of Practice) Regulations	Criminal Property Forfeiture Regulations
Consumer Affairs and Fair Trading (Trading Stamps) Regulations	<i>Criminal Records (Spent Convictions) Act</i>
Consumer Affairs and Fair Trading (Travel Agents) Regulations	Criminal Records (Spent Convictions) Regulations
Consumer Affairs (Product Information) Regulations	<i>Cross-border Justice Act</i>
Consumer Affairs (Product Safety Standards) Regulations	Cross-border Justice Regulations
<i>Consumer Credit (Northern Territory) Act</i>	<i>Crown Proceedings Act</i>
<i>Contracts Act</i>	Crown Proceedings Regulations
<i>Co-operatives Act</i>	<i>Cullen Bay Marina Act</i>
Co-operatives Regulations	Cullen Bay Marina Regulations
<i>Coroners Act</i>	<i>Dangerous Goods Act</i>
Coroners Regulations	Dangerous Goods Regulations
<i>Corporations (Financial Services Reform Amendments) Act</i>	<i>Dangerous Goods (Road and Rail Transport) Act</i>
<i>Corporations (Northern Territory Request) Act</i>	Dangerous Goods (Road and Rail Transport) Regulations
<i>Corporations Reform (Northern Territory) Act</i>	<i>De Facto Relationships Act</i>
Corporations Law Rules	<i>De Facto Relationships (Northern Territory Request) Act</i>
	<i>Defamation Act 2006</i>
	<i>Director of Public Prosecutions Act</i>
	<i>Domestic and Family Violence Act</i>
	Domestic and Family Violence Regulations

Supplementary Information

Domicile Act

Electricity Reform Act (insofar as it relates to safety regulation)

Electricity Reform (Safety and Technical) Regulations

Electronic Transactions (Northern Territory) Act 2000

Electronic Transactions (Northern Territory) Regulations

Encroachment of Buildings Act

Evidence Act

Evidence Regulations

Evidence (Order for Taking of Evidence) Regulations

Evidence (Business Records) Interim Arrangements Act

Family Provision Act

Fences Act

Financial Sector Reform (Northern Territory) Act

Financial Transaction Reports Act 1992

Fines and Penalties (Recovery) Act

Fines and Penalties (Recovery) Regulations

Information Act (except Part 9)

Information Regulations

Instruments Act

Interpretation Act

Juries Act

Juries Regulations

Jurisdiction of Courts (Cross-Vesting) Act

Justices Act

Justices Regulations

Justices of the Peace Act

Lake Bennett (Land Title) Act

Land Title Act

Land Title Regulations

Lands, Planning and Mining Tribunal Act

Lands and Mining Tribunal Rules

Law Officers Act

Law of Property Act

Law Reform (Gender, Sexuality and De Facto Relationships) Act 2003

Law Reform (Miscellaneous Provisions) Act

Legal Aid Act

Legal Aid Regulations

Legal Profession Act

Legal Profession Regulations

Legal Profession Admission Rules

Rules of Professional Conduct and Practice

Limitation Act

Local Court Act

Crimes (Victims Assistance) Rules

Local Court Regulations

Local Court Rules

Local Court (Adoption of Children) Rules

Magistrates Act

Married Persons (Equality of Status) Act

Mental Health and Related Services Act (Part 15)

Misuse of Drugs Act

Misuse of Drugs Regulations

Oaths Act
Observance of Law Act
Off-shore Waters (Application of Territory Laws) Act
Ordinances Revision Act
Partnership Act
Penalty Units Act 2009
Personal Injuries (Civil Claims) Act
Personal Injuries (Liabilities and Damages) Act
 Personal Injuries (Liabilities and Damages) Regulations
Powers of Attorney Act
 Powers of Attorney Regulations
Presbyterian Church (Northern Territory) Property Trust Act
Price Exploitation Prevention Act
Printers and Newspapers Act 1984
Professional Standards Act
 Professional Standards Regulations
Proportionate Liability Act 2005
Public Interest Disclosure Act
Public Notaries Act
Public Seal Act 1954
Public Trustee Act
 Public Trustee Regulations
Radioactive Ores and Concentrates (Packaging and Transport) Act
 Radioactive Ores and Concentrates (Packaging and Transport)
 Regulations
Real Property (Unit Titles) Act
 Real Property (Unit Titles) Regulations

Records of Depositions Act
 Records of Depositions Regulations
Registration Act
Registration of Interests in Motor Vehicles and Other Goods Act
 Registration of Interests in Motor Vehicles and Other Goods
 Regulations
Residential Tenancies Act
 Residential Tenancies Regulations
Retirement Villages Act
 Retirement Villages Regulations
Rights of the Terminally Ill Act
 Rights of the Terminally Ill Regulations
Sale of Goods Act
Sale of Goods (Vienna Convention) Act
Salvation Army (Northern Territory) Property Trust Act
Sea-Carriage Documents Act 1998
Sentencing Act
 Sentencing Regulations
Sentencing (Crime of Murder) and Parole Reform Act
Sentencing of Juveniles (Miscellaneous Provisions) Act
Sexual Offences (Evidence and Procedure) Act
Sheriff Act
 Sheriff Regulations
Small Claims Act
 Small Claims Regulations
 Small Claims Rules
Sources of the Law Act 1985

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Standard Time Act 2005

Status of Children Act

Status of Children Regulations

Statute Law Revision Act

Statute Law Revision (Registration of Instruments) Act

Summary Offences Act

Summary Offences Regulations

Supreme Court Act

Supreme Court Regulations

Supreme Court Rules

Supreme Court (Absconding Debtors) Rules

Supreme Court (Senior Counsel) Rules 2007

Supreme Court (Judges Long Leave Payments) Act

Supreme Court (Judges Pensions) Act

Supreme Court (Rules of Procedure) Act

Surveillance Devices Act 2007

Surveillance Devices Regulations

Terrorism (Northern Territory) Request Act

The Commercial Banking Company of Sydney Limited (Merger) Act

The Commercial Bank of Australia Limited (Merger) Act

Trade Measurement Act

Trade Measurement (Measuring Instruments) Regulations

Trade Measurement (Miscellaneous) Regulations

Trade Measurement (Pre-Packed Articles) Regulations

Trade Measurement (Weighbridges) Regulations

Trade Measurement Administration Act

Trespass Act

Trustee Act

Unauthorised Documents Act

Unclaimed Superannuation Benefits Act

Uncollected Goods Act

Uncollected Goods Regulations

Unit Titles Act

Unit Titles Regulations

Unit Titles (Management Modules) Regulations

Unit Title Schemes Act

Unit Title Schemes (General Provisions and Transitional Matters) Regulations

Unit Title Schemes (Management Modules) Regulations

Uniting Church in Australia Act

Vexatious Proceedings Act

Victims of Crime Assistance Act

Victims of Crime Assistance Regulations

Victims of Crime Rights and Services Act

Warehousemen's Liens Act

Wills Act

Witness Protection (Northern Territory) Act

Workers Rehabilitation and Compensation Act

Workers Rehabilitation and Compensation Regulations

Work Health Court Rules

Workplace Health and Safety Act 2007

Workplace Health and Safety Regulations

Racing, Gaming and Licensing

Gaming Control Act (except provisions relating to taxes and levies)

- Gaming Control (Commission Procedures) Regulations
- Gaming Control (Community Gaming) Regulations
- Gaming Control (Gaming Machines) Regulations
- Gaming Control (Internet Gaming) Regulations
- Gaming Control (Licensing) Regulations

Gaming Machine Act (except Part 8)

- Gaming Machine Regulations
- Gaming Machine Rules

Kava Management Act

- Kava Management Regulations

Liquor Act

- Liquor Regulations

Northern Territory Licensing Commission Act

Private Security Act

- Private Security (Crowd Controllers) Regulations
- Private Security (Miscellaneous Matters) Regulations
- Private Security (Security Firms) Regulations
- Private Security (Security Officers) Regulations

Prostitution Regulation Act

- Prostitution Regulations

Racing and Betting Act (except provisions relating to turnover tax)

- Greyhound Racing Rules
- Racing and Betting Regulations
- Totalizator Rules

Sale of NT TAB Act

- Soccer Football Pools Act (except provisions relating to duties)*
- Soccer Football Pools Regulations

Tobacco Control Act (licensing and enforcement)

- Tobacco Control Regulations

Totalisator Licensing and Regulation Act (except provisions relating to wagering tax)

- Totalisator Licensing and Regulation Regulations
- Totalisator Licensing and Regulation (Arbitration) Regulations
- Totalisator Licensing and Regulation (Hearings) Regulations
- Totalisator Rules

Unlawful Betting Act

Correctional Services

International Transfer of Prisoners (Northern Territory) Act 2000

Parole of Prisoners Act

Parole Orders (Transfer) Act

Prisoners (Interstate Transfer) Act

- Prisoners (Interstate Transfer) Regulations

Prisons (Correctional Services) Act

- Prisons (Correctional Services) Regulations
- Prisons (Correctional Services) (Community Work Orders) Regulations
- Prisons (Correctional Services) (Home Detention Orders) Regulations

Youth Justice Act (provisions relating to juvenile detention)

- Youth Justice Regulations

Appendix 2

DEPARTMENT OF JUSTICE STATUTORY BODIES AND BOARDS

Agents Licensing Act

Agents Licensing Board of the Northern Territory (Real Estate)

This Board is established pursuant to section 6 and 7 of the *Agents Licensing Act*. The purpose of the Board is to administer the legislation and consider applications from, and complaints about, real estate and business agents.

Agents Licensing Board (Conveyancing)

This Board is established pursuant to section 6 and 7 of the *Agents Licensing Act*. The purpose of the Board is to administer the legislation and consider applications from, and complaints about, conveyancing agents

Agents Licensing Fidelity Guarantee Fund of the Northern Territory

This Fund is a body corporate and is established pursuant to section 94 and 95 of the *Agents Licensing Act*. The purpose of the Fund is to administer contributions and levies paid under the legislation.

Classification of Publications, Films and Computer Games Act

Publications & Films Review Board of the Northern Territory

This Board is established pursuant to section 7 of the *Classification of Publications, Films and Computer Games Act*. The purpose of the Board is to report on the administration of the legislation, provide advice and to act as censor if required.

Community Justice Centre Act

Northern Territory Community Justice Centre

The Centre is established pursuant to section 7 of the *Community Justice Centre Act*. The purpose of the Council is to make guidelines, deal with complaints and to make reports and recommendations to the Minister in relation to the operations of the Community Justice Centre.

Community Justice Consultative Council

This Council is established pursuant to section 24 of the *Community Justice Centre Act*. The purpose of the Council is to provide mediation services to the community and adjudicate construction contract payment disputes.

Consumer Affairs and Fair Trading Act

Tow Truck Operators Code of Practice Administering Authority

This Authority is established pursuant to section 5 of the Schedule to the Consumer Affairs and Fair Trading (Tow Truck Operators Code of Practice) Regulations. The Authority is responsible for monitoring compliance with the Code, declaring areas where rosters of tow truck operators may operate and establishing rosters for those areas and determining disputes about fees for services.

Fines and Penalties (Recovery) Act

Fines Recovery Unit

This Unit is established as a registry of the Local Court pursuant to section 27 of the *Fines and Penalties (Recovery) Act*. The Unit is to collect fines and penalties, make time-to-pay, instalment or

Supplementary Information

enforcement orders, take enforcement action against unpaid fines and write-off penalties as appropriate.

Gaming Control Act

Community Benefit Committee

This Committee is established pursuant to section 68B of the *Gaming Control Act*. The Committee makes recommendations to the Minister in relation to the disbursement from the Community Benefit Fund and monitors contributions that clubs with gaming machines make to the community.

Lands, Planning and Mining Tribunal Act

Lands, Planning and Mining Tribunal

This Tribunal is established pursuant to section 4 of the *Lands, Planning and Mining Tribunal Act*. The Tribunal is to hear and make recommendations about objections to the acquisition of land under the *Lands Acquisition Act*, assess compensation for compulsorily acquired land and consider planning appeals in relation to the *Planning Act*.

Legal Aid Act

Northern Territory Legal Aid Commission

This Commission is established pursuant to section 6 of the *Legal Aid Act*. The purpose of the Commission is to provide legal assistance in accordance with the legislation.

Legal Profession Act

Council of the Law Society Northern Territory

This Council is established pursuant to section 638 of the *Legal Profession Act*. The Council's purpose is to manage the functions of the Law Society Northern Territory.

Law Society Northern Territory

This Society is a body corporate established pursuant to section 635 of the *Legal Profession Act*. The Society's purpose is to control the affairs of the legal profession in the Northern Territory.

Legal Practitioners Admission Board of the Northern Territory

This Board is established pursuant to section 650 of the *Legal Profession Act*. The purpose of the Board is to report on applications for admission to practice as a legal practitioner.

Legal Practitioners Disciplinary Tribunal

This Tribunal is established pursuant to section 669 of the *Legal Profession Act*. The Tribunal hears complaints against legal practitioners in the Northern Territory.

Legal Practitioners Funds Management Committee

This Committee is a body corporate established by section 659 of the *Legal Profession Act*. The Committee administers the financial aspects of the legislations including management of the Legal Practitioners Fidelity Fund.

Mental Health and Related Services Act

Mental Health Review Tribunal

This Tribunal is established pursuant to section 118 of the *Mental Health and Related Services Act*. The purpose of the Tribunal is to review the involuntary admission and treatment of persons under the legislation.

Supplementary Information

Northern Territory Law Reform Committee

Northern Territory Law Reform Committee

This Committee is established by constitution (a non-statutory committee). Its purpose is to recommend law reform measures to the Attorney-General.

Northern Territory Licensing Commission Act

Licensing Commission

This Commission is established pursuant to section 4 of the *Northern Territory Licensing Commission Act*. It is responsible for the issue of licences and the adjudication of applications, complaints, objections and related matters pursuant to the *Northern Territory Licensing Commission Act*, *Gaming Machine Act*, *Liquor Act*, *Private Security Act*, *Gaming Control Act*, *Totalisator Licensing and Regulation Act*, *Prostitution Regulation Act* and *Kava Management Act*.

Parole of Prisoners Act

Parole Board of the Northern Territory

This Board is established pursuant to section 3A of the *Parole of Prisoners Act*. The purpose of the Board is to consider those prisoners with a non-parole period for release, consider revocation of parole and consider variations of parole conditions.

Prisons (Correctional Services) Act

Alice Springs and Barkly Region Community Work Advisory Committee

This Committee is established pursuant to section 94E of the *Prisons (Correctional Services) Act*. The purpose of the Committee is to review and approve all work projects for the Community Work Order program.

Professional Standards Act

Professional Standards Council

This Council is established pursuant to section 41 of the *Professional Standards Act*. The purpose of the Council is to provide advice on the legislation to the Minister and occupational associations, encourage and assist in the improvement of occupational standards and development of self-regulation, and monitor the compliance of occupational associations to the standards and their risk management strategies.

Prostitution Regulation Act

Escort Agency Licensing Appeals Tribunal

This Tribunal is constituted from time to time pursuant to section 33 of the *Prostitution Regulation Act*. The Tribunal hears appeals from decisions of the NT Licensing Commission or the Commissioner of Police made under the legislation.

Public Trustee Act

Public Trustee Investment Board

This Board is established and constituted pursuant to section 12 of the *Public Trustee Act*. The purpose of the Board is to control and authorise investment of money in the Common Fund of the Public Trustee.

Racing and Betting Act

Racing Appeals Tribunal

This Tribunal is established pursuant to section 145F of the *Racing and Betting Act*. It hears appeals from persons aggrieved by a

decision of a steward or club official, subject to certain conditions and parameters.

Racing Commission

This Commission is established pursuant to section 6 and 7 of the *Racing and Betting Act*. It regulates legalised betting, provides controls for racing, conducts or provides totalisator betting facilities and distributes industry funding.

Registration Act

Lands Titles Registration and General Registry Office

This Office is established pursuant to section 4 of the *Registration Act*. It is the Office of the Registrar-General and Deputy Registrar-General.

Victims of Crime Assistance Act

Victims Assistance Fund

This Fund is established pursuant to section 60 of the *Victims of Crime Assistance Act*. The Fund consists of money levied under the legislation.

Victims of Crime Rights and Services Act

Crime Victims Services Unit

This Unit is established pursuant to section 5 of the *Victims of Crime Rights and Services Act*. The purpose of the Unit is to administer the financial assistance and counselling schemes, establish and operate the victims register, and provide information and services to the community.

Workers Rehabilitation and Compensation Act

Nominal Insurer

This body is a corporation established pursuant to section 150 -154 of the *Workers Rehabilitation and Compensation Act*, to protect injured workers whose employers do not have workers compensation insurance and protect employers and injured workers where insurers default in the payment of compensation under workers compensation insurance.

Scheme Monitoring Committee

This Committee is established pursuant to Part VII Division 4 of the *Workers Rehabilitation and Compensation Act*. The purpose of the Committee is to monitor the viability and performance of the workers compensation scheme in the Northern Territory and to consider and report on the effectiveness of the premiums offered by insurers.

Workers Rehabilitation and Compensation Advisory Council

This Council is established pursuant to section 8 of the *Workers Rehabilitation and Compensation Act*. The purpose of the Council is to review the operation of the legislation, carry out investigations regarding the rehabilitation and compensation of injured workers, and provide advice to the Minister on matters related to the legislation.

Workplace Health and Safety Act 2007

Workplace Health and Safety Advisory Council

This Council is established pursuant to section 21 of the *Workplace Health and Safety Act 2007*. The Council's purpose is to review the operation of the legislation, carry out investigations, at the request of the Minister, into matters relevant to occupational health and safety and provide advice to the Minister on matters related to the legislation.

Appendix 3

AUDITS AND REVIEWS

The following tables are samples of audits conducted by the Auditor General's Office and Department of Justice Audit Services.

Agency Compliance Audit

Conducted by: NT Auditor General's Office

PURPOSE

The purpose of the audit was to ensure that the internal control systems operating within the agency include certain necessary features. These features identify Parliament's expectations as to how the Department should be managing the financial resources allocated to it from the public account.

AUDIT OPINION

In general, the accounting and control procedures examined provide reasonable assurance that the responsibilities of the Accountable Officer, as set out in Treasurer's Directions and Procurement Regulations and Guidelines, will be met if those systems continue to operate in the manner identified in the audit. However, certain issues relating to the agency's registers and compliance with the Accounting and Property Manual require attention. These issues are detailed in the attached schedules.

KEY FINDINGS

Accountable Officer's Trust Account reconciliations

As reported in the prior year management letter, the Accountable Officer's Trust Account (AOTA) for the Alice Springs Correctional Centre remains unreconciled and has not been accurately reconciled since August 2008.

MATTERS ARISING

Issue 1 – Accountable Officer's Trust Account (AOTA) reconciliations

As identified in previous audits, the AOTA maintained at the Alice Springs Correctional Centre does not reconcile. The most current reconciliation performed at the Alice Springs Correctional Centre was for the month ended July 2010. This reconciliation disclosed an unknown variance of \$11,734.32. The last time this AOTA was accurately reconciled was in August 2008.

The latest reconciliation for the Darwin Correctional Centre AOTA was for the month of October 2010, disclosing an out of balance amount of \$36,811.52. The majority of this variance appears to relate to an issue surrounding the timing of transactions recorded in the government Accounting System (GAS) and the Prisoners' Money Management System (PMMS).

Agency Response

The January reconciliation for Darwin Correctional Centre had been completed at the time of the exit interview and all outstanding reconciliations will be up to date by the end of June 2011. A senior officer in the DoJ corporate finance team has been tasked to check reconciliations and follow up to ensure the actioning of those adjustments that require manual amendment or correction adjustments.

Alice Springs Correctional Centre (ASCC) has successfully recruited to the AOTA Officer position and is now in a position to carry out monthly reconciliations in accordance with an agreed timeline. Difficulties in recruiting to this position previously impacted on ASCC's ability to meet the recommendations of the Agency Audit.

A strategic Review of the Prisoner Money Management System was undertaken this year which made a number of recommendations for systems enhancements to resolve the system-related issues in respect of the management of trust monies. The agency is currently considering the available options and work is being progressed with regard to the business systems and the integrated relationships with relevant mainframe applications.

Issue 2 – Hospitality and travel documented procedures were not adhered to

Of the sample of 10 hospitality transactions tested, the following deficiencies were identified:

- 2 transactions had not been authorised prior to invoice date.
- Several of the hospitality transactions were reviewed relating to the holding of social functions.

Of the sample of 9 travel transactions tested, the following deficiencies were identified:

- 3 transactions had been approved subsequent to the travel expenses being incurred.
- 1 transaction relating to prisoner travel did not have movement requisitions prepared for the agency employee or the prisoners travelling.

Agency Response

The need to ensure that prior approval is obtained and documented for all procurement processes has been reiterated with staff. Corporate and Strategic Services are in the process of finalising an updated package of information (policy, guidelines and forms) relating to Hospitality Expenditure and has distributed interim advice to all business areas outlining responsibilities.

Court-related prisoner escort travel is undertaken at the direction of the Court Orders. The absence of movement requisitions for officers travelling on non-overnight escorts is noted and has been brought to the attention of Northern Territory Correctional Services. However it should be noted that all such prison officer escorts are recorded at the business level. All prisoner movement is recorded in the Integrated Offender Management System (IOMS), which is the official repository of offender records. The agency considers this to be appropriate.

Issue 3 – Procurement documented procedures were not adhered to

Of the 32 transactions tested, various instances of non-compliance of the Procurement Regulations and Directions were identified, as follows:

- 2 purchases had been authorised after invoice date.
- 2 internal requisitions could not be provided, therefore prior approval was unable to be verified.
- 4 internal requisitions had been authorised by an officer with inadequate delegated authority.
- 1 instance where another agency's contract is being utilised without approval of the supplier and both Accountable Officers of the agencies.
- The continued use of a supplier that had not gone through the correct procurement procedures.

Agency Response

The need to ensure that prior approval is obtained and documented for all procurement processes has been reiterated with staff. Corporate Services is currently drafting advice for distribution to all staff outlining the procurement procedures and requirements.

The requirement to work within their financial delegation has been addressed with the officers who exceeded their financial delegation.

The need to obtain and properly document approvals to utilise the contracts of other agencies is noted. In this instance, the contract was utilised with the agreement of the vendor and the informal agreement of the agency concerned. This arrangement will be properly documented for any future requirements.

The issue surrounding the continued use of a supplier without attention to the correct procurement procedures has been brought to the attention of the division concerned. This division is currently in the process of working through the required procurement processes to establish a contract for these supplies.

Issue 4 – Internal audit deficiencies

It is acknowledged that the agency has undertaken significant internal audit activity during the year. However, due to the implementation of the new risk reporting framework, the agency's Strategic Business Risk Assessment (SBRA) has not been finalised. As such, the current audit activity being undertaken has no clear nexus to the identified risks in the latest finalised risk assessment prepared in 2007.

Agency response

The DoJ business planning template was introduced and issued in February 2010 and modified for implementation in February 2011. The Department's 2011 business planning process was commenced in March and is due for completion by the end of May 2011. A formal strategic risk assessment is completed as part of this business planning process, with risks identified, discussed, recorded and assessed. Mitigation strategies are also detailed and included in the business planning process. Following finalisation of divisional business plans, Audit Services and the Internal Audit Committee will review the plans to confirm audit requirements.

The agency has a robust internal audit capacity that is formulated through consultation with senior management and is approved by the Chief Executive Officer and the Audit Committee.

Issue 5 – Approval process of ex-gratia payments

At the time of the audit attendance, the agency had disclosed two payments on its Register of Ex-Gratia Payments. Both transactions were also posted to the ex-gratia payments expense account in GAS.

On review of these payments it was established that the approval process required by the Treasurer's Directions 6.2.11 and 6.2.12 had not been adhered to.

Agency response

At the time of the audit these payments were included on the Ex-Gratia Register however, upon review, it was determined by the agency that these payments were not in fact ex gratia payments and during the course of the audit these were removed from the Register and the auditor was advised.

Subsequent to the audit report being received, the issue of ex-gratia payments was discussed at a meeting with the Auditor-General. As a result of those discussions and further clarification as to the distinction between ex-gratia payments and ordinary legal settlements, and the payments in question, the agency is seeking an amendment to audit report..

Performance Management System Audit – Fines Recovery Unit

Conducted by: NT Auditor General's Office.

PURPOSE

The objective of this audit was to determine whether the performance management systems of the Department of Justice (DoJ) enable management to assess whether its objectives in relation to the Fines Recovery Unit (FRU) are being achieved effectively, and with regard to efficiency and economy.

AUDIT OPINION

A performance management system does not exist to provide sufficient information to enable management to assess whether the objectives in relation to the FRU are being achieved effectively, and with regard to efficiency and economy.

KEY FINDINGS

My overall finding confirms that DoJ's desire to further implement an effective, efficient and economical management system has not been achieved fully. Specifically, DoJ needs to:

- expedite the process of goal-setting for the divisions and units and finalise planning documents which are still in development;
- clearly link unit, divisional and Department performance goals and performance measures;
- enhance the Integrated Justice Information System to support the performance management system;
- formalise the budgeting process for the FRU;
- improve the performance measures for the FRU;
- review the uncollectible fines and warrants dating back to 2001 and prior years.

Issue 1 – Some corporate planning documents had not been finalised.

Agency Response

The 2010-11 Business Plan for Courts Support and Independent Offices (CSIO), which includes FRU, was the first Business Plan developed at divisional level to reflect the division's overall contribution to the strategic goals set out in the Department of Justice Strategic Plan. Business Plans

have previously been developed at unit level within the division, with FRU having previously been incorporated within Court Support Services planning. From 2010-11, the CSIO Business Plan will be supported by an FRU-specific Business Plan.

The Department acknowledges that clearly defined business and risk management plans are essential. CSIO will set timelines for business planning and risk management processes to ensure development is completed within an appropriate time frame.

Issue 2 – Reporting of performance measures by the FRU needs to be enhanced.

Agency Response

The Data Warehouse has been created to improve accuracy and timeliness of reporting in relation to a range of IJIS functions. Some teething problems in the developmental phase of a number of FRU-related reports led to a delay in finalisation of monthly reports. These problems have now been rectified.

The FRU has implemented a process whereby monthly reports are produced by a senior staff member and reviewed by the Director in line with this recommendation.

While there has been regular contact between the Director of the FRU and the Executive Director (Court Support and Independent Offices), these contacts have not necessarily been formally documented. Meetings will be held on a regular basis following preparation of the monthly report. Meetings will be formally documented.

Issue 3 – The information system used to collate information at the FRU should be reviewed and enhanced.

Agency Response

A business process improvement review of IJIS is being undertaken and it has been acknowledged that the creation of multiple IJIS IDs is a major issue and compromises data integrity. At a meeting of all IJIS stakeholders on 26 August 2010 it was agreed that dedicated and ongoing training of users was essential, as well as system enhancements, to prohibit the creation of multiple IJIS IDs.

Issue 4 – The budgeting process should be formalised and include management involvement at the unit level.

Agency Response

During 2009-10, the FRU actively sought additional resources through a number of mechanisms. As noted, additional resources were provided.

In future, CSIO will clearly document discussions regarding resource levels as part of records of monthly meetings and other budget development and review processes.

Issue 5 – DoJ’s objectives in relation to the CSIO and FRU should be clarified in the Strategic Plan 2009-2012, the CSIO business plan and Budget Paper No. 3.

Agency Response

Every effort will be made in the development of future Business Plans to state as clearly as possible the links between the Strategic Plan and the division’s and FRU’s goals and objectives.

Issue 6 – Debt outstanding on Warrants and other fines, valued at \$5,936,000, as at 18 May 2010 may not be able to be collected in full.

Agency Response

CSIO will prepare an options paper for consideration by the CEO and the Minister, taking into account practices in other jurisdictions and any legal limitations, including an option that deals with debts that are unlikely to be recoverable due to lapse of time.

The record keeping issue in IJIS relates to warrants issued prior to the establishment of the FRU in 2002. It does not raise issues in relation to debt incurred since that time. However, the potential for IJIS enhancements that would simplify the process of clarifying the status of any outstanding old warrants will be investigated.

Common Funds of the Public Trustee – Financial Statements Audit for the Year Ended 30 June 2010

Conducted by: NT Auditor General’s Office

PURPOSE

The objective of the audit was to conduct sufficient audit work to form an opinion on the financial statements of the Common Funds of the Public Trustee for the year ended 30 June 2010.

AUDIT OPINION

I have issued an unqualified audit opinion on the financial statements of the Common Funds of the Public Trustee for the financial year ended 30 June 2010.

MATTERS ARISING

The purpose of this correspondence is to advise that there were no matters to report arising from the financial statements audit of the Common Funds of the Public Trustee.

Audit of Official Travel

Conducted by: DoJ Internal Audit

PURPOSE

The audit objective was to review compliance with:

- Public Sector Employment and Management By-law 30 – Travelling Allowance
- Determination 1 of 2010
- Treasurer's Directions A6.3.4 (ii)
- Department of Justice Delegations under the:
 - *Public Sector Employment Management Act*
 - *Financial Management Act*
- Department of Justice Accounting and Property Manual
- Travel Request Information Processing System (TRIPS) User Guide

FINDINGS

The audit identified the following issues:

1. *Review of Travelling Allowances*

A review of travelling allowances paid back to 2009-10 revealed numerous instances of employees claiming the overnight Travelling Allowance rate as well as the separate meal and incidental allowances which make up the Travelling Allowance.

2. *Payment of Travelling Allowance for Non-Overnight Travel*

Many instances were found where a payment of a proportion of the travelling allowance rate has been claimed and paid for non-overnight travel. In accordance with By-law 30 (4) where official duty travel is not overnight the employee may be reimbursed costs incurred, or may be provided a travelling allowance for meals taken away from headquarters due to that travel. However By-law 30 (5) states that this By-law does not apply in circumstances where the travel undertaken is normal to the duties usually undertaken by the employee which are regularly performed away from headquarters.

Magistrates are the exception to the above rule due to the Remuneration Tribunal Report on Magistrates Entitlements which allows payment of a daily rate of travelling allowance for Magistrates where day trips exceed 5 hours.

3. *Outstanding Acquittals*

As at 28 October 2010 the Department of Justice had 797 Movement Requisitions in TRIPS which had not been acquitted. The length of time outstanding ranged from 7 to 965 days, with 47% of the total more than 300 days outstanding.

4. *Duplicate Requisitions – Overlapping Travel Dates*

TRIPS identifies potential duplicate movement requisitions, which highlights travel by the same employee with overlapping dates. The purpose of this function is to highlight potential overpayments before they occur. Notifications are emailed to the System Administrator when this occurs. At the time of the audit it was apparent that duplicate requisitions were not being followed up. Several duplicate payments were noted and payments confirmed.

5. *Payment of Overnight Travelling Allowance for Extended Travel*

Excluding Magistrates travel, which has a separate determination, during the period 1 July 2010 to 28 October 2010 a total of 16 trips for travel periods exceeding 10 days incurred travelling allowance costs of just over \$30,000. Much of this travel is related to staff training and relieving staff arrangements.

By-law 30 Section 30 (3) (c) allows the Chief Executive Officer to substitute a greater or lesser amount of travelling allowance where the allowance determined by the Commissioner is not considered appropriate in respect of a particular travel situation. Some agencies use this provision to implement a policy in respect of travel exceeding 2 weeks, which requires personnel to obtain self contained apartment style accommodation wherever possible and allows agencies to calculate a more appropriate weekly amount of travelling allowance rather than the overnight rate.

6. *TRIPS Delegates*

A check of the DoJ delegates within TRIPS has revealed a number of delegates who have subsequently left the NTPS and/or agency and at least one who had delegation above their designated level.

7. Due to the lack of fail safe checks in TRIPS the probability of a large error rate and the likelihood of fraudulent activity are very high. When extended across government the \$ cost could be very high.

8. In summary, it is apparent that the TRIPS system has a number of weaknesses which have resulted in numerous overpayments to staff, and while the overpayments identified may not necessarily be the result of intentional fraud, the system weaknesses are such that there is a real risk that the system could be deliberately exploited.

The audit identified a significant number of overpayments to employees, however it is considered that the actions of the employees may be the result of ignorance rather than deliberate deception or fraudulent action. While Determination 1 issued by the Commissioner of Public Employment each year outlines the travel allowance entitlement, and the TRIPS User Guide makes mention of the entitlement, the TRIPS system itself does allow what amounts to duplicated entitlements to be entered and processed without any warning prompts.

RECOMMENDATIONS

It is recommended that:

- 1.1 system changes are sought through DBE as soon as possible to rectify the flaws identified that enable staff to be overpaid and persons other than the traveller being paid.
- 1.2 in view of the findings over the period reviewed by Audit Services, a more extensive audit of travel is undertaken from the inception date of TRIPS, noting that this would require additional resources.
- 1.3 action is taken to recover all identified overpayments.
- 1.4 consideration be given to the development of a travel policy or guidelines that clearly outline employee entitlements and obligations, and that cover the issues further identified in this report.
- 2.1 guidelines are developed to inform all staff in respect of the entitlements payable for non-overnight travel.
- 2.2 Human Resources advise on the entitlement of allowances for Community Corrections employees who regularly undertake day trips as part of their normal business.
- 2.3 DBE, through the TRIPS User Forum, be approached about a system enhancement to flag non-overnight travel in the TRIPS system to remind the user of the restrictions surrounding the payment of travelling allowance for non-overnight travel.
- 3.1 each division follow up outstanding acquittals for their divisions, noting that acquittals for staff who are no longer employed by DoJ, or acquittals for non-employee travel created by booking officers who are no longer employed by DoJ, will need to be advised to the DoJ TRIPS Administrator for acquittal.

- 3.2 divisions' and the agency administrator run the TRIPS Outstanding Acquittal report through BOXI on a monthly basis and follow up outstanding acquittals as necessary, noting that it is a requirement of Treasurer's Direction A6.3.4 (ii) that travel is acquitted.
- 3.3 the TRIPS Administrator follow up all instances of potential duplicate travel when notified.
- 3.4 action is commenced to recover overpayments.
- 5.1 the development of a policy on travel allowance for travel periods greater than two weeks be explored.
- 6.1 CASS review and update the TRIPS delegates to ensure that the listing is up to date and in line with delegations.
- 8.1. the Department approach DBE through the TRIPS User Group Forum seeking system enhancements to resolve these concerns and that consideration be given to advising other CEOs of the weaknesses identified.

ACTION TAKEN

All recommendations were endorsed by the CEO. The TRIPS system issues were raised at the TRIPS User Group Forum in November 2010 and were further raised in a letter to the CEO of the Department of Business and Employment in June 2011. DoJ will develop a policy to provide clarity to employees to address the areas of concern identified in this audit. It is noted that the recovery of identified overpayments remains outstanding. The agency TRIPS administrator has been tasked with some of the other actions required, that is, reporting and following up on outstanding acquittals.

Audit of RTM Accounts Darwin and Alice Springs

Conducted by: DoJ Internal Audit

PURPOSE

The purpose of the audit was to determine the level of compliance with the:

- Department of Justice Accounting and Property Manual
- Department of Justice Financial Delegations

Security practices for safe keeping of cash and access to floats was also reviewed.

The audit was undertaken of all RTM Counter floats across Darwin, 6 in total. In Alice Springs 3 of the 4 RTM floats were audited. The remaining float, at Alice Springs Correctional Centre, could not be verified by the auditor as discharges were being prepared. The float was subsequently verified the following morning by the a/Business Manager.

FINDINGS

1. Darwin Correctional Centre

It was found that \$2,000 of the \$15,000 float was kept separately and stored in a locked cash tin in another office. The reasoning described was that this was kept separate as a 'back up' if the main float ran short. The staff could not recall the last time the reserved cash had been utilised.

RECOMMENDATION

1.1 That the float is reduced to \$13,000 and the \$2,000 cash kept separately be returned to the RTM for banking; or alternatively

1.2 If it is considered necessary to retain the full \$15,000 that the \$2,000 be kept with the main float.

No further issues were identified. Across the board, the security and cash handling processes were found to be adequate and sound.

ACTION TAKEN

The cash has subsequently been reinstated to the main float.

The following audits conducted by Internal Audit Services did not disclose any major issues:

- Courts Repatriation Travel, Darwin and Alice Springs
- Births, Deaths & Marriages compliance audit
- Custodial Contract – Darwin Supreme Court
- Court Exhibits – Darwin Supreme Court
- Administration of Public Trustee Wills, Estates and Trusts Review
- NT WorkSafe Investigations and Internal Review compliance audit
- Agents Licensing Fidelity Guarantee Fund of the Northern Territory

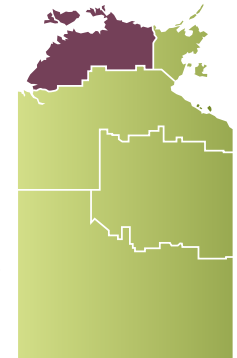
Appendix 4

REGIONAL HIGHLIGHTS IN 2010-11

Darwin

- Constructed and fit out a vulnerable persons waiting area in the Darwin Magistrates Court
- Installed video recording facilities in four courts at the Darwin Supreme Court
- Installed wireless networks in the Darwin Supreme and Magistrates Courts
- Installed a public address system at the Darwin Magistrates Court
- Celebrated the Centenary of the Supreme Court in May 2011
- In 2010, the Chief Minister's Award for Excellence in the Delivering Quality Education and Training Category was awarded to the Department of Justice, Darwin Correctional Centre and Batchelor Institute of Indigenous Tertiary Education (BIITE) for a training and construction partnership
- In February 2011, Darwin Correctional Centre provided support to the wider community of Darwin following Cyclone Carlos. This support consisted of assisting with the clean up of Darwin by cutting down, cleaning up and disposing of damaged and fallen trees. On average, over the six day period following Cyclone Carlos, 90 low security inmates and 10 Prison Officers worked daily in the community
- Following Cyclone Carlos, the Food Services section of Darwin Correctional Centre donated 100 breakfast meals and 250 lunch meals to homeless persons who were being accommodated at the Darwin Showgrounds.

- In February 2011, an Agreement was signed between Northern Territory Correctional Services (NTCS) and North Australian Aboriginal Justice Agency (NAAJA) which defines the roles and responsibilities of NTCS and NAAJA in those areas where the two agencies have complementary responsibilities for provision of inmate support and reintegration services to inmates in full-time custody.
- In May 2011, a Memorandum of Understanding was signed between NTCS and Victims of Crime (NT) (VOCNT) to facilitate co-operation between the two agencies in the development of strategy, policy, management practices and procedures in areas that have the potential to affect the ability of NTCS and VOCNT to provide effective and co-ordinated support to victims of crime.
- Detainees from Don Dale Juvenile Detention Centre (DDJDC) had five songs selected for a national 12 track anti-cannabis CD. The songs were written by the detainees and produced at the DDJDC.
- Don Dale Juvenile Detention Centre participated in the 2010 Behind the Wire Art Exhibition for the first time. 14 pieces of detainees' artwork were on display at the exhibition, which was held at the Fannie Bay Gaol Museum and formed part of the Darwin Festival.
- The delivery and mobilisation of a FrameMaster F300 cold steel frame rolling factory signalled a new phase in vocational training for inmates in the Northern Territory. The project is a co-operative partnership between the Batchelor Institute of Indigenous Tertiary



Education (BIITE) and NTCS. The aim of the factory is to offer prisoners the possibility of construction industry training based on contracts obtained by BIITE to make steel wall frames, roof trusses, frame and truss fabrication and contracts to construct buildings. The ultimate goal is to establish a sustainable social enterprise offering training, based on real work and product manufacture. The skills prisoners will develop on the project combined with various industry tickets will contribute to addressing an acute labour shortage in the Northern Territory. There is an expectation that inmates involved in the project who develop competencies will be offered work on release.

- Community and Justice Policy worked with Darwin City Council and other key NT Government agencies to develop and monitor a Graffiti Removal trial to remove graffiti from selected NT Government buildings. This trial was evaluated and extended with NT Government agencies now paying for the removal of graffiti from their assets and an increase in public amenity through rapid and cost-effective removal of graffiti.
- Community and Justice Policy continued to provide secretariat support to fortnightly Interagency Tasking and Coordination Group meetings to address antisocial behaviour through the development of multi-agency problem solving plans
- Led in the deployment of the Banned Drinker Register takeaway venue equipment, including the provision of training to industry employees.
- Facilitated the implementation of alcohol management plans for Darwin CBD and the Casuarina precinct.
- Introduction of a Designated Area for Darwin CBD.

- A grant of \$35,000 was provided to Larrakia Nation to undertake research on drinking patterns of people living in the long grass and to provide community education on alcohol management initiatives.
- Regular discussions were held between the Department of Justice and key stakeholders such as the Darwin City Council, NT Police, Australian Hotels Association and the Department of Health and Families about possible responses to alcohol issues across Darwin

Palmerston and Litchfield

- Provided a weekly visiting service by Births, Deaths and Marriages for the benefit of Palmerston residents.
- NTCS and the Department of Construction and Infrastructure engaged in a partnership agreement to produce handrails for the Palmerston to Howard Springs Cycle Path project. As part of the project, the Darwin Correctional Centre employed ten inmates to produce steel handrails to be placed in strategic areas on the cycle path. The project operated in conjunction with Batchelor Institute of Indigenous Tertiary Education which provided the inmates with the opportunity to develop competencies and to be awarded Certificate I and II in Construction.
- The Darwin Correctional Centre Community Support Work Program continues to support the community of Palmerston by providing assistance to non-profit organisations including Terrace Gardens Aged Care Facility, Red Cross, Salvation Army, Palmerston BMX track and Riding for the Disabled.
- Community and Justice Policy continued to provide secretariat support to fortnightly Interagency Tasking and Coordination Group meetings to address antisocial behaviour through the development of multi-agency problem solving plans. This included support to establish a Batchelor sub-group to respond to specific issues.

- Participated in the deployment of the Banned Drinker Register takeaway venue equipment, including the provision of training to industry employees.
- Progressed the establishment of an AMP in Palmerston in consultation with the Palmerston City Council.
- Introduction of a Designated Area for Palmerston CBD.
- The township of Bachelor was declared a public restricted area in order to counter alcohol-related antisocial behaviour.

Top End Rural

- A total of \$370,000 was provided for courts to administer justice for regional and remote communities including Wadeye, Daly River and Jabiru. Registry services are provided through the Magistrates Court in Darwin.
- On 15 September 2010, Chief Minister Paul Henderson announced a new correctional precinct to be built in Holtze as part of the Government's *new era in corrections*. The correctional precinct will incorporate an 800-bed, expandable to 1000-bed, correctional centre and a secure mental health unit. Construction of the new precinct is to be delivered through a Public Private Partnership.
- A total of \$20,000 provided to Gundjeihmi Aboriginal Corporation to develop educational tools in language and distribute to homelands in Kakadu.

Katherine

- A total of \$1.13M was provided for courts to administer justice for regional and remote communities including Beswick, Ngukurr, Timber Creek, Kalkaringi, Borroloola and Lajamanu.
- In September 2010, the NT Government, in acknowledging the need for prison farm activities both as a means to provide meaningful employment and as training for inmates, approved the establishment of a prison farm on the Charles Darwin University Katherine Rural College site at Katherine.
- Community and Justice Policy continued to provide secretariat support to fortnightly Interagency Tasking and Coordination Group meetings to address antisocial behaviour through the development of multi-agency problem solving plans.
- Following the release of the Menzies review, the NT Government provided funding of \$191,000 for a Katherine Implementation Project. A Katherine Region Action Group (KRAG) has been formed to develop specific and clear initiatives for future plans to reduce alcohol misuse. The group will also develop a regional plan and will also consider the development of a liquor accord for Katherine Township.
- LRAS applied to the Licensing Commission for a reduction in the maximum daily purchase limits of liquor from Malandari Store and Heartbreak Hotel for Borroloola residents. A Licensing Commission hearing into the application was conducted at Borroloola in April 2011.



- Licensing Regulation and Alcohol Strategy officers, together with the community, have developed an AMP for the Binjari Community and are working with the Ngukurr Community and Kybrook Farm in the development of a community Alcohol Management Plan.
- Commenced implementation of Alcohol Management Plans for Barunga, Beswick Manyallaluk and Jilkminggan in 2011. The plans were developed through the Australian Government in consultation with the local community and LRAS.
- An Alcohol Management Plan has been developed for Borroloola in consultation with the community. The plan has been forwarded to the Australian Government for ministerial consideration.

East Arnhem

- A total of \$550,000 was provided for courts to administer justice for regional and remote communities including Alyangula, Nhulunbuy, Gapuwiyak and Galiwin'ku. Registry services are provided through the court house in Nhulunbuy.
- Visit to Nhulunbuy and Yirrkala by Public Trustee Trust Officers for the purpose of providing will services in those areas.
- First circuit court held at Ramingining.
- Northern Territory Correctional Services and Aboriginal and Resource Development Service (ARDS) worked together to develop educational programs to be broadcast on Yolgnu Radio. The project target group was adults and program content includes information about the Elders Visiting Program, and inmate protocols relating to correctional centre visits.



- Community and Justice Policy provided secretariat support to fortnightly Interagency Tasking and Coordination Group meetings to address antisocial behaviour through the development of multi-agency problem solving plans. The first Nhulunbuy Interagency Tasking and Coordination Committee meeting was held in February 2010.
- Assisting in undertaking community safety planning activities for Groote Eylandt.
- Following the release of the Menzies review, the NT Government has provided funding of \$191,000 for a Katherine Implementation Project.
- A Katherine Region Action Group (KRAG) has been formed to develop specific and clear initiatives for future plans to reduce alcohol misuse. The group will also develop a regional plan and will also consider the development of an alcohol accord for Katherine Township.
- Alcohol Strategy applied to the Licensing Commission for a reduction in the maximum daily purchase limits of liquor from Malandari Store and Heartbreak Hotel for Borroloola residents. A Licensing Commission hearing into the application was conducted at Borroloola in April 2011.
- Licensing Regulation and Alcohol Strategy officers, together with the community, have developed an AMP for the Binjari Community and working with the Ngukurr Community and Kybrook Farm in the development of a community Alcohol Management Plan.
- Alcohol Management Plans for Barunga, Beswick, Manyallaluk and Jilkminggan were developed by Australian Government consultants and handed over to Katherine Alcohol Strategy workers to implement in late June 2011.

Supplementary Information

- An Alcohol Management Plan has been developed for Borroloola in consultation with the community. The plan has been forwarded to Minister Macklin and is awaiting her consideration.

Barkly

- A total of \$430,000 was provided for courts to administer justice for regional and remote communities including Elliott and Ali Curung. Registry services are provided through the courthouse in Tennant Creek.
- Videoconference upgrades were undertaken at the Tennant Creek courthouse.
- \$5.372 million was committed to building works which commenced with prefabrication of buildings in Tennant Creek in November 2010. Construction on the actual work camp site commenced in February 2011 with the first group of low security inmates moving into the work camp on 23 May 2011. Inmates will be employed on community-based projects that are not currently undertaken by paid labour, with a preference given to projects that could provide a vocational training component with a link to possible employment for the inmates when released from custody.
- Community and Justice Policy continued to provide secretariat support to fortnightly Interagency Tasking and Coordination Group meetings in Tennant Creek to address antisocial behaviour through the development of multi-agency problem solving plans.
- Commenced development of AMPs in Elliott and Ali Curung.



- Commenced review of the Tennant Creek AMP in line with Menzies evaluation of Tennant Creek Alcohol Management Plan and related measures to reduce alcohol-related problems
- Worked closely with licensees, service providers and members of community to introduce temporary restrictions over major community events to provide a safer environment.
- Introduction of the ID system into Tennant Creek in May 2011 at the request of the local Alcohol Reference Panel.
- A grant of \$50,000 was provided to General Practice Network of NT to deliver Foetal Alcohol Spectrum Disorder (FASD) community education and mental health FASD Prevention in the Ali Curung community for young mothers and pregnant women.
- \$2000 was provided to the Barkly College to conduct a special Community Alcohol and Drug Education Day.

Central Australia

- The Solicitor for the Northern Territory has a full-time agency based lawyer located at Police Summary Prosecutions in Alice Springs working exclusively on applications for orders under the *Domestic and Family Violence Act* (NT) and prosecution of domestic violence offences.
- A total of \$3.78M was provided for courts to administer justice for regional and remote communities. The court sits in Papunya, Mutitjulu, Yuendumu, Ti Tree, Hermannsburg and Docker River. Registry services are provided through the court house in Alice Springs.
- A total of \$199,000 for the provision of a Family Group Conferencing Pilot Program to provide Indigenous families in Alice Springs,

who are clients of NTFC (NT Families and Children), with a Pilot Mediation Conference Service.

- \$228,000 was provided for registration services in relation to Land Titles and Births, Deaths and Marriages.
- Wireless networks installed within the Alice Springs Law Courts.
- Installed videoconferencing upgrades to Court 2 and the Vulnerable Witness Room at the Alice Springs Law Courts.
- The Office of Consumer Affairs in Alice Springs now has an additional staff member to help educate and provide advice to Territorians relating to the legislation that is administered by Consumer Affairs.
- Installed CCTV and weapons detection systems at the Alice Springs Law Courts.
- Celebrated the Centenary of the Supreme Court in May 2011.
- The new Alice Springs Juvenile Detention Centre (ASJDC) opened on 27 March 2011 and includes an education program.
- A three year partnership between NTCS and the Power and Water Authority was recognised in 2010 with the awarding of the Chief Minister's Public Sector Medal to Andrew Gaff from PAWA in Central Australia. The partnering program provides training for inmates with aspirations to work in essential services operations in remote communities.



- The Safe and Sober Program was delivered at the Alice Springs Correctional Centre and is funded under the Alice Springs Transformation Plan. The program works to reduce the incidence of violence, anti-social behaviour, injury and illness, by increasing awareness about the impact of excessive alcohol consumption on the individual, family, social, economic and community structures.
- In October 2010 an 8-week youth Community Work Order pilot program supervised by Juvenile Detention Youth Workers commenced. The work orders were undertaken for not-for-profit organisations in Alice Springs.
- Increased provision of mediation services through Indigenous mediation panels in Yuendumu and Alice Springs and working with members of the Yuendumu community, government agencies and service providers to coordinate a response to ongoing community unrest (Community and Justice Policy and Community Justice Centre).
- Community and Justice Policy continued to provide secretariat support to fortnightly Interagency Tasking and Coordination Group meetings to address antisocial behaviour through the development of multi-agency problem solving plans. The Alice Springs Interagency Tasking and Coordination Group conducted a range of multi-agency exercises to target antisocial behaviour hotspots, with significant results.
- A Designated Area for Alice Springs extending from the CBD to Lasseter's Casino was introduced.
- Negotiated buy back of liquor licence for BP the Gap Service Station and Hoppy's Cash Store.

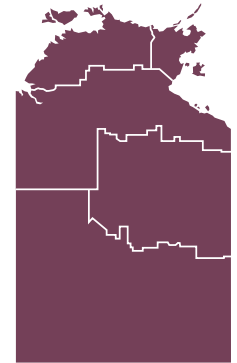
Supplementary Information

- Revamped the membership of the Alcohol Reference Panel in Alice Springs and reviewed the strategies contained in the Alice Springs AMP in line with Menzies review.
- In conjunction with the Australian Government, developed an AMP for the community of Titjalkali.
- Progressed the development of AMPs for town camps in Alice Springs.
- Developed an AMP for Laramba that included a review of licence conditions at Aileron.
- Worked closely with licensees on establishing a trial electronic identification system for on premises consumption in Alice Springs.
- Conducted a review of liquor conditions for on premises consumption in Alice Springs.
- Provided \$13,000 to the Drug and Alcohol Service Association Alice Springs to facilitate alcohol education and non accredited drink driver education.
- Alice Springs Town Council was granted \$50,000 to support the 'Alice Springs Tell Em That's Enough' campaign.

Territory-wide

- The following funding was provided to support courts and related services:
 - \$780,000 for coronial services and related activities;
 - \$420,000 for the Community Court to involve the community and the victim in the criminal court process;
 - \$370,000 for the Community Justice Centre to provide a free dispute resolution service.

- Court Education presentations delivered in three indigenous communities.
- Established AODT and SMART Court.
- In February 2011, NTCS restructured the Clinical Services Branch and the Offender Programs Model was established. Subsequently, all Closing the Gap funded positions have been filled. This will result in increased service delivery to serious high-risk offenders in Darwin Correctional Centre, Alice Springs Correctional Centre, Don Dale Juvenile Justice Centre, Alice Springs Juvenile Detention Centre and Community Corrections. The introduction of rolling groups also minimises the delay for inmates in beginning a program, as they do not have to wait for a current group to finish and a new group to start.
- Annual Hours of Curriculum delivered to adult inmates in custody increased during 2010 to 115,730, up from 99,220 in 2009. This represents a significant increase in Annual Hours of Curriculum over this period. These figures are for inmates enrolled in NTCS programs only, and do not include enrolments in programs delivered by other providers.
- NTCS engaged in a partnership with Mission Australia for the provision of pre-release planning and post release support services for people exiting correctional centres and juvenile detention facilities in Darwin and Alice Springs. The program funded under the National Homelessness Partnership Agreement assists offenders on release with accessing housing and life skills training and provides on-going practical support for up to six months post-release. Funding



for this program has been secured up to the end of 2013. The General Manager, Prison Industry, commenced in August 2010 and is developing better education, training and employment programs to help offenders re-integrate into the community upon their release from custody.

- The Correctional Industries Advisory Council was established, with the first meeting convened in August 2010. The Council provides advice on paid employment which will provide employable work skills for inmates upon release. The Council also provides advice on commercial opportunities and partnerships with industry and the correctional centres.
- A two year evaluation of the Northern Territory Correctional Centre Elders Visiting Program by Batchelor Institute of Indigenous Tertiary Education has been completed and a report has been submitted for review. This evaluation provides key performance indicators, determines program efficacy and provides the framework for achieving continuous quality improvement.
- A workforce analysis of Northern Territory Community Corrections workforce was undertaken by external consultants, Price Consulting Group Pty Ltd in 2010. The scope of the work undertaken included developing and delivering an evidence-based (strategic and operational) Workforce Plan. The workforce analysis report was delivered in December 2010. It provided a workforce plan that focuses on attracting and retaining mission-critical employees, developing structured career paths and meeting current and projected service demands, including the *new era in corrections* initiatives.
- In April 2011 Northern Territory Correctional Services implemented a plan to reduce the level of smoking in the correctional centres. Inmates and staff are offered support to choose to quit or reduce smoking. Nicotine Replacement Therapies are available for free to staff and inmates and the Quitline may be accessed via the Prisoner Telephone System.
- Introduction of *Liquor Act* amendments including creation of designated areas, Director of Licensing supported liquor accords and new legislation to deal with minors entering licensed premises, including dealing with false and fake identification.
- Developed draft guidelines for on premises amenities.
- Expanded the self regulation process.
- Introduced legislation to enhance development of licensees' liquor accords and provide legal protection from some elements of the *Trade Practices Act*.
- Introduced legislation for banning a person from designated areas.
- Commenced second stage of tobacco regulation.
- Expanded the number of Alcohol Management Plans (AMPs). In 2010-11 there were 18 AMPs under development and 21 were in place and being managed in town camps and remote communities.
- Funded the Australian Hotels Association for a project officer to work with industry in developing accords.
- Funding of \$200,000 continued to support community education activities/ strategies linked to regional and remote Alcohol Management Plans and to support community education for the Alcohol Reforms program.

Supplementary Information

- Good Sports continued to be funded to work with sporting clubs around responsible service of alcohol and changing the culture of drinking in sporting clubs.
- During 2010-11, a total of \$146,000 was provided to the Menzies School of Health Research as part of a three year partnership agreement, aimed at building local knowledge and capacity in the area of alcohol use and misuse. In 2010-11, under this partnership agreement, Menzies completed the evaluations of the Alcohol Management Plans (AMPs) for Katherine and Tennant Creek, and undertook the evaluation of the alcohol management system in East Arnhem / Nhulunbuy.

Appendix 5

LEGISLATION ENACTED IN 2010-11 (with commencement notes)

Act	Assent	Commencement
<i>Statute Law Revision Act 2010</i>	9 September 2010	13 October 2010
<i>Transport of Dangerous Goods by Road and Rail (National Uniform Legislation) Act 2010</i>	9 September 2010	31 March 2011
<i>Justice Legislation Amendment (Committals Reform) Act 2010</i>	9 September 2010	1 April 2011
<i>Personal Property Securities (National Uniform Legislation) Implementation Act 2010</i>	9 September 2010	Not determined
<i>Criminal Code Amendment (Mental Impairment and Unfitness for Trial) Act 2010</i>	18 November 2010	18 November 2010
<i>Personal Injuries (Liabilities and Damages) Amendment Act 2010</i>	18 November 2010	15 December 2010
<i>Penalties Amendment (Justice and Treasury Legislation) Act 2010</i>	18 November 2011	1 February 2011
<i>Oaths, Affidavits and Declarations (Consequential Amendments) Act 2010</i>	18 November 2010	1 March 2011
<i>Oaths, Affidavits and Declarations Act 2010</i>	18 November 2010	1 March 2011
<i>Consumer Affairs and Fair Trading Amendment (National Uniform Legislation) Act 2010</i>	8 December 2010	1 January 2011
<i>Domestic and Family Violence Amendment Act 2010</i>	13 December 2010	2 February 2011
<i>Information Amendment Act 2011</i>	14 March 2011	30 March 2011
<i>Criminal Code Amendment (Criminal Damage) Act 2011</i>	16 March 2011	1 June 2011
<i>Criminal Law Amendment (Sentencing Appeals) Act 2011</i>	18 April 2011	27 April 2011
<i>Health and Community Services Complaints Amendment Act 2011</i>	18 April 2011	4 May 2011
<i>Bail Amendment Act 2011</i>	18 April 2011	16 May 2011
<i>Electronic Transactions (Northern Territory) Amendment Act 2011</i>	18 April 2011	23 May 2011
<i>Alcohol Reform (Substance Misuse Assessment and Referral for Treatment Court) Act 2011</i>	20 May 2011	1 July 2011
<i>Alcohol Reform (Prevention of Alcohol-related Crime and Substance Misuse) Act 2011</i>	20 May 2011	1 July 2011
<i>Alcohol Reform (Liquor Legislation Amendment) Act 2011</i>	20 May 2011	1 July 2011

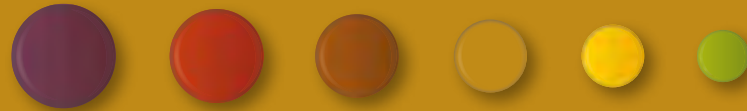
Supplementary Information

Appendix 6

DEPARTMENT OF JUSTICE REGULATIONS MADE IN 2010-11 (with commencement notes)

Regulations	Date made	Commencement
Fines and Penalties (Recovery) Amendment (Darwin Waterfront Corporation) Regulations 2010	21 July 2010	28 July 2010
Supreme Court Amendment (Authority of Master) Rules 2010	9 November 2010	15 December 2010
Juries Amendments Regulations 2010	29 November 2010	29 November 2010
Workplace Health and Safety Amendment Regulations (No. 2) 2010	29 November 2010	29 November 2010
Construction Contracts (Security of Payments) Amendment Regulations 2010	29 November 2010	29 November 2010
Legal Practitioners Disciplinary Tribunal Rules	28 February 2011	27 April 2011
Transport of Dangerous Goods by Road and Rail (National Uniform Legislation) Regulations	23 March 2011	Commence on the commencement of the <i>Transport of Dangerous Goods by Road and Rail (National Uniform Legislation) Act</i> – 31/03/2011
Fines and Penalties (Recovery) Amendment (Environment Protection) Regulations 2011	4 April 2011	13 April 2011
Dangerous Goods Amendment Regulations 2011	4 April 2011	13 April 2011
Justice Rules	14 April 2011	27 April 2011
Fines and Penalties (Recovery) Amendment (Education) Regulations 2011	10 May 2011	18 May 2011
Fines and Penalties (Recovery) Amendment (Control of Roads) Regulations 2011	10 May 2011	18 May 2011
Fines and Penalties (Recovery) Amendment (Plant Health) Regulations 2011	10 May 2011	18 May 2011
Justices Amendment Regulations 2011	10 May 2011	18 May 2011
Unit Title Schemes and Related Legislation Amendment Regulations 2011	10 May 2011	18 May 2011
Liquor Amendment Regulations 2011	7 June 2011	Commence on the commencement of the <i>Alcohol Reform (Liquor Legislation Amendment) Act 2011</i> – 1/07/2011
Penalty Units Amendment Regulations 2011	7 June 2011	1 July 2011
Alcohol Reform (Substance Misuse Assessment and Referral for Treatment Court) Regulations	7 June 2011	1 July 2011

Contact Information



Contact Information

Contact Information

INTERNET ADDRESSES

Department of Justice website: <http://www.nt.gov.au/justice/>

Information Access and Privacy website: <http://www.infocomm.nt.gov.au>

Location	Postal Address	Phone	Fax
General Inquiries	GPO Box 1722 DARWIN NT 0801	(08) 8935 7777	(08) 8935 7878

Executive	Postal Address	Phone	Fax
8th Floor, Old Admiralty Tower 68 The Esplanade DARWIN NT 0800	GPO Box 1722 DARWIN NT 0801	(08) 8935 7404	(08) 8935 7414

Anti-Discrimination Commission	Postal Address	Phone	Fax
7th Floor, 9-11 Cavenagh Street DARWIN NT 0800	LMB 22 GPO DARWIN NT 0801	(08) 8999 1444 TTY (08) 8999 1466 Freecall 1800 813 846	(08) 8981 3812

Consumer Affairs	Postal Address	Phone	Fax
1st Floor, The Met Building 13 Scaturchio Street CASUARINA NT 0810	PO Box 40946 CASUARINA NT 0811	(08) 8999 1999 Freecall 1800 018 319	(08) 8935 7738
Compliance	PO Box 40946 CASUARINA NT 0811	(08) 8999 1999 Freecall 1800 018 319	(08) 8935 7738
Consumer Affairs (Alice Springs) Level 1, Belvedere House Parsons Street ALICE SPRINGS NT 0870	PO Box 1745 ALICE SPRINGS NT 0871	(08) 8951 5543	(08) 8951 5442

Court Support	Postal Address	Phone	Fax
Fines Recovery Unit 1st Floor, Nichols Place Cnr Bennett and Cavenagh Streets DARWIN NT 0800	GPO Box 1218 DARWIN NT 0801	Freecall 1800 111 530	(08) 8924 3636
Sheriff's Office Ground Floor Supreme Court Building State Square DARWIN NT 0800	GPO Box 3946 DARWIN NT 0801	(08) 8999 7930	(08) 8999 7848

Contact Information

Court Support	Postal Address	Phone	Fax
COURTS			
Magistrates Court <i>Criminal Registry</i> Nichols Place Cnr Cavenagh and Bennett Streets DARWIN NT 0800	GPO Box 1281 DARWIN NT 0801	(08) 8999 6417	(08) 8999 7936
Magistrates Court <i>Local Courts</i> Nichols Place Cnr Cavenagh and Bennett Streets DARWIN NT 0800	GPO Box 1281 DARWIN NT 0801	(08) 8999 6225	(08) 8999 7666
Coroner's Office Nichols Place Cnr Cavenagh and Bennett Streets DARWIN NT 0801	GPO Box 1281 DARWIN NT 0801	(08) 8999 7770	(08) 8999 5128
Supreme Court Supreme Court Building State Square DARWIN NT 0800	GPO Box 3547 DARWIN NT 0801	(08) 8999 6574	(08) 8999 5446
Supreme Court Registry Supreme Court Building State Square DARWIN NT 0801	GPO Box 3946 DARWIN NT 0801	(08) 8999 7953	(08) 8999 5446
REGIONAL COURTS			
Local Court Alice Springs Court House Cnr Parsons and Hartley Streets ALICE SPRINGS NT 0870	PO Box 1394 ALICE SPRINGS NT 0871	(08) 8951 5710	(08) 8951 5716

Court Support	Postal Address	Phone	Fax
Groote Eylandt Court House Aijawarra Crescent ALYANGULA NT 0885	c/- PO Box 496 NHULUNBUY NT 0881	(08) 8987 6287 (court days) (08) 8987 1378 (non-court days)	(08) 8987 6228
Jabiru Court House c/- Police Station JABIRU NT 0886		If court sitting (08) 8979 2322 (court days) Otherwise (08) 8999 6380	(08) 8979 2216
Katherine Court House First Street KATHERINE NT 0850	PO Box 1694 KATHERINE NT 0851	(08) 8973 8956	(08) 8973 8962
Nhulunbuy Court House Endeavour Square NHULUNBUY NT 0880	PO Box 496 NHULUNBUY NT 0881	(08) 8987 1378	(08) 8987 2392
Tennant Creek Court House Patterson Street TENNANT CREEK NT 0860	PO Box 84 TENNANT CREEK NT 0861	(08) 8962 4377	(08) 8962 4375
TRIBUNALS			
Mental Health Review Tribunal 1st Floor, Nichols Place Cnr Cavenagh and Bennett Streets DARWIN NT 0800	GPO Box 1281 DARWIN NT 0801	(08) 8999 5001	(08) 8999 5005
Lands and Mining Tribunal 1st Floor, Nichols Place Cnr Cavenagh and Bennett Streets DARWIN NT 0800	GPO Box 2014 DARWIN NT 0801	(08) 8999 5001	(08) 8999 5005

Contact Information

Community Justice Centre	Postal Address	Phone	Fax
1st Floor, Nichols Place Cnr Cavenagh and Bennett Streets DARWIN NT 0800 cjc.doj@nt.gov.au	GPO Box 1722 DARWIN NT 0801	Freecall: 1800 000 473 (NT only)	(08) 8999 6226

Crime Victims Services Unit	Postal Address	Phone	Fax
1st Floor, Darwin Central 21 Knuckey Street DARWIN NT 0800	GPO Box 1722 DARWIN NT 0801	(08) 8924 4080 Freecall: 1800 460 363 (NT only)	(08) 8981 2083

Justice of the Peace and Commissioner for Oaths	Postal Address	Phone	Fax
Level 1, Enterprise House 28-30 Knuckey Street DARWIN NT 0800	GPO Box 1154 DARWIN NT 0801	(08) 8999 1809	(08) 8999 1888

Licensing, Regulation and Alcohol Strategy (includes Business Affairs)	Postal Address	Phone	Fax
Darwin (Head Office) Level 1, Enterprise House 28-30 Knuckey Street DARWIN NT 0800 lr.doj@nt.gov.au	GPO Box 1154 DARWIN NT 0801	(08) 8999 1800	(08) 8999 1888

Katherine Randazzo Building 16 Katherine Terrace KATHERINE NT 0850	PO Box 2138 KATHERINE NT 0851	(08) 8973 8811	(08) 8973 8867
Tennant Creek 63 Haddock Street TENNANT CREEK NT 0860	PO Box 1069 TENNANT CREEK NT 0861	(08) 8962 4330	(08) 8963 4468
Alice Springs Level 1, Belvedere House 8895 Parsons Street ALICE SPRINGS NT 0870	PO Box 8470 ALICE SPRINGS NT 0871	(08) 8951 5128	(08) 8951 5112
Nhulunbuy Shop 6, Endeavour Square NHULUNBUY NT 0880	Shop 6, Endeavour Square NHULUNBUY NT 0880	(08) 8939 2800	(08) 8939 2888

Contact Information

Northern Territory Correctional Services	Postal Address	Phone	Fax
Head Office 68 The Esplanade DARWIN NT 0800 ntcsinquiries@nt.gov.au	GPO Box 3196 DARWIN NT 0801	(08) 8935 7777	(08) 8935 7461
Darwin Correctional Centre Tivendale Road BERRIMAH NT 0820	GPO Box 1407 DARWIN NT 0801	(08) 8922 0112	(08) 8947 1306
Alice Springs Correctional Centre Stuart Highway (South) ALICE SPRINGS NT 0870	PO Box 56 ALICE SPRINGS NT 0871	(08) 8951 8911	(08) 8951 8918
Don Dale Juvenile Detention Centre Tivendale Road BERRIMAH NT 0828	GPO Box 1407 DARWIN NT 0801	(08) 8922 0400	(08) 8922 6555
Community Corrections Head Office 2nd Floor, Old Admiralty Tower 68 The Esplanade DARWIN NT 0800 CommunityCorrectionsNTCS.doj@nt.gov.au	GPO Box 3196 DARWIN NT 0801	(08) 8935 7777	(08) 8942 3189
Casuarina Community Corrections Shop 4, CasCom Centre 13-17 Scaturchio Street NAKARA NT 0810	GPO Box 40696 CASUARINA NT 0811	(08) 8922 6501	(08) 8922 6555
Palmerston and Top End Region 2/7 Rolyat Street PALMERSTON NT 0830	PO Box 1180 PALMERSTON NT 0831	(08) 8939 0100	(08) 8939 0110

Northern Territory Correctional Services	Postal Address	Phone	Fax
Groote Eylandt (Alyangula) Cnr Arnhem Cres and Taylor Street ALYANGULA NT 0885	PO Box 623 ALYANGULA NT 0885	(08) 8987 6077	(08) 8987 6598
Nhulunbuy Arnhem House Endeavour Square NHULUNBUY NT 0880	PO Box 471 NHULUNBUY NT 0881	(08) 8987 0448	(08) 8987 1092
Wadeye (Port Keats) Lot 491 PORT KEATS NT 0822	Private Mail Bag WADEYE NT 0822	(08) 8978 2309	(08) 8978 2322
Katherine Government Centre First Street KATHERINE NT 0850	PO Box 2031 KATHERINE NT 0851	(08) 8973 8743	(08) 8973 8757
Tennant Creek Government Centre Building Peko Road TENNANT CREEK NT 0860	PO Box 1069 TENNANT CREEK NT 0861	(08) 8962 4466	(08) 8962 4468
Alice Springs Greatorex Building Parsons Street ALICE SPRINGS NT 0870	PO Box 2407 ALICE SPRINGS NT 0871	(08) 8951 5631	(08) 8951 5169

Contact Information

NT WorkSafe	Postal Address	Phone	Fax
Darwin Office Level 1 Darwin Plaza Building 41 Smith Street Mall DARWIN NT 0800 www.worksafe.nt.gov.au	GPO Box 1722 DARWIN NT 0801	Freecall 1800 019 115 (Workplace Health and Safety) Freecall 1800 250 713 (Rehabilitation and Compensation)	(08) 8999 5141
Katherine Office Ground Floor Katherine Government Centre First Street KATHERINE NT 0850	PO Box 529 KATHERINE NT 0851	Freecall 1800 019 115 (Workplace Health and Safety) Freecall 1800 250 713 (Rehabilitation and Compensation)	(08) 8973 8930
Alice Springs Office Peter Sitzler Building 67 North Stuart Highway ALICE SPRINGS NT 0870	PO Box 2134 ALICE SPRINGS NT 0871	Freecall 1800 019 115 (Workplace Health and Safety) Freecall 1800 250 713 (Rehabilitation and Compensation)	(08) 8999 8618

Office of the Commissioner for Public Interest Disclosure	Postal Address	Phone	Fax
7th Level 9-11 Cavenagh Street DARWIN NT 0800	GPO Box 3750 DARWIN NT 0801	Freecall: 1800 250 918	(08) 8941 7238

Office of the Director of Public Prosecutions	Postal Address	Phone	Fax
Darwin Office (inc. Witness Assistance Service) Level 5, Old Admiralty Towers 68 The Esplanade DARWIN NT 0800	GPO Box 3321 DARWIN NT 0801	(08) 8935 7500 Freecall: 1800 659 449	(08) 8935 7552
Alice Springs Office 1st Floor, Centrepoint Building Cnr Hartley Street and Gregory Tce ALICE SPRINGS NT 0870	PO Box 2185 ALICE SPRINGS NT 0871	(08) 8951 5800 Freecall: 1800 659 449	(08) 8951 5812
Katherine Office (Witness Assistance Service) Randazzo Building 16 Katherine Terrace KATHERINE NT 0850	PO Box 1295 KATHERINE NT 0851	(08) 8973 8813 Freecall: 1800 659 449	(08) 8973 8866

Office of the Information Commissioner	Postal Address	Phone	Fax
7th Level, 9-11 Cavenagh Street DARWIN NT 0800	GPO Box 3750 DARWIN NT 0801	(08) 8999 1500 Freecall: 1800 005 610	(08) 8981 3812

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Policy Coordination	Postal Address	Phone	Fax
Legal Policy and Secretariat Level 7, Old Admiralty Tower 68 The Esplanade DARWIN NT 0800	GPO Box 1722 DARWIN NT 0801	(08) 8935 7668	(08) 8935 7662
Research and Statistics Level 2, Old Admiralty Tower 68 The Esplanade DARWIN NT 0800	GPO Box 1722 DARWIN NT 0801	(08) 8935 7439	(08) 8935 7662
Community and Justice Policy – Darwin Level 3, Old Admiralty Tower 68 The Esplanade DARWIN NT 0800 Community and Justice Policy – Alice Springs 1st Floor Belvedere House Parsons Street ALICE SPRINGS NT 0870	GPO Box 1722 DARWIN NT 0801 PO Box 1745 ALICE SPRINGS NT 0871	(08) 8935 7437	(08) 8935 7450

Public Trustee	Postal Address	Phone	Fax
Nichols Place Cnr Cavenagh and Bennett Streets DARWIN NT 0800	GPO Box 470 DARWIN NT 0801	(08) 8999 7271	(08) 8999 7882
Agent for Public Trustee Centrepoint Building Cnr Gregory Terrace and Hartley Street ALICE SPRINGS NT 0870	PO Box 8043 ALICE SPRINGS NT 0871	(08) 8951 5339	(08) 8951 5340

Registrar General	Postal Address	Phone	Fax
Office of Births, Deaths and Marriages (Darwin) Ground Floor, Nichols Place Cnr Cavenagh and Bennett Streets DARWIN NT 0800	GPO Box 3021 DARWIN NT 0801	(08) 8999 6119	(08) 8999 6324
Office of Births, Deaths and Marriages (Alice Springs) Centrepont Building Cnr Gregory Terrace and Hartley Street ALICE SPRINGS NT 0870	PO Box 8043 ALICE SPRINGS NT 0871	(08) 8951 5339	(08) 8951 5340
Land Titles Office (Darwin) Ground Floor, Nichols Place Cnr Cavenagh & Bennett Streets DARWIN NT 0800	GPO Box 3021 DARWIN NT 0801	(08) 8999 6520	(08) 8999 6239
Land Titles Office (Alice Springs) Centrepont Building Cnr Gregory Terrace and Hartley Street ALICE SPRINGS NT 0870	PO Box 8043 ALICE SPRINGS NT 0871	(08) 8951 5339	(08) 8951 5340

Solicitor for the Northern Territory	Postal Address	Phone	Fax
Aboriginal Land Level 1, Old Admiralty Tower 68 The Esplanade DARWIN NT 0800	GPO Box 1722 DARWIN NT 0801	(08) 8935 7766	(08) 8935 7773

Contact Information

Commercial Level 1, Old Admiralty Tower 68 The Esplanade DARWIN NT 0800	GPO Box 1722 DARWIN NT 0801	(08) 8935 7809	(08) 8935 7810
Litigation Level 1, Old Admiralty Tower 68 The Esplanade DARWIN NT 0800	GPO Box 1722 DARWIN NT 0801	(08) 8935 7848	(08) 8935 7857
Practice Management Level 1, Old Admiralty Tower 68 The Esplanade DARWIN NT 0800	GPO Box 1722 DARWIN NT 0801	(08) 8935 7829	(08) 8935 7857
Graham Nicholson Law Library Level 1, Old Admiralty Tower 68 The Esplanade DARWIN NT 0800	GPO Box 1722 DARWIN NT 0801	(08) 8935 7831	(08) 8935 7828

